



# Tenant Application Form

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Email: [letting@winterspm.com](mailto:letting@winterspm.com)

Address of Property: \_\_\_\_\_

Date of Lease Signing: \_\_\_\_\_ Time of Lease Signing: \_\_\_\_\_

Monthly Rent: \_\_\_\_\_ Security Deposit: \_\_\_\_\_

Length of Lease Requested? 12 Months: \_\_\_\_\_ Other: \_\_\_\_\_

***Please read carefully***

At this stage of the process each applicant must supply the following:

(a) Present Employer Reference (b) Previous Landlord Reference (c) Photo ID

**IMPORTANT NOTE\*** A **STANDING ORDER MUST** BE SET UP TO PAY YOUR RENT ON A MONTHLY BASIS.  
IF RENT IS NOT PAID ON TIME A LATE FEE OF €30 WILL BE INCURRED.

## 1 (a) PERSONAL DETAILS FOR TENANT ONE

Mr/Mrs/Ms \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_

Mobile Phone No: \_\_\_\_\_ PPS Number: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth (dd/mm/yy): \_\_\_\_\_

Email Address: \_\_\_\_\_

## 1 (b) EMPLOYMENT DETAILS FOR TENANT ONE

Employer's Name: \_\_\_\_\_ Employer Tel: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

## 2 (a) PERSONAL DETAILS FOR TENANT TWO

Mr/Mrs/Ms \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ PPS Number: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth (dd/mm/yy): \_\_\_\_\_

Email Address: \_\_\_\_\_

## 2 (b) EMPLOYMENT DETAILS FOR TENANT TWO

Employer's Name: \_\_\_\_\_ Employer Tel: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

### 3 (a) PERSONAL DETAILS FOR TENANT THREE

Mr/Mrs/Ms \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name(s): \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Mobile Phone: \_\_\_\_\_ PPS Number: \_\_\_\_\_  
Nationality: \_\_\_\_\_ Date of Birth (dd/mm/yy): \_\_\_\_\_  
Email Address: \_\_\_\_\_

### 3 (b) EMPLOYMENT DETAILS FOR TENANT THREE

Employer's Name: \_\_\_\_\_ Employer Tel: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
Job Title: \_\_\_\_\_

### 4 (a) PERSONAL DETAILS FOR TENANT FOUR

Mr/Mrs/Ms \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name(s): \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Mobile Phone: \_\_\_\_\_ PPS Number: \_\_\_\_\_  
Nationality: \_\_\_\_\_ Date of Birth (dd/mm/yy): \_\_\_\_\_  
Email Address: \_\_\_\_\_

### 4 (b) EMPLOYMENT DETAILS FOR TENANT FOUR

Employer's Name: \_\_\_\_\_ Employer Tel: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
Job Title: \_\_\_\_\_

### 5 PETS

No of Pets: \_\_\_\_\_ Type of Pet/s: \_\_\_\_\_  
Indoor or Outdoor Pet/s: \_\_\_\_\_

### 6 CURRENT BANK ACCOUNT DETAILS (Used to set up your standing order)

Account Holder's Name: \_\_\_\_\_  
Bank: \_\_\_\_\_ Branch Address: \_\_\_\_\_  
Account No: \_\_\_\_\_ Sort Code: \_\_\_\_\_

### 7 COMMENTS

#### Where did you hear about our agency?

Galway Advertiser: \_\_\_\_\_ Galway Independent: \_\_\_\_\_ Daft: \_\_\_\_\_  
[www.winterspm.com](http://www.winterspm.com) \_\_\_\_\_ Radio \_\_\_\_\_ From a Friend: \_\_\_\_\_ Other \_\_\_\_\_

**PLEASE NOTE\*** This application is not contract and is not a guarantee of acceptance.  
We cannot proceed with any application until all references have been received by our office.  
If your application is successful, you must then pay the agreed security deposit IMMEDIATELY.

**I DECLARE THAT ALL INFORMATION IN THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND ALL/ANY CONDITIONS SET OUT IN THIS APPLICATION.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_