

# KILGORE COLLEGE STUDENT FINANCIAL AID OFFICE

## 2011-2012 Verification Worksheet

Your application was selected for review in a process called "Verification". In this process, Kilgore College will be comparing the submitted documents to information that was reported on the Free Application for Federal Student Aid (FAFSA). **Your financial aid will not be completed until this Verification Worksheet has been fully completed and submitted.** If there are differences between your application information and your financial documents, it may be necessary for our office to make corrections electronically through the federal processor.

### Section 1

**Student Name:** \_\_\_\_\_ **Student ID/SSN:** \_\_\_\_\_  
*Last* *First* *MI*

**Address:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_  
*Street* *City* *State* *ZIP*

**Date of Birth:** \_\_\_\_\_ (If your birthday falls on or after January 1, 1988, the Dept. of Education classifies you as a **dependent** student and requires your parent's information-whether or not you live in your parent's home.) **Dependent students skip to Section 3.**

### Section 2

Please check any box that may apply. If you can check at least one of the following boxes, you are considered **independent** and will be **required to provide your and your spouse's income.**

- I was born before January 1, 1988.
- I am married.
- I am married but currently separated from my spouse and not divorced. Attach *Verification of Separation Worksheet* and supporting documentation as appropriate.
- I am a veteran or on active duty in the military.
- I have children or other dependents that I am financially supporting.** *This means that they live with you full-time and you are their sole means of support. Do not list children for whom you pay child support.*
- I am an orphan, ward of the court, emancipated, or have been in a legal guardianship as determined by a court in my state. *You must provide court documentation to prove this claim.*
- I am an unaccompanied youth who was homeless on or after July 1, 2010. (You must provide official documentation to prove this claim).

### Section 3

#### Family Household Information

<p><b>Dependent Students:</b> List only the following:  <i>Yourself</i>  <i>Your parents and/or step-parents</i> whether or not you live with them  <i>Or the parents/step-parents that you lived with and/or claimed you on their tax return</i>  <i>Your siblings and/or step-siblings</i> that live with your parents and whom your parents support through June 2012.</p>	<p><b>Independent Students:</b> List the following:  <i>Yourself</i>  <i>Your spouse or significant other</i>  <i>Children and/or step-children</i> who you have and will support through June 2012.</p>
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NAME	DOB DD-MM-YY	RELATIONSHIP	AGE	NAME OF COLLEGE
1. <i>(Your Name)</i>		<i>Self</i>		<i>Kilgore College</i>
2.				
3.				
4.				
5.				
6.				
7.				

If you need more space, attach a separate page.

#### **Student's and/or Spouse's Income for 2010 Please check the appropriate boxes. Do not leave blank.**

If you need a copy of your tax return or W-2 forms, contact your tax preparer or the IRS. The IRS phone number is 1-800-829-1040. You may also complete form 4506-T from the IRS to request W-2 forms, Tax Transcripts, or Proof of Non-filing.

- I and/or my spouse (if applicable) filed a 2010 Federal Tax Return. **Please submit a signed copy**
- I **did not** and **will not** file a 2010 Federal Tax Return. Please check the appropriate reason for **not** filing a tax return:
  - I worked in 2010 but did not earn enough to file a tax return. **Please submit all W-2's.**
  - I worked in 2010 but did not earn enough to file a tax return. **I earned cash only. The amount I earned was \$\_\_\_\_\_.**
  - I did not work in 2010.

Please enter specific dollar amounts for benefits received for the entire year. If no amount was received, enter zeros or NA. Incomplete forms will be returned to you.

STUDENT	Sources of 2010 Year Untaxed Income and Income Exclusions	SPOUSE
	Child support <b>PAID</b> in 2010 for children not living in your household. List children(s) names here for whom child support was paid. _____	
	Child support <b>RECEIVED</b> for all children from January 2010-December 2010.	
	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	
	Student grant, scholarship, assistantship and AmeriCorps aid reported to the IRS in your 2010 adjusted gross income.	
	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Combat pay is reported on the W-2 Form in box 12, Code Q.	
	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	
	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits.)	
	Veterans non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	
	Other untaxed income not reported, such as worker's compensation, disability, untaxed pensions, etc.	
	Money received, or paid on your behalf (e.g. bills) not reported elsewhere.	

**Parent's Income for 2010 Please check the appropriate boxes. Do not leave blank.**

If you need a copy of your tax return or W-2 forms, contact your tax preparer or the IRS. The IRS phone number is 1-800-829-1040. You may also complete form 4506-T from the IRS to request W-2 Forms, Tax Transcripts, or Proof of Non-filing.

- I and/or my spouse (if applicable) filed a 2010 Federal Tax Return. **Please submit a signed copy**
- I **did not** and **will not** file a 2010 Federal Tax Return. Please check the appropriate reason for **not** filing a tax return:
  - I worked in 2010 but did not earn enough to file a tax return. **Please submit all W-2's.**
  - I worked in 2010 but did not earn enough to file a tax return. **I earned cash only. The amount I earned was \$\_\_\_\_\_.**
  - I did not work in 2010.

PARENT(S)	SOURCES OF 2010 Year Untaxed Income and Income Exclusions
	Child support <b>PAID</b> in 2010 for children not living in your household. List children(s) names here for whom child support was paid. _____
	Child support <b>RECEIVED</b> for all children from January 2010-December 2010.
	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.
	Student grant, scholarship, assistantship, and AmeriCorps aid reported to the IRS in your 2010 adjusted gross income.
	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Combat pay is reported on the W-2 Form in Box 12, Code Q.
	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in boxes 12a through 12d, codes D, E, F, G, H, and S.
	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).
	Veterans non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.
	Other untaxed income not reported, such as worker's compensation, disability, untaxed pensions, etc.

**By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. I (we) further understand that purposely giving false or misleading information regarding eligibility for Federal or State aid may result in fines, jail terms, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (if required)

\_\_\_\_\_  
Date

Please mail or fax documents to:  
 Kilgore College Student Financial Aid Office  
 1100 Broadway  
 Kilgore, TX 75662  
 903-983-8211  
 FAX 903-988-7528