

**CITY OF ANN ARBOR ASSESSORS OFFICE**  
**REQUEST FOR NAME AND/OR ADDRESS CHANGE OF REAL PROPERTY RECORDS**  
**(Please Print)**

Property Identification Number   09   -        -        -        -         
Property Address \_\_\_\_\_ Ann Arbor MI \_\_\_\_\_  
(Zip Code)

**Complete the area that applies to your request**

Please **CHANGE THE NAME** on this property to:

\_\_\_\_\_

Please complete all of the following that applies:

What is the reason for the name change?  Marriage  Divorce  Death  Ownership Change  
(Please provide the appropriate certificate and/or *Property Transfer Affidavit* [MI Dept of Treasury Form L4260](#) with this form)

Please **CHANGE THE MAILING ADDRESS** of this property to:

\_\_\_\_\_

Please complete all of the following that applies:

What is the effective date of this change? \_\_\_\_\_

Do you have a Principal Residence Exemption on this property?  Yes  No

I am changing my address because I will be temporarily away for:  Work or Teaching Sabbatical

Military  Nursing Home  Vacation  Other \_\_\_\_\_

What is the date you expect to return to this property? \_\_\_\_\_

Will the property be rented while you are away?  Yes  No

If address change is to a  PO Box or  Business or  LLC (Please provide an explanation)

\_\_\_\_\_

Click on these links if you need a *Principal Residence Exemption Affidavit* ([MI Dept of Treasury Form 2368](#)) or a *Request to Rescind Principal Residence Exemption* ([MI Dept of Treasury Form 2602](#))

Please change the **ESCROW/BANKING** information for this property.

If you do not have an escrow account, please print "No Escrow" \_\_\_\_\_

If taxes are to be paid from an escrow account, please provide:

Lender's Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

Please return this signed document to our office by mail, email or fax.

Mail: The City of Ann Arbor Assessors Office  
301 E Huron St.  
Ann Arbor MI 48104

Email: [Assessor@A2Gov.org](mailto:Assessor@A2Gov.org)

Fax: 734-997-1437