

STUDENT RECORDS INFORMATION FORM



Please type or print in ink your name as it currently appears on your Valencia records.

| | | | | | | |
|--|--|--------------------------------------|--|---------------|-------------|---------------|
| LAST NAME | | FIRST NAME | | M.I. | COLLEGE USE | Date |
| MAIDEN NAME | | VALENCIA ID / SOCIAL SECURITY NUMBER | | DATE OF BIRTH | | Completed by: |
| | | | | Month | Day | Year |
| Campus of Record: <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> OSC <input type="checkbox"/> WP <input type="checkbox"/> LN | | | | | | |

WHAT INFORMATION WOULD YOU LIKE TO UPDATE?

- Change of program
 Change of DirectConnect classification
 Change of admit term
 Change of personal information

CHANGE OF PROGRAM

Change of Program requests received after the Drop/Refund Deadline for a term will be processed for the following term. To change to a degree-seeking student, all official transcripts (high school and/or college) must have been received by Valencia. To be considered degree-seeking at Valencia, students must have a standard high school diploma, completed a GED, or have transfer work from a regionally accredited institution and must **complete and satisfy** assessment requirements.

1. List all colleges attended: _____

2. Indicate your primary (1) and/or secondary (2) choice of program or technical certificate. (See reverse side of this sheet for list of programs.)

Primary _____ Secondary _____ Catalog Term* _____

*If you indicate a catalog term and you are pursuing two programs, the catalog term will be updated for both programs. catalog terms are in effect for five years; however, if you change your program you will be required to follow the catalog term currently in effect at the time you submit your change of program request.

3. If you no longer plan to pursue a specific program, degree or certificate, please check the selection below that best describes your situation:

- Job Improvement
 Do not intend to earn a Valencia degree (Personal Interest)
 Teacher Recertification
 Transient Student (You will be transferring credits to your home institution where you will be obtaining your degree)

4. Have you been awarded financial aid (loans, grants, scholarships) for the current term? Yes No

5. Have you applied for graduation from Valencia? Yes No If yes, for which term? _____

CHANGE OF DirectConnect CLASSIFICATION

1. After you complete your degree at Valencia, are you planning to complete a bachelor's degree with the University of Central Florida? Yes No If not at UCF, where? _____

2. If you indicated a Florida institution above, do you agree to allow Valencia to release your academic record to that institution? Yes No What is your expected date of graduation from Valencia? _____

CHANGE OF ADMIT TERM

Change term from (choose one)

- Fall Spring Summer

Change term to (choose one)

- Fall Spring Summer

CHANGE OF PERSONAL INFORMATION

I am a Valencia employee (Valencia employees must contact Human Resources to complete these updates.)

Change of personal information must be accompanied with appropriate official documentation.

- Court Document
 Marriage License
 Other legal document
 Driver's License
 Social Security Card

Information to Be Changed (NEW NAME AS IT CURRENTLY APPEARS ON YOUR SOCIAL SECURITY CARD):

| | | | | | | |
|------------------|--|----------------|------|-------------|----------|-------------------|
| LAST NAME | | FIRST NAME | | MAIDEN NAME | | VALENCIA ID / SSN |
| MAILING ADDRESS | | | CITY | STATE | ZIP CODE | |
| TELEPHONE NUMBER | | DATE OF BIRTH | | OTHER | | |
| | | Month Day Year | | | | |

STUDENT SIGNATURE (REQUIRED) _____

DATE _____

MAJORS AT VALENCIA Select your primary and/or secondary program interest and enter your selection on the front of this form.

Associate in Arts (A.A.)

Students may earn only one A.A. degree. If you have already completed an A.A. or Bachelor's degree at Valencia College or at another institution, you may not seek another A.A. degree at Valencia College.

- Associate in Arts
- Articulated Architecture (University of Central Florida)
- Articulated Architecture (University of Florida)
- Articulated Art, Studio/Fine Art (Ringling College of Art and Design)
- Articulated Computer Science (University of Central Florida)
- Articulated Electrical and Computer Engineering Technology (Valencia College)
- Articulated Engineering (Florida Institute of Technology)
- Articulated Engineering (Polytechnic University of Puerto Rico, Orlando Campus)
- Articulated Engineering (University of Central Florida)
- Articulated Engineering (University of Miami)
- Articulated Information Technology (University of South Florida)
- Articulated Management and Ethics (Asbury University)
- Art, Studio/Fine Arts Pre-Major
- Dance Performance Pre-Major*
- Music Performance Pre-Major
- Sign Language Interpretation Pre-Major
- Theater/Drama/Dramatic Arts Pre-Major

Associate in Science (A.S.)

- Accounting Technology
- Baking and Pastry Management
- Building Construction Technology
- Business Administration (Indicate Specialization):
 - Articulated A.S. to B.A./B.S. Career Path in General Business Administration
 - Finance
 - Human Resources Management
 - International Business
 - Management
 - Marketing
 - Property and Casualty Insurance Management
 - Real Estate Management
 - Small Business Management
- Cardiovascular Technology*
- Civil/Surveying Engineering Technology
- Computer Information Technology
- Computer Programming and Analysis
- Criminal Justice Technology (Articulated)
 - Homeland Security
- Culinary Management
- Dental Hygiene*
- Diagnostic Medical Sonography*
- Digital Media Technology (Indicate Specialization):
 - Live Event Video Production
 - Mobile Journalism
 - Video and Motion Graphics
 - Web Development
- Drafting and Design Technology
- Electronics Engineering Technology (Indicate Specialization):
 - Electronics
 - Laser and Photonics
 - Robotics and Mechatronics
 - Telecommunication and Wireless
- Emergency Medical Services Technology*
- Entertainment Design and Technology (Indicate Specialization):
 - Live Show Production
 - Production Design
- Film Production Technology*
- Fire Science Technology*
 - Fire Officer I
 - Fire Officer II
 - Fire Safety Inspector I
 - Fire Safety Inspector II
 - Fire Safety Investigator I

- Graphics and Interactive Design Technology (Indicate Specialization):
 - Graphic Design
 - Interactive Design
- Health Information Technology
- Hospitality and Tourism Management (Indicate Specialization):
 - Career Path in Hospitality and tourism Management
 - Career Path to B.S. in Hospitality Administration/Management (Articulated A.S. to B.S.)
- Industrial Management Technology
- Landscape and Horticulture Technology (Indicate Specialization):
 - Horticulture
 - Landscape
- Medical Office Administration
 - Medical Front Office
 - Medical Transcription
- Network Engineering Technology (Indicate Specialization):
 - Cisco Routing and Switching
 - Cyber Security and Digital Forensics
 - Microsoft Systems Administration
- Nursing, R.N. (Articulated)*
 - Online R.N. Advanced Standing Track*
- Office Administration
- Paralegal Studies (Articulated) (Indicate Specialization):
 - Litigation
 - Transactional
- Radiography*
- Respiratory Care*
- Restaurant and Food Service Management
- Sound and Music Technology (Indicate Specialization):
 - Audio Engineering Technology
 - Music Performance and Sound
 - Sound Technology
- Veterinary Technology**

Technical Certificate/Career Certificate/Applied Technology Diploma Programs

- Accounting Applications
- Accounting Operations
- Accounting Specialist
- Advanced Network Administration
- Advanced Network Infrastructure
- Baking and Pastry Arts
- Basic Electronics Technician
- Building Construction Specialist
- Business Management
- Business Operations
- Business Specialist
- Chef's Apprentice
- Computed Tomography*
- Computer Information Technology Analyst (Indicate Specialization):
 - IT Security
 - IT Support
- Computer Information Technology Specialist
- Computer Programming (Indicate Specialization):
 - Computer Programming
 - Game Programming
 - Web Development
- Computer Programming Specialist (Indicate Specialization):
 - Computer Programming
 - Web Development
- Criminal Justice Institute* (Indicate Specialization):
 - Correctional Officer
 - Law Enforcement Officer
 - Crossover: Corrections to Law Enforcement
 - Auxiliary Law Enforcement Officer
- Criminal Justice Technology Specialist
- Culinary Arts
- Culinary Arts Management
- Customer Service Management

- Customer Service Operations
- Customer Service Specialist
- Cyber Security
- Digital Forensics
- Digital Media Development
- Digital Media Production
- Digital Media Video Production
- Digital Media Web Production
- Digital Video Editing and Post-Production
- Digital Video Fundamentals
- Drafting (Indicate Specialization):
 - Architectural Drafting
 - Mechanical Drafting
 - Surveying Drafting
- Drafting - AutoCAD
- Emergency Medical Technology (EMT)
- Entertainment - Stage Technology
- Film Production Fundamentals*
- Fire Services - Central Florida Fire Institute at Valencia*
 - Fire Officer I
 - Fire Officer II
 - Fire Safety Inspector I
 - Fire Safety Inspector II
 - Fire Investigator I
 - Fire Instructor
 - Fire Fighter - Minimum Standards
 - Fire Apparatus Operator
- Graphic Design Production
- Graphic Design Support
- Graphics - Interactive Design Production
- Graphics - Interactive Design Support
- Hospitality - Event Planning Management
- Hospitality - Food and Beverage Management
- Hospitality - Guest Services Specialist
- Hospitality - Rooms Division Management
- Human Resources Management
- Human Resources Operations
- Human Resources Specialist
- Landscape and Horticulture Professional
- Landscape and Horticulture Specialist
- Landscape and Horticulture Technician (Indicate Specialization):
 - Horticulture
 - Landscape
- Laser and Photonics Technician
- Magnetic Resonance Imaging*
- Medical Office Management
- Medical Office Specialist (Indicate Specialization):
 - Medical Front Office
 - Medical Transcription
- Medical Office Support
- Network Administration
- Network Infrastructure
- Network Support
- Office Management
- Office Specialist
- Office Support
- Paramedic Technology*
- Polysomnography Technology*
- Property and Casualty Insurance Management Operations
- Property and Casualty Insurance Management Specialist
- Real Estate Specialist
- Robotics and Mechatronics Technician
- Sound and Music Production - Audio Visual Production
- Webcast Media
- Webcast Technology

* This is a limited access, selective admission program that requires an additional application. Contact the specific department for more information.

** For information on this program, see the online catalog. Students pursuing this program may choose to receive an Associate in Arts degree; Veterinary Technology degree is awarded by St. Petersburg College.