



\$10 APPLICATION FEE
(AAS) Associate of Applied Science in
BILINGUAL ADMINISTRATIVE OFFICE ASSISTANT

547B
 created 10-4-13

CIRCLE THE QUARTER YOU PLAN TO COMPLETE THIS DEGREE				YVCC COLLEGE LEVEL GPA	
Summer	Fall	Winter	Spring	Year _____	
NAME AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA				STUDENT ID #	
MAILING ADDRESS			CITY	STATE	ZIP

PHI THETA KAPPA MEMBER (For "Commencement Brochure" notation only)

Transfer credits were used to meet the degree requirements. Institution(s) listed here, photocopy of transcript(s) attached. _____

INSTRUCTIONS: On the following list indicate the courses you have already completed by writing in the grade received. For courses you are currently enrolled in and the courses you anticipate enrolling in write in the abbreviation for the quarter, ie, F, W, Sp, Su in the grade column. ***If you have permission to substitute a course, write in the new class number beside the one listed. Your advisor must initial the changes.*** If you are using transferred credits toward degree requirements, list the course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (*) beside each transferred course. A cumulative 2.00 GPA is required for graduation.

COURSE	CR	GRADE	COURSE	CR	GRADE	
BTECH 161	5	_____	TRACK 1-NATIVE SPANISH SPEAKERS			
BTECH 190/191/192/193	2	_____	SPAN 231	5	_____	
BTECH 205	5	_____	SPAN 232	5	_____	
BTECH 206	5	_____	SPAN 233	5	_____	
BTECH 209	5	_____	TRACK 2-NATIVE ENGLISH SPEAKERS			
BTECH 210	5	_____	SPAN 201	5	_____	
BTECH 211	5	_____	SPAN 202	5	_____	
BTECH 260	5	_____	SPAN 203	5	_____	
BTECH 261	5	_____				Earned Cr _____
BTECH 270	5	_____				
BA 138	5	_____				Project Cr _____
BA 158	5	_____				
IT 100	3	_____	Met 17 credits of prerequisites			Total Cr _____
READ 105	or	5				
PTECH 104		5				

I understand that I must keep the Graduation Evaluator and my Advisor informed of any changes in my graduation status and changes in my course selection.

Student Signature _____ Date _____

Advisor Signature	Date

DO NOT WRITE IN THIS SECTION, IT IS FOR OFFICE USE ONLY:

SM5001 _____ SM6015 _____ SM501(projected credits) _____ Evaluate by _____

SM6015 (end of qtr grades) _____ Final GPA _____ SM6009 (posted to transcript) _____

Certificate Prepared _____ Certificate Proofed _____ Certificate Mailed _____