

Tender Evaluation Form

_____ [Name of Building/Estate]

Repair and Renovation Works Tender Evaluation

| Evaluation Criteria | | Lowest bid | 2nd lowest bid | 3rd lowest bid |
|---------------------|---|-----------------|----------------|----------------|
| Name of Consultant | | | | |
| (1) | Limited company | | | |
| (2) | No. of staff with professional qualification | | | |
| (3) | Financial status | | | |
| (4) | Job reference of past three years: - Being a consultant for repair works | No. of projects | | |
| (5) | Quality Assurance Certification (e.g. ISO 9001) | | | |
| (6) | Proof of Professional Indemnity Insurance | | | |
| (7) | Registered with BD as an AP/RSE/RGE | | | |
| (8) | Tender price for: | | | |
| | (a) Phase 1 | \$ | \$ | \$ |
| | (b) Phase 2 | \$ | \$ | \$ |
| | (c) Phase 3 | \$ | \$ | \$ |
| (9) | Validity Period of Tender upon return of tender documents | No. of months: | No. of months: | No. of months: |
| (10) | Scope of Services: | | | |
| | (a) <i>Standard services</i> | Yes / No | Yes / No | Yes / No |
| | (b) <i>Additional services</i> | Yes / No | Yes / No | Yes / No |
| (11) | Company Code of Conduct | Yes / No | Yes / No | Yes / No |
| (12) | Others | | | |

Notes:

Where necessary, requests for outstanding information from tenderers can be made.

| | | | |
|---------------------|--|--|--|
| Date : | | | |
| Signature: | | | |
| Name of Assessors : | | | |