



DAY OF PERCUSSION HOST APPLICATION

Applicant Information

- Name: _____
- Contact Phone: _____
- Contact Email: _____
- Website (if applicable): _____
- Institutional Affiliation (If Applicable): _____

Event Information

- Proposed Date: _____
- Proposed Location: _____
- Proposed Artists' Sessions: _____

- Evening Concert: _____

Artistic/Mission Statement

Please submit a short statement of intent regarding your plans to host the Day of Percussion. Will the day have a theme? Why do you want host the Day of Percussion? What does the Day of Percussion represent to you (attach additional page if necessary)

Venue Information

- Venue Name: _____
- Venue Address: _____
City: _____, State: TN Zip Code: _____
- Website (if applicable): _____
- Guest Capacity: _____
- Number of Performance Rooms (recital / concert halls) Available (please detail seating, etc.):

- Number of Additional Clinic Spaces: _____
- Describe any lobby or foyer spaces available for social gatherings / registration:

- Capacity to Cater Mealtime Concessions: _____

- Venue Handicap Accessible? Yes No

Percussion Equipment & Backline:

- Can the venue provide all percussion and audio/visual equipment needs for the entire day? I

- If not, please submit a plan that will accommodate: _____

Budget Information¹

- Can you rely upon institutional support for your plans? If so, how much? _____
- Are you willing to organize communication between corporate sponsors for performing artists for additional artist support?

Yes

No

Advertisement²

- Are you willing to design, print and distribute physical advertisement document to generate interest and attendance at your event? If so, what are your plans/ideas?

¹ TNPAS makes available a \$250 grant (more if available) for the purpose of supporting the host's plans and concepts for the day. A complete budget plan includes three facets: TNPAS grant, hosting institutional support and corporate sponsorship for performing artists.

² TNPAS can additionally provide up to \$250 for expenses related to print advertisement that is distributed to TNPAS membership. Print advertisement is an aspect of hosting the Day of Percussion that is deemed essential by the TNPAS Executive Committee.

Staffing³

- Are you able to provide a volunteer / student staff both prior to, and for, the event to handle the following details?
 - o Door Prize Solicitation and Collection
 - o Artist transportation
 - o All-Collegiate ensemble rehearsal space (Friday before)
 - o Registration (continuous throughout day; TNPAS will provide cash bank for change)
 - o Blank name badges and wrist bands for paid participants
 - o Pre-printed name badges for officers and artists
 - o Raffle tickets
 - o Door Monitors (continuous throughout the day checking wrist bands)
 - o Signage, schedules, and program production

Please detail here:

Submitting Application

Digital submissions are strongly preferred. When complete, please email this form and any supporting materials to:

pastennessee@pas.org

Mail to:

The Tennessee Chapter of the Percussive Arts Society
c/o Dr. Andrew Bliss
University of Tennessee School of Music
117 Natalie L. Haslam Music Center
1741 Volunteer Boulevard
Knoxville, TN 37996-2600

³ TNPAS will assist along the way, but these items ultimately end up being best handled by the host on-site. We take great pride in the details listed under this area, and the TNPAS Executive Committee feels they are critical to running a top-notch event.