



Storage Vehicle Removal Request Form

To request removal of your POV from storage, please complete the following:

1. **Fill out this form** – accurate and complete contact information is very important.
2. **Scan/email or fax** this completed form with a copy of your **orders and any amendments (front and back)** to Storage@ialpov.us
3. Please refer to www.pcsmypov.com for IAL facility, phone, fax, and email information.
4. You must provide a copy of the vehicle **Title** and **Lien Holder Shipment Authorization Letter** if your vehicle is being delivered to an Outside Continental United States (OCONUS) location.

Service Member Information	
Storage Order #:	USPS Address:
Requested Date of Pick-Up:	
Requested Pick-Up Location:	
Reporting Date:	
Full Name (first and last):	Old Duty Address (APO or FPO if applicable):
DOB:	
ID Type:	
ID Number:	
SSN:	New Duty Address (APO or FPO if applicable):
Branch of Service:	
Paygrade:	
Rank:	
Phone # (at destination):	
Personal Email Address (eg: Gmail or Hotmail):	
Vehicle Information	Emergency Contact Information
VIN #:	Name:
Make:	Relationship:
Model:	Phone #:
Year:	Email Address:
Color:	Address:

Service members requesting the early release of a POV from storage must also be aware of the following:

- The Contractor has up to **twenty-one (21) calendar days** to deliver the POV **to the CONUS VPC** upon receipt of notification for removal from storage from the either the member or their agent.
- Once a POV is released from storage that POV is not authorized further storage at Government Expense, to include personally procured storage, under the orders originally placing the POV in storage.
- POVs withdrawn from storage without new orders are only authorized movement to the original CONUS turn-in VPC or the CONUS VPC serving the storage site at Government expense.
- **The service member is required to reimburse the Government for any additional costs for movement to an alternate VPC** destination prior to the movement being made. Movements to alternate VPCs or ports in another country must have prior approval of the member’s local Transportation Office (reference: DTR Part IV, Chapter 408).
- **Please pick-up your POV within 30 days of delivery to destination VPC.**

I have read and understand all of the above in reference to removing my vehicle from storage and I am aware that I am giving up storage / shipping entitlements until new PCS orders are issued.

MEMBER SIGNATURE / DATE: _____

Attending Storage Facility Contracting Officer Representative (COR) notification and approval of early removal:

COR APPROVAL SIGNATURE / DATE: _____

PLEASE CONTACT [STORAGE@IALPOV.US](mailto:Storage@IALPOV.US) TO CONFIRM RECIEPT OF YOUR EARLY REMOVAL REQUEST.