

COMMENCEMENT OR TERMINATION INVENTORY CHECKLIST

"YOU SHOULD COMPLETE THIS CHECKLIST NOTING THE CONDITION OF THE RENTAL PROPERTY AND RETURN IT TO THE LANDLORD WITHIN 7 DAYS AFTER OBTAINING POSSESSION OF THE RENTAL UNIT. YOU ARE ALSO ENTITLED TO REQUEST AND RECEIVE A COPY OF THE LAST TERMINATION INVENTORY CHECKLIST WHICH SHOWS WHAT CLAIMS WERE CHARGEABLE TO THE LAST PRIOR TENANTS."

This form may be used for both commencement and termination inventory checklist.

	Beginning Condition	Ending Condition
	Date _____	Date _____
Kitchen		
Walls/ceiling	_____	_____
Floors/trim/doors	_____	_____
Sink/counter/plumbing	_____	_____
Light fixture	_____	_____
Stove/refrigerator	_____	_____
Window treatments	_____	_____
Smoke detectors	_____	_____
Other _____	_____	_____
Bathroom		
Walls/ceiling	_____	_____
Floor/trim/doors	_____	_____
Toilet/plumbing	_____	_____
Shower/tub	_____	_____
Sink	_____	_____
Window treatments	_____	_____
Rx cabinet/mirror	_____	_____
Light fixture	_____	_____
Other _____	_____	_____
Living Room		
Walls/ceiling	_____	_____
Floor/trim/doors	_____	_____
Light fixture	_____	_____
Window treatments	_____	_____
Smoke detectors	_____	_____
Other _____	_____	_____

Beginning Condition

Ending Condition

Date _____

Date _____

Dining Room

Walls/ceiling _____

Floors/trim/doors _____

Light fixture _____

Window treatments _____

Smoke detectors _____

Other _____

Bedroom

Walls/ceiling _____

Floor/trim/doors _____

Light fixture _____

Window treatments _____

Smoke detectors _____

Other _____

Bedroom

Walls/ceiling _____

Floor/trim/doors _____

Light fixture _____

Window treatments _____

Smoke detectors _____

Other _____

Exterior

Porch/entry _____

Screens/storms _____

Yard/shrubs _____

Garage/out bldgs _____

Locks/keys _____

Additional comments: _____

If this form is not signed and returned within 7 days, the property will be considered free of defects.

I have examined the rental unit at _____ and find all items listed above, and condition as stated.

Date _____ Landlord's signature _____

Date _____ Tenant's signature(s) _____