



Architectural Change Request Form
240 Conestoga Road
Wayne, PA 19087

Date: _____

Name of Applicant: _____

Address: _____

Telephone: _____

Email: _____

Description and Location of the Proposed Change or Modification to Unit with Pertinent Dimensions

Noted (the "Project"):

Please provide and attached the following: the name/address and phone number for the general contractor and/or architect (if applicable) in charge of each part of the Project (if more than one part); a copy of W-9 and proof of insurance for each and every vendor or contractor who will work on the Project; and, a copy of professional plan drawings for the Project from the architect and/or general contractor not less than 8 ½" by 11". [This Request shall be deemed incomplete and will not be ruled upon unless/until all requested information is provided to the Executive Board.]

Scheduled date for start of Project and completion of Project: _____

The undersigned hereby agrees to hold harmless and indemnify (Name Association)

_____ Association (the "Association"), the members of the Association's Executive Board (the "Board"), and East Hill Property Management ("East Hill") against any and all damage and/or injury to the applicant or to any third party that may be caused by or otherwise result from the construction or completion of the Project. If the Project is approved by the Board, the applicant shall be solely responsible for compliance at all times with any and all conditions of approval imposed by the Board and with any and all federal, state or local laws, ordinances, regulations or resolutions applicable to the Project including, without limitation, obtaining necessary permits from each and every applicable government agency or department. Any approval of the Project by the Board is expressly conditioned upon the applicant securing all necessary permits and approvals including, without limitation, building permit and/or certificate of occupancy (as/when applicable). The applicant hereby also agrees to indemnify and hold harmless the Association, the Board and East Hill from and against any fines or penalties assessed or imposed against any one or more of them by a federal, state or local municipality due to applicant's failure or refusal to secure in a timely manner and maintain consistently at all times any and all such permits and/or approvals required for the Project.

Signature of applicant: _____

Date: _____

Signature of applicant: _____

Date: _____

_____ Request for approval of project is DENIED.

_____ Request for approval of project is GRANTED.

_____ Request for approval of project is GRANTED w/ following conditions [in addition to permits/approvals set forth below]:

EXECUTIVE BOARD:

Authorized Signature: _____

Date: _____