

STUDENT RECORD CHANGE REQUEST

Corrected Information

Current Information

Please print the information below	Please print only the corrected information below
Social Security No	New Social Security No
Student ID #	
Address	New Address
City State Zip	City State Zip
Home Phone # ()	New Home Phone # ()
Cell Phone # ()	New Cell Phone # ()
Name Last First M.I.	New Name Last First M.I.
Email	New Email
	Basis of Name Change (Documentation Must Be Attached)
OFFICE USE ONLY	☐ Marriage License ☐ Court Order
☐ Change Completed Date Initials	☐ Birth Certificate ☐ Records Error
FORM 42200-012 07/08 (Rev.)	Student Signature Date