

CSU	Application for Cross Enrollment
	to California State University, Dominguez Hills

Instructions: Complete and submit to Registrar or other designated cross enrollment office at your home campus prior to the host campus filing period. You must verify admission and filing deadlines with CSUDH Admissions Office, (310) 246-3645. After home campus completes certification, submit form to CSUDH University Advisement Center, WH A-220 for approval along with the transcripts from your home campus. You must then attend the first class meeting until the instructor has agreed to allow you to add the course. Obtain instructor's permission to add on the bottom of this form. Turn Cross Enrollment form in to the Office of the Registrar during the fourth week of the term and pay the \$10.00 fee no later than the last day of the 4th week of the term.

Home Campus _____ Host Campus California State University, Dominguez Hills

Planned semester of cross enrollment: (circle one) Spring / Fall Year _____

If you have previously attended CSUDH, what was last term attended? _____

Name _____
Last First MI

Birth Date _____ / _____ / _____ Home Campus ID# _____
Mo Day Year

Mailing Address _____
Street City State Zip

Home Telephone (____) _____ Message Telephone (____) _____

Reason for taking the course: Course unavailable at home institution _____ General Interest in subject _____
 Completing Transfer _____ Other _____

I certify the information provided is accurate and that I have read and understand eligibility requirement, enrollment conditions, and procedures as stated.

Date _____ Signature _____

Home Campus Certification

I certify that _____ meets cross enrollment eligibility requirements
Student Name

Registrar's Signature _____ Date _____
Title / Seal

CSUDH Use Only

The University Advisement Center certifies that the student has met the pre-requisites to take the course listed below.

Signature _____ Date _____

Approval of Course Instructor:

Course Ref. No.	Subject/Course Section	Description	Units	Instructor's Signature

Processing Fee received _____ Registration Processed by _____ Date _____

POLICIES AND PROCEDURES FOR CROSS ENROLLMENT

ELIGIBILITY REQUIREMENTS:

Undergraduate students enrolled in the California State University may enroll, without formal admission and without payment of additional State University Fees, in a maximum of one course per academic term at a campus of either of the other systems on a space available basis at the discretion of the appropriate campus authorities on both campuses. Enrollment in pre-collegiate courses is excluded.

A student is qualified to cross enroll if the student has met all of the following requirements:

- Completed at least one term at the home campus as a matriculated student
- Enrolled for a minimum of six units for the current term
- Earned a grade point average of 2.0 (grade of C) for work completed
- Paid appropriate tuition and fees at home campus for current term
- Must be a California resident.

ENROLLMENT CONDITIONS:

1. Approval for cross enrollment is valid only for the one term specified and subject to space availability, deadlines, registration procedures and priorities of host campus. You must reapply for each term you wish to cross enroll.
2. You will not be charged additional course enrollment fees. However, host campuses may charge a \$10 administration fee each term.
3. You will have to pay any additional fees required of other students (lab, materials, breakage, computer, transcript, etc.).
4. Academic advisement is available only at the home campus.
5. Students are urged to secure approval of a home campus advisor to ensure course meets home campus requirements.
6. Evidence of completion of course prerequisites may be required at time of enrollment (person transcript copy or grade reports).
7. Financial aid is available only through your home campus. Students eligible for Veterans, Rehabilitation, Social Security and other federal, state or county benefits must secure eligibility certification through home campus. Units taken at both campuses may be combined to establish financial aid.
8. The host campus maintains records of credit earned through cross enrollment. Students may request transcripts be sent home campus.
9. Health services on host campus are limited to treatment for emergencies.
10. Because of overlapping academic calendars, cross enrollment is possible only in certain combinations.

Home Campus Enrollment

Fall Semester
Spring
Fall Quarter
Winter Quarter
Spring Quarter

Host Campus Enrollment

Fall Quarter or Semester
Either Winter or Spring Quarter/ or Spring Semester
Fall Quarter or Semester
Winter Quarter or Spring Semester
Spring Quarter or Spring Semester

11. Participation in student activities or use of the student union at the host campus is subject to limitations set by the host campus.
12. Parking on the host campus will be available on the basis of a term fee within campus parking availability or on a daily fee basis.
13. Information concerning host campus identification card policies will be provided at registration.
14. Students are subject to all administrative procedures of the host campus. Note: Students must process an official drop at the host campus or risk having an unsatisfactory grade recorded on a permanent record.