

TENANT MOVE CLEARANCE FORM

This form **must be completed by the landlord** to ensure that the participant is good standing and has met all family obligations according to the lease agreement before a move takes place. Please answer the questions below and explain when necessary. This form should be returned no later than ten (10) business days from the date written above. If the Housing Authority of Fulton County does not receive this information, it will be assumed that the family is in good standing and in compliance with their lease terms. Please be advised that landlords are responsible for notifying the HAFC of any changes in writing that have occurred after the submission of this form.

Participant Name _____ Telephone _____

Participant Address: _____

City _____ State _____ Zip _____

Landlord Name _____ Telephone _____

Landlord Address: _____

City _____ State _____ Zip _____

1. Has the participant given a notice to vacate according to the lease agreement? Yes No

If no, explain _____

2. When is the participant scheduled to vacate the property? _____

3. Has the participant caused any damages to the unit other than normal wear and tear and have the appropriate repairs been made? Yes No

If no, explain _____

4. Has the participant paid all rent and other monies due? Yes No

If no, explain _____

Landlord/ Agent Name: _____

Landlord/ Agent Signature: _____ Date: _____

