

Voluntary Affirmative Action Information

COMPLETION OF INFORMATION BELOW IS VOLUNTARY

We consider all applicants for positions without regard to race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.

To be completed by applicant on a voluntary basis. Not for interview purposes. To be filed separately from application.

In an effort to comply with requirement regarding government record keeping, reporting and other legal obligations, which may apply, we invite you to complete this applicant data survey. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that this survey is not a part of your official application for employment. It will not be used in any hiring decision. The information will be used and kept confidential in accordance with applicable laws and regulations.

PLEASE PRINT

Position(s) applied for _____ Date _____

Referral Source

_____ Walk-in _____ Government Employment Agency _____ Private Employment Agency

_____ Employee _____ Relative _____ School _____ Other _____

_____ Advertisement- Source _____

Applicant Information

Name _____ Date _____
Last First Middle

Address _____
Street City State Zip

_____ Male _____ Female

Please check one of the following Equal Employment Opportunity Identification Groups:

_____ White (not of Hispanic origin) _____ Black (not of Hispanic origin) _____ Hispanic
_____ American Indian/ Alaskan Native _____ Asian/ Pacific Islander _____ Multiracial (having parents of different races)

For Administrative Use Only

Position(s) applied for _____ Available _____ Not Available

Other positions considered for

Hired _____ Yes _____ No

Position hired for _____ Date of hire _____

continued on back....

From the EEO job classifications listed below, which one best describes the position filled?

| | |
|-----------------------------------|-------------------------------|
| _____ Officials and Managers | _____ Professionals |
| _____ Technicians | _____ Sales Workers |
| _____ Office and Clerical Workers | _____ Craft Workers (skilled) |
| _____ Operatives (semi-skilled) | _____ Laborers (unskilled) |
| _____ Service Workers | |

Notes _____

Completed by _____ Date _____