

## DRG3 ENERGY AUDIT APPLICATION

*The DRG3 Energy Audit Program works in collaboration with DP&L to provide funds to subsidize the cost of an energy audit and encourage the implementation of the recommendations in the energy audit report.*

To participate in the Program, complete the following steps:

1. Submit this Application and a Facility Data Form for each facility that will be audited. DP&L will then provide its decision regarding approval of the audit application.
2. Select the energy audit vendor. We recommend obtaining at least 3 quotes.
3. Submit the Firm Selection Form and the winning proposal to DP&L for approval.
4. Upon DP&L approval of the selected firm and its audit proposal, proceed with the audit.

### CONTACT INFORMATION

*Please complete the information below for the primary contact for this program*

<b>Primary Contact Name</b>		<b>Title</b>	
<b>DRG3 Applying Business</b>			
<b>Street</b>			
<b>City</b>	<b>State</b>	<b>Zip</b>	
<b>Email</b>	<b>Phone</b>	<b>Fax</b>	

### DISCLAIMER

Acceptance into the Program is dependent on DP&L approval of the Scope of Work and cost proposal. Acceptance into the Program does not guarantee approval of the energy audit report. The Applicant must meet all Program rules to receive incentive funds from the Program. Dayton Power & Light and DRG3 program managers are not responsible for work performed by third parties.

## PROGRAM TERMS AND CONDITIONS

Applicant makes this application to DRG3's Energy Audit Program, seeking a reimbursement incentive for completing an energy audit report. Payment of the incentive by DP&L will be made according to the following terms and conditions:

1. Federal and state owned facilities are not eligible for participation. Program is limited to local DRG3 business and government entities. Eligible facilities must receive electric distribution service from DP&L.
2. Customer must complete, submit and receive DP&L approval for all of the following, prior to commencing with the audit process:
  - a. Application Form
  - b. Facility Data Form
  - c. Firm Selection Form

An audit will not be eligible for rebate if the Customer proceeds with the audit prior to DP&L's approval.

3. Rebates will be based on the final cost of the audit, but must be reasonable in the judgment of DP&L and will be limited to:
  - 50% of the audit cost, at receipt of the Energy Audit Report by DP&L, and
  - 50% of the audit cost upon Customer purchase of recommended measures:
    - o Equal or greater than the cost of the audit, and
    - o Purchased within six months of receiving the Energy Audit Report.
  - A maximum rebate of \$7,500.

DP&L reserves the right to make the final determination with regard to all audit and rebate payments.

4. Audits must be performed by a registered Professional Engineer (PE) or Certified Energy Manager (CEM).
5. Funds are awarded on a first-come, first-serve and case-by-case basis, until program funds are exhausted. DP&L reserves the right to withhold funds until all Program requirements are met. The reservation of funds does not guarantee payment. If the energy audit is not performed within 6 months of the application approval, DP&L reserves the right to discontinue the reservation of all incentive funds for the project. Extensions may be granted on a case-by-case basis.
6. Buildings intended for residential use are not eligible for program incentives.
7. Audit work related to the feasibility or study of alternative generation, including renewable generation, is not eligible for program incentives.
8. Rebates may be subject to federal and/or state income tax reporting. DP&L is not responsible for any taxes that may be incurred.
9. The parties recognize that DP&L does not guarantee energy savings and does not make any warranties associated with the Audit. Furthermore, only the Customer can judge the overall feasibility and benefit to its business of the Audit and identified energy projects.
10. DP&L respects the privacy of its customers, but cannot guarantee the confidentiality of information provided to it.
11. Customers in arrears on their DP&L billings at the time that the rebate payment is scheduled to take place will not be eligible for a cash payment. These rebates instead will be distributed to the Customer as a credit to their DP&L account. Customers will be notified of this situation prior to receiving payment.

- Checking here indicates Customer has read, understands, and agrees to these Terms and Conditions



Promoting "Greener" Practices



## APPLICANT AUTHORIZATION

*Authorization section should be signed by the business decision maker at the applying entity.*

*I have read the Program Guidelines and understand the Program rules and procedures. I understand and agree that DRG3 and DP&L are not responsible for work performed by a third party.*

**Applicant Representative Signature**

**Applicant Representative Printed Name**

**Applicant Representative Title**

**Date Submitted**

Please mail, fax or email your completed application to:

**Dayton Power & Light  
Energy Efficiency Programs  
1900 Dryden Road  
Dayton, Ohio 45439  
Fax: 937-331-4088**

**Email: [energyefficiency@dplinc.com](mailto:energyefficiency@dplinc.com)**

For further questions, please call 937-331-4769 or visit our website at [www.dpandl.com/save-money](http://www.dpandl.com/save-money)

## STAFF USE ONLY

Date Received: \_\_\_\_\_

Project No.: \_\_\_\_\_