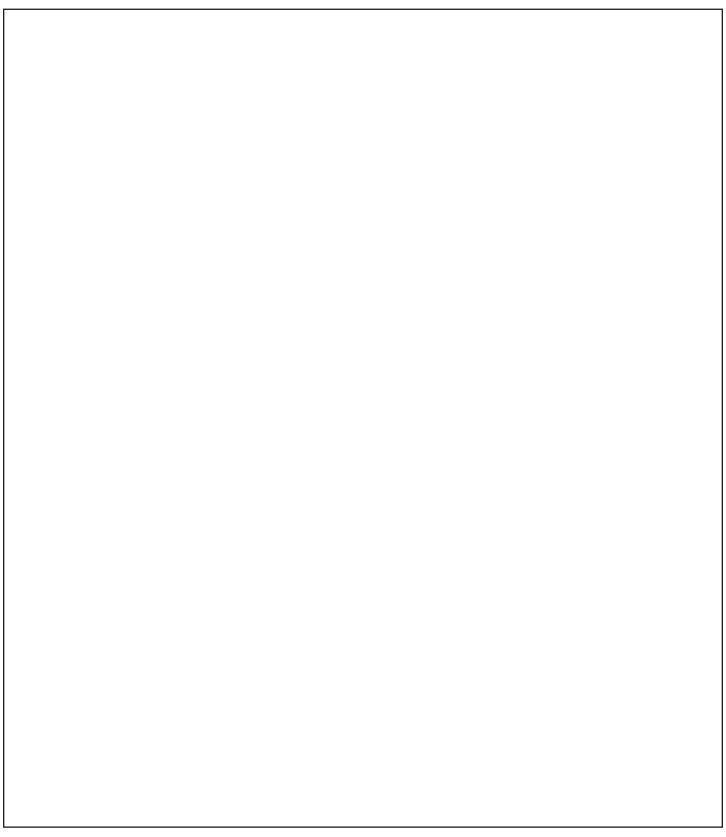
Job Number



## **Eastfield College Communications Graphics Request Form**

Name:	Phone:	Today's Date:
Department/Division:	Acct. No	
Event/Program & Date:		Required Date:
Approved by:		Date:
Graphics: Submit form 5-6 weeks pri		
Qty.	Mount Laminate Mount Laminate Mount Laminate Mount Laminate Mount Laminate Mount Laminate	Other Format Brochure
Template ID #  Indoor Digital Signs: Submit form 2 v	veeks prior to event date.	
Display start date:		F::
Email a jpeg (1368 x 768 pixels) of the display to 4  I do not have an electronic file of the display  Please indicate which screens you want to display  Main Campus  Pleasant Grove Ca	/. Please create one for me (Provi	de text on page 2).
Template ID #		
Photography  Date: Time:		Location:
Description of Event:		

## Copy and any additional information: (Please copy from word-processing program and paste into the field below.)



Contact:
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