

DEALER PLATE ISSUANCE MANUAL

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES

Division of Document Production

Registration Services Bureau, Albany, New York

www.dmv.ny.gov

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*Available to download from www.dmv.ny.gov

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Section 1 DEALER PLATE ISSUANCE PROGRAM

1.1 OVERVIEW

As a dealer registered by the New York State Department of Motor Vehicles, you are eligible to participate in the Dealer Plate Issuance Program. The program enables dealers, when appropriate, to issue permanent registration plates and/or interstate In-transit Permits.

1.2 ELIGIBILITY

To purchase registration plates and/or In-transit Permits:

- you must be a registered retail dealer of passenger vehicles, commercial vehicles, motorcycles or trailers for at least one year. (Note: The Commissioner may waive the one-year waiting period for a dealer adding another dealership, or for a new dealer if the persons operating the business have a history of satisfactory participation in the dealer plate program within the last five years. However, all other requirements must be met.)
- dealers must not have an expired, suspended or revoked dealer's business certificate (MV-61P).
- dealer must be in "good standing" with the DMV; that is, no violations in the last 12 months, no open or pending investigations or hearings, and no unpaid civil penalties, restitution or judgments.
- dealer must have a minimum of 25 retail sales per year.
- dealer must have a secure location for plates/In-transit Permits, which must be locked when not in use.
- dealer must have an approved log for the plates/In-transit Permits.
- dealer must be approved by a Vehicle Safety investigation of, but not limited to, the facility, its records and supplies.

1.3 RESTRICTIONS

Dealers may **not**:

- **exchange** any plates or In-transit Permits in their possession for those of another dealer, or **borrow** plates or permits which have been issued to another dealer for any reason.
- **interchange** any plates or In-transit Permits within their own dealership sublets.
- issue registration plates or an In-transit Permit for a vehicle that is classified as wholesale or junk, when the title is branded "STOLEN VEHICLE INSURANCE TRANSFER ONLY", when the title is in the insurance company name, when the title is branded as "rebuilt flood", or when garagemen's lien papers are the supporting ownership documents.
- refuse to transfer registration plates for a person who has another registered vehicle, and the registration of such vehicle is eligible for transfer to the purchased vehicle. This includes plates that have been stored at a Motor Vehicles office. (This restriction is in accordance with Section 420 of the Vehicle and Traffic Law and Part 78.20 of the Regulations of the Commissioner of Motor Vehicles.)
- issue registration plates or an interstate In-transit Permit to a person to whom you have not sold a vehicle. However, a dealer may issue plates for a courtesy delivery.
- apply for a Title Only for a customer, once plates and/or a temporary registration have been issued for a vehicle. If the vehicle is subsequently stolen or destroyed, or if you are unable to obtain the proper documentation necessary for issuance of the permit or registration, contact the Central Dealer Unit at (518) 473-8889.

1.4 HOW TO APPLY

To join the program, complete an Application for Dealer Plate Issuance Program, MV-463 (see example B.2). You may participate to purchase registration plates only, In-transit Permits only, or both. A copy of your application will be forwarded to DMV's Division of Vehicle Safety Services for investigation. Allow four weeks for processing. Send your application to:

VIA MAIL
New York State DMV
Dealer Plate Issuance Unit
PO Box 2820 - ESP
Albany NY 12220-0820

VIA UPS, FEDERAL EXPRESS, ETC.
New York State DMV
Dealer Plate Issuance Unit
6 Empire State Plaza - Room 322
Albany NY 12228-0432

1.5 FAILURE TO RENEW DEALER BUSINESS CERTIFICATE OR DISCONTINUING TO ISSUE PLATES/IN-TRANSIT PERMITS

If you do not renew your expired dealer business certificate, or if you are not continuing to issue plates, you must immediately notify DMV of your intention on company letterhead. DMV will issue a refund to you for unused Certificates of Sale (MV-50), plates and In-transit Permits. Send your letter and the following items to the nearest DMV office*:

- Dealer Demonstrator Plates - nearest District Office or Division of Vehicle Safety*
- Official Business Certificate (MV-61P) - Division of Vehicle Safety*
- Certificates of Sale (MV-50) (unused, partially or completely used books)/Temporary Certificates of Registration (MV-TCR) - Division of Vehicle Safety*
- Registration Plates - Dealer Plate Issuance Unit or Division of Vehicle Safety*
- In-transit Permits - Dealer Plate Issuance Unit or Division of Vehicle Safety*

*Refer to Section C.1 for a list of Vehicle Safety Services Regional Offices

1.6 DEALER DISHONORED CHECK PROCEDURE/PENALTIES

Section 202-b of the Vehicle and Traffic Law requires us to impose a \$35 penalty fee for each check dishonored by a bank. This penalty fee will be in addition to the amount of the dishonored check.

The following is a summary of the steps and measures we will take when we are notified that a bank did not honor a check:

1. we will send a letter to the dealership requesting payment for the full amount that is due.
2. payment in the form of certified funds must be made within 10 days of the initial contact. It should be sent to us by express or certified mail, or by courier.

VIA MAIL
NYS Dept. of Motor Vehicles
Bad Check Unit
PO Box 2409
Albany NY 12220-0409

VIA UPS, FEDERAL EXPRESS, ETC.
NYS Dept. of Motor Vehicles
Bad Check Unit
6 Empire State Plaza - Room 124
Albany NY 12228-0124

3. if you do not respond to this request, your dealer registration will be suspended by the Division of Vehicle Safety Services until you make restitution. In addition, the department's Revenue Accounting Unit may notify your customers that your dealership has issued a dishonored check, and that their individual vehicle registrations/permits will be suspended as a result.
4. the Department of Motor Vehicles will not accept a dealer's check from a dealer who fails to make restitution for a dishonored check. Payment must be made with certified funds or with a check from the dealer's customer.

1.7 VIOLATIONS

Any violation of sections 415, 417 and 420 of the Vehicle and Traffic Law, and of the Regulations of the Commissioner of Motor Vehicles, may result in withdrawal of approval to issue temporary registrations, registration plates and In-transit Permits. A violation may also result in action being taken against your business registration.

Failure to account for all security dealer supplies, that is, license plates, In-transit Permits, certificates of sale (MV-50) and temporary certificates of registration (MV- TCR), may result in withdrawal of approval to issue temporary registrations, registration plates and In-transit Permits.

Section 2 REGISTRATION PLATE/PERMIT INVENTORIES

2.1 ORDERING

- Ordering **standard plates and In-transit Permits** - complete the Order Form for Registration Plates/ In-Transit Permits, MV-464L (see example B.4).
- Ordering **custom plates** - contact Custom Plates at 1-518-402-4838.

Registration Plates - on the order form, specify the number of boxes you will need for no more than three months (**not to exceed four boxes**). The fee for four boxes (100 sets of plates) is \$500. A minimum order of plates is one box (25 sets of plates) for a fee of \$125.

In-Transit Permits - on the order form, specify the number of packages you will need for no more than three months. A minimum order of permits is one package (25 permits) for a fee of \$312.50. The maximum order should **not exceed four packages** (100 permits) for a fee of \$1250.

2.2 DELIVERY

The Department of Motor Vehicles will ship boxes of plates and packages of permits to the dealer's place of business at no cost to the dealer. DMV will pay the shipping costs. **DO NOT OPEN ANY BOX OF PLATES OR PACKAGE OF PERMITS UNTIL YOU HAVE CONFIRMED THE SHIPMENT AND ARE READY TO ISSUE THEM.**

2.3 CONFIRMATION OF SHIPMENT

The same confirmation of shipment procedure is used for registration plates and for permits. At the time the plates and permits are shipped, the department will also mail a confirmation of shipment letter to the dealer, under separate cover.

In-transit permits - when you receive the shipment confirmation letter, compare the information in the letter with the permit numbers for each package of permits (see example letter B.5). **DO NOT OPEN THE PACKAGE(S) TO VERIFY THE PERMITS.**

Registration plates - a confirmation letter will be sent for each shipment. For example, if you order 100 sets of plates, you will receive four boxes (25 sets of plates to a box) and a shipment confirmation letter (see example letter B.5.1). Motorcycles and trailers use single plates, and are also shipped 25 plates to a box. When you receive the confirmation letter, compare the information in the letter to the plate number stamped on the end flap of each box of plates. **DO NOT OPEN THE BOX(ES) TO VERIFY THE PLATES.**

Each shipment confirmation letter will contain the following information:

- dealer's name and address
- dealer's facility ID number
- dealer's plate limit
- registration plates
 - ◆ number of boxes shipped (maximum 4 boxes)
 - ◆ plate sequence for each of the boxes (Example: 5VA100 - 5VA124)
- In-transit Permits
 - ◆ number of packages shipped (maximum 4 packages)
 - ◆ permit sequence for each package (Example: AAA1000 - AAA1024)
- control number assigned to each shipment
- the dollar amount of the shipment

On the bottom half of the confirmation letter, write the number of boxes/packages you received. Compare the plate/permit sequence of each box/package you received to the plate/permit sequence shown as being shipped. Where indicated, write the plate/permit sequence of any missing boxes/packages.

When you have compared the boxes/packages of plates/permits shipped to you with the confirmation letter, please tear-off the bottom half of the letter and return it immediately* in the envelope provided. The envelope is not postage paid. Please place postage on it.

KEEP THE TOP HALF OF THE CONFIRMATION LETTER FOR AUDIT PURPOSES.

Missing boxes/packages - we can begin a tracing process one week after the confirmation letter is received. If the missing box/package is found, it will be shipped to you. If the missing box/package cannot be located, we must have confirmation from the delivery service that there is no record of delivery before we can send a replacement box/package to you. If you eventually receive the missing box/package, call the Dealer Plate Issuance Unit at (518) 473-8889 for further instructions. **DO NOT USE THESE PLATES/PERMITS BECAUSE THEY WILL NOT BE PROCESSED BY DMV IF ISSUED AFTER THEY WERE REPORTED MISSING.**

- * The Regulations of the Commissioner of Motor Vehicles require that the confirmation letter be returned to the Dealer Plate Issuance Unit immediately following the arrival of the plates/permits.

2.4 INVENTORY CONTROL

2.4.1 ISSUING PROCEDURES

Once you have confirmed your shipment of plates/permits, **DO NOT OPEN THE BOX(ES) UNTIL YOU ARE READY TO ISSUE THE PLATES.** Boxes of plates must be kept sealed until opened for issuance. Boxes of plates (sealed or opened), and packages of permits, must be kept in a secure, locked and limited-access location.

ISSUE PLATES/PERMITS IN SEQUENTIAL ORDER

You must issue plates/permits in sequential order. Consider the following example where a shipment consists of three boxes of twenty-five plate sets each:

box one contains plate sequence A100BC - A124BC

box two contains plate sequence A125BC - A149BC

box three contains plate sequence A150BC - A174BC

Box one contains the lowest sequence, so it must be the first box opened after you have confirmed the shipment and are ready to issue. Do not issue plates from box one out of sequence. Do not open, or issue any plates from, the next box until you have issued all of the plates in box one, and so on. Follow this same procedure for packages of permits.

When you first open a box of plates, examine all the plates in that box and verify the plate numbers with the confirmation letter. If there are any single plates, plates mixed in a set, missing entirely or mutilated, you must immediately notify DMV

in writing using your business letterhead. Send the letter, along with any mutilated, mixed or remaining plates of an incomplete set, to the Dealer Plate Issuance Unit. Follow this same procedure for packages of permits.

Once we have received your notification and any plates/permits, we will ship replacement plates/permits to you at no charge.

2.4.2 INVENTORY RECORDS

Once you start issuing plates through the Plate Issuance Program, you must keep the following records:

1. the top half of the Shipment Confirmation Letter;
2. record the following information in your Book of Registry, in a separate bound book, or in a DMV-approved computer file:
 - the beginning and ending plate number for each box of plates and/or package of permits that we ship to you.
 - the beginning and ending plate number of each box of plates and/or package of permits missing from the shipment you receive.
 - the beginning and ending plate number of each box of plates and/or package of permits we send to you to replace a missing box or package. Once you open a box of plates or package of permits, record the numbers for individual sets of plates and for individual In-transit Permits that you report to the Department of Motor Vehicles as mixed, missing or mutilated.

Most of the information required under the Dealer Plate Issuance Program is already recorded in your Book of Registry. A Plate Issuance Log has been designed to assist you with recording of additional information. You may use the following sample format, or develop your own. The additional information required is:

- Customer Name
- Plate or Permit Number
- MV-50/MV-TCR Number
- Date Issued by Facility
- Date Sent to DMV
- Book of Registry Page Number

SAMPLE

DEALER PLATE ISSUANCE PROGRAM PLATE/PERMIT ISSUANCE LOG

CUSTOMER NAME	PERMIT OR PLATE NUMBER	MV-50 MV-TCR NUMBER	DATE ISSUED BY FACILITY	DATE SENT TO DMV	BOOK OF REGISTRY PAGE NO.
John Smith	AAC1233	R1234567	10/1/01	10/1/01	page 23
Mary Gripes	AAC1234	R1234568	10/1/01	10/1/01	page 23
Wayne Thomas*	NA	R1234569	10/1/01	10/1/01	page 23

*You are NOT required to record TCR numbers in your Plate/Permit Issuance Log for situations where you are transferring plates from one vehicle to another. However, if you choose to record them for convenience, you should enter "NA" in the plate field as shown here. All plates and all permits must be issued in sequential order.

2.5 STOLEN OR LOST PLATES/PERMITS

If you confirm to us that you have received plates or permits, and subsequently discover that any registration or permit number, any box of plates or any package of permits is lost or stolen, you must:

- immediately notify your local police agency of the loss or theft, to obtain a Report of Lost or Stolen Motor Vehicle Items, form MV-78B (see example B.6).
- immediately notify the Dealer Plate Issuance Unit in writing, on your business letterhead, of the loss or theft. Attach a copy of the police report and the **original** of the completed form MV-78B.

Section 3 ISSUING A REGISTRATION PLATE

3.1 DOCUMENTS REQUIRED FOR A PERMANENT REGISTRATION

Before issuing registration plates (or transferring plates from another vehicle) and issuing a Temporary Certificate of Registration (MV-TCR), you **must** have all documents necessary to have a registration and Certificate of Title issued by the department for the vehicle. You cannot issue a permanent registration without the following documents:

- a completed Vehicle Registration/Title Application (MV-82), signed by the registrant (see Section 3.2)
- a retail Certificate of Sale (MV-50), completely filled out and signed (see example B.7).
- proof of ownership (MCO, title or transferable registration). When the title is in the dealership name, the buyer, seller, odometer and salvage information must be completed on the title.
- proof of financial security for the registrant (original or faxed NYS insurance card)
- proof of identity/date of birth (see Section C.5.2)

IMPORTANT: A 15-passenger vehicle is a bus and must be inspected by the New York State Department of Transportation (DOT). If the vehicle must be inspected by the NYS DOT, you may NOT issue or transfer registration plates, or issue a temporary registration, without the required proof of inspection. For more information, see “Inspection Requirements for Carriers Transporting Passengers”, form MV-82.1P (see example B.8), or contact the Division of Vehicle Safety Services.

- for plate transfer only, the current valid registration (a photocopy is acceptable) from the old vehicle from which the plates are being transferred. If the registration is not available, verify that the plates were issued to your customer by calling the Central Dealers phone unit at (518) 473-8889.
- dealers may transfer credit from plates that have been surrendered if the customer has his/her FS-6T.
- supporting documents, when necessary, including:
 - ◆ Partnership or Joint Ownership Statement (MV-83T), when there are more than two owners (see example B.9).
 - ◆ Certificate of Partnership, if the partnership wants to register the vehicle in its business name.
 - ◆ proof of incorporation, if the applicant is not a partnership registering in a business name (see Section C.5.3).
 - ◆ Vehicle Use Tax Exemption Certificate (Form UT-11 for New York City only, or Form UT-11C for counties other than New York City), if the applicant is exempt from this tax (see examples B.10 and B.11).
 - ◆ any other appropriate documents.

For a more detailed explanation of these requirements, please refer to the following pages.

Note: You may not issue a registration if you have already issued an In-transit Permit to the same customer for the same vehicle. If a customer has an ITP to register a vehicle outside New York State, and later decides to register that vehicle in New York State, he/she must visit a Motor Vehicles office in this state.

3.2 COMPLETING THE VEHICLE REGISTRATION/TITLE APPLICATION (MV-82)

Complete an application form (MV-82 sample on pages 9-10), for each customer registering a vehicle in New York State. The MV-82 is available to download from the DMV web site: www.dmv.ny.gov. Instructions are as follows:

Box “ ❶ ” What Do You Want To Do?: Check any box that applies. For this example, we have checked “Register This Vehicle for the First Time.”

Box “ ❷ ” Registration Information:

A. **Client ID No.:** (from driver license or non-driver ID card) Ask the registrant for his/her driver license or non-driver ID card and enter the Client ID Number. Attach a photocopy of the driver license or non-driver ID card to the MV-82. If a co-registrant is being added to the vehicle, repeat the process of entering the client ID number and photocopying their driver license or non-driver ID. Check the “Yes” or “No” box for Name Change, Address Change and Registration for Corporation, Partnership, as appropriate. Mark the box to indicate how the vehicle was obtained.

B. Name of Registrant: Enter registrant's name by using the last name, first name, and middle initial. The name on the proof of identity (see Sections C.5 - C.5.2) and on the insurance card (see Section C.5.5) must be exactly the same as the name shown for "registrant."

Example: Motorist, Michael, M.

If there are two people registering the vehicle, complete the information as follows:

Example: Motorist, Michael, M.
Motorist, Michelle, M.

C. Date of Birth and Sex of the Registrant: Daytime Phone No. is optional.

D. Address Where You Get Your Mail: Complete using the primary registrant's mailing address.

Example: 555 South Swan Street
Albany NY 12228-0608

Next to the address, fill in the **County** in which the primary registrant lives.

Example: Albany

E. Address Where You Live: Complete this only when the primary registrant has a different mailing address, or when the primary registrant lists a Post Office Box number for his/her street address and wants to use the Post Office Box number as the mailing address. When this address is filled-in, you must also enter the **County** in which the legal address is located.

Box " 3 " **If The Registrant Is Not The Owner:** Complete this box. Include **Owner Client ID No., Name Of Current Owner, Date Of Birth and Mailing Address.** "Owner's Day Phone No." is optional. You must provide proof of identity and date of birth for the owner (see Sections C.5.2 - C.5.3). The Authorization must be signed by the owner (and the same name must be on the MV-50).

Box " 4 " **Vehicle Information:**

A. Vehicle Identification Number: The Vehicle Identification Number is the serial or factory number (not the engine number) that has been permanently assigned to the vehicle by the manufacturer. This number may contain both letters and numbers. Most 1981 and newer vehicles, both U.S. and foreign, have 17 characters in the vehicle identification number. (If fewer than 17 characters are entered, the application may be rejected.) Please note, however, that DMV assigned vehicle identification numbers do not have 17 characters. If a vehicle has a valid DMV assigned vehicle identification number, enter that number on the application.

B. Vehicle Description: Give the specific vehicle information for the vehicle being registered, including **Year, Make, Body Type, and Color**. Refer to the code sheets in Sections C.4.1, C.4.2, and C.4.4, for Make, Body Type, and Color. Write in the unladen weight.

- Although the unladen weight may not be required for fee computation, it is a required entry for the Certificate of Title.
- The **Type of Power** should be one of the following: gas, diesel, electric, CNG (Compressed Natural Gas), Propane, Flex, None or Other.
- A vehicle may have any number of **Cylinders** up to and including 16, with the exception of 15. For vehicles that have rotary engines, or for electric-powered vehicles that do not have cylinders, enter "N" in place of the number of cylinders.
- Both the **Unladen Weight** and **Maximum Gross Weight** of commercial vehicles and trailers must be provided on the MV-82. For-hire vehicles require seating capacity.
- Enter the Odometer Reading when the vehicle was transferred to the customer, as well as the number of places for digits, on the odometer.
- For trailers and commercial vehicles, enter the number of axles, and distance.

NY DEALER ONLY Boxes, top and bottom of Page 1: Complete these boxes as follows:

- answer the question **Did You Issue Plates To This Vehicle?** If **"Yes"**, enter the **Plate Number** you assigned to the registrant.
- enter the **Registration Class** (PAS, COM, MOT, SPO, RGL, OMS, OMV, ORG, LTR and TRL).
- enter the **Date Temp Issued** (insurance coverage must be in effect on or before this date).
- enter your **Facility ID Number**.
- answer the question **Is There A Lienholder?** Answer either **"Yes"** or **"No"**. (**"N/A"** is not acceptable.) If **"Yes"**, enter the **Lienholder Number** and complete the **Lienholder Name** and **Mailing Address**. (Please note that changes, cross-outs and white-outs in these sections will cause the MV-82 to be rejected.)

Box “ 5 ” CHANGES: On page 2 of the application, provide information about any **Changes** (name, vehicle information, etc.) that need to be made to DMV records.

Box “ 6 ” Additional Vehicle Information: Carefully read and answer any questions that apply to the vehicle. The **first three questions** must **ALWAYS** be completed. If the answer to the second question is **"NO"**, check the boxes under question 2 that apply. Answer question 4 if the vehicle is a pickup truck weighing 5,000 pounds or less.

Note: If the registration class has been changed as a result of modifying a van, pick-up truck or other vehicle, see Section 3.5.

Box “ 7 ” CERTIFICATION: The registrant must sign the **Certification** section, which states that all information given is true. If the vehicle is being registered under two names, both registrants must sign.

Bottom of Page 2:

A. In the section **To Be Completed By A Registered New York State Dealer Only**, fill in additional lienholder data, if there is more than one lienholder.

B. The dealer (or an individual with Power of Attorney for the dealer) must sign the **Dealer Certification** section, which states that all information given is true.



VEHICLE REGISTRATION/TITLE APPLICATION

This form is available at www.dmv.ny.govBatch
File No.
☐ Orig ☐ Activity ☐ Renewal ☐ Lease Buyout
☐ Dup ☐ Activity W/RR ☐ Renew W/RR ☐ Sales Tax with Title

OFFICE USE ONLY	Old Plate		Old Class		3 of Name		Ins. Co. Code		Exp. Date											
	Scofflaw Case Number(s)					New Plate		New Class												
	Special Conditions	AT	BV	CF	CO	CP	EX	FL	SS	GI	IF	MO	NE	NF	NR	NU	OD	OP	OV	PA
	Sales Tax Information	PC	PK	RC	RE	SA	SO	SR	SV	TE	TL	TO	TP	TR	TX	XR	X6	WO		
	Status		Value (\$)		Jurisdiction			Rate			Out of State			Audit						
NY DEALER ONLY	Did you issue plates to this vehicle?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Plate Number		Reg. Class		Date Temp Issued	1/24/12	Facility ID Number	01020	Is there a lienholder? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", enter the information in Dealer Only box below. Alterations are not allowed in the lienholder sections.								

INSTRUCTIONS →

COMPLETE 1 2 4 6 and 7. WHEN 3 AND 5 APPLY, COMPLETE THOSE SECTIONS.

PRINT CLEARLY IN
BLUE OR BLACK INK.

1 MARK THE BOX OF THE TYPE OF SERVICE YOU NEED. (For more information, refer to form MV-82.1, "Registering/Titling a Vehicle in New York State".)

☒ A FIRST REGISTRATION for this vehicle ☐ CHANGE a title (refer to 5) ☐ REGISTER a vehicle that I registered before ☐ Get a TITLE ONLY for a 1973 or newer vehicle

If you mark one of the options below, write the PLATE NUMBER here _____

☐ RENEW a Registration ☐ CHANGE a Registration (refer to 5) ☐ REPLACE lost registration items ☐ TRANSFER a Plate Number ☐ Purchased my LEASED VEHICLE

You can update the address on your registration and renew your registration online at www.dmv.ny.gov.

2 NAME OF PRIMARY REGISTRANT (Last, First, Middle) MOTORIST, MICHAEL, M. NYS driver license number of PRIMARY 123456789 SEX M DATE OF BIRTH 10/12/1972

NAME OF CO-REGISTRANT (Last, First, Middle) MOTORIST, MICHELLE, J NYS driver license number of CO-REGISTRANT 898965652 SEX F DATE OF BIRTH 02/12/1974

DAY TELEPHONE (Optional) (518) 123-4567 ☐ NAME CHANGE? YES (refer to 5) ☒ NO ☐ ADDRESS CHANGE? YES ☒ NO

Is this registration for a corporation or partnership? ☐ Yes ☒ No How did you get the vehicle? ☒ New ☐ Leased New ☐ Used ☐ Leased Used

THE ADDRESS WHERE PRIMARY REGISTRANT GETS MAIL (Include Street Number and Name, Rural Delivery or box number. This address will be on the document.)
PO BOX 123 Apt. No. ANYTOWN State NY Zip Code 12222 County of Residence ALBA

THE ADDRESS WHERE PRIMARY REGISTRANT RESIDES IF DIFFERENT FROM THE MAILING ADDRESS. (Include Street Number and Name, Rural Delivery or box number.)
146 MAIN STREET 7-E Apt. No. ANYTOWN State NY Zip Code 12222 County of Residence ALBA

3 DRIVER LICENSE NUMBER OF OWNER _____

NAME OF CURRENT OWNER (Last, First, Middle) _____ DATE OF BIRTH _____ DAY TELEPHONE NUMBER OF OWNER (Optional) _____

THE ADDRESS WHERE OWNER GETS MAIL (Include the Street Number and Name, Rural Delivery or box number.)
Apt. No. _____ City or Town _____ State _____ Zip Code _____ County _____

AUTHORIZATION: The registrant described in 2 is authorized to register the vehicle described in 4.

(Signature of owner or authorized person, and signature of co-owner if applicable) _____ (Date) _____

4 VEHICLE IDENTIFICATION NUMBER 156YT333XX1234567 Year 10 Make ME/BE Body Type For Cars (mark one) ☒ 2-Door ☐ 4-Door ☐ Convertible ☐ Station Wagon or Suburban ☐ Other

Body Type For Other Vehicles (mark one) ☐ Pick-up Truck ☐ Van ☐ Motorcycle ☐ Tow Truck ☐ Trailer ☐ Other

Color BL Unladen Weight 3456 Type of Power (Fuel) ☒ Gas ☐ Diesel ☐ Electric ☐ Flex ☐ CNG ☐ Propane ☐ None

Cylinders 8 For trailers & commercial vehicles Maximum Gross Weight _____ For rentals, buses & taxis Seating Capacity _____ Odometer Reading in Miles 5 Does the ODOMETER display 5, 6 or 7 numbers? (write the number, do not include tenths) 6 For commercial vehicles Axles _____ Distance _____

NY DEALER ONLY Lien Filing Code (Assigned by DMV) 45213 Lienholder Name and Mailing Address ABC LOAN COMPANY, 2 MAIN STREET, ANYWHERE NY

OFFICE USE ONLY Mileage Brand Prior Owner _____ Issuance State _____ Title _____ Lien Number _____ Lien Release _____

Proof Submitted (Name and Ownership) _____ Approved By _____ Stop/Response _____

Reg/Title _____ State _____ Date _____ Old Fee _____ Operator _____

5 CHANGES - Write new information about a current registration or title on page 1 of this form (for more information, refer to form MV-82.1, "Registering/Titling a Vehicle in New York State").

NAME CHANGE: Print the **former** name exactly like the former name is printed on the current registration or title.

CHANGES: Describe any vehicle changes and the reasons for the changes.

6 ADDITIONAL VEHICLE INFORMATION → QUESTIONS 1-3 MUST BE COMPLETED.

- I certify that, to the best of my knowledge, this vehicle ☐ has been or ☒ has not been wrecked, destroyed or damaged to such an extent that the total estimate, or actual cost, of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has been" box means the vehicle must have an anti-theft examination before being registered, and that the title issued will have the statement "Rebuilt Salvage" on it.)
- Is this vehicle registered for your personal use? ☒ Yes ☐ No
If you marked "Yes", go to the next question (question 3). If you marked "No", check any of the boxes that apply:
 - ☐ This vehicle is a passenger vehicle that will be used for hire with a driver and be operated in the following location(s):
 - ☐ New York City (NYC) ☐ A jurisdiction that is not NYC at all or has a jurisdiction that does not regulate taxis
 - ☐ This vehicle is a passenger vehicle that is rented without a driver.
 - ☐ This vehicle requires a permit for commercial operation. Check the type of permit that was issued and write the permit number on the line.
 - ☐ NYS DOT Permit No. _____ ☐ A DOT Permit No. _____
 - ☐ The government owns this vehicle.
 - ☐ This vehicle is used as (mark one): ☐ a hearse ☐ an ambulance ☐ an ambulette ☐ a hearse or invalid coach
If payment is received to carry passengers, mark this box. ☐
 - ☐ This vehicle is used exclusively as a hearse. If payment is received to carry passengers, mark this box. ☐
 - ☐ This vehicle is a commercial tow truck with a gross vehicle weight rating of at least 8,600 pounds.
 - ☐ This vehicle is used only as a farm vehicle. (form MV-260F, Part 1, must be attached) ☐ This vehicle is used only as an agricultural truck.
 - ☐ This vehicle is subject to the Department of Transportation inspection requirements for the carriers that transport passengers. (For more information, refer to form MV-82.1P, "Inspection Requirements for Carriers Transporting Passengers".)
- Has this vehicle been modified to change its registration class? ☐ Yes ☒ No If "Yes", explain _____
- This vehicle is a pick-up truck with an unladen weight that is a maximum of 5,500 pounds. This vehicle is never used for commercial purposes and does not have advertising on any part of it. I want (mark one): ☐ Passenger Plates ☐ Commercial Plates

7 CERTIFICATION: The information I have given on this application is true to the best of my knowledge. I certify that the vehicle is fully equipped as required by the Vehicle and Traffic Law, and has passed the required New York State inspection within the past 12 months, or has qualified for a time extension (Form VS-1077) and will be inspected within 10 days. I also certify that appropriate insurance coverage is in effect, and that the vehicle will be operated in accordance with the Vehicle and Traffic Law. If I am applying for replacement registration items, I certify that the registration is not currently under suspension or revocation. If I have plates in a series reserved for a special group, I certify that I am still eligible to receive them, and that I have only one set of these plates. If I am using a credit card for payment of any fees in connection with this application, I understand that my signature below also authorizes use of my credit card.

Print Name Here Michael M. Motorist
(Print Name in Full - if registering for a corporation, print your full name and title)

Sign Here Michael M. Motorist
(Sign Here)

Print Additional Name Here _____
(Print Name in Full)

Additional Signature Sign Here _____
(Sign Here - Additional signature required for a partnership or if registering this vehicle in more than one name.)

IMPORTANT: Making a false statement in any registration application or in any proof or statements in connection with it, or deceiving or substituting in connection with this application, is a misdemeanor under Section 392 of the Vehicle and Traffic Law, and may also result in the revocation or suspension of the registration pursuant to regulations established by the Commissioner. The Department makes no representation that it will issue a certificate of title or transferable registration until the Commissioner is satisfied that the applicant is entitled to a certificate of title or transferable registration, and until all documentation required to establish ownership of the vehicle is submitted and deemed to be satisfactory. Pending review of this application, neither the Commissioner of the Department of Motor Vehicles nor any of his or her employees, deputies or agents assumes any liability or responsibility for repairs performed, improvements made or work done to the vehicle referenced in this application.

CREDIT CARD AUTHORIZATION IF CARDHOLDER IS NOT THE APPLICANT:

My signature authorizes _____
to use my credit card for payment of fees in connection with this application,
and I understand that I must be present for this transaction.

Sign Here _____
(Cardholder-Sign Name in Full)

To Be Completed by a Registered New York State Dealer Only - List any additional Lienholders

Lien Filing Code (Assigned by DMV) _____	Lienholder Name _____
Mailing Address _____ (Number and Street)	(City) _____ (State) _____ (Zip Code) _____
Lien Filing Code (Assigned by DMV) _____	Lienholder Name _____
Mailing Address _____ (Number and Street)	(City) _____ (State) _____ (Zip Code) _____

NY DEALER CERTIFICATION: I certify that all information provided on this application is true. I take responsibility for the integrity of the papers delivered to the Motor Vehicles office.

Ima S. Dealer
(Signature of Dealer or Authorized Representative)

3.3 ISSUING A TEMPORARY CERTIFICATE OF REGISTRATION (FORM MV-TCR)

A Temporary Certificate of Registration, form MV-TCR (see example B.8), may be issued for any vehicle, regardless of whether or not the dealer issues plates. All registered dealers must include a completed Retail Certificate of Sale, form MV-50, with any paperwork for processing a light-weight trailer registration. If a dealer issues a registration number plate for a vehicle or light-weight trailer, the dealer must issue an MV-TCR (bottom portion).

At the time you place the registration number plates on the vehicle, you must also place the MV-TCR on the inside of the windshield, in the lower left corner, with the front of the Certificate facing out. If the vehicle does not have a windshield (motorcycle or light-weight trailer), give the MV-TCR to the registrant, who must carry it with him/her.

A temporary registration (MV-TCR) is valid for 45 days unless otherwise authorized by the Commissioner of Motor Vehicles. The Commissioner can extend the temporary registration for up to 60 days. If transferring plates, the MV-TCR is valid for 45 days or until the registration expires, whichever comes first. (Only one MV-TCR may be issued by the dealer.)

Reminder: Do not issue an MV-TCR when issuing an In-transit Permit.

3.4 ISSUING PLATES FOR A VEHICLE

Dealers may issue only passenger, commercial, motorcycle, trailer, regional and sports plates, and they **must be issued in sequence**. **If the purchaser has plates from a previously registered vehicle, those plates must be transferred to the new vehicle, if they are the class of plates required for the new vehicle.** If the plates from the old vehicle are not the type required for the new vehicle, the dealer cannot issue or transfer the plates. The plates must be transferred at a Motor Vehicles office. In addition, if a customer does not have both plates (except for motorcycles or trailers) because one plate has been lost or stolen, the dealer cannot issue or transfer plates. The customer must obtain new plates at a Motor Vehicles office. See "Transferring Plates to a Vehicle", Section 3.6, for additional information.

When you have **all the necessary documents**, you may place the registration plates on the vehicle, in accordance with Section 402 of the Vehicle and Traffic Law.

Reminders: An In-transit Permit may not be transferred to any other vehicle.

Motorcycle plates for Limited Use Vehicles (mopeds) cannot be issued. The customer must obtain limited use vehicle plates at a Motor Vehicles office.

3.5 ISSUING PLATES FOR PICK-UPS, VANS AND CABS AND CHASSIS

A customer who uses his/her unmodified pick-up truck as a personal vehicle has the option of registering the vehicle as a passenger vehicle. The vehicle must have an unladen weight of 5,000 pounds, or less, and must not display any advertising. The dealer will issue passenger plates and the customer will pay a commercial class fee. The vehicle body type on the registration will be **PICK**.

If your customer chooses to register his/her pick-up truck in the passenger class, in **Box 6** of the MV-82, he/she must answer "Yes" to question 2 and "Passenger Plates" to question 4.

A pick-up truck which has been modified (see items #1 and #2 under Construction, on page 12), regardless of size, will continue to be issued passenger plates and the customer will pay passenger class fees. The body type on the registration is **SUBN**.

Unmodified trucks weighing 5,001 pounds or more (unladen weight), and vans without rear seats or seat fittings, or vans which have not been modified to make them suitable as living quarters, will continue to be issued commercial plates and the customer will pay commercial class fees. The body type on the registration is **PICK**.

Conversion vans, and vans which a dealer has converted (by installing seats, brackets and windows), are issued passenger plates and the customer pays passenger class fees. The body type on the registration is **SUBN**.

Registration Guidelines

PICK-UP

CONSTRUCTION	CLASS OF REGISTRATION
1. Permanently-installed cap with one or more side windows behind the cab, and equipped with at least one permanently-installed seat (or fittings for seats) and safety belts. Must be at least 48" from the bottom of the horizontal centerline of the camper top to the top of the bed of the vehicle along the entire length.	Passenger
2. Permanently-installed camper unit top with attached camping equipment (that is, stove, beds, etc.), making it suitable as living quarters.	Passenger
3. International Harvester Scout with removable compartment for passengers.	Passenger
4. Box permanently-installed in rear compartment	Commercial
5. Tonneau (canvas) cover alone	Commercial
6. A standard pick-up cab weighing <u>5,000 lbs. or less</u> , unladen weight, with no business advertising and without modifications described in items 1 or 2.	Passenger OR Commercial (at the customer's option)
7. A standard pick-up cab weighing <u>more than 5,000 lbs.</u> unladen weight, without the modifications described in items 1 or 2.	Commercial
8. Crew cab or King cab, without the modifications described in items 1 or 2.	Commercial

VAN

A van is considered a commercial vehicle, and should be issued commercial plates, unless constructed or modified in such a way that would allow it to qualify for a passenger registration.

1. A van with at least one rear side window behind the cab, and at least one seat (or brackets for seats), permanently-installed.	Passenger
2. The interior of the van has been altered or equipped to make it suitable as living quarters (that is, stove, beds, etc.).	Passenger

CAB AND CHASSIS

When registering a vehicle that was manufactured as a cab and chassis and now has a body attached, you must specify on the MV-50 and MV-82 the body type attached to the cab and chassis (for example, "dump", "van", "stake", "flatbed", "pickup"). When adding a body to the cab and chassis, the unladen weight must be increased by the body weight and listed on the MV-50 and MV-82 as the unladen weight. (Both body type and body weight should be specified in a letter from the installer.) When there is no body added to the cab and chassis, the body type is reported as "util" (utility).

3.6 TRANSFERRING PLATES TO A VEHICLE

The dealer **must** allow the customer to transfer the existing registration plates to the new vehicle, in accordance with Section 402 of the Vehicle and Traffic Law, if the dealer has all the necessary documents **and** the following conditions exist:

- the existing plates are the type of plates required for the new vehicle. For example, commercial plates may be transferred to a new vehicle qualifying for commercial plates; passenger plates may **not** be transferred to a motorcycle or to a commercial vehicle. If the vehicle requires another type of plate, issue the correct type of plate from your inventory, if available. Remember to send the original plates to a DMV Issuing Office along with a receipt showing the plates were surrendered. The receipt is needed so that the customer will not have an insurance lapse, and so that credit for the original registration can be applied. Remember also to record the old plate number on the registration application (MV-82).
- the customer must have both plates (except for motorcycles and trailers) to transfer to the new vehicle. If one plate is lost or stolen, the dealer **cannot** transfer the plates. The customer must obtain new plates at a Motor Vehicles office.

Note: You must advise the customer of the option to transfer plates when the conditions are met for transferring plates, as described above.

- If plates are being transferred, and the registration will expire within 60 days:
 - ◆ write "renewal" at the top of the MV-82.
 - ◆ advise the registrant that the vehicle registration will expire within 60 days from the date the temporary registration is issued, and that the Department of Motor Vehicles will renew the registration and collect appropriate fees. **The MV-TCR issued will be valid for only 45 days, or until the current registration expires, whichever comes first.**
- If the registration is expired, or is going to expire in less than 45 days:
 - ◆ advise the registrant to renew the registration for the old vehicle, in person, at a Motor Vehicles office.
 - ◆ the customer must complete an MV-82 and take it, with the appropriate fee, to the Motor Vehicles office.

3.7 EMISSIONS REQUIREMENTS

All model year 1996 and newer passenger cars and light-duty trucks, with a gross vehicle weight rating of 6,000 pounds or less, and having an odometer reading of less than 7,500 miles, must conform to New York's emission standards to be registered in New York. An MCO presented as proof of ownership for a vehicle sold in New York State must meet one of the following categories:

- California-Only Vehicle - the vehicle is manufactured to meet California emissions standards;
- 50-State Vehicle - the vehicle is manufactured to meet both U.S. EPA and California emissions standards, and has been approved for sale in all states, including California.
- Federal Vehicle Certified for Sale in California - the vehicle is manufactured to meet U.S. EPA emissions standards only, and is certified for sale in California.

To determine whether a vehicle can be registered in New York State, refer to the emissions control information label located under the hood of the vehicle. There are labels specific to each category; each label clearly states that the vehicle conforms to U.S. EPA and/or California emissions standards, and whether it is certified for sale in California. You may find additional information on the Manufacturer's Certificate of Origin (MCO) or vehicle invoice window sticker.

If a vehicle is being registered and/or titled in New York for the first time, and one of the following conditions exists, complete the **Certification of Emissions Compliance or Exemption, form MV- 74** (see example B.12):

- the vehicle qualifies for an exemption
- the vehicle complies with New York's emissions standards, but there is no statement on the MCO to indicate compliance; or
- the vehicle complies with New York's emissions standards, but there is no MCO available.

An MV-74 does not have to be completed when the MCO has an emissions statement specifying that the vehicle complies. While a non-conforming vehicle cannot be registered in New York State, it can be titled. However, the title will be branded "NON-COMPLYING NY EMISSIONS."

Section 4 ISSUING AN INTERSTATE IN-TRANSIT PERMIT (MV-639ITP)

4.1 BUYER ELIGIBILITY

A dealer may issue an interstate In-transit Permit (MV-639ITP) from stock purchased through the Dealer Plate Issuance Program, only according to the following guidelines:

1. to qualify, the buyer must state that he/she intends to transport the vehicle so it can be registered outside of New York State (and present all the required documents).
2. the dealer must have sold the vehicle to the buyer.
3. the buyer must not already have a registration or title for the vehicle.
4. a dealer cannot issue more than one In-transit Permit (ITP) to the same buyer and vehicle. If a dealer has already issued one ITP for that buyer and vehicle, the buyer must go to a Motor Vehicles office to apply for a second ITP (a second ITP is issued only in very unusual circumstances).
5. a vehicle sold as "junk" does not qualify for any type of In-transit Permit.
6. if a dealer has already issued an interstate In-transit Permit, the dealer cannot issue registration plates for that buyer for the same vehicle. For example, if the buyer has changed his/her mind about registering the vehicle outside New York State, he/she must go to a Motor Vehicles office.

A dealer may act as the buyer's agent in obtaining an individual intra-state ITP from a Motor Vehicles office (to transport a vehicle so it can be registered in New York State). Under no circumstances may a dealer issue an interstate ITP (MV-639ITP) from stock purchased through the Dealer Plate Issuance Program, for intra-state purposes.

4.2 DOCUMENTS REQUIRED TO ISSUE AN INTERSTATE IN-TRANSIT PERMIT

Before issuing an ITP (MV-639ITP), you MUST have all of the following documents:

1. In-Transit Permit/Title Application, MV-82ITP (see Section 4.3), showing that the applicant is requesting the In-transit Permit to transport the vehicle to **register it at a location outside of New York State**. You may not issue an In-transit Permit if the applicant gives you information that he/she intends to use the permit for any other purpose.
2. Retail Certificate of Sale (MV-50) completed and signed. When a dealer sells a motor vehicle to a customer who does not live in NYS, the NYS Tax Department requires the dealer to write, "EXEMPT: OUT OF STATE PURCHASER" across the top of the MV-50 (Retail Certificate of Sale). The In-transit Permit number must be listed in the Plate/Permit Number box.
3. proof of ownership (see Section C.5.1).
4. proof of financial security (insurance). Requirements for people who do not live in NYS are different than for NYS residents (see Section C.5.4).
5. proof of identity/date of birth (see Section C.5.2).
6. supporting documents when necessary, including:
 - ◆ Partnership or Joint Ownership Statement (MV-83T), when there are more than two owners.
 - ◆ Certificate of Partnership, if the partnership wants to register the vehicle in its business name.
 - ◆ proof of Incorporation, if the applicant is not a partnership but is registering the vehicle in a business name.
 - ◆ any other documents that may be appropriate.
7. original pre-numbered tear-strip from the In-transit Permit.
8. photocopy of parts 1 and 2 of the In-transit Permit issued to the customer.

4.3 COMPLETING AN IN-TRANSIT PERMIT/TITLE APPLICATION (MV-82ITP)

You may issue an interstate ITP to a customer who intends to transport the vehicle to register it in a location outside of New York State. If the customer gives any other reason for requesting the permit, you cannot issue an In-transit Permit. You also cannot issue an In-transit Permit to transport the vehicle to register it in New York State.

Complete an application, form MV-82 ITP (see example on the following pages), for each qualified customer you sell a vehicle to who is requesting an interstate ITP. The form is available to download at www.nysdmv.com:

Box “ ① ” What do you want to do? Check “Transport this vehicle to register it at some place outside of New York State”.

Complete the information showing point of origin (**FROM**) and destination (**TO**), including city and state ("This vehicle will be transported"). The point of origin is the city and state where the customer takes possession of the vehicle. The destination is the city and state/province/country where it will be registered.

For example, if the customer picked-up the vehicle at your dealership in Spring Valley, New York and will register it in Scranton, Pennsylvania, the information that should be entered on the MV-82ITP is:

From: Spring Valley, NY

To: Scranton, PA

Box “ ② ” Registrant Information:

A. Enter the **CLIENT ID NO.** from the registrant's driver license. Ask the applicant for his/her driver license or Non-Driver ID Card, and enter the Client ID number printed on that document. The boxes **NAME CHANGE** and **ADDRESS CHANGE** are not applicable for dealers. Complete the section, **IS THIS REGISTRATION FOR A CORPORATION OR PARTNERSHIP?** Check box "YES" or "NO". If "YES", provide acceptable proof of incorporation as described in Section C.5.3.

B. Complete the **NAME OF REGISTRANT**. Fill in the applicant's name by using the last name, first name, and middle initial. The name on the proof of identity and on the proof of insurance must be **EXACTLY** the same as the name shown for "Applicant" on the MV-82ITP.

Example: Motorist, Michael, M.

If there are two people applying for the permit, then complete the information as follows:

Example: Motorist, Michael, M.

Motorist, Michelle, M.

C. Enter the **DATE OF BIRTH** and **SEX** of the applicant. If there is more than one applicant, you must include the information for the first applicant named on the application.

Note: If there is more than one permit applicant, provide the information only for the first applicant named on the application wherever applicant information is requested.

D. **DAY PHONE NO.** is optional.

E. **ADDRESS WHERE YOU GET YOUR MAIL** - Complete the applicant's mailing address, which must be for a destination outside of New York State. Complete the **CITY** or **TOWN**, **STATE** and **ZIP CODE**.

Example: 555 Park Place
Atlantic City, NJ 08401

Next to the address, enter the **COUNTY** in which the applicant lives. If the applicant lives outside NYS, enter "OUTS" (for out-of-state).

F. Complete **ADDRESS WHERE YOU LIVE** only when the applicant has a different mailing address, or when the applicant lists a Post Office Box number for his or her street address and wants to leave the Post Office Box number as his or her mailing address. When this address is entered, you must also enter the **COUNTY** in which the legal address is located.

Box “ 3 ” IF THE APPLICANT IS NOT THE OWNER of the vehicle being registered, complete this section.

Enter the **OWNER CLIENT ID NO., NAME OF CURRENT OWNER, DATE OF BIRTH, SEX and MAILING ADDRESS. OWNER'S DAY PHONE NO.** is optional. You must send proof of identity and date of birth for the owner (see Section C.5.2). The “Authorization” must be signed by the owner (the MV-50 must be in the same name as on the authorization).

Box “ 4 ” VEHICLE INFORMATION

A. Complete the VEHICLE IDENTIFICATION NUMBER section as follows:

The Vehicle Identification Number is the serial or factory number (not the engine number) that has been permanently assigned to the vehicle by the manufacturer. The number may contain both alphabetic and numeric characters. Most 1981 and newer vehicles, both US and foreign, have 17 characters in the vehicle identification number (if less than 17 characters are entered for the VIN, the application may be rejected).

B. Complete the entire VEHICLE DESCRIPTION section.

- Refer to the code sheets in Sections C.4. 1, C.4.2 and C.4.4. for **MAKE, BODY TYPE** and **COLOR**.
- Commercial vehicles and trailers require that both the **UNLADEN WEIGHT** and **MAXIMUM GROSS WEIGHT** be listed on the MV-82ITP. For-hire vehicles require an entry for “Seating Capacity” instead of weight. Although the weight may not be required for fee computation, the unladen weight must be entered.
- The **TYPE OF POWER** should be one of the following: gas, diesel, electric, CNG (Compressed Natural Gas), Propane, Flex, none or other.
- A vehicle may have any number of **CYLINDERS** up to and including 16, with the exception of 15. For vehicles that have rotary engines, or for electric-powered vehicles that do not have cylinders (such as trailers), enter "N" in place of the number of cylinders.
- Enter the odometer reading in miles. Enter the number of places for digits on the odometer.
- Enter the number of axles and distance for trailers and commercial vehicles.

Note: The “Mileage Brand” box will be completed by DMV.

Top of Page 1:

Complete the **DEALER ONLY** section by entering the following:

- **PERMIT NUMBER** you assigned to the customer
- **EXPIRATION DATE**
- **DATE ISSUED** (insurance coverage must be in effect on or before this date)
- **FACILITY ID NUMBER**

DO NOT enter any information for the following lien items, unless the individual is going to a DMV office to obtain an In-transit Permit:

- Is there a lienholder?
- Lienholder number
- Lienholder name and mailing address

Reminder: You must contact any lenders to advise them to perfect (legally validate) liens in the state in which the vehicle will be registered.

Box “ 5 ” On page 2 of the application, the section entitled **CHANGES** is not applicable to dealers.

Box “ 6 ” IMPORTANT INFORMATION ABOUT PROOF OF INSPECTION FOR HEAVY VEHICLES:
Review the summary of information in this box about vehicle inspection requirements. If the vehicle shown on the application must be inspected by a DMV-certified Heavy Vehicle Inspection Station or by the NYS Department of Transportation, you may NOT issue an In-transit Permit, unless the application is accompanied by proof that the vehicle has passed the required inspection. For more information, see "Inspection Requirements for Carriers Transporting Passengers" (form MV-82.1P), or contact the Division of Vehicle Safety Services.

The **VEHICLE INSPECTION INFORMATION** section is not applicable for issuing an interstate In-transit Permit. The dealer is not required to inspect the vehicle: if it is to be registered out-of-state; or if the address of the purchaser on the MV-50 indicates an out-of-state address. The dealer enters "**O of S**" (for out-of-state) in the inspection box on the MV-50.

Box “ 7 ” The applicant must sign the **CERTIFICATION** section, which states that all information on the application is true.

Bottom of Page 2:

In the section, **TO BE COMPLETED BY A REGISTERED NEW YORK STATE DEALER ONLY**, you must provide the lien information if you are obtaining an intra-state permit through a Motor Vehicles office on behalf of a purchaser. Enter additional lienholder data, if there is more than one lienholder.

Reminder: You are not permitted, under any circumstances, to issue a permit you obtain through the Dealer Plate Issuance Program, if the applicant states that he/she will register the vehicle in New York.

The dealer (or an individual with Power of Attorney for the dealer) must sign the **DEALER CERTIFICATION** section, which states that all information on the application is true.



New York State Department of Motor Vehicles
IN-TRANSIT PERMIT/TITLE APPLICATION
www.dmv.ny.gov

PLEASE PRINT CLEARLY

Batch File No.
<input type="checkbox"/> Orig <input type="checkbox"/> Activity

OFFICE USE ONLY	Old Plate	Old Class	3 of Name	Insurance Company Code			
	Scofflaw Case Number(s)	New Plate	New Class	I T P			
	Special Conditions: EX GI IF NF NU OD OV PA RC SA SO SP SS SV	Status	Value (\$)	Jurisdiction	Rate	Out of State	Audit
	Sales Tax Information	Permit Info.	Permit Number	Expiration Date	Date Issued	Facility ID Number	Is there a lienholder?
DEALER ONLY	Lien Filing Code (Assigned by DMV)	Lienholder Name and Mailing Address					

INSTRUCTIONS → COMPLETE BOXES 1 2 4 6 and 7 . COMPLETE BOXES 3 AND 5 ONLY IF NECESSARY. PLEASE PRINT CLEARLY.

1 What do you want to do?
☒ Transport this vehicle to register it at some place outside of New York State.
☐ Transport this vehicle within New York State to register it in another part of New York State.
☐ Transport this vehicle to obtain the required NYS Department of Transportation or NYS Heavy Vehicle inspection (see page 2 for requirements).
☐ Change information on a current in-transit permit.

☒ This vehicle will be transported FROM (point of origin, including city and state): Albany NY
TO (destination, including city and state or country): Anytown, OH

NOTE: NOT VALID IN MASSACHUSETTS

2 NAME OF PRIMARY REGISTRANT (Last, First, Middle) DRIVER, MAXIE, M
PRIMARY CLIENT ID NO. (from NYS License) 987654321 SEX M DATE OF BIRTH 10/19/1976
NAME OF CO-REGISTRANT (Last, First, Middle) _____ CO-REGISTRANT CLIENT ID NO. (from NYS License) _____ SEX M DATE OF BIRTH _____
DAY PHONE NO. (Optional) _____ NAME CHANGE? ☐ YES (see box 5) ☐ NO ADDRESS CHANGE? ☐ YES ☐ NO
Is this registration for a corporation or partnership? ☐ Yes ☐ No How was the vehicle obtained? ☐ New ☐ Leased New ☐ Used ☐ Leased Used
PRIMARY REGISTRANT ADDRESS WHERE YOU GET YOUR MAIL (include Street Number and Name, Rural Delivery and/or box number. This address will appear on the document.)
213 EAST Street Apt. No. _____ City or Town Anytown State OH Zip Code 43000 County of Residence OUTS
PRIMARY REGISTRANT ADDRESS WHERE YOU LIVE (IF DIFFERENT FROM MAILING ADDRESS, DO NOT GIVE P.O. BOX)
Apt. No. _____ City or Town _____ State _____ Zip Code _____

3 OWNER CLIENT ID NO. (from Driver License) _____ IF YOU ARE NOT THE OWNER of this vehicle, the owner must complete this section. Proof of ownership and date of birth are required.
NAME OF CURRENT OWNER (Last, First, Middle) _____ DATE OF BIRTH _____ OWNER'S DAY PHONE NO. (Optional) _____
ADDRESS WHERE OWNER GETS MAIL (include Street Number and Name, Rural Delivery and/or box number.)
Apt. No. _____ City or Town _____ State _____ Zip Code _____ County _____
AUTHORIZATION: The registrant named in box 2 is authorized to register the vehicle described in box 4.
(Owner's/Authorized Signature-Co-owner's Signature if applicable) _____ (Date) _____

4 VEHICLE IDENTIFICATION NUMBER 123456XXX 1234YYY VEHICLE DESCRIPTION Year 10 Make FORD Body Type For Cars ☐ 2-Door ☐ 4-Door ☐ Convertible ☐ Station Wagon/ Suburban ☐ Other _____
Body Type For Other Vehicles ☒ Pick-up ☐ Van ☐ Motorcycle ☐ Tow ☐ Truck ☐ Trailer ☐ Other _____ Color Rd Unladen Weight 4242 Type of Power (Fuel) ☒ Gas ☐ Diesel ☐ Electric ☐ Flex ☐ CNG ☐ Propane ☐ None ☐ Other _____
Cylinders 8 For trailers & commercial vehicles Max. Gross Weight _____ For rentals, buses & taxis Seating Cap. _____ Odometer Reading in Miles 10 How many numbers can fit in the vehicle's ODOMETER (5, 6 or 7 do not include tenths)? 6 For trailers & commercial vehicles Axles _____ Distance _____

OFFICE USE ONLY	Mileage Brand	Prior Owner	Title	Lien	Lien Number	L.R.
	Proof Submitted (Name and Ownership)			Approved By		Stop/Response
	Reg/Title No. _____ State _____			Date	Old Fee	Operator

5 CHANGES
To change information on a current registration and/or title, be sure to enter the new information on page 1 of this form.

NAME CHANGE: Print **former** name exactly as it appears on the current registration or title.

CHANGES: Describe all changes and the reasons for the changes.

6 Proof of NYS DOT or HEAVY VEHICLE INSPECTION IS required before registration if the vehicle carries passengers AND:

- requires commercial operating authority.
- is a bus with a seating capacity of 15 or more persons.
- provides transportation under a contract with a private school or school district.
- provides transportation to children under age 21 to places of: academic or vocational instruction through grade 12; religious services and/or religious instruction; day camps or day care centers; care or training of persons with a physical and/or mental disability.

Proof of NYS DOT INSPECTION or HEAVY VEHICLE INSPECTION IS NOT required before registration if a vehicle:

- is owned and operated by a municipality, a public authority, or a school operated by, or certified by, the Office of Mental Retardation and Developmental Disabilities (OMRDD).
- is owned by the registrant for his or her personal use, and is also used to transport children under age 21, without compensation, to the places described in "d" above.
- is a taxi or livery vehicle which transports children under age 21 to the places described in "d" above, without a contract or agreement for on-going services.

For more information about proof of inspection requirements, please see Inspection Requirements for Carriers Transporting Passengers (MV-82.1P).

Vehicle Inspection Information

We ask for this information to make sure you have all required proofs when you register this vehicle in New York State.

- See the information above to determine if a NYS DOT inspection or a NYS Heavy Vehicle inspection is required. If one of these inspections is required, check this box ☐
- I certify that, to the best of my knowledge, this vehicle ☐ has been or ☒ has not been wrecked, destroyed or damaged to such an extent that the total estimate, or actual cost, of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has been" box means the vehicle must have an anti-theft examination before being registered, and that the title will have the statement "Rebuilt Salvage: NY" on it.)
- Does this vehicle require a commercial operating authority permit? ☐ Yes ☒ No
If "Yes", give ☐ NYS DOT Permit No. ☐ I.C.C. Permit No. _____
- Is it used as an ambulette? ☐ Yes ☒ No ☐ Yes ☒ No Check the box if payment is received to carry passengers ☐

7 CERTIFICATION: The information I have provided on this application is true to the best of my knowledge. I certify that the vehicle is fully equipped as required by the Vehicle and Traffic Law, and has passed or will pass a New York State inspection within the past 12 months, or has qualified for a time extension (Form VS-1077) and will be inspected within the next 12 months. I also certify that appropriate insurance coverage is in effect, and that the vehicle will be operated in accordance with the Vehicle and Traffic Law. If I am applying for replacement registration items, I certify that the registration is not currently under suspension or revocation. **If I am using a credit card for payment of any fees in connection with this application, I understand that my signature below also authorizes use of my credit card.**

Print Name Here **MAXIE M. DRIVER** Sign Here **Maxie M. Driver**
(Print Name in Full - if registering for a corporation, print your full name and title) (Sign Name in Full)

Additional Signature Sign Here _____
(Sign Name in Full - Additional signature required for a partnership or if registering this vehicle in more than one name.)

CREDIT CARD AUTHORIZATION IF CARDHOLDER IS NOT THE APPLICANT:

My signature authorizes _____
to use my credit card for payment of any fees in connection with this application,
and I understand that I must be present for this transaction.

Sign Here _____
(Cardholder-Sign Name in Full)

IMPORTANT: Making a false statement in any registration application or in any proof or statements in connection with it, or deceiving or substituting in connection with this application, is a misdemeanor under Section 392 of the Vehicle and Traffic Law, and may also result in the revocation or suspension of the registration pursuant to regulations established by the Commissioner. The Department makes no representation that it will issue a certificate of title or transferable registration until the Commissioner is satisfied that the applicant is entitled to a certificate of title or transferable registration, and until all documentation required to establish ownership of the vehicle is submitted and deemed to be satisfactory. Pending review of this application, neither the Commissioner of the Department of Motor Vehicles nor any of his or her employees, deputies or agents assumes any liability or responsibility for repairs performed, improvements made or work done to the vehicle referenced in this application.

To Be Completed by a Registered New York State Dealer Only - List any additional Lienholders

Lien Filing Code (Assigned by DMV)	Lienholder Name
Mailing Address (Number and Street)	(City) (State) (Zip Code)
Lien Filing Code (Assigned by DMV)	Lienholder Name
Mailing Address (Number and Street)	(City) (State) (Zip Code)

DEALER CERTIFICATION: I certify that all information provided on this application is true. I take responsibility for the integrity of the papers delivered to the Motor Vehicles office.

Jam S. Dealer
(Signature of Dealer or Authorized Representative)

4.4 COMPLETING THE IN-TRANSIT PERMIT (MV-639ITP)

Note: All entries should be typed or printed legibly in black or blue ink. **Any alterations, strike-overs or "white-outs" void this document.** If you make a mistake while preparing the In-transit Permit, void the document and prepare a new permit. See Section 4.5 for instructions on voiding an ITP.

PART 1: PERMIT (Please refer to the MV-639ITP on the following pages.)

1. Enter **FROM/TO:** the point of origin (city and state where the applicant took possession of the vehicle) and the destination (city and state where the vehicle will be registered).

Reminder: If the destination is within New York State, you cannot issue an In-transit Permit.

2. Enter the **ISSUE DATE.** This is the date the customer takes possession of the vehicle.
3. Enter the **EXPIRATION.** This is always 30 days after the ISSUE DATE (the issue date itself is counted as one of the 30 days). For example, if the permit is issued January 1, 2002, the expiration date is January 30, 2002.

4. DEALER INFORMATION

- a. Enter the **NAME, ADDRESS, PHONE AND FACILITY NUMBER** (as it appears on your Official Business Certificate).

- b. Vehicle Information:

VIN (Vehicle Identification Number) is the serial or factory number (not the engine number) that has been permanently assigned to the vehicle by the manufacturer. The number may contain both letters and numbers. Most 1981 and newer vehicles, both US and foreign, have 17 characters in the vehicle identification number (if less than 17 characters are entered, the application may be rejected).

Vehicle Description: Give the vehicle information for the specific vehicle being registered.

Enter the **WEIGHT** of the vehicle.

Refer to the code sheets in Sections C.4.1, C.4.2 and C.4.4. for **MAKE, BODY TYPE** and **COLOR.**

The **FUEL** should be one of the following: gas, diesel, electric, CNG (Compressed Natural Gas), Propane, Flex, None or Other.

A vehicle may have any number of **CYLINDERS** up to and including 16, with the exception of 15. For vehicles that have rotary engines, or for electric-powered vehicles that do not have cylinders, enter "N" in place of the number of cylinders.

PART 2: NEW YORK STATE IN-TRANSIT PERMIT RECEIPT - PERMIT HOLDER INFORMATION

1. Type or print **PERMIT-HOLDER NAME** and **ADDRESS**.

This must be the same applicant as shown on the MV-82ITP and proof of insurance. If the applicant is not the owner, use the applicant's name and address.

2. **VEHICLE INFORMATION:**

VIN; YR; COLOR; FUEL; MAKE; BODY TYPE; CYLINDERS; WEIGHT. See the instructions for Part 1 on the preceding page for the required entries. The information entered here must **be the same as the information entered in Part 1**.

3. **ISSUE DATE:** Date (month/day/year) on which the purchaser took possession of the vehicle.

Example: Enter 1/1/2002 for a permit issued January 1, 2002.

4. **EXPIRES:** Date (month/date/year), always 30 days after the issuance date.

Example: For a permit issued January 1, 2002, the expiration date is January 30, 2002. Enter 1/30/02.

5. **ISSUER'S INITIALS:** The initials of the employee of the dealership who prepared the forms.

6. **PERMIT FEE:** \$12.50.

7. **AMT. PAID:** \$12.50. Do not include any dealer service fee for issuing an ITP.

Reminder: The maximum allowable dealer service fee is \$45.

PRE-PRINTED TEARSTRIP

Note: The white tearstrip contains the pre-printed permit number, it must be attached to the application that is sent to the Central Dealer Unit.

BACK OF PART 2 ("FOR TRANSPORT OF THE VEHICLE...")

Reminder: Entries in this section must be identical to the same items shown in Part 1 on the front of the In-transit Permit.

1. **FROM:** Enter the point of origin, that is, where the purchaser took possession of the vehicle, and "NY".
2. **TO:** Enter the destination - the city (or town or village) and state where it will be registered.
3. **INTERSTATE PERMIT:** Check this box.

Reminder: An intra-state permit cannot be issued by a dealer.

4. **DEALER INFORMATION**

Enter dealer **NAME, ADDRESS, PHONE** and **FACILITY NUMBER** as shown on your Official Business Certificate.



NEW YORK STATE IN-TRANSIT PERMIT

ABS1016

FROM: Albany, NY TO: Anytown, OH EXPIRATION: 1/31/2010
City & State City & State

VEHICLE INFORMATION: Valid Only For Vehicle Described Below

VIN: 123456XXX1234YYYY WEIGHT: 4242

YEAR: 2010 COLOR: G FUEL: G CYLINDERS: 8

DEALER INFORMATION

NAME: Ima S. Dealer
ADDRESS: 8 Anywhere Lane
Albany NY 12333
PHONE: (518) 333-3333 FAC. #: 1234567

ABS1016 NOT TO BE USED TO TRANSPORT PASSENGERS FOR HIRE VOID IF ALTERED

SAMPLE
Pickup

PART 2 NEW YORK STATE IN-TRANSIT PERMIT RECEIPT

PERMIT-HOLDER

NAME Driver, Maxi, M

ADDRESS 213 EAST ST
Anytown, OH 43000

VEHICLE INFORMATION

VIN: 123456XXX1234YYYY

YR: 2010 COLOR: Rd FUEL: G

MAKE: Ford BODY TYPE: Pick CYLINDERS: 8

PERMIT NO. ABS1016 WEIGHT:

ISSUE DATE: 1/2/2010 EXPIRES:

ISSUER'S INITIALS: J.S.D. PERMIT FEE: 12.50 (MT FEE: 12.50 (INCL. ADD. CHG.))

VOID IF ALTERED 18.50

ABS1016

- This is your in-transit permit and in-transit permit receipt.
- Detach the permit (Part 1), and use it as described on the back of the permit.
 - Also detach the receipt (Part 2) from this white card and the white tearstrip at the bottom. The vehicle operator must carry this receipt and produce it upon request.

1. This permit must be attached to the inside of the rear window, and must be visible through that window.
2. If the vehicle does not have a rear window, this permit must be attached to the dashboard, so it is fully visible through the windshield. It must not be attached to the windshield.
3. If the vehicle does not have a rear window or dashboard (for example, a trailer or a motorcycle), the operator must have this permit in his/her possession and must produce it upon request.
4. This permit is valid only for the vehicle described in the "Vehicle Information" section.
5. This permit is not acceptable as proof of ownership of the vehicle, and is not renewable or transferable.
6. This permit may not be used to transport passengers for hire.
7. This permit must be destroyed when a valid registration is issued for the vehicle described, or immediately after the expiration date (30 days from the date issued) if they cannot be destroyed sooner. If the permit expires and the vehicle is not yet registered, the vehicle may not be transported on the public roads of New York State.

MV-639ITP (9/07)

REGISTERING A VEHICLE IN NEW YORK STATE

(For complete details, see *Registering A Vehicle in New York State*, MV-62.1)
If you have obtained this permit to register a vehicle in New York State, when you return to register the vehicle, YOU MUST provide:

- proof of identity
- proof of insurance
- proof of ownership. If the registrant is not the owner of the vehicle and the owner applied for a title when the in-transit permit was issued, there may be a delay in registration. We cannot register the vehicle until the owner has received the title. If the owner and the registrant are not the same, and the title has not been received by the time you want to register the vehicle, the owner may call the Title Bureau at (518) 486-4714 for information about when the title will be received.
- proof of inspection for any vehicle that must be inspected by NYS DOT or the NYS Heavy Vehicle Inspection program (for more information, see *Inspection Requirements for Owners Transporting Passengers*, MV-62.1P).
- proof of sales tax payment. For an in-state in-transit permit, the permit is proof that the sales tax was paid.

CONDITIONS OF USE
AUTHORIZES TRANSPORT OF THE VEHICLE DESCRIBED ON THE FRONT OF THIS PERMIT RECEIPT:

- a. **IN-STATE IN-TRANSIT PERMIT** - can transport a vehicle only to register it in NYS, and/or to repair and inspect the vehicle before registering it in NYS.
- b. **OUT-OF-STATE IN-TRANSIT PERMIT** - can transport a vehicle only to register it outside NYS.

THIS PERMIT MAY NOT BE USED TO TRANSPORT PASSENGERS FOR HIRE.

THIS PERMIT RECEIPT IS VALID ONLY FOR THE VEHICLE WITH A MATCHING IN-TRANSIT PERMIT NUMBER.

THIS PERMIT RECEIPT IS NOT ACCEPTABLE AS PROOF OF OWNERSHIP, AND IS NOT RENEWABLE OR TRANSFERABLE.

FOR TRANSPORT OF THE VEHICLE DESCRIBED ON THE FRONT OF THIS PERMIT RECEIPT:

From: Albany, NY City & State
To: Anytown, OH City & State

☐ IN-STATE PERMIT (cannot be issued by dealer)
☒ OUT-OF-STATE PERMIT

DEALER INFORMATION (To be completed only for an out-of-state permit issued by a registered New York State dealer):

NAME: Ima S. Dealer
ADDRESS: 8 Anywhere Lane
Albany, NY 12333
PHONE: (518) 333-3333 FAC. # 1234567

4.5 VOIDING AN IN-TRANSIT PERMIT

Write “VOID” on all three parts of the In-transit Permit. Send **ALL THREE PARTS**, with a separate* transmittal form and a letter of explanation, to the following address:

New York State Department of Motor Vehicles
Central Dealer Unit
PO Box 2825
Albany NY 12220-0820

*This transmittal form should be separate from any transmittal form for work to be processed.

When the Central Dealer Unit receives all three parts of the voided In-transit Permit, the ITP will be removed from your inventory. Please remember that **no refund can be given for a voided document**.

Section 5 TRANSMITTING PAPERWORK

5.1 REGISTRATION DOCUMENTATION REQUIRED FOR CENTRAL DEALER UNIT PROCESSING

For each plate you issue, you must send the following items, attached to the MV-82, to the Central Dealer Unit, within 5 calendar days after issuing the temporary registration:

- original Vehicle Registration/Title Application (MV-82), properly completed and signed. See Section 3.2 for instructions.
- original Retail Certificate of Sale (MV-50)
- proof of ownership documents (MCO, title or transferable registration)
- proof of financial security (NYS insurance card)
- one photocopy of each proof of name and date of birth (see Section C.5.2 for a list of acceptable proofs.)
If the owner and the registrant are different, proof of name and date of birth must be submitted for both.

Return the original proof(s) of name and/or date of birth to the customer.

Properly affix the Temporary Certificate of Registration (form MV-TCR) to the windshield of the customer’s vehicle.

5.2 IN-TRANSIT PERMIT DOCUMENTATION REQUIRED FOR CENTRAL DEALER UNIT PROCESSING

You must send the following documents, attached to the MV-82ITP, to the Central Dealer Unit, within 5 calendar days after issuing the In-transit Permit (each In-transit Permit number must be listed on the MV-465 transmittal form described in the next section):

- original In-transit Permit/Title Application (MV-82ITP), properly completed and signed. See Section 4.3 for instructions.
- the numbered tear-strip from the right side of the In-transit Permit (MV-639ITP). See Section 4.4 for instructions.
- one photocopy of each proof of ownership (for example, an MCO or title)
- one photocopy of the Certificate of Sale (MV-50)
- the original or faxed proof of financial security (NYS insurance card or letter from an out-of-state insurance company). See Section C.5.4.
- one photocopy of each proof of name and date of birth. See Section C.5.2 for a list of acceptable proofs.
- one photocopy of the In-transit Permit (MV-639ITP), with Parts 1 and 2 completed for the customer.

Return the following documents to the customer:

- Parts 1 and 2 of the In-transit Permit (MV-639ITP) properly completed. See Section 4.4 for instructions.
- original proof(s) of ownership. Advise the customer to present these to the Motor Vehicles office in the state of destination when he/she registers the vehicle.
- original proof(s) of name and date of birth
- original Retail Certificate of Sale (MV-50)
- original or photocopy of proof of financial security.

NOTE: Please do not instruct your customer to return the In-transit Permit when he/she has reached his/her destination. After the customer registers the vehicle out-of-state, he/she can destroy the NYS In-transit Permit. If he/she returns it to your dealership, please destroy it.

5.3 COMPLETING THE REGISTRATION/IN-TRANSIT PERMIT TRANSMITTAL (MV-465)

When submitting paperwork to the Central Dealer Unit, Registrations and In-transit Permits must be on separate Registration/In-transit Permit Transmittal Forms; one for registrations and one for In-transit Permits (see example B.3). Send all properly completed transmittals, accompanying applications and documents by mail or courier using the procedures described in Section 5.6 of this manual for "State-Operated District Offices."

Reminders when completing the transmittal form (MV-465):

- please TYPE or use BALL POINT PEN. Felt tip pens will not print through the copies.
- do not use a rubber stamp.
- if the dealer DOES have an escrow account, the bottom portion of the transmittal form MUST be completed. If the dealer does not have an escrow account, remove and discard the bottom portion of the transmittal, Dealer Escrow Account Charge Slip.

Complete the upper portion of the transmittal as follows:

- **CHECK NUMBER** - enter your check number, and send a blank check made payable to the "Commissioner of Motor Vehicles". PLEASE WRITE YOUR DEALERSHIP'S FACILITY NUMBER ON YOUR CHECK, ABOVE THE NAME. Individual customer checks, separate money orders, and counter checks are not acceptable. **Because ITPs are pre-paid by the dealer, a check is not required for ITP transmittals.**
- **DEALER NAME, ADDRESS** - enter your dealership's complete name and mailing address.
- **SENT BY** - check the type of mail service you will use to send the items, and a tracking number, if available.
- **FACILITY NUMBER** - enter your dealership's seven digit Facility Identification Number.
- **TRANSMITTAL DATE** - enter the date you are sending in the batch of work.
- **NAME AND TELEPHONE NO. OF DEALER CONTACT PERSON** - enter the name and telephone number of the person in your dealership who will have specific registrant information available, if needed. Please do not enter your courier's name and telephone number.
- **REGISTRATION/IN-TRANSIT PERMIT NUMBER** - enter the registration or permit number for each application you are sending - up to 20 applications per transmittal. If you are sending more than 20 applications at one time, please complete additional transmittals as needed. PLATES, PERMITS, BOATS, and ATVs SHOULD BE ON SEPARATE TRANSMITTALS TO AVOID POSSIBLE DELAYS.

Note: Both the original and yellow copy of the transmittal must be returned to the Department of Motor Vehicles; keep the pink copy of the transmittal for your files. If you have to call us, please have your pink copy available for reference when you phone.

5.4 TELEPHONE SERVICE FOR PROBLEM APPLICATIONS

If, after the application is sent to the Central Dealer Unit, you learn that a customer's license plates or vehicle is lost/stolen, or that a customer is moving to another state, the application can be pulled from the transmittal for immediate processing. You must send another check for the processing of the remaining applications. You may call the following phone number for assistance: (518) 473-8889.

5.5 PREVIOUSLY REJECTED APPLICATIONS

Please follow these guidelines when returning applications that were previously rejected by DMV. Not following the procedure could result in delays in processing the corrected applications.

Note: If we receive an MV-82 without proper supporting documentations, it will be rejected. If a dealer consistently submits paperwork that is rejected, the dealer may be removed from the Dealer Plate Issuance Program.

1. Return the separate Vehicle Registration Rejection Notice, form MV-17D, after corrections have been made. Attach it to the front of **each** application being returned to DMV (see B.13).
2. Use a new transmittal form (separate from any new transactions being sent in), along with a separate check. **Do not** return the yellow copy of the transmittal form originally sent to you with your rejected application(s). Keep the yellow copy for your records. Do not send new applications on the same transmittal: Send new applications separately with another check.
3. Write "**REJECT ENCLOSED**", in RED INK in the lower left corner of the mailing envelope (including an Express Mail envelope).

5.6 WHERE TO SEND DOCUMENTS AND FEES

County Offices - If you now conduct your Motor Vehicles business in a county-operated DMV office, you may continue to do so, following the instructions of that office. You must send your registration and reregistration paperwork for passenger or commercial vehicles, motorcycles and trailers for In-transit Permits to them **within five calendar days after the date** the temporary registration/In-transit Permits were issued.

State-Operated District Offices - If you now conduct your Motor Vehicles business in a state-operated DMV office, you cannot send your registration and reregistration paperwork for passenger or commercial vehicles, motorcycles and trailers to that office. Instead, you must deliver all registrations, reregistrations and In-transit Permit paperwork and fees, by mail or courier service, **within five calendar days of the sale**, to:

Via Mail

NEW YORK STATE DMV
CENTRAL DEALER UNIT
PO BOX 2825
ALBANY NY 12220-0825

Via Private Courier Service (UPS, FEDX, etc.)

NEW YORK STATE DMV
CENTRAL DEALER UNIT
6 EMPIRE STATE PLAZA - ROOM 322C
ALBANY NY 12228 - 0432

Section A APPENDIX A - FEES

A.1 FEES - GENERAL INFORMATION

New York State law requires that most passenger and commercial vehicles weighing 18,000 pounds or less be registered for a two-year period. For dealers in the Plate Issuance Program, this means that most original transactions you process will be two-year registrations.

The following is a list of classes that are in the two-year program:

ARG*	AYG	BOB	CBS	CHC*	CLG	CME	CMH*	COM*	CSP*	EDU	EPW
GSM	HAC*	HAM	JCA	JCL	JSC	JWV	LOC	LUA	MCL	MED	NLM
NYA	NYC	NYS	ORC*	ORG	PAS	PHS	PPH	RGC*	RGL	SOS	SPO
SRF	SRN	STG	SUP	TOW*	USC	USS	VAS	VPL	WUG		

*If the vehicle is in this class and weighs more than 18,000 lbs., a one-year fee will be charged.

Key Points:

1. Use the procedures in the following sections to calculate registration fees for owners of both standard empire and regional picture/sports plates. There is an additional plate fee for owners of regional picture/sports plates. See Section A.3.4 for information about these fees.
 2. At the start of the first year of every two-year registration, the registrant will pay two years of registration fees in advance. The registrant will receive one registration receipt and windshield sticker valid for this two-year period.
 3. Dealers should provide customers with the following information so they can receive any registration credit/refund to which they are entitled:
 - the registrant is eligible for a refund if the registration is for two-years, and if one full year remains on the registration and the plates are surrendered.
 - the registrant is entitled to credit for any unused portion of a registration; that is, customers may transfer plates from one vehicle to another, or turn in their plates, and receive credit which can be applied toward the fee to register a replacement vehicle.
 - transactions for registrants qualifying for credit (FS-6T) from previously surrendered plates can only be done at a Motor Vehicles office.
 - if the registrant is switching from a two-year registration to a one-year registration (for example, from passenger to taxi), there is no refund if the registration is in the second year, and no credit can be given for any remaining portion of the second year. However, if the registrant switches before the end of the first year, he/she can apply for a refund by completing form MV-215, Request for Refund of Fee Paid for Motor Vehicle Registrations and Licenses.
- Note:** Members of the Dealer Plate Issuance Program should issue plates from their dealer inventory to those customers who are first-time registrants only. DO NOT issue plates from your dealer inventory to a customer with any time remaining on the registration - the customer will lose any available credit and will no longer be eligible for a refund.
4. The two-year registration program is not available for motorcycles, trailers and vehicles that require plate stickers or for-hire insurance, or for any vehicles participating in the Permanent Fleet Registration (PFR) program or the International Registration Plan (IRP).
 5. You must collect vehicle use tax for the two-year registration period for registrants residing in the following counties: Albany, Allegany, Broome, Bronx, Cattaraugus, Chautauqua, Chemung, Clinton, Cortland, Dutchess, Erie, Kings, Livingston, Madison, Monroe, Nassau, Niagara, New York, Orleans, Oswego, Putnam, Queens, Rensselaer, Richmond, Schenectady, Schuyler, Steuben, Suffolk, Sullivan, Tioga, Tompkins, Washington, Westchester, Wyoming and Yates. See Section A.6 for more information.

A.2 FEES - DEALER SERVICE

The maximum allowable fee a dealer may charge for preparing the paperwork, is \$75.

Vehicle and Traffic Law section 2125 allows for the following dealer fees:

(c) (1) Special or distinctive plates. Such a dealer may charge a person who purchases a vehicle from such dealer a fee for assisting in obtaining or ordering a special number or distinctive license plate from the Department of Motor Vehicles provided the dealer actually performs the service of filing the application for the plate with the Commissioner of Motor Vehicles. The fee charged by the dealer may not exceed five dollars. (Amended 9/5/01)

(2) Such a dealer may charge a person who purchases a vehicle from such dealer a fee for assisting in securing a registration and/or certificate of title for such vehicle, provided the dealer actually performs the service of filing the application for title and/or registration with the Commissioner of Motor Vehicles or his issuing agent. The fee charged by the dealer may not exceed \$75. Such fee does not include the fee required to be paid to the Department of Motor Vehicles for issuance of the registration or for issuance of a certificate of title, nor shall such fee include the fee charged for the motor vehicle inspection of the vehicle. (Amended 9/2/09)

(d) If a fee is charged by the dealer for assisting in securing a registration and/or title or securing special or distinctive plates, the dealer shall print the following statement and asterisked statement on all copies of the invoice or bill of sale in a type size not smaller than the type size used for other charges on such document: (Amended 9/5/01)

"Dealer's optional fee for processing application for registration and/or certificate of title, and for securing special or distinctive plates (if applicable). THIS IS NOT A DMV FEE. *\$_____ " (Amended 2/11/04)

*The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate processing fee (\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a lien is being recorded or the dealer issued number plates, the customer may submit their own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office. (Amended 9/2/09)

A.3 REGISTRATION FEES: Passenger and Commercial Vehicles

New York State DMV provides an online calculator for dealer's to compute registration fees. This calculator can be found at <https://harmonia.dmv.state.ny.us/RegfeeCalc/rrorEnterVehInfo.cfm>

A.3.1 ORIGINAL TWO-YEAR REGISTRATIONS

In section A.8 you will find a Registration Fee Schedule for **passenger** vehicles which lists the two-year fee.

Use the fee tables to compute the appropriate amount to charge the customer for the two-year registration period. Take into consideration all other fees that are owed by the customer and the lienholder:

■ Two-Year Fee	See Passenger Registration Fee Schedule (section A.8)
■ Plate Fee	\$25.00 for two plates
■ Title Fee	\$50.00
■ Lien Filing Fee (if applicable)	\$5.00 (for each lien)*
■ Vehicle Use Tax	See Vehicle Use Tax chart (section A.6, page 35)

*In accordance with the Vehicle and Traffic Law Section 2125c, the secured party must pay the fee for filing a notice of security interest. Such fee shall not be charged to the owner in any manner. Therefore, you must subtract \$5.00 from the registration fee charged by DMV when computing the appropriate amount to charge the customer. You may collect the \$5.00 fee from the lending institution.

In section A.9, you will find the Registration Fee Schedule for **commercial** vehicles, which lists the two-year fee for vehicles weighing less than 18,000 pounds. See section A.9.1 if the commercial vehicle weighs 18,000 pounds or more. If it is used exclusively to transport household goods, see section A.9.2. Compute the two-year fee as follows:

- determine the annual fee based on the maximum weight of the vehicle
- multiply the annual fee times 2 to determine the two-year fee
- round to the nearest quarter
- add any special charges (use tax, custom plate fee, plate fee, title fee, lien filing fee)
- add all fees together to determine the total fee.

A.3.2 REREGISTRATIONS

Use the fee table in section A.8 to compute the annual registration fee for the new passenger vehicle.

If the annual fee for the new vehicle is less than, or equal to, the old annual fee (old vehicle), the annual registration fee is not prorated. Charge only the following fees:

- TRANSACTION FEE \$10.00
- TITLE FEE \$50.00
- LIEN FEE \$5.00 (if applicable)

If the annual fee for the new vehicle is greater than the annual fee for the old vehicle, you must determine the total number of days the registration will be in effect to calculate the correct fee.

The **Julian Date Conversion Chart** (section A.7) will help you determine the total number of days for which registration fees must be charged. The Julian Date Conversion Chart shows the number of days elapsed (gone by) in the year, as well as the number of days remaining (still to come) in the year for any date during the year.

The ELAPSED/REMAINING figures are separated by a slash (/). The figures in the ELAPSED column include the day itself. However, the figures in the column for the days REMAINING do not.

When subtracting ELAPSED day columns, add 1 to the total to include the day the transaction is being processed (the date the temporary registration is issued). The registration fee must include the day of the transaction.

FEE CALCULATIONS FOR REREGISTRATION TRANSACTIONS

When calculating the proration fee on a reregistration, determine the number of days left on the current registration. Multiply that number by the difference between the new and old daily registration fees (from the appropriate Registration Fee Schedule--see A.8.1).

Use the following data to calculate the fee:

- current registration expiration date
- date the temporary registration was issued (transaction date)
- new annual registration fee
- old annual registration fee
- weight of old vehicle
- weight of new vehicle

Current registration expiration date, minus the date the temporary was issued = the number of days elapsed on the Julian Date Conversion Chart. The new annual registration fee is based on the weight of the new vehicle. The old registration fee is printed on the registration receipt for the vehicle from which the plates are being transferred.

The Registration Fee Schedules are printed with fees to three decimal places. This is done to insure proper rounding of fees to the nearest quarter.

When making computations from the fee chart, use the three decimal places until the computation is completed. The resulting fee should then be rounded as follows:

if the fee to be paid is not a whole dollar, round it to the nearest twenty-five cents.

<u>RANGE</u>	<u>ROUNDS TO</u>
.000 to .125	.00
.126 to .375	.25
.376 to .625	.50
.626 to .875	.75
.876 to .999	1.00

Note: If the whole cent portion of the computed fee equals 12, 37, 62 or 87, the third decimal must be checked. If the remainder is 5 or less, the fee is rounded down to the next lowest quarter; if the remainder is 6 or more, the fee is rounded up to the next highest quarter.

EXAMPLE:

- .625 would remain 62 and round down to .50
- .626 would become 63 and round up to .75

For commercial vehicles, the registration fee is based on the maximum weight of the vehicle.

Annual fees are prorated on a daily basis for all weight-based and seating-based fee classes. As a result, to calculate the correct fee, when processing originals, reregistrations, changes of class, weight changes, or any transaction requiring proration, it is necessary to determine the total number of days for which the registration will be in effect.

The following examples of registration transactions may be helpful in calculating the new fees:

If the expiration date is in the current calendar year:

Example 1 - (for Reg. Renewed after 6/30/98)

- | | | | | | | | | | | | |
|--|---|---------|---------------|-------|-----------------|-------|-----------|-------------|--------------------------|---------|------------------|
| 1. Find the expiration day on the Julian calendar to determine the number of days elapsed. | Date current reg. expires: 10/22/2002 = 295 elapsed | | | | | | | | | | |
| 2. Find the transaction day (date temp. reg. was issued) on the Julian calendar to determine the number of days elapsed. | Date temp. was issued: 8/12/2002 = 224 days elapsed | | | | | | | | | | |
| 3. a. Subtract transaction days from expiration days. | 295 - 224 = 71 | | | | | | | | | | |
| b. Add one to the result to include the transaction day | 71 + 1 = 72 | | | | | | | | | | |
| 4. On the fee tables, find the <u>annual</u> reg. fee (based on vehicle weight) for the old vehicle. Subtract that amount from the <u>annual</u> fee for the new vehicle. Remember, if the new vehicle weight is less or equal to the old vehicle weight, there is no proration fee. | New vehicle weight/Annual* Reg. Fee 3150 lbs.= \$20.00
Old vehicle weight/Annual* Reg. Fee 2150 lbs.= <u>-13.50</u>
Difference \$ 6.50 | | | | | | | | | | |
| 5. a. Multiply the difference in the annual fees (Step #4) by the number of days left on the old registration (Step #3a & 3b). | Proration Fee $\times \underline{72}$
\$468.00 | | | | | | | | | | |
| b. Divide the result by 366 (for leap year) | $\begin{array}{r} / \underline{366} \\ \$ 1.278 \\ \$ 1.25 \end{array}$ | | | | | | | | | | |
| c. Round to the nearest quarter. | Round to: | | | | | | | | | | |
| 6. Add the \$1.25 proration fee to other fees related to the transaction. | <table border="0"> <tbody> <tr> <td>\$ 1.25</td> <td>Proration fee</td> </tr> <tr> <td>10.00</td> <td>Transaction fee</td> </tr> <tr> <td>50.00</td> <td>Title fee</td> </tr> <tr> <td><u>5.00</u></td> <td>Lien fee (if applicable)</td> </tr> <tr> <td>\$66.25</td> <td>TOTAL ANNUAL FEE</td> </tr> </tbody> </table> | \$ 1.25 | Proration fee | 10.00 | Transaction fee | 50.00 | Title fee | <u>5.00</u> | Lien fee (if applicable) | \$66.25 | TOTAL ANNUAL FEE |
| \$ 1.25 | Proration fee | | | | | | | | | | |
| 10.00 | Transaction fee | | | | | | | | | | |
| 50.00 | Title fee | | | | | | | | | | |
| <u>5.00</u> | Lien fee (if applicable) | | | | | | | | | | |
| \$66.25 | TOTAL ANNUAL FEE | | | | | | | | | | |

*The Passenger Registration Fee Chart shows the fee for two-year registrations. Divide that fee by 2 to get the annual fee.

If the expiration date is in the next calendar year, and there is LESS than one year left on the reg:

Example 2 - (for Reg. Renewed after 07/01/98)

- | | | | | | | | | | | | |
|--|--|---------|---------------|-------|-----------------|-------|-----------|-------------|--------------------------|----------------|-------------------------|
| 1. Find the expiration day on the Julian calendar to determine the number of days elapsed. | Date current reg. expires: 10/22/2002 = 295 elapsed | | | | | | | | | | |
| 2. Find the transaction day (date temp. reg. was issued) on the Julian calendar to determine the number of days <u>remaining</u> in the calendar year. | Date temp. was issued: 11/01/2001 = 60 days remaining | | | | | | | | | | |
| 3. a. ADD transaction days to expiration days | 295 + 60 = 355 | | | | | | | | | | |
| b. Add one to the result to include the transaction day | 355 + 1 = 356 | | | | | | | | | | |
| 4. On the fee tables, find the <u>annual</u> reg. fee (based on vehicle weight) for the old vehicle. Subtract that amount from the <u>annual</u> fee for the new vehicle. Remember, if the new vehicle weight is less or equal to the old vehicle weight, there is no proration fee. | New vehicle weight/Annual* Reg. Fee 3150 lbs.= \$20.00
Old vehicle weight/Annual* Reg. Fee 2150 lbs.= <u>-13.50</u>
Difference \$ 6.50 | | | | | | | | | | |
| 5. a. Multiply the difference in the annual fees (Step #4) by the number of days left on the old registration (Step #3a & 3b). | $\begin{array}{r} \text{Proration Fee} \\ \text{Difference} \times 356 \\ \hline \$2314.00 \end{array}$ | | | | | | | | | | |
| b. Divide the result by 366 (for leap year). | $\begin{array}{r} / \quad 366 \\ \hline \$ 6.322 \\ \$ 6.25 \end{array}$ | | | | | | | | | | |
| c. Round to the nearest quarter. | Round to: | | | | | | | | | | |
| 6. Add the \$6.25 proration fee to other fees related to the transaction. | <table border="0"> <tr> <td>\$ 6.25</td> <td>Proration fee</td> </tr> <tr> <td>10.00</td> <td>Transaction fee</td> </tr> <tr> <td>50.00</td> <td>Title fee</td> </tr> <tr> <td><u>5.00</u></td> <td>Lien fee (if applicable)</td> </tr> <tr> <td>\$71.25</td> <td>TOTAL ANNUAL FEE</td> </tr> </table> | \$ 6.25 | Proration fee | 10.00 | Transaction fee | 50.00 | Title fee | <u>5.00</u> | Lien fee (if applicable) | \$71.25 | TOTAL ANNUAL FEE |
| \$ 6.25 | Proration fee | | | | | | | | | | |
| 10.00 | Transaction fee | | | | | | | | | | |
| 50.00 | Title fee | | | | | | | | | | |
| <u>5.00</u> | Lien fee (if applicable) | | | | | | | | | | |
| \$71.25 | TOTAL ANNUAL FEE | | | | | | | | | | |

*The Passenger Registration Fee Chart shows the fee for two-year registrations. Divide that fee by 2 to get the annual fee.

If the expiration date is in the next calendar year, and there is MORE than one year left on the reg:

1. Compute the proration fee for the first year as you would if the registration expired in the current year (EXAMPLE #1).
2. ADD the proration fee (Step #5C) and the difference in the registration fees (Step #2) to any other fees related to the transaction.

EXAMPLE: Proration Fee (from Example #1, step 5c) \$ 1.25

New Weight: 3150 = \$ 20.00 Annual Fee

Old Weight: 2150 = \$ 18.06 Annual Fee

Difference \$ 1.94

Difference in Annual Fees from Fee Tables 1.94

Transaction Fee 10.00

Title Fee. 50.00

Lien Fee. 5.00

TOTAL ANNUAL FEE \$66.94

67.00 Rounded

A.3.3 RENEWALS

If the registration your customer is transferring to the newly-purchased vehicle will expire within 45 days of the date of sale, you should renew the registration. Write RENEWAL at the top of the MV- 82. The following is an example of a two-year passenger vehicle renewal transaction:

■ Two-Year Fee	See Passenger Registration Fee Schedule (Section A.8)
■ Title Fee	\$50.00
■ Lien Fee	\$5.00 (if applicable)
■ Personalized Custom Plate Fee	\$50.00 (if applicable)
■ Vehicle Use Tax	See Vehicle Use Tax Chart (Section A.6, page 35)

A.4 MOTORCYCLES

Motorcycles are **not** included in the two-year registration program.

ORIGINAL registration fee

There are no tables for computing registration fees for motorcycles. The fees are as follows:

■ Annual Fee	\$17.50
■ Plate Fee	\$12.50
■ Title Fee	\$50.00
■ Lien Fee	\$ 5.00 (for each lien, if applicable)

Annual fees are calculated from April through March. An original motorcycle registration issued in March will be \$17.50 for the current year (that is, up to April 1), and \$17.50 for April through March of the next year. The fees are not prorated.

REREGISTRATION

The reregistration fees are:

■ Transaction Fee	\$10.00
■ Title Fee	\$50.00
■ Lien Fee	\$5.00 (for each lien, if applicable)

RENEWAL

If 60 days or less remain on the current registration, you should RENEW the registration. Write RENEWAL on the top of the MV-82. The fees are:

■ Annual Fee	\$17.50
■ Special Registration Fee*	\$15.00 (if applicable)
■ Title Fee	\$50.00
■ Lien Fee	\$ 5.00 (for each lien, if applicable)

*The customer's current registration will show **MOT*SR** if the plate is a Custom plate.

A.5 TRAILERS

Trailer registrations are issued for one year and expire at the end of December. If an original registration is issued during the month of December, it is processed as a 13-month registration (prorated).

ORIGINAL registration fee

There are no tables for computing registration fees for trailers. The fees are as follows:

	<u>Light Trailer</u> (999 lbs. or less)	<u>Trailer</u> (1,000 lbs. or more)	<u>House/Coach</u>
■ Annual Fee	\$14.38	\$5.39 per 500 lbs.	\$1.73 per 100 lbs.
■ Plate Fee	\$12.50	\$12.50	\$12.50
■ Title Fee	NA	\$ 5.00	\$ 5.00
■ Lien Fee (for each lien, if applicable)	NA	\$ 5.00	\$ 5.00

REREGISTRATION

The reregistration fees are:

■ Transaction Fee	\$10.00
■ Title Fee	\$ 5.00
■ Lien Fee	\$ 5.00 (for each lien, if applicable)

RENEWAL

If 60 days or less remain on the current registration, you should RENEW the registration. Write RENEWAL on the top of the MV-82. The fees are:

■ Annual Fee	\$14.38
■ Title Fee	\$ 5.00
■ Lien Fee	\$ 5.00 (for each lien, if applicable)

A.6 VEHICLE USE TAX

You **must** collect the vehicle use tax on all passenger vehicles, and on all commercial vehicles with a maximum gross weight (MGW) of 10,000 pounds or less, for registrants residing in Richmond, Kings, New York, Bronx and Queens counties.

You **must** collect the vehicle use tax on all passenger vehicles and on all commercial vehicles, regardless of weight, for registrants residing in Tompkins, Westchester, Nassau, Niagara and Suffolk counties, if the transaction to be processed is an original or renewal. (*Beginning July 1, 2002, DMV will begin collecting a vehicle use tax on all original registration transactions for Niagara County residents who are subject to the tax.)

1. Use the "Definitions - Passenger and Commercial Classes" (pages 34-35) chart to determine whether the registration class involved is defined as "Passenger" or "Commercial".
2. Use the Vehicle Use Tax information on the MV-202 and MV-202C (pages 38-39 and 42-43) to determine the amount of the fee. The fees listed are based on a one year registration. The fees should be doubled for a two-year registration.

Note: If the vehicle is exempt from registration fees, the use tax is not collected.

DEFINITIONS - PASSENGER AND COMMERCIAL CLASSES

The following registration classes are defined as PASSENGER (for the purpose of collecting the use tax for the counties named on page 33):

<u>CODE</u>	<u>CLASS</u>
ARG	Air National Guard
AYG	Army National Guard
BOB	Birthplace of Baseball
CBS	County Board of Supervisors
CCK	County Clerk
CLG	County Legislator
CME	Coroner/Medical Examiner
CMH	Congressional Medal of Honor
EDU	Educator
FPW	Former Prisoner of War
GAC	Governor's Second Car
GSM	Gold Star Mother
HAM	Ham Radio Operator
JCA	Justice of the Court of Appeals
JCL	Justice of the Court of Claims
JSC	Justice of the Supreme Court Appellate Division
JWV	Jewish War Veterans of America
LUA	Limited Use Autos
MCL	Marine Corps League
MED	Medical Doctor
NUM	Naval Militia
NYA	New York Assembly
NYC	New York City Council
NYS	New York Senate
ORG	Organizational
PAS	Passenger
PHS	Pearl Harbor Survivor
PPH	Purple Heart Recipient
RGL	Regional Picture
SOS	Survivors of the Shield
SPO	Pro Picture
SRF	Special Passenger (Fee)
SRN	Special Passenger (No Fee)
STG	State National Guard
SUP	Justice of the Supreme Court
USC	US Congress
USS	US Senate
VAS	Volunteer Ambulance Service
VPL	Vanpool
WUG	World University Games

The following registration classes are defined as COMMERCIAL (for the purpose of collecting the use tax for the counties listed on page 33) :

<u>CODE</u>	<u>CLASS</u>
AGR	Agricultural
AGC	Agricultural Commercial
*AMB	Ambulance
CHC	Commercial Household Carrier
COM	Commercial
CSP	Commercial Sport
HAC	Commercial Ham Operator
RGC	Commercial Regional
*HIF	Hearse/Hearse Invalid (Special Registration)
*HIR	Hearse/Hearse Invalid
ORC	Commercial Organizational (for example, Vietnam Veterans)
*OMF	Bus (franchise)
OMR	Bus (regular)
OML	Livery
*OMS	Rental
*OMV	Rental (Special Registration)
**OMT	Taxi
RGC	Regional Picture Commercial
*SCL	School Car
SPC	Special Purpose Commercial
THC	Tractor Household Carrier
TOW	Tow Truck
TRC	Tractor

* These classes are exempt from the commercial use tax in the counties of Richmond, Queens, New York, Kings and Bronx.

** Medallion taxi plates are also exempt from the vehicle use tax in the counties of Richmond, Queens, New York, Kings and Bronx.

JULIAN DATE CONVERSION CHART

A.7

DAYS ELAPSED/REMAINING

Jan.	1	001/364
Jan.	2	002/363
Jan.	3	003/362
Jan.	4	004/361
Jan.	5	005/360
Jan.	6	006/359
Jan.	7	007/358
Jan.	8	008/357
Jan.	9	009/356
Jan.	10	010/355
Jan.	11	011/354
Jan.	12	012/353
Jan.	13	013/352
Jan.	14	014/351
Jan.	15	015/350
Jan.	16	016/349
Jan.	17	017/348
Jan.	18	018/347
Jan.	19	019/346
Jan.	20	020/345
Jan.	21	021/344
Jan.	22	022/343
Jan.	23	023/342
Jan.	24	024/341
Jan.	25	025/340
Jan.	26	026/339
Jan.	27	027/338
Jan.	28	028/337
Jan.	29	029/336
Jan.	30	030/335
Jan.	31	031/334
Feb.	1	032/333
Feb.	2	033/332
Feb.	3	034/331
Feb.	4	035/330
Feb.	5	036/329
Feb.	6	037/328
Feb.	7	038/327
Feb.	8	039/326
Feb.	9	040/325
Feb.	10	041/324
Feb.	11	042/323
Feb.	12	043/322
Feb.	13	044/321
Feb.	14	045/320
Feb.	15	046/319
Feb.	16	047/318
Feb.	17	048/317
Feb.	18	049/316
Feb.	19	050/315
Feb.	20	051/314
Feb.	21	052/313
Feb.	22	053/312
Feb.	23	054/311
Feb.	24	055/310
Feb.	25	056/309
Feb.	26	057/308
Feb.	27	058/307
Feb.	28	059/306

DAYS ELAPSED/REMAINING

Mar.	1	060/305
Mar.	2	061/304
Mar.	3	062/303
Mar.	4	063/302
Mar.	5	064/301
Mar.	6	065/300
Mar.	7	066/299
Mar.	8	067/298
Mar.	9	068/297
Mar.	10	069/296
Mar.	11	070/295
Mar.	12	071/294
Mar.	13	072/293
Mar.	14	073/292
Mar.	15	074/291
Mar.	16	075/290
Mar.	17	076/289
Mar.	18	077/288
Mar.	19	078/287
Mar.	20	079/286
Mar.	21	080/285
Mar.	22	081/284
Mar.	23	082/283
Mar.	24	083/282
Mar.	25	084/281
Mar.	26	085/280
Mar.	27	086/279
Mar.	28	087/278
Mar.	29	088/277
Mar.	30	089/276
Mar.	31	090/275
Apr.	1	091/274
Apr.	2	092/273
Apr.	3	093/272
Apr.	4	094/271
Apr.	5	095/270
Apr.	6	096/269
Apr.	7	097/268
Apr.	8	098/267
Apr.	9	099/266
Apr.	10	100/265
Apr.	11	101/264
Apr.	12	102/263
Apr.	13	103/262
Apr.	14	104/261
Apr.	15	105/260
Apr.	16	106/259
Apr.	17	107/258
Apr.	18	108/257
Apr.	19	109/256
Apr.	20	110/255
Apr.	21	111/254
Apr.	22	112/253
Apr.	23	113/252
Apr.	24	114/251
Apr.	25	115/250
Apr.	26	116/249
Apr.	27	117/248
Apr.	28	118/247
Apr.	29	119/246
Apr.	30	120/245

DAYS ELAPSED/REMAINING

May	1	121/244
May	2	122/243
May	3	123/242
May	4	124/241
May	5	125/240
May	6	126/239
May	7	127/238
May	8	128/237
May	9	129/236
May	10	130/235
May	11	131/234
May	12	132/233
May	13	133/232
May	14	134/231
May	15	135/230
May	16	136/229
May	17	137/228
May	18	138/227
May	19	139/226
May	20	140/225
May	21	141/224
May	22	142/223
May	23	143/222
May	24	144/221
May	25	145/220
May	26	146/219
May	27	147/218
May	28	148/217
May	29	149/216
May	30	150/215
May	31	151/214
June	1	152/213
June	2	153/212
June	3	154/211
June	4	155/210
June	5	156/209
June	6	157/208
June	7	158/207
June	8	159/206
June	9	160/205
June	10	161/204
June	11	162/203
June	12	163/202
June	13	164/201
June	14	165/200
June	15	166/199
June	16	167/198
June	17	168/197
June	18	169/196
June	19	170/195
June	20	171/194
June	21	172/193
June	22	173/192
June	23	174/191
June	24	175/190
June	25	176/189
June	26	177/188
June	27	178/187
June	28	179/186
June	29	180/185
June	30	181/184

Note: When calculating days elapsed/remaining in a leap year, add 1 day for February.

JULIAN DATE CONVERSION CHART

A.7

DAYS ELAPSED/REMAINING

Jan.	1	001/364
Jan.	2	002/363
Jan.	3	003/362
Jan.	4	004/361
Jan.	5	005/360
Jan.	6	006/359
Jan.	7	007/358
Jan.	8	008/357
Jan.	9	009/356
Jan.	10	010/355
Jan.	11	011/354
Jan.	12	012/353
Jan.	13	013/352
Jan.	14	014/351
Jan.	15	015/350
Jan.	16	016/349
Jan.	17	017/348
Jan.	18	018/347
Jan.	19	019/346
Jan.	20	020/345
Jan.	21	021/344
Jan.	22	022/343
Jan.	23	023/342
Jan.	24	024/341
Jan.	25	025/340
Jan.	26	026/339
Jan.	27	027/338
Jan.	28	028/337
Jan.	29	029/336
Jan.	30	030/335
Jan.	31	031/334
Feb.	1	032/333
Feb.	2	033/332
Feb.	3	034/331
Feb.	4	035/330
Feb.	5	036/329
Feb.	6	037/328
Feb.	7	038/327
Feb.	8	039/326
Feb.	9	040/325
Feb.	10	041/324
Feb.	11	042/323
Feb.	12	043/322
Feb.	13	044/321
Feb.	14	045/320
Feb.	15	046/319
Feb.	16	047/318
Feb.	17	048/317
Feb.	18	049/316
Feb.	19	050/315
Feb.	20	051/314
Feb.	21	052/313
Feb.	22	053/312
Feb.	23	054/311
Feb.	24	055/310
Feb.	25	056/309
Feb.	26	057/308
Feb.	27	058/307
Feb.	28	059/306

DAYS ELAPSED/REMAINING

Mar.	1	060/305
Mar.	2	061/304
Mar.	3	062/303
Mar.	4	063/302
Mar.	5	064/301
Mar.	6	065/300
Mar.	7	066/299
Mar.	8	067/298
Mar.	9	068/297
Mar.	10	069/296
Mar.	11	070/295
Mar.	12	071/294
Mar.	13	072/293
Mar.	14	073/292
Mar.	15	074/291
Mar.	16	075/290
Mar.	17	076/289
Mar.	18	077/288
Mar.	19	078/287
Mar.	20	079/286
Mar.	21	080/285
Mar.	22	081/284
Mar.	23	082/283
Mar.	24	083/282
Mar.	25	084/281
Mar.	26	085/280
Mar.	27	086/279
Mar.	28	087/278
Mar.	29	088/277
Mar.	30	089/276
Mar.	31	090/275
Apr.	1	091/274
Apr.	2	092/273
Apr.	3	093/272
Apr.	4	094/271
Apr.	5	095/270
Apr.	6	096/269
Apr.	7	097/268
Apr.	8	098/267
Apr.	9	099/266
Apr.	10	100/265
Apr.	11	101/264
Apr.	12	102/263
Apr.	13	103/262
Apr.	14	104/261
Apr.	15	105/260
Apr.	16	106/259
Apr.	17	107/258
Apr.	18	108/257
Apr.	19	109/256
Apr.	20	110/255
Apr.	21	111/254
Apr.	22	112/253
Apr.	23	113/252
Apr.	24	114/251
Apr.	25	115/250
Apr.	26	116/249
Apr.	27	117/248
Apr.	28	118/247
Apr.	29	119/246
Apr.	30	120/245

DAYS ELAPSED/REMAINING

May	1	121/244
May	2	122/243
May	3	123/242
May	4	124/241
May	5	125/240
May	6	126/239
May	7	127/238
May	8	128/237
May	9	129/236
May	10	130/235
May	11	131/234
May	12	132/233
May	13	133/232
May	14	134/231
May	15	135/230
May	16	136/229
May	17	137/228
May	18	138/227
May	19	139/226
May	20	140/225
May	21	141/224
May	22	142/223
May	23	143/222
May	24	144/221
May	25	145/220
May	26	146/219
May	27	147/218
May	28	148/217
May	29	149/216
May	30	150/215
May	31	151/214
June	1	152/213
June	2	153/212
June	3	154/211
June	4	155/210
June	5	156/209
June	6	157/208
June	7	158/207
June	8	159/206
June	9	160/205
June	10	161/204
June	11	162/203
June	12	163/202
June	13	164/201
June	14	165/200
June	15	166/199
June	16	167/198
June	17	168/197
June	18	169/196
June	19	170/195
June	20	171/194
June	21	172/193
June	22	173/192
June	23	174/191
June	24	175/190
June	25	176/189
June	26	177/188
June	27	178/187
June	28	179/186
June	29	180/185
June	30	181/184

Note: When calculating days elapsed/remaining in a leap year, add 1 day for February.



PASSENGER VEHICLE REGISTRATION FEE SCHEDULE

EFFECTIVE SEPTEMBER 1, 2009

Weight in Pounds	Two-Year Fee	Weight in Pounds	Two-Year Fee	Weight in Pounds	Two-Year Fee
0 TO 1650	\$26.00	3551 TO 3650	\$59.00	5551 TO 5650	\$107.50
1651 TO 1750	\$27.50	3651 TO 3750	\$61.50	5651 TO 5750	\$110.00
1751 TO 1850	\$29.00	3751 TO 3850	\$64.00	5751 TO 5850	\$112.50
1851 TO 1950	\$31.00	3851 TO 3950	\$66.50	5851 TO 5950	\$115.00
1951 TO 2050	\$32.50	3951 TO 4050	\$69.00	5951 TO 6050	\$117.00
2051 TO 2150	\$34.00	4051 TO 4150	\$71.00	6051 TO 6150	\$119.50
2151 TO 2250	\$35.50	4151 TO 4250	\$73.50	6151 TO 6250	\$122.00
2251 TO 2350	\$37.50	4251 TO 4350	\$76.00	6251 TO 6350	\$124.50
2351 TO 2450	\$39.00	4351 TO 4450	\$78.50	6351 TO 6450	\$127.00
2451 TO 2550	\$40.50	4451 TO 4550	\$81.00	6451 TO 6550	\$129.50
2551 TO 2650	\$42.00	4551 TO 4650	\$83.50	6551 TO 6650	\$131.50
2651 TO 2750	\$43.50	4651 TO 4750	\$85.50	6651 TO 6750	\$134.00
2751 TO 2850	\$45.50	4751 TO 4850	\$88.00	6751 TO 6850	\$136.50
2851 TO 2950	\$47.00	4851 TO 4950	\$90.50	6851 TO 6950	\$139.00
2951 TO 3050	\$48.50	4951 TO 5050	\$93.00	6951 and over	\$140.00
3051 TO 3150	\$50.00	5051 TO 5150	\$95.50		
3151 TO 3250	\$52.00	5151 TO 5250	\$98.00		
3251 TO 3350	\$53.50	5251 TO 5350	\$100.50		
3351 TO 3450	\$55.00	5351 TO 5450	\$102.50		
3451 TO 3550	\$56.50	5451 TO 5550	\$105.00		
NOTE: The minimum two-year fee for a vehicle with 6 or more cylinders, or for an electric vehicle, is \$32.50.					

PASSENGER VEHICLE USE TAX AND FEE CHART

PASSENGER VEHICLES —

WEIGHING 3,500 POUNDS OR LESS \$ 5.00 ONE YEAR - \$10.00 TWO YEARS

WEIGHING 3,501 POUNDS OR MORE \$10.00 ONE YEAR - \$20.00 TWO YEARS

COUNTY

ALBANY	CORTLAND	MONROE	RENSSELAER	TIOGA
ALLEGANY	DUTCHESS	NIAGARA	ROCKLAND	TOMPKINS
BROOME	ERIE	ONEIDA	SCHENECTADY	ULSTER
CATTARAUGUS	FRANKLIN	ONONDAGA	SCHUYLER	WARREN
CHAUTAUQUA	GENESEE	ORLEANS	STEBEN	WASHINGTON
CHEMUNG	LIVINGSTON	OSWEGO	SUFFOLK	YATES
CLINTON	MADISON	PUTNAM	SULLIVAN	

WESTCHESTER WEIGHING 3,500 POUNDS OR LESS \$15.00 ONE YEAR - \$30.00 TWO YEARS

WEIGHING 3,501 POUNDS OR MORE \$30.00 ONE YEAR - \$60.00 TWO YEARS

COUNTY**ALL PASSENGER VEHICLES ALL WEIGHTS**

BRONX, KINGS, NEW YORK, QUEENS, RICHMOND	\$15.00/yr	\$30.00/2 yrs
NASSAU	\$15.00/yr	\$30.00/2 yrs
WYOMING	\$ 5.00/yr	\$10.00/2 yrs

NOTE: Anyone with a legal county of residence in any of the above counties is required to pay the use tax on original and renewal transactions, in addition to the normal vehicle registration fee. Persons who believe they are exempt from paying a vehicle use tax should complete either a UT-11 (New York City residents) or a UT-11C (residents outside of New York City). If eligible, the use tax will not be collected at the time of registration.

METROPOLITAN COMMUTER TRANSPORTATION DISTRICT (MCTD) SUPPLEMENTAL REGISTRATION FEE

In addition to any vehicle use taxes listed above, residents living in counties that are part of the MCTD must pay a supplemental registration fee as follows:

COUNTY

NEW YORK, BRONX, KINGS, QUEENS, RICHMOND, DUTCHESS, NASSAU, ORANGE, PUTNAM, ROCKLAND, SUFFOLK, WESTCHESTER	\$ 25.00/yr	\$50.00/2 yrs
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ADDITIONAL FEES:	<i>Plate Fee</i> . . . \$25.00	<i>Plate Transfer Fee</i> . . . \$10.00	<i>Title Fee</i> . . . \$50.00
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Registration Fee Schedule For Passenger**Reg Code: 016 PAS****One Year Fee**

Vehicle MGW		Annual Amount	Daily	For 6, 8 & 12 cylinders		Electric Power (not based on weight)	
FROM	TO			Annual Amount	Daily	Annual Amount	Daily
0	1550	12.950	0.035	16.180	0.044	16.180	0.044
1551	1650	12.960	0.036	16.180	0.044		
1651	1750	13.770	0.038	16.180	0.044		
1751	1850	14.580	0.040	16.180	0.044		
1851	1950	15.390	0.042	16.180	0.044		
1951	2050	16.200	0.044	16.200	0.044		
2051	2150	17.010	0.047	17.010	0.047		
2151	2250	17.820	0.049	17.820	0.049		
2251	2350	18.630	0.051	18.630	0.051		
2351	2450	19.440	0.053	19.440	0.053		
2451	2550	20.250	0.055	20.250	0.055		
2551	2650	21.060	0.058	21.060	0.058		
2651	2750	21.870	0.060	21.870	0.060		
2751	2850	22.680	0.062	22.680	0.062		
2851	2950	23.490	0.064	23.490	0.064		
2951	3050	24.300	0.067	24.300	0.067		
3051	3150	25.110	0.069	25.110	0.069		
3151	3250	25.920	0.071	25.920	0.071		
3251	3350	26.730	0.073	26.730	0.073		
3351	3450	27.540	0.075	27.540	0.075		
3451	3550	28.350	0.078	28.350	0.078		
3551	3650	29.560	0.081	29.560	0.081		
3651	3750	30.770	0.084	30.770	0.084		
3751	3850	31.980	0.088	31.980	0.088		
3851	3950	33.190	0.091	33.190	0.091		
3951	4050	34.400	0.094	34.400	0.094		
4051	4150	35.610	0.098	35.610	0.098		
4151	4250	36.820	0.101	36.820	0.101		
4251	4350	38.030	0.104	38.030	0.104		
4351	4450	39.240	0.108	39.240	0.108		
4451	4550	40.450	0.111	40.450	0.111		
4551	4650	41.660	0.114	41.660	0.114		
4651	4750	42.870	0.117	42.870	0.117		
4751	4850	44.080	0.121	44.080	0.121		
4851	4950	45.290	0.124	45.290	0.124		
4951	5050	46.500	0.127	46.500	0.127		
5051	5150	47.710	0.131	47.710	0.131		
5151	5250	48.920	0.134	48.920	0.134		
5251	5350	50.130	0.137	50.130	0.137		
5351	5450	51.340	0.141	51.340	0.141		
5451	5550	52.550	0.144	52.550	0.144		
5551	5650	53.760	0.147	53.760	0.147		
5651	5750	54.970	0.151	54.970	0.151		
5751	5850	56.180	0.154	56.180	0.154		
5851	5950	57.390	0.157	57.39	0.1572		
5951	6050	58.600	0.161	58.600	0.161		

(Continued on next page)

Registration Fee Schedule For Passenger
Reg Code: 016 PAS
One Year Fee

Vehicle MGW Range		Annual Amount	Daily	For 6, 8 & 12 cylinders	
FROM	TO			Annual Amount	Daily
6251	6350	62.230	0.170	62.230	0.170
6351	6450	63.440	0.174	63.440	0.174
6451	6550	64.650	0.177	64.650	0.177
6551	6650	65.860	0.180	65.860	0.180
6651	6750	67.070	0.184	67.070	0.184
6751	6850	68.280	0.187	68.280	0.187
6851	6950	69.490	0.190	69.490	0.190
6951	and up	70.080	0.192	70.080	0.192



New York State Department of Motor Vehicles

COMMERCIAL VEHICLE REGISTRATION FEE SCHEDULE

EFFECTIVE SEPTEMBER 1, 2009

(weighing 18,000 pounds or less)

The annual registration fee is calculated by multiplying \$3.60 per 500 lbs. or any fraction of 500 lbs. (rounding up to the next 500 lbs.) and then rounding to the nearest twenty-five cents (\$.25). The fees below represent a two-year registration fee.

Weight in Pounds	Two-Year Fee	Weight in Pounds	Two-Year Fee
0 to 500	\$ 7.00	*9,001 to 9,500	\$ 137.00
501 to 1,000	\$ 14.50	*9,501 to 10,000	\$ 144.00
1,001 to 1,500	\$ 21.50	*10,001 to 10,500	\$ 151.00
1,501 to 2,000	\$ 29.00	*10,501 to 11,000	\$ 158.50
2,001 to 2,500	\$ 36.00	*11,001 to 11,500	\$ 165.50
2,501 to 3,000	\$ 43.00	*11,501 to 12,000	\$ 173.00
3,001 to 3,500	\$ 50.50	*12,001 to 12,500	\$ 180.00
3,501 to 4,000	\$ 57.50	*12,501 to 13,000	\$ 187.00
4,001 to 4,500	\$ 65.00	*13,001 to 13,500	\$ 194.50
4,501 to 5,000	\$ 72.00	*13,501 to 14,000	\$ 201.50
5,001 to 5,500	\$ 79.00	*14,001 to 14,500	\$ 209.00
5,501 to 6,000	\$ 86.50	*14,501 to 15,000	\$ 216.00
6,001 to 6,500	\$ 93.50	*15,001 to 15,500	\$ 223.00
6,501 to 7,000	\$ 101.00	*15,501 to 16,000	\$ 230.50
7,001 to 7,500	\$ 108.00	*16,001 to 16,500	\$ 237.50
7,501 to 8,000	\$ 115.00	*16,501 to 17,000	\$ 245.00
8,001 to 8,500	\$ 122.50	*17,001 to 17,500	\$ 252.00
*8,501 to 9,000	\$ 129.50	*17,501 to 18,000	\$ 259.00

Vehicles weighing 18,001 lbs. - 80,000 lbs. are registered for one year with registration fees being no more than \$576.00.

*For the registration of diesel-powered commercial vehicles weighing 8,501 pounds or more, add 3.25% of the listed fee, then round the total fee to the nearest twenty-five cents (\$.25). This additional fee is required by the Heavy Duty Vehicle Emissions Reduction Act. **VEHICLE CLASSES EXEMPT FROM THE ADDITIONAL FEE:**

Agricultural (AGR)	Farm (FAR)	House Trailer (HOU)	Special Purpose Commercial (SPC)
Ambulance (AMB)	Historical (HIS)	Semi Trailer (SEM)	Trailer (TRL)

Additional Fees

Plate fee: \$25.00/2 plate set or \$12.50/1 plate (trailers & motorcycles)

Title Fee: \$50.00

Plate Transfer Fee: \$10.00

COMMERCIAL VEHICLE USE TAX

Persons who believe they are exempt from paying a vehicle use tax should complete either a UT-11(New York City residents) or a UT-11C (residents outside of New York City). If eligible, the use tax will not be collected at the time of registration.

COMMERCIAL VEHICLES - ALL WEIGHTS - \$10.00 ONE YEAR - \$20.00 TWO YEARS

<u>COUNTY</u>				
ALBANY	CLINTON*	MONROE	PUTNAM	SULLIVAN
ALLEGANY*	CORTLAND	MADISON*	RENSSELAER	TIOGA
BROOME	DUTCHESS*	NIAGARA	ROCKLAND*	TOMPKINS
CATTARAUGUS*	ERIE*	ONEIDA*	SCHENECTADY	ULSTER*
CHAUTAUQUA*	FRANKLIN*	ONONDAGA*	SCHUYLER*	WARREN*
CHEMUNG	GENESEE*	ORLEANS*	STEUBEN*	WASHINGTON
	LIVINGSTON	OSWEGO	SUFFOLK	YATES*

* In this county, the vehicle use tax is not charged for agricultural trucks (registration class AGR).

COMMERCIAL VEHICLES - ALL WEIGHTS

<u>COUNTY</u>	<u>ONE YEAR</u>	<u>TWO YEARS</u>
NASSAU	\$40.00	\$80.00
WESTCHESTER	\$30.00	\$60.00
WYOMING	\$ 5.00	\$10.00

BRONX, KINGS, NEW YORK, QUEENS, RICHMOND COUNTIES:

	<u>ONE YEAR</u>	<u>TWO YEARS</u>
Commercial Vehicles (10,000 pounds or less)	\$ 40.00	\$80.00
Livery and For-Hire Vehicles (Classes OML, OMR and some **OMT)	\$400.00	

Livery and For-Hire Vehicles whose registrants reside outside of the five boroughs are required to pay their county use tax (if applicable) in addition to the NYC use tax.

Use tax for medallion taxis is collected by NYC Department of Finance, **NOT** DMV.
Medallions include OMT plates with a configuration of:

- TnnnnnnT
- nanna
- nnnSBVa
(n = numeric a = alphabetic)

** — DMV is required to collect use tax for **ALL** registrants, even registrants residing outside of the five boroughs, with the OMT plate configuration of:

- TnnnnnnC

DMV is also required to collect use tax for registrants with personalized OMT plates residing in one of the five boroughs. Registrants with personalized OMT plates residing outside of the five boroughs have their use tax collected by NYC Department of Finance.

METROPOLITAN COMMUTER TRANSPORTATION DISTRICT (MCTD) SUPPLEMENTAL REGISTRATION FEE

In addition to any vehicle use taxes listed above, residents living in counties that are part of the MCTD must pay a supplemental registration fee as follows:

<u>COUNTY</u>	<u>ONE YEAR</u>	<u>TWO YEARS</u>
NEW YORK, BRONX, KINGS, QUEENS, RICHMOND, DUTCHESS, NASSAU, ORANGE, PUTNAM, ROCKLAND, SUFFOLK, WESTCHESTER	\$25.00	\$50.00

NOTE: An additional \$25.00 annual MCTD supplemental registration fee is assessed for most diesel-powered commercial vehicles weighing 8,501 pounds or more which are charged the additional fee required by the Heavy Duty Vehicle Emissions Reduction Act (see page 1).



Registration Fee Schedule For Tractors
Reg Code: 081 TRC
One Year Fee

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
9951	10050	151.000	0.414
10051	10150	152.510	0.418
10151	10250	154.020	0.422
10251	10350	155.530	0.426
10351	10450	157.040	0.430
10451	10550	158.550	0.434
10551	10650	160.060	0.439
10651	10750	161.570	0.443
10751	10850	163.080	0.447
10851	10950	164.590	0.451
10951	11050	166.100	0.455
11051	11150	167.610	0.459
11151	11250	169.120	0.463
11251	11350	170.630	0.467
11351	11450	172.140	0.472
11451	11550	173.650	0.476
11551	11650	175.160	0.480
11651	11750	176.670	0.484
11751	11850	178.180	0.488
11851	11950	179.690	0.492
11951	12050	181.200	0.496
12051	12150	182.710	0.501
12151	12250	184.220	0.505
12251	12350	185.730	0.509
12351	12450	187.240	0.513
12451	12550	188.750	0.517
12551	12650	190.260	0.521
12651	12750	191.770	0.525
12751	12850	193.280	0.530
12851	12950	194.790	0.534
12951	13050	196.300	0.538
13051	13150	197.810	0.542
13151	13250	199.320	0.546
13251	13350	200.830	0.550
13351	13450	202.340	0.554
13451	13550	203.850	0.558
13551	13650	205.360	0.563
13651	13750	206.870	0.567
13751	13850	208.380	0.571
13851	13950	209.890	0.575
13951	14050	211.400	0.579
14051	14150	212.910	0.583
14151	14250	214.420	0.587

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
14251	14350	215.930	0.592
14351	14450	217.440	0.596
14451	14550	218.950	0.600
14551	14650	220.460	0.604
14651	14750	221.970	0.608
14751	14850	223.480	0.612
14851	14950	224.990	0.616
14951	15050	226.500	0.621
15051	15150	228.010	0.625
15151	15250	229.520	0.629
15251	15350	231.030	0.633
15351	15450	232.540	0.637
15451	15550	234.050	0.641
15551	15650	235.560	0.645
15651	15750	237.070	0.650
15751	15850	238.580	0.654
15851	15950	240.090	0.658
15951	16050	241.600	0.662
16051	16150	243.110	0.666
16151	16250	244.620	0.670
16251	16350	246.130	0.674
16351	16450	247.640	0.678
16451	16550	249.150	0.683
16551	16650	250.660	0.687
16651	16750	252.170	0.691
16751	16850	253.680	0.695
16851	16950	255.190	0.699
16951	17050	256.700	0.703
17051	17150	258.210	0.707
17151	17250	259.720	0.712
17251	17350	261.230	0.716
17351	17450	262.740	0.720
17451	17550	264.250	0.724
17551	17650	265.760	0.728
17651	17750	267.270	0.732
17751	17850	268.780	0.736
17851	17950	270.290	0.741
17951	18050	271.800	0.745
18051	18150	273.310	0.749
18151	18250	274.820	0.753
18251	18350	276.330	0.757
18351	18450	277.840	0.761
18451	18550	279.350	0.765

(Continued on next page)

Reg Code: 081 TRC

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
18551	18650	280.860	0.769
18651	18750	282.370	0.774
18751	18850	283.880	0.778
18851	18950	285.390	0.782
18951	19050	286.900	0.786
19051	19150	288.410	0.790
19151	19250	289.920	0.794
19251	19350	291.430	0.798
19351	19450	292.940	0.803
19451	19550	294.450	0.807
19551	19650	295.960	0.811
19651	19750	297.470	0.815
19751	19850	298.980	0.819
19851	19950	300.490	0.823
19951	20050	302.000	0.827
20051	20150	303.510	0.832
20151	20250	305.020	0.836
20251	20350	306.530	0.840
20351	20450	308.040	0.844
20451	20550	309.550	0.848
20551	20650	311.060	0.852
20651	20750	312.570	0.856
20751	20850	314.080	0.860
20851	20950	315.590	0.865
20951	21050	317.100	0.869
21051	21150	318.610	0.873
21151	21250	320.120	0.877
21251	21350	321.630	0.881
21351	21450	323.140	0.885
21451	21550	324.650	0.889
21551	21650	326.160	0.894
21651	21750	327.670	0.898
21751	21850	329.180	0.902
21851	21950	330.690	0.906
21951	22050	332.200	0.910
22051	22150	333.710	0.914
22151	22250	335.220	0.918
22251	22350	336.730	0.923
22351	22450	338.240	0.927
22451	22550	339.750	0.931
22551	22650	341.260	0.935
22651	22750	342.770	0.939
22751	22850	344.280	0.943
22851	22950	345.790	0.947
22951	23050	347.300	0.952
23051	23150	348.810	0.956
23151	23250	350.320	0.960
23251	23350	351.830	0.964

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
23351	23450	353.340	0.968
23451	23550	354.850	0.972
23551	23650	356.360	0.976
23651	23750	357.870	0.980
23751	23850	359.380	0.985
23851	23950	360.890	0.989
23951	24050	362.400	0.993
24051	24150	363.910	0.997
24151	24250	365.420	1.001
24251	24350	366.930	1.005
24351	24450	368.440	1.009
24451	24550	369.950	1.014
24551	24650	371.460	1.018
24651	24750	372.970	1.022
24751	24850	374.480	1.026
24851	24950	375.990	1.030
24951	25050	377.500	1.034
25051	25150	379.010	1.038
25151	25250	380.520	1.043
25251	25350	382.030	1.047
25351	25450	383.540	1.051
25451	25550	385.050	1.055
25551	25650	386.560	1.059
25651	25750	388.070	1.063
25751	25850	389.580	1.067
25851	25950	391.090	1.071
25951	26050	392.600	1.076
26051	26150	394.110	1.080
26151	26250	395.620	1.084
26251	26350	397.130	1.088
26351	26450	398.640	1.092
26451	26550	400.150	1.096
26551	26650	401.660	1.100
26651	26750	403.170	1.105
26751	26850	404.680	1.109
26851	26950	406.190	1.113
26951	27050	407.700	1.117
27051	27150	409.210	1.121
27151	27250	410.720	1.125
27251	27350	412.230	1.129
27351	27450	413.740	1.134
27451	27550	415.250	1.138
27551	27650	416.760	1.142
27651	27750	418.270	1.146
27751	27850	419.780	1.150
27851	27950	421.290	1.154
27951	28050	422.800	1.158
28051	28150	424.310	1.162

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Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
28151	28250	425.820	1.167
28251	28350	427.330	1.171
28351	28450	428.840	1.175
28451	28550	430.350	1.179
28551	28650	431.860	1.183
28651	28750	433.370	1.187
28751	28850	434.880	1.191
28851	28950	436.390	1.196
28951	29050	437.900	1.200
29051	29150	439.410	1.204
29151	29250	440.920	1.208
29251	29350	442.430	1.212
29351	29450	443.940	1.216
29451	29550	445.450	1.220
29551	29650	446.960	1.225
29651	29750	448.470	1.229
29751	29850	449.980	1.233
29851	29950	451.490	1.237
29951	30050	453.000	1.241
30051	30150	454.510	1.245
30151	30250	456.020	1.249
30251	30350	457.530	1.254
30351	30450	459.040	1.258
30451	30550	460.550	1.262
30551	30650	462.060	1.266
30651	30750	463.570	1.270
30751	30850	465.080	1.274
30851	30950	466.590	1.278
30951	31050	468.100	1.282
31051	31150	469.610	1.287
31151	31250	471.120	1.291
31251	31350	472.630	1.295
31351	31450	474.140	1.299
31451	31550	475.650	1.303
31551	31650	477.160	1.307
31651	31750	478.670	1.311
31751	31850	480.180	1.316
31851	31950	481.690	1.320
31951	32050	483.200	1.324
32051	32150	484.710	1.328
32151	32250	486.220	1.332
32251	32350	487.730	1.336
32351	32450	489.240	1.340
32451	32550	490.750	1.345
32551	32650	492.260	1.349
32651	32750	493.770	1.353
32751	32850	495.280	1.357
32851	32950	496.790	1.361

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
32951	33050	498.300	1.365
33051	33150	499.810	1.369
33151	33250	501.320	1.373
33251	33350	502.830	1.378
33351	33450	504.340	1.382
33451	33550	505.850	1.386
33551	33650	507.360	1.390
33651	33750	508.870	1.394
33751	33850	510.380	1.398
33851	33950	511.890	1.402
33951	34050	513.400	1.407
34051	34150	514.910	1.411
34151	34250	516.420	1.415
34251	34350	517.930	1.419
34351	34450	519.440	1.423
34451	34550	520.950	1.427
34551	34650	522.460	1.431
34651	34750	523.970	1.436
34751	34850	525.480	1.440
34851	34950	526.990	1.444
34951	35050	528.500	1.448
35051	35150	530.010	1.452
35151	35250	531.520	1.456
35251	35350	533.030	1.460
35351	35450	534.540	1.464
35451	35550	536.050	1.469
35551	35650	537.560	1.473
35651	35750	539.070	1.477
35751	35850	540.580	1.481
35851	35950	542.090	1.485
35951	36050	543.600	1.489
36051	36150	545.110	1.493
36151	36250	546.620	1.498
36251	36350	548.130	1.502
36351	36450	549.640	1.506
36451	36550	551.150	1.510
36551	36650	552.660	1.514
36651	36750	554.170	1.518
36751	36850	555.680	1.522
36851	36950	557.190	1.527
36951	37050	558.700	1.531
37051	37150	560.210	1.535
37151	37250	561.720	1.539
37251	37350	563.230	1.543
37351	37450	564.740	1.547
37451	37550	566.250	1.551
37551	37650	567.760	1.556
37651	37750	569.270	1.560

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Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
37751	37850	570.780	1.564
37851	37950	572.290	1.568
37951	38050	573.800	1.572
38051	38150	575.310	1.576
38151	38250	576.820	1.580
38251	38350	578.330	1.584
38351	38450	579.840	1.589
38451	38550	581.350	1.593
38551	38650	582.860	1.597
38651	38750	584.370	1.601
38751	38850	585.880	1.605
38851	38950	587.390	1.609
38951	39050	588.900	1.613
39051	39150	590.410	1.618
39151	39250	591.920	1.622
39251	39350	593.430	1.626
39351	39450	594.940	1.630
39451	39550	596.450	1.634
39551	39650	597.960	1.638
39651	39750	599.470	1.642
39751	39850	600.980	1.647
39851	39950	602.490	1.651
39951	40050	604.000	1.655
40051	40150	605.510	1.659
40151	40250	607.020	1.663
40251	40350	608.530	1.667
40351	40450	610.040	1.671
40451	40550	611.550	1.675
40551	40650	613.060	1.680
40651	40750	614.570	1.684
40751	40850	616.080	1.688
40851	40950	617.590	1.692
40951	41050	619.100	1.696
41051	41150	620.610	1.700
41151	41250	622.120	1.704
41251	41350	623.630	1.709
41351	41450	625.140	1.713
41451	41550	626.650	1.717
41551	41650	628.160	1.721
41651	41750	629.670	1.725
41751	41850	631.180	1.729
41851	41950	632.690	1.733
41951	42050	634.200	1.738
42051	42150	635.710	1.742
42151	42250	637.220	1.746
42251	42350	638.730	1.750
42351	42450	640.240	1.754
42451	42550	641.750	1.758

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
42551	42650	643.260	1.762
42651	42750	644.770	1.766
42751	42850	646.280	1.771
42851	42950	647.790	1.775
42951	43050	649.300	1.779
43051	43150	650.810	1.783
43151	43250	652.320	1.787
43251	43350	653.830	1.791
43351	43450	655.340	1.795
43451	43550	656.850	1.800
43551	43650	658.360	1.804
43651	43750	659.870	1.808
43751	43850	661.380	1.812
43851	43950	662.890	1.816
43951	44050	664.400	1.820
44051	44150	665.910	1.824
44151	44250	667.420	1.829
44251	44350	668.930	1.833
44351	44450	670.440	1.837
44451	44550	671.950	1.841
44551	44650	673.460	1.845
44651	44750	674.970	1.849
44751	44850	676.480	1.853
44851	44950	677.990	1.858
44951	45050	679.500	1.862
45051	45150	681.010	1.866
45151	45250	682.520	1.870
45251	45350	684.030	1.874
45351	45450	685.540	1.878
45451	45550	687.050	1.882
45551	45650	688.560	1.886
45651	45750	690.070	1.891
45751	45850	691.580	1.895
45851	45950	693.090	1.899
45951	46050	694.600	1.903
46051	46150	696.110	1.907
46151	46250	697.620	1.911
46251	46350	699.130	1.915
46351	46450	700.640	1.920
46451	46550	702.150	1.924
46551	46650	703.660	1.928
46651	46750	705.170	1.932
46751	46850	706.680	1.936
46851	46950	708.190	1.940
46951	47050	709.700	1.944
47051	47150	711.210	1.949
47151	47250	712.720	1.953
47251	47350	714.230	1.957

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Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
47351	47450	715.740	1.961
47451	47550	717.250	1.965
47551	47650	718.760	1.969
47651	47750	720.270	1.973
47751	47850	721.780	1.977
47851	47950	723.290	1.982
47951	48050	724.800	1.986
48051	48150	726.310	1.990
48151	48250	727.820	1.994
48251	48350	729.330	1.998
48351	48450	730.840	2.002
48451	48550	732.350	2.006
48551	48650	733.860	2.011
48651	48750	735.370	2.015
48751	48850	736.880	2.019
48851	48950	738.390	2.023
48951	49050	739.900	2.027
49051	49150	741.410	2.031
49151	49250	742.920	2.035
49251	49350	744.430	2.040
49351	49450	745.940	2.044
49451	49550	747.450	2.048
49551	49650	748.960	2.052
49651	49750	750.470	2.056
49751	49850	751.980	2.060
49851	49950	753.490	2.064
49951	50050	755.000	2.068
50051	50150	756.510	2.073
50151	50250	758.020	2.077
50251	50350	759.530	2.081
50351	50450	761.040	2.085
50451	50550	762.550	2.089
50551	50650	764.060	2.093
50651	50750	765.570	2.097
50751	50850	767.080	2.102
50851	50950	768.590	2.106
50951	51050	770.100	2.110
51051	51150	771.610	2.114
51151	51250	773.120	2.118
51251	51350	774.630	2.122
51351	51450	776.140	2.126
51451	51550	777.650	2.131
51551	51650	779.160	2.135
51651	51750	780.670	2.139
51751	51850	782.180	2.143
51851	51950	783.690	2.147
51951	52050	785.200	2.151
52051	52150	786.710	2.155

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
52151	52250	788.220	2.160
52251	52350	789.730	2.164
52351	52450	791.240	2.168
52451	52550	792.750	2.172
52551	52650	794.260	2.176
52651	52750	795.770	2.180
52751	52850	797.280	2.184
52851	52950	798.790	2.188
52951	53050	800.300	2.193
53051	53150	801.810	2.197
53151	53250	803.320	2.201
53251	53350	804.830	2.205
53351	53450	806.340	2.209
53451	53550	807.850	2.213
53551	53650	809.360	2.217
53651	53750	810.870	2.222
53751	53850	812.380	2.226
53851	53950	813.890	2.230
53951	54050	815.400	2.234
54051	54150	816.910	2.238
54151	54250	818.420	2.242
54251	54350	819.930	2.246
54351	54450	821.440	2.251
54451	54550	822.950	2.255
54551	54650	824.460	2.259
54651	54750	825.970	2.263
54751	54850	827.480	2.267
54851	54950	828.990	2.271
54951	55050	830.500	2.275
55051	55150	832.010	2.279
55151	55250	833.520	2.284
55251	55350	835.030	2.288
55351	55450	836.540	2.292
55451	55550	838.050	2.296
55551	55650	839.560	2.300
55651	55750	841.070	2.304
55751	55850	842.580	2.308
55851	55950	844.090	2.313
55951	56050	845.600	2.317
56051	56150	847.110	2.321
56151	56250	848.620	2.325
56251	56350	850.130	2.329
56351	56450	851.640	2.333
56451	56550	853.150	2.337
56551	56650	854.660	2.342
56651	56750	856.170	2.346
56751	56850	857.680	2.350
56851	56950	859.190	2.354

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Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
56951	57050	860.700	2.358
57051	57150	862.210	2.362
57151	57250	863.720	2.366
57251	57350	865.230	2.370
57351	57450	866.740	2.375
57451	57550	868.250	2.379
57551	57650	869.760	2.383
57651	57750	871.270	2.387
57751	57850	872.780	2.391
57851	57950	874.290	2.395
57951	58050	875.800	2.399
58051	58150	877.310	2.404
58151	58250	878.820	2.408
58251	58350	880.330	2.412
58351	58450	881.840	2.416
58451	58550	883.350	2.420
58551	58650	884.860	2.424
58651	58750	886.370	2.428
58751	58850	887.880	2.433
58851	58950	889.390	2.437
58951	59050	890.900	2.441
59051	59150	892.410	2.445
59151	59250	893.920	2.449
59251	59350	895.430	2.453
59351	59450	896.940	2.457
59451	59550	898.450	2.462
59551	59650	899.960	2.466
59651	59750	901.470	2.470
59751	59850	902.980	2.474
59851	59950	904.490	2.478
59951	60050	906.000	2.482
60051	60150	907.510	2.486
60151	60250	909.020	2.490
60251	60350	910.530	2.495
60351	60450	912.040	2.499
60451	60550	913.550	2.503
60551	60650	915.060	2.507
60651	60750	916.570	2.511
60751	60850	918.080	2.515
60851	60950	919.590	2.519
60951	61050	921.100	2.524
61051	61150	922.610	2.528
61151	61250	924.120	2.532
61251	61350	925.630	2.536
61351	61450	927.140	2.540
61451	61550	928.650	2.544
61551	61650	930.160	2.548
61651	61750	931.670	2.553

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
61751	61850	933.180	2.557
61851	61950	934.690	2.561
61951	62050	936.200	2.565
62051	62150	937.710	2.569
62151	62250	939.220	2.573
62251	62350	940.730	2.577
62351	62450	942.240	2.581
62451	62550	943.750	2.586
62551	62650	945.260	2.590
62651	62750	946.770	2.594
62751	62850	948.280	2.598
62851	62950	949.790	2.602
62951	63050	951.300	2.606
63051	63150	952.810	2.610
63151	63250	954.320	2.615
63251	63350	955.830	2.619
63351	63450	957.340	2.623
63451	63550	958.850	2.627
63551	63650	960.360	2.631
63651	63750	961.870	2.635
63751	63850	963.380	2.639
63851	63950	964.890	2.644
63951	64050	966.400	2.648
64051	64150	967.910	2.652
64151	64250	969.420	2.656
64251	64350	970.930	2.660
64351	64450	972.440	2.664
64451	64550	973.950	2.668
64551	64650	975.460	2.672
64651	64750	976.970	2.677
64751	64850	978.480	2.681
64851	64950	979.990	2.685
64951	65050	981.500	2.689
65051	65150	983.010	2.693
65151	65250	984.520	2.697
65251	65350	986.030	2.701
65351	65450	987.540	2.706
65451	65550	989.050	2.710
65551	65650	990.560	2.714
65651	65750	992.070	2.718
65751	65850	993.580	2.722
65851	65950	995.090	2.726
65951	66050	996.600	2.730
66051	66150	998.110	2.735
66151	66250	999.620	2.739
66251	66350	1001.130	2.743
66351	66450	1002.640	2.747
66451	66550	1004.150	2.751

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Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
66551	66650	1005.660	2.755
66651	66750	1007.170	2.759
66751	66850	1008.680	2.764
66851	66950	1010.190	2.768
66951	67050	1011.700	2.772
67051	67150	1013.210	2.776
67151	67250	1014.720	2.780
67251	67350	1016.230	2.784
67351	67450	1017.740	2.788
67451	67550	1019.250	2.792
67551	67650	1020.760	2.797
67651	67750	1022.270	2.801
67751	67850	1023.780	2.805
67851	67950	1025.290	2.809
67951	68050	1026.800	2.813
68051	68150	1028.310	2.817
68151	68250	1029.820	2.821
68251	68350	1031.330	2.826
68351	68450	1032.840	2.830
68451	68550	1034.350	2.834
68551	68650	1035.860	2.838
68651	68750	1037.370	2.842
68751	68850	1038.880	2.846
68851	68950	1040.390	2.850
68951	69050	1041.900	2.855
69051	69150	1043.410	2.859
69151	69250	1044.920	2.863
69251	69350	1046.430	2.867
69351	69450	1047.940	2.871
69451	69550	1049.450	2.875
69551	69650	1050.960	2.879
69651	69750	1052.470	2.883
69751	69850	1053.980	2.888
69851	69950	1055.490	2.892
69951	70050	1057.000	2.896
70051	70150	1058.510	2.900
70151	70250	1060.020	2.904
70251	70350	1061.530	2.908
70351	70450	1063.040	2.912
70451	70550	1064.550	2.917
70551	70650	1066.060	2.921
70651	70750	1067.570	2.925
70751	70850	1069.080	2.929
70851	70950	1070.590	2.933
70951	71050	1072.100	2.937
71051	71150	1073.610	2.941
71151	71250	1075.120	2.946
71251	71350	1076.630	2.950

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
71351	71450	1078.140	2.954
71451	71550	1079.650	2.958
71551	71650	1081.160	2.962
71651	71750	1082.670	2.966
71751	71850	1084.180	2.970
71851	71950	1085.690	2.974
71951	72050	1087.200	2.979
72051	72150	1088.710	2.983
72151	72250	1090.220	2.987
72251	72350	1091.730	2.991
72351	72450	1093.240	2.995
72451	72550	1094.750	2.999
72551	72650	1096.260	3.003
72651	72750	1097.770	3.008
72751	72850	1099.280	3.012
72851	72950	1100.790	3.016
72951	73050	1102.300	3.020
73051	73150	1103.810	3.024
73151	73250	1105.320	3.028
73251	73350	1106.830	3.032
73351	73450	1108.340	3.037
73451	73550	1109.850	3.041
73551	73650	1111.360	3.045
73651	73750	1112.870	3.049
73751	73850	1114.380	3.053
73851	73950	1115.890	3.057
73951	74050	1117.400	3.061
74051	74150	1118.910	3.066
74151	74250	1120.420	3.070
74251	74350	1121.930	3.074
74351	74450	1123.440	3.078
74451	74550	1124.950	3.082
74551	74650	1126.460	3.086
74651	74750	1127.970	3.090
74751	74850	1129.480	3.094
74851	74950	1130.990	3.099
74951	75050	1132.500	3.103
75051	75150	1134.010	3.107
75151	75250	1135.520	3.111
75251	75350	1137.030	3.115
75351	75450	1138.540	3.119
75451	75550	1140.050	3.123
75551	75650	1141.560	3.128
75651	75750	1143.070	3.132
75751	75850	1144.580	3.136
75851	75950	1146.090	3.140
75951	76050	1147.600	3.144
76051	76150	1149.110	3.148

(Continued on next page)

Reg Code: 081 TRC

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
76151	76250	1150.620	3.152
76251	76350	1152.130	3.157
76351	76450	1153.640	3.161
76451	76550	1155.150	3.165
76551	76650	1156.660	3.169
76651	76750	1158.170	3.173
76751	76850	1159.680	3.177
76851	76950	1161.190	3.181
76951	77050	1162.700	3.185
77051	77150	1164.210	3.190
77151	77250	1165.720	3.194
77251	77350	1167.230	3.198
77351	77450	1168.740	3.202
77451	77550	1170.250	3.206
77551	77650	1171.760	3.210
77651	77750	1173.270	3.214
77751	77850	1174.780	3.219
77851	77950	1176.290	3.223
77951	78050	1177.800	3.227
78051	78150	1179.310	3.231
78151	78250	1180.820	3.235
78251	78350	1182.330	3.239
78351	78450	1183.840	3.243
78451	78550	1185.350	3.248
78551	78650	1186.860	3.252
78651	78750	1188.370	3.256
78751	78850	1189.880	3.260
78851	78950	1191.390	3.264
78951	79050	1192.900	3.268
79051	79150	1194.410	3.272
79151	79250	1195.920	3.276
79251	79350	1197.430	3.281
79351	79450	1198.940	3.285
79451	79550	1200.450	3.289
79551	79650	1201.960	3.293
79651	79750	1203.470	3.297
79751	79850	1204.980	3.301
79851	79950	1206.490	3.305
79951	80000	1208.000	3.310

Registration Fee Schedule For Straight Trucks (Household Goods Carrier)**Reg Code: 078 CHC****One year fee**

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
18000	18500	358.900	0.983
18501	19000	368.600	1.010
19001	19500	378.300	1.036
19501	20000	388.000	1.063
20001	20500	397.700	1.090
20501	21000	407.400	1.116
21001	21500	417.100	1.143
21501	22000	426.800	1.169
22001	22500	436.500	1.196
22501	23000	446.200	1.222
23001	23500	455.900	1.249
23501	24000	465.600	1.276
24001	24500	475.300	1.302
24501	25000	485.000	1.329
25001	25500	494.700	1.355
25501	26000	504.400	1.382
26001	26500	514.100	1.408
26501	27000	523.800	1.435
27001	27500	533.500	1.462
27501	28000	543.200	1.488
28001	28500	552.900	1.515
28501	29000	562.600	1.541
29001	29500	572.300	1.568
29501	30000	582.000	1.595
30001	30500	591.700	1.621
30501	31000	601.400	1.648
31001	31500	611.100	1.674
31501	32000	620.800	1.701
32001	32500	630.500	1.727
32501	33000	640.200	1.754
33001	33500	649.900	1.781
33501	34000	659.600	1.807
34001	34500	669.300	1.834
34501	35000	679.000	1.860
35001	35500	688.700	1.887
35501	36000	698.400	1.913
36001	36500	708.100	1.940
36501	37000	717.800	1.967
37001	37500	727.500	1.993
37501	38000	737.200	2.020
38001	38500	746.900	2.046

Vehicle MGW Range		Annual Amount	Daily
FROM	TO		
38501	39000	756.600	2.073
39001	39500	766.300	2.099
39501	40000	776.000	2.126
40001	40500	785.700	2.153
40501	41000	795.400	2.179
41001	41500	805.100	2.206
41501	42000	814.800	2.232
42001	42500	824.500	2.259
42501	43000	834.200	2.285
43001	43500	843.900	2.312
43501	44000	853.600	2.339
44001	44500	863.300	2.365
44501	45000	873.000	2.392
45001	45500	882.700	2.418
45501	46000	892.400	2.445
46001	46500	902.100	2.472
46501	47000	911.800	2.498
47001	47500	921.500	2.525
47501	48000	931.200	2.551
48001	48500	940.900	2.578
48501	49000	950.600	2.604
49001	49500	960.300	2.631
49501	50000	970.000	2.658
50001	50500	979.700	2.684
50501	51000	989.400	2.711
51001	51500	999.100	2.737
51501	52000	1008.800	2.764
52001	52500	1018.500	2.790
52501	53000	1028.200	2.817
53001	53500	1037.900	2.844
53501	54000	1047.600	2.870
54001	54500	1057.300	2.897
54501	55000	1067.000	2.923
55001	55500	1076.700	2.950
55501	56000	1086.400	2.976
56001	56500	1096.100	3.003
56501	57000	1105.800	3.030
57001	57500	1115.500	3.056
57501	58000	1125.200	3.083
58001	58500	1134.900	3.109
58501	59000	1144.600	3.136

(Continues on next page)

Reg Code: 078 CHC

Vehicle MGW Range FROM TO		Annual Amount	Daily
59001	59500	1154.300	3.162
59501	60000	1164.000	3.189
60001	60500	1173.700	3.216
60501	61000	1183.400	3.242
61001	61500	1193.100	3.269
61501	62000	1202.800	3.295
62001	62500	1212.500	3.322
62501	63000	1222.200	3.348
63001	63500	1231.900	3.375
63501	64000	1241.600	3.402
64001	64500	1251.300	3.428
64501	65000	1261.000	3.455
65001	65500	1270.700	3.481
65501	66000	1280.400	3.508
66001	66500	1290.100	3.535
66501	67000	1299.800	3.561
67001	67500	1309.500	3.588
67501	68000	1319.200	3.614
68001	68500	1328.900	3.641
68501	69000	1338.600	3.667
69001	69500	1348.300	3.694
69501	70000	1358.000	3.721
70001	70500	1367.700	3.747
70501	71000	1377.400	3.774
71001	71500	1387.100	3.800
71501	72000	1396.800	3.827
72001	72500	1406.500	3.853
72501	73000	1416.200	3.880
73001	73500	1425.900	3.907
73501	74000	1435.600	3.933
74001	74500	1445.300	3.960
74501	75000	1455.000	3.986
75001	75500	1464.700	4.013
75501	76000	1474.400	4.039
76001	76500	1484.100	4.066
76501	77000	1493.800	4.093
77001	77500	1503.500	4.119
77501	78000	1513.200	4.146
78001	78500	1522.900	4.172
78501	79000	1532.600	4.199
79001	79500	1542.300	4.225
79501	80000	1552.000	4.252

Section B APPENDIX B - FORMS

B. 1. HOW TO OBTAIN FORMS

The forms listed below are available to download from the DMV web site, www.nysdmv.com. Please check the web site to ensure you get the latest versions, because forms are updated periodically, and added to the list of those that can be downloaded from the web:

ID-82	MV-463
MV-82	MV-464L
MV-82B	MV-901A
MV-82ITP	MV-901B
MV-82.1P	UT-11C
MV-83T	
MV-202	
MV-202C	

You may obtain a supply of most of the forms shown on the following pages, from any state-operated or county-operated Motor Vehicles office, or by writing to:

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES
FORMS CONTROL
6 EMPIRE STATE PLAZA
ALBANY NY 12228

The specific Registration/In-Transit Permit **transmittal forms** that you use, and how you obtain those forms, depend on where you send your work. See instructions in the table, below.

Where you send your work:	The form you use:	How you order the forms:
Central Dealers <u>only</u>	MV-465 (Registration/In-Transit Permit Transmittal Form)	Fax your request for MV-465 forms together with your Facility ID number and phone number to: The DMV Warehouse in Guilderland, at Fax number (518) 861-6711
Harlem Processing Center	MV-466HPC (Harlem Processing Center Transmittal Form)	Call (212) 961-4199
Queens Processing Center	MV-466QPC (Jamaica Processing Center Transmittal Form)	Submit a written request when you bring in your work.
Regional Processing Center in Long Island	MV-466RPC (Regional Processing Center Transmittal Form)	Call (516) 227-3537, or request forms when you deliver paperwork in-person.



New York State Department of Motor Vehicles
**APPLICATION FOR DEALER PLATE
 ISSUANCE PROGRAM**

(Print or Type all information)

**SEE PAGE 2 FOR INSTRUCTIONS
 ON HOW TO FILL OUT THIS APPLICATION**

DMV OFFICE USE ONLY

REG. CLASS	LIMIT
PAS	_____
MCY	_____
COM	_____
TRL	_____
ATV	_____
IN-TRANSIT PERMITS	_____

This program is restricted to dealers who have been registered as retail dealers with the New York State Department of Motor Vehicles for at least one year. Plates and permits issued under this program can be issued only for vehicles and trailers that are sold at retail.

1. Facility Identification Number 1234567		2. Dealer E-mail Address ABC Auto @.com	
3. Contact Person Jane Doe			
4. Telephone Numbers Business (518) 473-3565 Emergency (518) 555-2121 Fax ()			
5. Business Name As It Appears on Your Official Business Certificate ABC Auto Sales, Inc			
6. Business Address - Street 123 Anywhere Street, Albany		City Albany	State NY
		Zip Code 12220	County Albany
7. What type of security will you use in storing plates and in-transit permits? (Security for plates and in-transit permits is subject to DMV inspection and approval.) <input checked="" type="checkbox"/> Locked Safe <input type="checkbox"/> Locked Room <input type="checkbox"/> Other			
8. How many vehicles and trailers did you sell at retail last year? (a) Passenger Original 100 (b) Commercial Original 25 (c) Motorcycle Original 0 (d) Trailer Original 0 (e) ATV Original 0			
9. Registration plates/in-transit permits are requested for the following registration classes: <input checked="" type="checkbox"/> Passenger <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Motorcycle <input type="checkbox"/> Trailer <input type="checkbox"/> ATV <input type="checkbox"/> In-Transit Permit			

CERTIFICATION:

I certify that I have read, and will abide by, the statutes of the Vehicle and Traffic Law, the Commissioner's Regulations and procedures outlined in the Dealer Plate Issuance Manual (MV-461), and, if applicable, the All-Terrain Vehicle Dealer Registration Instructions (RV-2), governing the Dealer Plate Issuance Program. I understand that any violation of the statute, Commissioner's Regulations or procedures may result in the withdrawal of my authorization to participate in the Dealer Plate Issuance Program, and/or suspension or revocation of my dealer registration or the imposition of a civil penalty.

I further certify that all the information I have provided on this form is true and accurate to the best of my belief.

Jane Doe (Print or Type Name of Officer of Corporation or Owner)	President (Print or Type Title)
 (Signature of Officer of Corporation or Owner)	2/1/2010 (Date of Application)

**FALSE STATEMENTS MADE ON THIS APPLICATION ARE SUBJECT
 TO SECTION 210.45 OF THE PENAL LAW.**

RETURN THIS APPLICATION TO:

New York State Department of Motor Vehicles
 Dealer Plate Issuance Unit
 PO Box 2820
 Albany NY 12220-0820

HOW TO FILL OUT THE APPLICATION

1. Facility Identification Number

Provide the facility identification number printed above your name and address on your official business certificate, Form MV-61P.

2. Dealer E-mail Address

Provide the e-mail address for your dealership that can receive communications from DMV via the Internet.

3. Contact Person

Provide the name of a person who can be contacted during and outside of your business hours.

4. Telephone/Fax Numbers

- Provide a telephone number where you can be reached during business hours.
- Provide an emergency telephone number where you can be contacted outside your business hours.
- Provide a fax number, if available.

5. Business Name

Provide the business name as it appears on your official business certificate.

6. Business Address

Provide your business address as it appears on your official business certificate.

7. Secure Storage for Plates and In-Transit Permits

Specify the type of security you will use to store plates and in-transit permits. If you check "Other", you must identify type of facility or device. For example, if you will not store plates in a locked safe or a locked room, but will store them in a locked cabinet, check "Other", and write "locked cabinet" next to "Other".

8. Plate Limit

For the last calendar year, list the total original retail sales for the classes of vehicles and trailers shown.

9. Registration Class

Identify the registration class(es) for which you are requesting registration plates and/or in-transit permits.

Signature Line

- Print or type the name of the corporate officer or the owner.
- Provide the signature of the corporate officer or the owner.
- Print or type the title of the corporate officer or the owner.
- Fill-in the date the application is signed.



MV-465
(10/10)

New York State Department of Motor Vehicles
REGISTRATION/IN-TRANSIT PERMIT TRANSMITTAL FORM
For Motor Vehicle (including ATV) or Boat Sales

DO NOT USE THIS FORM FOR TITLE ONLY APPLICATIONS.FACILITY NUMBER: 1234567DO NOT USE A RUBBER STAMP
IN NAME/ADDRESS SECTION BELOW

Dealer Name <u>Doe's Auto Sales, Inc.</u>		
Street Address <u>123 Anywhere St.</u>		
City <u>Albany</u>	State <u>NY</u>	Zip Code <u>12220</u>

DMV OFFICE USE ONLY	
DATE RECEIVED:	
SENT BY: <input checked="" type="checkbox"/> US Mail <input type="checkbox"/> Private Courier Service (UPS, FedEx, etc.)	
Tracking No. _____	
Service Bureau Name and License Number: _____	
Dealer E-mail Address: _____	

DO NOT WRITE IN SHADED AREA

INSTRUCTIONS:

1. Use to transmit up to 20 registration and/or in-transit permit transactions. Complete a separate transmittal form when resubmitting applications.
2. Type or clearly print all information requested on this form. All information must appear clearly on copies 1 & 2 to ensure timely processing. Keep copy 3 for your records.
3. Please type or print the plate or in-transit permit number for each transaction.
4. Include a **BLANK check, signed by your authorized representative, payable to "Commissioner of Motor Vehicles"**. After processing this transmittal, we will return a copy to you showing the amount charged for each transaction.

Transmittal Date: <u>2 / 1 / 2010</u>	Check Number:	Name of Person Completing Form: <u>Jane Doe</u>	Telephone (include area code): <u>(518) 473-3565</u>
--	---------------	--	---

Plate/In-Transit Permit Number	DMV Office Use Only	Plate/In-Transit Permit Number	DMV Office Use Only
1. <u>ABC 123</u>		11. _____	
2. _____		12. _____	
3. _____		13. _____	
4. _____		14. _____	
5. _____		15. _____	
6. _____		16. _____	
7. _____		17. _____	
8. _____		18. _____	
9. _____		19. _____	
10. _____		20. _____	

Processor Initials: _____	TOTAL - \$ _____
Date / /	

Post Office Boxes cannot accept deliveries from private courier services. If you **ARE** using a private courier service for delivery, please mail all required items to:

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES
CENTRAL DEALER PROCESSING UNIT
6 EMPIRE STATE PLAZA — RM 322C
ALBANY NY 12228

If you **ARE NOT** using a private courier service for delivery, mail this form, the dealer's blank check, and all applications and documentation to:

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES
CENTRAL DEALER PROCESSING UNIT
PO BOX 2825
ALBANY NY 12220-0825

SECTION 420-a(4) of the Vehicle and Traffic Law requires vehicle and boat dealers to send the "Vehicle Registration/ Title Application" and other required documents to the Department of Motor Vehicles WITHIN 5 CALENDAR DAYS from the date a temporary registration is issued.



New York State Department of Motor Vehicles
ORDER FORM FOR REGISTRATION PLATES/IN-TRANSIT PERMITS
www.dmv.ny.gov

PRINT OR TYPE ALL REQUESTED INFORMATION.

Date 2/1/2012		Facility Identification Number 1234567		Name of Title Clerk Jane Doe	
Telephone Number (518) 473-3565		Fax Number () () ()		E-Mail DoeAuto@Cars.com	
Name (as it appears on your official business certificate) Doe's Auto Sales, Inc.					
Number and Street 123 Anywhere St.		City Albany		State ZIP Code County NY 12200 Albany	

DMV OFFICE USE ONLY



**REGISTRATION PLATES/IN-TRANSIT PERMITS (ITPs)
REQUESTED**

Passenger	Commercial	Motorcycle	Trailer	In-Transit Permit	ATV
No. of Boxes	No. of Boxes	No. of Boxes	No. of Boxes	No. of Packages	No. of Boxes
1	1				1

- ◆ Minimum order - 1 box (25 sets of plates)/1 package (25 permits per package)
- ◆ Maximum order - 4 boxes of plates/4 packages of in-transit permits
- ◆ Fee
 - \$125 per box of plates
 - \$312.50 per package of in-transit permits
- ◆ Order must be in increments of 25 sets of plates/25 in-transit permits

A. Total registration plates: boxes ordered 2 X \$125 = \$ 250.	
B. Total permits: packages ordered 1 X \$312.50 = \$ 312.50	
Amount of check or money order enclosed (total of A & B above) = Check number 6541 \$ 562.50	

CERTIFICATION: I certify that the information on this application is true and correct, that the dealer registration is valid, and that I am entitled to participate in the Dealer Plate Issuance Program. I will store, issue, and process the registration plates/in-transit permits received in accordance with Dealer Plate Issuance Program regulations. I understand that failure to follow these regulations may result in the termination of my participation in the Dealer Plate Issuance Program.

 (Signature)  (Title)

FALSE STATEMENTS MADE IN CONNECTION WITH THIS ORDER ARE PUNISHABLE UNDER SECTION 210.45 OF THE PENAL LAW.

NOTE: ◆ Do not send cash.
 ◆ Make check or money order payable to "Commissioner of Motor Vehicles". **To send via UPS, FEDERAL EXPRESS, ETC:**
 ◆ Mail order form and check or money order to:

DEPARTMENT OF MOTOR VEHICLES
 DEALER PLATE ISSUANCE UNIT
 PO BOX 2820
 ALBANY NY 12220-0820

DEPARTMENT OF MOTOR VEHICLES
 PLATE ISSUANCE UNIT ROOM 322
 6 EMPIRE STATE PLAZA
 ALBANY, NY 12228

The Dealer Plate Issuance Manual (MV-461) can be accessed on our DMV website: www.dmv.ny.gov.



STATE OF NEW YORK DEPARTMENT OF MOTOR VEHICLES

EMPIRE STATE PLAZA, ALBANY NY 12228

DEALER PLATE ISSUANCE PROGRAM

PLAZA;VEHICLE
27 BRUNSWICK AV
YONKERS NY 14290

DEC 04, 1999
FACILITY NUMBER: 7654321
SHIPPING ZONE: 3
PLATE LIMIT: 900

DEAR DEALER:

This is to confirm that the following packages of permits will be shipped to you shortly:

Number of Packages: 2
Permit Sequence: ABC8150 ABC8174 ITP
ABC8175 ABC8199 ITP

Control #: 123456789 Dollar Amount of Shipment: \$500

When you receive your permits, check the permit numbers in each package against the information contained in this letter. Do not issue the permits until you have confirmed the shipment against this letter.

Please indicate on the cut-off section below whether or not you have received all the packages of permits specified in this letter.

DETACH HERE

PLAZA;VEHICLE
27 BRUNSWICK AV
YONKERS NY 14290

DEC 04, 1999
FACILITY NUMBER: 7654321
SHIPPING ZONE: 3
PLATE LIMIT: 900

OAKLAND NY 12345

Number of Packages: 2 Write in # of packages received _____

Check which, if any,
packages are missing:

Permit Sequence: ABC8150 ABC8174 ITP
ABC8175 ABC8199 ITP

Control #: 123456789 Dollar Amount of Shipment: \$500

When you have completed this section, please cut at the dotted line and return it in the enclosed envelope to:

State of New York -- Department of Motor Vehicles
Dealer Plate Issuance Unit
P.O. Box 2820-ESP
Albany, NY 12220-0820



STATE OF NEW YORK DEPARTMENT OF MOTOR VEHICLES

EMPIRE STATE PLAZA, ALBANY NY 12228

DEALER PLATE ISSUANCE PROGRAM

DEC 04, 1999

READYDRIVE;MOTOR;CARS
LTD
17 GLENDALE AV
OAKLAND NY 12345

FACILITY NUMBER: 6543210
SHIPPING ZONE: 4
PLATE LIMIT: 900

DEAR DEALER:

This is to confirm that the following boxes of license plates will be shipped to you shortly:

Number of Boxes: 4

Plate Sequence:	AF425P	AF449P	PASS
	AF450P	AF474P	PASS
	AF475P	AF499P	PASS
	AF500P	AF524P	PASS

Control #: 9876543210

Dollar Amount of Shipment: \$200

When you receive your plates, check the plate numbers stamped on the end flap of each box against the information contained in this letter. Do not open the boxes or issue the plates until you have confirmed the shipment against this letter.

Please indicate on the cut-off section below whether or not you have received all the boxes of plates specified in this letter.

DETACH HERE

DEC 04, 1999

READYDRIVE;MOTOR;CARS
LTD
17 GLENDALE AV
OAKLAND NY 12345

FACILITY NUMBER: 6543210
SHIPPING ZONE: 4
PLATE LIMIT: 900

Number of Boxes: 4

Write in # of boxes received _____

Check which, if any,
boxes are missing:

Plate Sequence:	AF425P	AF449P	PASS	_____	_____
	AF450P	AF474P	PASS	_____	_____
	AF475P	AF499P	PASS	_____	_____
	AF500P	AF524P	PASS	_____	_____

Control #: 9876543210

Dollar Amount of Shipment: \$200

When you have completed this section, please cut at the dotted line and return it in the enclosed envelope to:

State of New York -- Department of Motor Vehicles
Dealer Plate Issuance Unit
P.O. Box 2820-ESP
Albany, NY 12220-0820

MV-78B (12/07)

New York State Department of Motor Vehicles

REPORT OF LOST, STOLEN OR CONFISCATED MOTOR VEHICLES ITEMS***Please read the information on the back of this form.***

The following item(s) have been reported:					
<input type="checkbox"/> Lost <input type="checkbox"/> Stolen/destroyed as result of a crime		<input type="checkbox"/> Driver License <input type="checkbox"/> Non-Driver ID <input type="checkbox"/> Learner Permit			
<input type="checkbox"/> Confiscated or surrendered to police to comply with S/R order		<input type="checkbox"/> License Plate(s) <input type="checkbox"/> Registration/Sticker			
Number of Plates <input type="checkbox"/> One Lost, Stolen or <input type="checkbox"/> Two Confiscated:	Plate Number/License or Client ID Number	Type of Registration/ License Class	Expiration Date	Date Reported to Police	
Name of Licensee/ Registrant					
Address of Licensee/ Registrant					
Police Agency		Agency/Precinct Address		Case Number	
Signature of Officer ◆		Rank & Shield or Tax I.D. No.		Date	

MV-78B (12/07)

INSTRUCTIONS**NOTE TO POLICE AGENCIES:** *Complete this form:*

1. When any motor vehicle items are reported stolen or destroyed, *including a single plate*, because a crime has been committed.
2. When two license plates are reported lost, mutilated or destroyed or, one plate, if the vehicle is required to have only one plate (e.g. motorcycles).
3. Issue it to registrants or licensees as a receipt for motor vehicle items which have been confiscated or surrendered in compliance with a suspension or revocation order. **Once confiscated or surrendered, plates should never be returned to registrants or licensees.** Return all items to DMV as soon as possible.

INSTRUCTIONS FOR CUSTOMERS:

- Bring this form to any Motor Vehicles office to apply for replacement items.
- If your vehicle is required to have two plates, it is **not** necessary to report one lost plate to your local police agency.
- If only one license plate was stolen and you had a two-plate set, turn in the remaining plate to the Motor Vehicles office.
- Bring proof of your identity to the Motor Vehicles office. See ID-44 for acceptable proofs of identity.
- If items were confiscated or surrendered to police in compliance with a suspension or revocation order, bring this receipt with you when applying for restoration. The compliance date is the date you surrendered these items to the police.

NOTE TO CRIME VICTIMS: If a valid learner permit, driver license, registration or license plate was stolen or destroyed as a result of a crime, the fee usually charged for replacing them can be waived. If a crime is involved, have this form filled out and signed by the police agency to which you reported the crime, and bring it to a Motor Vehicles office. The fee for replacing a non-driver ID card cannot be waived.

TYPE OF SALE	
<input type="checkbox"/> WHOLESALE OR	<input checked="" type="checkbox"/> RETAIL:
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Used <input type="checkbox"/> Demo <input type="checkbox"/> Salvage

New York State Department of Motor Vehicles
RETAIL CERTIFICATE OF SALE

VEHICLE INFORMATION:

No.

Year 2010	Make Lincoln	Model Continental	Body Type 4 DR	Color BL	Weight (Unladen) 3563	Fuel Type G	Cylinders 6	Adult Seating Capacity 5
Vehicle Identification Number 1234PSB567ATN8906LO			Lien(s)	Inspection Certificate Number 12345678		Date of Inspection 2/4/2010		Inspection Station Number 1234567
Plate/Permit Number 123 ABC		Number of Dealer Plate Loaned N/A		<input type="checkbox"/> Lease Buyout (Insp. Not Required)	Selling Price \$ 41,000			

DEALER INFORMATION (Print Name and Address)

Doe's Auto Sales, Inc., 123 Anywhere St., Albany, NY 12220

PURCHASER INFORMATION (Print Name and Address)

Mike Motorist, 146 Main St., Apt. 7-E, Anytown, NY 12222

PRIOR OWNER INFORMATION (Print Name and Address Source of Ownership)

Date of Sale

2/4/2010

Date of Purchase

ODOMETER DISCLOSURE STATEMENT

Federal and state laws require that you state the mileage of the vehicle described on this certificate, when transferring ownership. Failure to do so, or not telling the truth about the mileage may result in fines and/or imprisonment.

The odometer on the vehicle described above has: ☐ 5 digits ☒ 6 digits, not including tenths

☒ I certify that, to the best of my knowledge, this odometer reading reflects the "ACTUAL MILEAGE" of the vehicle described above.

☐ I certify that, to the best of my knowledge, this odometer reading "EXCEEDS MECHANICAL LIMITS."

☐ I certify that, to the best of my knowledge, this odometer reading is "NOT THE ACTUAL MILEAGE. WARNING: ODOMETER DISCREPANCY."

ODOMETER READING			
			45

(no tenths)

DEALER CERTIFICATION:

I certify: The vehicle described above was sold to the purchaser on the date indicated. At the time of delivery the purchaser was entitled to register the vehicle. This vehicle complied with equipment requirements of the Commissioner's Regulations. At the time of delivery, such equipment was in condition and repair to render satisfactory and adequate service on the public highway under normal use. Equipment certification does not apply to a vehicle sold as new, wholesale, or salvage. All New York State and local taxes due as a result of this sale have been collected from the purchaser. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

DEALER (or authorized representative) - (SIGN full name) Jane Doe	PRINT full name of dealer or authorized rep. Jane Doe	Date 2/4/2010	Dealer Facility No. 1234567
PURCHASER - (SIGN full name) Mike Motorist	PRINT full name of purchaser Mike Motorist	Date 2/4/2010	Selling Dealer NYS Sales Tax No. 123456789

PART 4 — DMV COPY RETAIN IN BOOK

MV-50 (03/04)

ANY CHANGE OR ALTERATION VOIDS THIS CERTIFICATE

(FRONT)

New York State No.
Department of Motor Vehicles

TEMPORARY CERTIFICATE OF REGISTRATION

Date of Issue 2/4/2010	Exp. Date of Temp. Cert. of Reg. 3/18/2010
Reg. Plate No. 123 ABC	Exp. Date of Original Reg.

Year 2010	Make Lincoln	VIN 1234PSB567ATN8906
Name of Dealership Doe's Auto Sales, Inc.		Facility No. 1234567

MV-50 (03/04) TCR

Instructions for Issuing a Temporary Certificate of Registration

Note: This Temporary Certificate of Registration can only be issued to the vehicle described on the MV-50. If the Certificate is not issued, it must remain attached to, and be returned with, Part 4 of the MV-50.

1. A Temporary Certificate of Registration can be issued only by a registered retail dealer.
 - a. if the dealer is selling the vehicle;
 - b. if the purchaser's registration is valid;
 - c. if the vehicle being purchased is in the same registration class as the original vehicle.
- For example: if the original registration is for a passenger car, and a truck requiring commercial registration is purchased, a temporary certificate may **not** be issued. The second registration must be for the **same** class as the original registration. If not, the owner must get a Certificate of Registration from any Motor Vehicles office.

CONTINUE ON OTHER SIDE

(BACK)**(CONTINUED)**

2. Temporary certificates may **not** be issued:
 - a. when lending dealer plates to a customer;
 - b. where the customer has plates from another state;
 - c. when issuing an inter-state in-transit permit to a customer;
 - d. if the vehicle does not display a valid Certificate of Inspection.
3. Expiration Date — The Temporary Certificate of Registration expires 45 days from the date of issuance or at the expiration of the original registration certificate, whichever occurs first.
4. The Temporary Certificate of Registration shall be completely filled out, signed by the registrant in ink, and affixed to the windshield of the registrant's car beside the inspection sticker.
5. Advise the registrant to place the license plates on the vehicle purchased.
6. A Temporary Certificate of Registration may not be renewed.

I certify that these number plates were issued to me for a motor vehicle registered in New York State in my name, and that such number plates and registration are eligible for transfer to the described vehicle. I understand that I must file an application for registration and obtain a permanent Certificate of Registration from any Motor Vehicles office before expiration of this temporary registration.

 _____

MV-50 (03/04) TCR

INSTRUCTIONS FOR COMPLETING A RETAIL CERTIFICATE OF SALE (FORM MV-50)**Use ball-point pen – Press hard**

1. Dealers registered as “retail” must use only a pink Retail Certificate of Sale (MV-50), even if selling wholesale. Certificates of Sale must be issued in consecutive order.
2. Use a ball-point pen for printing or signing as required to complete each form. All information must be entered clearly and legibly.
3. An MV-50 must be used for the transfer of all new and used vehicles, including lightweight trailers (unladen weight of 999 lbs. or less).
4. In the “**Type of Sale**” box, check the boxes that describe the type of sale you are transacting: whether the sale is wholesale or retail; and whether the vehicle is New, Used, Demo or Salvage.
5. In the “**Fuel Type**” box, enter the letter that corresponds to the fuel type:
☐ **G** Gas; ☐ **D** Diesel; ☐ **E** Electric; ☐ **F** Flexible Fuel; ☐ **C** Compressed Natural Gas; ☐ **P** Propane; ☐ **N** None; ☐ **O** Other.
6. In the “**LIEN**” box, ENTER the number of liens on the vehicle. Enter 0 if there are no liens.
7. Enter the inspection certificate number, date of inspection and inspection station number, the plate/permit number or number of the dealer plate loaned. If no dealer plate was loaned, enter N/A.
8. If the vehicle is a **lease buyout**, check the “Lease Buyout (Inspection Not Required)” box.
9. On a retail sale, fill in the **selling price** of the vehicle(*that is, the price paid after an allowance is made for a trade-in, if any*). The amount of sales tax is not to be included in the selling price; the box should be filled in with the amount subject to sales tax.
IF THE TRANSACTION IS A LEASE, SIMPLY PRINT THE WORD “LEASE” IN THE SELLING PRICE BOX.
10. **Odometer Disclosure** information must be completed for all vehicles ten model years old or **newer**. Check the appropriate box to indicate whether the odometer has five or six digits. If the odometer is in kilometers, write “km” to the right of the Odometer Reading box.
11. Print full name of dealer or authorized representative. A rubber stamp on each copy is acceptable for entering the dealer’s name and address, but not the dealer signature. Enter the date, the Dealer Facility Number and the New York State tax number of the dealer selling the vehicle.
12. For all vehicles that will be registered and/or titled outside New York State, give the original MV-50, the title and/or other required proofs of ownerships to the purchaser at the time of delivery of the vehicle.
13. For vehicles to be titled and/or registered in New York State, send the original MV-50, the Manufacturer’s Certificate of Origin or the current title, or New York transferable registration, the MV-82, any other required papers and payment to:
 - a. any State or County Motor Vehicles issuing office if you are not in the Dealer Plate Issuance Program, or
 - b. Central Dealers, if you are in the Dealer Plate Issuance Program, or
 - c. give the documents to the purchaser if there are **no** liens and he/she wants to title/register the vehicle.
14. For 1973 or newer vehicles that are to be titled but **not** registered in New York State, bring the original MV-50, the Manufacturer’s Certificate of Origin or current title, and the MV-82, and the appropriate fees to any State or County Motor Vehicles issuing office, or mail these documents and fees along with a copy of the owner’s driver license to the Title Services Bureau, 6 Empire State Plaza - Rm. 322, Albany, New York 12228.
15. The MV-50 certificate number must be entered in your Book of Registry.
16. Federal requirements mandate that you keep the DEALER COPY (Part 2) of each completed MV-50 for at least five years.
17. The DMV COPY (Part 4) must be retained in serial number order. Completed books, with Part 4 intact, must be submitted with your MV-50 reorder request. If for some reason Part 4 has been ripped out of the book, it must be re-inserted in serial order number.
18. If the Temporary Certificate of Registration is **not** issued, the word “VOID” must be printed across its face and it **must** remain attached to Part 4, and returned to DMV when the completed book is submitted.



New York State Department of Motor Vehicles

INSPECTION REQUIREMENTS FOR CARRIERS TRANSPORTING PASSENGERS

*Most vehicles that are registered by carriers to transport passengers must pass inspection before they will be registered by DMV. We will **not** issue a ten-day inspection extension for these vehicles.*

1. VEHICLES THAT MUST HAVE PROOF OF INSPECTION BEFORE BEING REGISTERED

A. ANY VEHICLE CARRYING PASSENGERS THAT:

1. must be inspected by
 - a. the New York State Department of Transportation (NYS DOT) **OR**
 - b. the New York State Heavy Vehicle Inspection Program (NYS HV)
2. and that operates under a certificate of inspection authorized by the federal Department of Transportation

A vehicle operating under authority of the U.S. Department of Transportation, which does not also have a NYS DOT certificate of commercial operating authority, may satisfy the NYS inspection requirement by providing proof of inspection from any periodic inspection program approved by the Federal Motor Carrier Safety Administration. For more information, see pages 3-4.

B. VEHICLES PREVIOUSLY JUNKED:

There are special registration and inspection requirements for vehicles previously junked. In addition to the other inspections, the vehicle must be cleared by the Auto Theft Prevention Program. For more information about requirements for junk vehicles, contact:

*NYS DMV
Junk & Salvage Unit
Room 433
Albany NY 12228
(518) 474-0955*

2. AFFECTED REGISTRATION TRANSACTIONS

If a vehicle must pass inspection before it can be registered, proof of inspection in the registrant's name** is required to:

1. REGISTER a vehicle for the first time
2. RENEW a vehicle registration
3. TRANSFER PLATES to a different vehicle
4. CHANGE a registration because of a change in ownership, partnership, vehicle year, vehicle identification number, or registration class. (Proof of inspection is not required to correct an error on a registration.)

**** Note for LONG-TERM LESSEES:** anyone registering a vehicle, who has the use and possession of the vehicle, under a lease or otherwise, for more than 30 days, must have proof of inspection in his or her name.

3. INSPECTION REQUIREMENTS

All vehicles covered by this requirement must pass a safety inspection, and all vehicles that are not exempt must pass an emissions inspection. If required, the emissions inspection is conducted at the same time as the safety inspection. Vehicles registered in Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk (except Fisher's Island) and Westchester counties must pass a High-Enhanced Emissions test or a Diesel Emissions test as required.

The person in whose name the vehicle is registered is responsible for meeting these requirements. All inspections (except NYS DOT inspection) must be done annually. The NYS DOT inspection is required every 6 months.

4. VEHICLES EXEMPT FROM PROVIDING PROOF OF INSPECTION AT TIME OF REGISTRATION

Vehicles that must be inspected by NYS DOT, buses inspected by the NYS Heavy Vehicle Program (NYS HV), or vehicles subject to operating authority are required to have proof of inspection before registration. If a vehicle must have the DMV safety and emissions inspection, then proof is not required at the time of registration; at the customer's request, a Motor Vehicles office may issue a ten-day inspection extension certificate for these vehicles.

Following are some samples of vehicles for which proof of inspection is not required before registration:

- a vehicle owned by the registrant for his or her personal use, that is also used to transport only their own child under age 21, for compensation, to school and school-type activities
- ambulances
- hearses
- a vehicle with historical or vintage license plates
- a vehicle which transports passengers that is owned and operated by a municipality or public authority. However, if the municipality grants an operating franchise to a vendor to provide transportation within that municipality, buses operated by that vendor must be inspected by NYS DOT
- any vehicle with seating capacity for 14 or fewer passengers, not including the driver, IF A DETERMINATION HAS BEEN MADE THAT THE VEHICLE DOES NOT REQUIRE INSPECTION BY NYS DOT
- a vehicle which has been exempted by letter from NYS DOT and is not required to be inspected by the New York State Heavy Vehicle Inspection Program.

5. VEHICLES REQUIRING NYS DOT INSPECTION

The following are general rules. If you have any question about whether a vehicle requires NYS DOT inspection, contact any NYS DOT office on page 3.

A. Vehicles Used To Transport Passengers Under Age 21, to and from the following, require NYS DOT inspection:

1. places of academic or vocational instruction;
2. places of religious services and/or religious instruction;
3. day camps and/or day-care centers;
4. places for the care or training of persons who have a physical or mental disability.

DOT inspection **IS REQUIRED** for vehicles that are registered by organizations that meet the definition of "School" in Section 1.03(11) of the NYS Mental Hygiene Law (*a residential facility for the mentally retarded and developmentally disabled, or a facility for the treatment, training or education of the mentally retarded and developmentally disabled, under the jurisdiction of, or certificated by, the commissioner of mental retardation and developmental disabilities*) if passengers under the age of 21 are transported to or from school programs approved by the State Education Department.

- NOTE: THE RULES IN "A" ABOVE CAN APPLY TO ANY VEHICLE REGARDLESS OF
 - type
 - ownership
 - whether compensation is received

B. OTHER VEHICLES TRANSPORTING PASSENGERS

NYS DOT inspection is required for all vehicles that transport passengers under a certificate or permit issued by:

- U.S. Department of Transportation (US DOT)
- NYS DOT

C. VEHICLES REQUIRING OPERATING AUTHORITY

Many individuals, organizations and enterprises transporting passengers for hire (for example, large commercial bus carriers) must have NYS DOT authority (commercial operating authority) to be in business. If commercial operating authority is required, any vehicle being used to provide that transportation service must have NYS DOT inspection.

Some types of for-hire transportation services for passengers do not require operating authority. However, a vehicle used in such exempt operations (see list below) still has to have a NYS DOT inspection if such vehicle is used to transport passengers under age 21, as described in "A." above.

TRANSPORTATION SERVICES EXEMPT FROM OPERATING AUTHORITY:

- casual transportation not available to the public, and provided by a not-for-profit enterprise
- casual transportation by an individual or business not engaged in transportation as a regular occupation or business
- non-profit car pools
- sight-seeing services
- ambulances under the jurisdiction of the NYS Department of Health
- transportation provided directly by a municipality or public authority*
- transportation for the exclusive use of employees provided under contract with an employer
- taxi or livery service in vehicles having a gross vehicle weight rating of 6,000 lbs. and under
- transportation to and from schools and school-type activities

* such vehicles are exempt from inspection by the authority of DMV regulation.

6. PROOF OF NYS DOT INSPECTION

You must provide an MC300 (Vehicle Inspection Report), issued by NYS DOT, showing that the vehicle has passed inspection some time in the six months before the vehicle is registered.

- ◆ The report must be issued to the registrant. You must provide the original document whether you are registering the vehicle in-person or by mail; we cannot accept a copy of this report. DMV will keep this report.
- ◆ Registrants of vehicles not regulated by NYS DOT must provide the original letter from the Supervising DOT Motor Vehicle Inspector.

7. ARRANGING FOR NYS DOT INSPECTION

To arrange an inspection, contact the nearest DOT regional office (see below*). If required, you must have NYS DOT commercial operating authority before your vehicle inspection will be scheduled. DOT does not have vehicle inspection sites, so in most cases, inspectors will come to your place of business. If you do not have the appropriate inspection facilities, the inspector will tell you what to do. There is no fee for this inspection. For information about DOT inspection or operating authority, contact the nearest DOT regional office at:

Region No. 1
328 State Street
SCHENECTADY NY 12305
(518) 388-0380

Region No. 3
333 E. Washington Street
SYRACUSE NY 13202
(315) 428-4387

Region No. 5
100 Seneca Street
BUFFALO NY 14203
(716) 847-3996

Region No. 10
NYS Office Building
250 Veterans Memorial Highway
HAUPPAUGE NY 11788
(631) 952-6030

Region No. 2
207 Genesee Street
UTICA NY 13501
(315) 793-2459

Region No. 4
1530 Jefferson Road
ROCHESTER NY 14623
(585) 272-3476

Region No. 8
4 Burnett Boulevard
POUGHKEEPSIE NY 12603
(845) 575-6040

Region No. 11
Hunters Point Plaza
LONG ISLAND CITY NY 11101
(718) 482-4754

*NOTE: Regions 6, 7 and 9 are not included because they do not inspect vehicles.

8. VEHICLES REQUIRING NYS HEAVY VEHICLE INSPECTION

Vehicles that are used to carry passengers, that must be inspected under the Heavy Vehicle Program, are vehicles that carry 15 or more passengers, not including the driver. Vehicles excluded from this requirement are:

- A. vehicles requiring inspection by NYS DOT (see page 2)
- B. transit system vehicles owned and operated by a public authority or municipality.

9. HEAVY VEHICLE INSPECTION STATIONS

These inspection sites are privately owned, and are licensed by DMV's Division of Vehicle Safety. Each inspection station is required to display a sign showing its facility number, and to post the fee it charges for the inspection.

Some heavy vehicle inspection stations are listed in the yellow pages of phone directories under "Trucks, Repair and Service". Also, heavy vehicle inspection stations may be located quickly and easily by using the facility look-up feature on the DMV website at <http://dmv.ny.gov/faclookup/default.html>

10. PROOFS REQUIRED UNDER THE NYS HEAVY VEHICLE INSPECTION PROGRAM

- A. A Retail Certificate of Sale (MV-50) with the inspection date, facility number, inspection certificate number and expiration date entered on the form. This form is issued by a vehicle dealer who sells or transfers a vehicle. **OR**
 - B. One copy of a statement on inspection station letterhead or billhead, with the following information:
 - name and address of registrant
 - vehicle information, including vehicle identification number, year, make, model and color
 - statement: "Heavy Vehicle Safety Inspection Certificate # _____ expiring _____ issued." and, if required, "Emissions Inspection Certificate # _____, expiring _____ issued."
 - The inspector will provide the inspection certificate number(s) and expiration date(s).
 - inspector's signature and certification number
 - date of inspection
 - inspection station facility number
- DMV will keep this copy.

11. USING PROOF OF INSPECTION FROM ANOTHER STATE OR PROVINCE

Generally, you need proof of inspection by either the NYS DOT or the NYS Heavy Vehicle Program. However, there are three situations in which you can use proof of inspection from an out-of-state program:

- A. apportioned vehicles may use proof of inspection from any approved out-of-state program or from NYS DOT. It will be valid until the expiration date on the out-of-state certificate, as long as the vehicle remains registered or apportioned in that state or province, as well as in NYS.
- B. a vehicle carrying passengers and operating under authority of the U.S. Department of Transportation, which does not have NYS DOT commercial operating authority, may use proof of inspection from any approved program.
- C. if you have just become a resident of New York State, we will accept a certificate of inspection issued by another state or province **ONLY** for a vehicle that otherwise would require inspection in the NYS Heavy Vehicle Inspection program (see Section 8 above). It will be valid until the expiration date of the out-of-state certificate, or for one year from the date your New York registration begins, **whichever comes sooner**.
If your vehicle meets the requirements for inspection by NYS DOT, and the out-of-state inspection certification **DOES NOT** meet the requirements described in "A" and "B" above, we cannot accept the proof of inspection by an out-of-state program. Section 7 tells you how to arrange for NYS DOT inspection.

12. APPROVED OUT-OF-STATE PROGRAMS

To meet NYS DOT requirements, an out-of-state inspection must be conducted by a safety inspection program approved by the Federal Motor Carrier Safety Administration (FMCSA).

The following states and provinces/territories of Canada have approved programs:

States

Alabama	District of Columbia	Maine	New Hampshire	Pennsylvania	Vermont
Arkansas	Hawaii	Maryland	New Jersey	Rhode Island	Virginia
California	Illinois	Michigan	Ohio	Texas	West Virginia
Connecticut	Louisiana	Minnesota	Oklahoma	Utah	Wisconsin

Canadian Provinces and Territories:

Alberta	Manitoba	Newfoundland	Ontario	Quebec	Yukon Territory
British Columbia	New Brunswick	Nova Scotia	Prince Edward Island	Saskatchewan	

13. WHAT PROOFS OF OUT-OF-STATE INSPECTION DO I NEED?

You may use a document issued by a periodic inspection program approved by the Federal Motor Carrier Safety Administration (FMCSA). The documents issued by approved programs vary (for example, this form could be a report issued by a federal or state inspector, or it could also be from a mechanic who works for the company that is certified to perform the inspections). If the only document issued is a vehicle sticker, DMV will accept the registrant's certification of inspection.

14. TRANSPORTING A VEHICLE TO AN INSPECTION SITE

If your vehicle does not already have a currently valid registration issued by New York State, you may transport your vehicle with an in-transit permit. In-transit permits are available at any Motor Vehicles office. You must show proof of ownership, identity and insurance to qualify. There is a fee for this permit.

Another option is available if your vehicle requires inspection by NYS DOT. You may obtain a special version of the in-transit permit, called the Temporary Operating Permit (TE265), directly from NYS DOT inspection staff. To qualify, you must show proof of ownership, identity and insurance. The permit fee will be collected by Motor Vehicles staff when the vehicle is registered. For more information on the Temporary Operating Permit, contact the nearest DOT regional office (see page 3), or ask your DOT inspector.

Vehicles previously junked need a special permit. See Section 17 below.

15. TO REGISTER

With one exception, you may register a vehicle at any Motor Vehicles office. Registrants of a vehicle with taxi plates, whose address is in one of the five boroughs of New York City, must go to the New York Motor Vehicles office at 11 Greenwich Street in Manhattan.

16. IF THE VEHICLE FAILS INSPECTION

Each inspection program allows time to have necessary repairs done and to have a vehicle re-inspected if it fails the first inspection. If a vehicle fails inspection and does not pass re-inspection, or if it is not brought in for reinspection:

- DMV cannot register the vehicle, and
- the vehicle must not be operated on the road.

Vehicles being transported to have repairs made so it can pass re-inspection, or to travel to inspection sites, must have some temporary operating authority - a DMV in-transit permit, a DOT out-of-service permit, or a DOT Temporary Operating Permit (DOT in-transit permit). The vehicle may not be used to carry passengers for hire until it passes inspection and is registered. Vehicles requiring DOT inspection must pass inspection every 6 months. IF A VEHICLE FAILS THIS INTERIM INSPECTION, OR IS NOT BROUGHT IN FOR THE SCHEDULED INSPECTION:

- it must not be operated on the road
- under no circumstances may it be used to transport passengers for-hire
- the license plates must be turned in to a Motor Vehicles office.

17. MORE INFORMATION IS AVAILABLE

- from DMV form:
 - Registering/Titling a Vehicle in New York State (MV-82.1)
 - Registro/Titulo De Un Vehiculo En El Estado De Nueva York (MV-82.1S)
- by contacting

About Junk & Salvage Vehicles

NYS DMV
Junk & Salvage Unit
Room 432D
Albany NY 12228
(518) 474-0955

- from any Motor Vehicles office.

About NYS DOT Inspection

See the list of DOT Regional offices on page 3.

About NYS Heavy Vehicle Inspection

DMV Vehicle Safety Services
(518) 474-5282 (select Option 4)

MV-83T (5/11)



New York State Department of Motor Vehicles

STATEMENT OF PARTNERSHIP OR JOINT OWNERSHIP

Use this form in conjunction with a Vehicle Registration/Title Application (MV-82)
when more than two persons are partners or joint owners of a vehicle.

Please print in blue or black ink.

Plate Number: _____

Type of Registration: _____

Name(s) in which vehicle is registered: _____

OFFICE USE ONLY

☐ Original ☐ Transfer
☐ Renewal ☐ Amendment

Additional Members of Partnership

Last Name	First	M.I.	Date of Birth / /	<input type="checkbox"/> Male <input type="checkbox"/> Female
-----------	-------	------	----------------------	--

Number and Street (Mailing Address Including Rural Delivery, Box No. and/or Apt. No.)

City or Town	State	Zip Code	Client ID Number
--------------	-------	----------	------------------

Last Name	First	M.I.	Date of Birth / /	<input type="checkbox"/> Male <input type="checkbox"/> Female
-----------	-------	------	----------------------	--

Number and Street (Mailing Address Including Rural Delivery, Box No. and/or Apt. No.)

City or Town	State	Zip Code	Client ID Number
--------------	-------	----------	------------------

Last Name	First	M.I.	Date of Birth / /	<input type="checkbox"/> Male <input type="checkbox"/> Female
-----------	-------	------	----------------------	--

Number and Street (Mailing Address Including Rural Delivery, Box No. and/or Apt. No.)

City or Town	State	Zip Code	Client ID Number
--------------	-------	----------	------------------

Last Name	First	M.I.	Date of Birth / /	<input type="checkbox"/> Male <input type="checkbox"/> Female
-----------	-------	------	----------------------	--

Number and Street (Mailing Address Including Rural Delivery, Box No. and/or Apt. No.)

City or Town	State	Zip Code	Client ID Number
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THE FOLLOWING STATEMENT MUST BE SIGNED BY A MEMBER OF THE FIRM OR JOINT OWNERSHIP.

I CERTIFY THAT I AM A MEMBER OF THE FIRM OR JOINT OWNERSHIP MAKING THIS APPLICATION.



Signature

www.dmv.ny.gov

Title

UT-11 (7/99)

CITY OF NEW YORK VEHICLE USE TAX EXEMPTION CERTIFICATE

As the owner, I certify that the vehicle identified below is not subject to tax for the following reason (check only one):

- *A. ☐ I am domiciled in New York City but maintain a permanent place of abode elsewhere, and I did not spend more than 30 days in the City during the last 12 months.
- *B. ☐ I am not domiciled in New York City and I do not maintain a permanent place of abode in the City, OR did not spend more than 183 days in the City during the last 12 months.
- C. ☐ It is owned by a nonprofit, religious, charitable or educational organization specified as exempt in Section 11-803 or Section 11-2203 of the New York City Administrative Code.
- *D. ☐ It is owned by a business, association or corporation but it is not regularly kept, stored, garaged or maintained within the City.
- *Reasons A, B and D do not exempt eligible vehicles from the Commercial Motor Vehicles Tax.
- E. ☐ It is used principally for the transportation of children to and from schools, or camps operated by a nonprofit, religious, charitable or educational organization.
- F. ☐ It is a commercial motor vehicle, but 50% or less of its mileage is on City streets or highways, AND it is not used principally in connection with a business carried on within the City.
- G. ☐ It is a motor vehicle for the transportation of passengers, but it is used in the City for under 30 days per tax year, or it is used exclusively for the transportation of persons in connection with funerals and for no other purposes.
- I understand that this certification will be forwarded to the City of New York for review, and that if I falsely state that this vehicle qualifies for exemption, I have committed a misdemeanor and that I may have to pay a penalty up to five times the tax plus interest of 5 percent per month or fraction thereof, computed from the date the tax was due.

Name of Registrant (Please Print)	Plate Number	Year of Vehicle	Make of Vehicle
Address on Expiring Registration	Sign Name	Date	

CERTIFICADO PARA LA EXENCIÓN DE IMPUESTOS DEL USO DE VEHÍCULOS EN LA CIUDAD DE NUEVA YORK

Siendo su dueño, certifico que el vehículo no está sujeto a impuestos por la razón siguiente (Seleccione solamente una):

- *A. ☐ Aunque tengo un domicilio en la ciudad de Nueva York, tengo residencia permanente fuera de la ciudad y no pasé más de 30 días en la ciudad durante los últimos doce meses.
- *B. ☐ No tengo domicilio en la ciudad de Nueva York, ni tengo un lugar de residencia permanente en la ciudad, NI he pasado más de 183 días en la ciudad durante los últimos 12 meses.
- C. ☐ El vehículo pertenece a una organización no lucrativa, religiosa, caritativa, educativa especificada como exenta según la sección 11-803 o la sección 11-2203 del Código Administrativo de la ciudad de Nueva York.
- *D. ☐ El vehículo pertenece a un negocio, asociación o corporación pero no se guarda ni se deja en un garaje dentro de la ciudad.
- *Las razones A, B y D no se aplican a vehículos elegibles exentos del pago de impuestos de vehículos comerciales.
- E. ☐ El vehículo se usa principalmente para el transporte de niños de casa a la escuela y viceversa o a campamentos operados por organizaciones no lucrativas, religiosas, caritativas o educativas.
- F. ☐ Se trata de un vehículo comercial, pero el 50% o menos de su recorrido en millas es en las calles o autopistas de la ciudad Y no se usa principalmente en relación con un negocio operado dentro de la ciudad.
- G. ☐ El vehículo es para transportar pasajeros, pero se usa en la ciudad menos de 30 días durante el año fiscal o se usa exclusivamente para el transporte de personas a funerales y para ningún otro propósito.
- Entiendo que esta certificación se enviará a la ciudad de Nueva York para ser repasada y que si yo he declarado falsamente que este vehículo califica para la exención, he cometido un delito menor y que es posible que tenga que pagar una multa equivalente a cinco veces la cantidad del impuesto más intereses del 5% por mes o una fracción del mismo, calculado a partir de la fecha que debió pagarse el impuesto.

Nombre del registrante (Tenga la bondad de escribir en letra de molde)	Número de matrícula	Año del vehículo	Marca del vehículo
Dirección en el registro corriente	Firme con su nombre	Fecha	



New York State Department of Motor Vehicles

COUNTY VEHICLE USE TAX EXEMPTION CERTIFICATE

www.dmv.ny.gov

As the registrant, I certify that the vehicle described below is not subject to a county use tax for the following reason (*check one*):

- ☐ A. I am not a legal resident of _____ County. I reside in
_____ County.
- ☐ B. The vehicle is owned by a non-profit religious, charitable or educational organization that is exempt from the tax, as determined by the NYS Department of Taxation and Finance.
The tax exemption number is _____.
- ☐ C. The vehicle is used only in connection with the operation of a farm by the owner or tenant of the farm.

I understand that this certification will be forwarded to the appropriate county for review, and that if I falsely state that this vehicle qualifies for exemption, I may be subject to punishment under Section 210.45 of the Penal Law, and that I may have to pay penalties and interest as provided by law.

Name of Registrant (*Please Print*)

Plate Number	Year of Vehicle	Make of Vehicle
Street		City
State	Zip Code	County
Sign Name in Full ➡		Date / /





New York State Department of Motor Vehicles

CERTIFICATION OF EMISSIONS COMPLIANCE OR EXEMPTION

The vehicles listed below must meet the emissions standards used by California, as well as standards set by the U.S. Environmental Protection Agency, to be registered in New York. **In addition, these vehicles will be required to pass the appropriate annual safety and emissions inspections.**

- All non-electric vehicles model year 1996 and newer with a gross vehicle weight rating (GVWR) of 6,000 pounds or less;
- Model year 2000 and newer vehicles with a GVWR of 8,500 pounds or less;
- Model year 2004 and newer vehicles with a GVWR of 14,000 pounds or less;
- All model year 2005 and newer vehicles.

Please read the instructions below. After completing the form, attach it to your Registration/Title Application (Form MV-82). Submit both documents with all other required documents and fees.

INSTRUCTIONS:

- This form applies only to the above referenced vehicles.
- Enter the information for the vehicle you want to register in the space provided below.
- Check the box (or boxes) listed below that describes the vehicle you want to register.
- Read the certification statement, then sign your full name.

VEHICLE DESCRIPTION

YEAR: _____ MAKE: _____ VEHICLE IDENTIFICATION NUMBER: _____

EMISSIONS COMPLIANCE

To determine which category, if any, applies to your vehicle, read the emission control information label found under the hood of the vehicle. The label will have the following, or similar, wording:

- ☐ **California-Only Vehicle:** This vehicle conforms to U.S. EPA and California regulations applicable to new motor vehicles introduced into commerce only for sale in California.
- ☐ **50-State Vehicle:** This vehicle conforms to U.S. EPA and California regulations applicable to new motor vehicles.
- ☐ **Federal Vehicle Certified for Sale in California:** This vehicle conforms to U.S. EPA regulations applicable to new motor vehicles, and is certified for sale in California.

EXEMPTION FROM EMISSIONS STANDARDS FOR REGISTRATION AND TITLE PURPOSES ONLY

My vehicle's emissions label is not one of the above. I request an exemption from California emissions standards for one of the following reasons:

- ☐ The mileage on the odometer of this vehicle is 7,500 miles or more.
- ☐ I purchased this vehicle outside New York State, to replace my previous vehicle that was damaged, stolen or became inoperative while I was out of New York State.
- ☐ This vehicle has been transferred to me by inheritance.
- ☐ This vehicle has been transferred to me by court decree.
- ☐ I originally registered this vehicle in another state where I was a resident. I am registering the vehicle in New York because I am now a New York State resident.
- ☐ I am a New York State resident serving in the Armed Forces, stationed in another state.
- ☐ This vehicle is an authorized emergency vehicle, as defined in Article 1 of the New York State Vehicle and Traffic Law.

I understand that this vehicle, if registered, will be subject to applicable New York State safety and emissions inspections requirements.

IMPORTANT: Making a false statement in any registration application or in any proof or statements in connection with it, or deceiving or substituting in connection with this application, is a misdemeanor under Section 392 of the Vehicle and Traffic Law, and may also result in the revocation or suspension of the registration pursuant to regulations established by the Commissioner.

Registering a vehicle that does not comply with New York State's emissions standards violates 6 NYCRR Part 218 of the New York State Department of Environmental Conservation's regulations, and may subject you to a fine under ECL Section 71-2103 of up to \$15,000 for a first violation and up to \$22,500 for each subsequent violation.

CERTIFICATION: I state that the information I have given on this form is true to the best of my knowledge. I understand the penalties for registering a vehicle that does not comply with and is not exempt from New York State's emissions standards.

Sign Here

(Sign name in full)

(Date)





New York State Department of Motor Vehicles
Registration Services Bureau/Central Dealers Unit
VEHICLE REGISTRATION REJECTION NOTICE

Your application was not processed for the reason(s) checked below.

To avoid further delay, please return the additional and/or corrected paperwork with this form and a new Registration Transmittal Form (MV-465).

Date: _____

Facility Number: _____

Registration Number: _____

MV-82

- ☐ 011 - Not submitted
☐ 012A - Whiteouts or crossouts are not permitted in the lien field
☐ 012B 13D - Registrant/Owner discrepancy

ADD INFORMATION TO MV-82

- ☐ 013K - Answer questions 1 and 2 on page 2; check all applicable boxes
☐ 014A - Dealer signature
☐ 014B - Registrant/Owner signature
☐ 013C - Maximum gross weight
☐ 012E 012F 055 - **Passenger plates on a pickup/van**
☐ Modified - Complete additional information/section 5 and/or section 6 question 3.
☐ Unmodified - Answer question 4 on back of MV-82

AREA TO BE COMPLETED BY DEALER

- ☐ 013F - Lienholder's name and address (front and back)
☐ 013J - Plate number, date of temporary registration, facility ID number

PROOF OF IDENTITY/PROOF OF CORPORATION

- ☐ 043C - Copy of registrant's NYS driver license with correct name
☐ 042A - Proof of Corporation ☐ 043D - DBA
☐ Proof of identity not submitted. 6 points are required for:
☐ 043A - Registrant ☐ 043B - Owner

RENEWAL/TRANSFER OF PLATES

- ☐ 063 - Not eligible for transfer to additional registrant (registration in one name only)
☐ 064 - Registration submitted does not belong to registrant named on MV-82
☐ 055 - Registration is in two names. To drop a name, "Change" section on back of MV-82 must be completed.
☐ 054 - Above plate number is not assigned to the following facility number _____
☐ 028 - Our records show the registration is suspended/revoked because of a lapse of insurance coverage. For additional information, contact DMV's Insurance Services Unit at (518) 474-0700. The case number is _____
☐ 213 - Our records show there is a scofflaw against the above plate number. The scofflaw must be cleared with _____ before the application can be processed.
 (A copy of the clearance must be returned with the application.)
 Parking Violation Default suspension -call _____
☐ 052A - Our records show the above plate number was surrendered before the date of sale. Please recheck your records.
☐ 055 - Our records show the above plate number was replaced by _____. Send us a correct MV-50 and MV-82 showing the new plate number.
☐ 218 - Contact DMV's Accounts Management Unit at (518) 474-0707. There is an "Investigation Refund" notation on the record.

OTHER:

- ☐ _____
☐ _____

MV-50, CERTIFICATE OF SALE

- ☐ 032 - Not submitted to show transfer from _____ to _____
☐ 031 - Required for trailers

SEND REPLACEMENT MV-50 BECAUSE:

- ☐ 033 - Certificate was altered
☐ 055 - Plate number on MV-50 does not match number on MV-82
☐ 035D - Mileage/Brand indicated on MV-50 does not match information on title or other ownership documents
☐ 032B - Owner's name on MV-50 does not match owner listed on MV-82
☐ 032C - VIN does not match other documents
☐ 041B - Dealer and Purchaser signatures cannot be the same on MV-50

ADD INFORMATION TO MV-50

- ☐ 035A - Dealer signature ☐ 035B - Purchaser signature
☐ 034 - Plate number of registrant
☐ 034A - Incomplete inspection/no information
☐ 034D - Number of liens to be recorded (L0, L1, L2, etc.)
☐ 034B - Mileage/Mileage Brand incomplete
☐ 034C - Date of Sale/Date of Purchase
☐ 032A - Lien Discrepancy:
☐ MV-50 shows one or more liens, but MV-82 does not
☐ MV-50 does not show any liens, but MV-82 does

NYS INSURANCE CARD

- ☐ 021A - No card sent
☐ 021F - Replacement on original
☐ 023 - Scans with incorrect Client ID/Name
☐ 024C - Vehicle different than vehicle being registered
☐ 027 - Effective date must be the same as, or prior to, the date the temporary registration was issued but not more than 45 days before issued
☐ 024C - VIN is incomplete, or does not match other documents
☐ 024B - 3-digit insurance code is missing
☐ 021B - FH1 insurance card is required
☐ 030 - Insurance card must have both individual and DBA names

LIEN RELEASE

- ☐ 150 - Required from _____
☐ 151 - Vehicle description does not match vehicle described in ownership documents
☐ 152 - Need date of release
☐ 154 - The signature on the release must be the original signature or a facsimile stamp of an officer of the lending institution (we cannot accept any copies unless the signature is original)

OTHER INFORMATION

- ☐ 013E - Need MV-3W.3 - Axles and distance are required
☐ 222 - Need Heavy Weight Permit for MGW over 44,800 lbs.
☐ 041B - Proof of ownership unacceptable: _____
☐ 041D - Proof of ownership missing: _____
☐ 221 - Our records show a duplicate title was issued on _____
☐ 041E - Vehicle does not comply with emissions regulations/no inspection on file, last 90 days
☐ 214 - Vehicle reported junked - call Title Services at (518) 486-4714
☐ 071 073 - Odometer/Damage Discloser statement must be completed
☐ 055 - Plate Discrepancy - ATV cannot be over 1,000 lbs.
☐ 226 - Bus plates required/15 or more passengers



New York State Department of Motor Vehicles
Registration Services Bureau/Central Dealers Unit
BOAT REGISTRATION REJECTION NOTICE

Date: _____
Facility Number: _____
Registration Number: _____

We cannot process your application for the reason(s) checked below. Please make the necessary corrections and promptly return the paperwork to us.

Application For a Boat Registration and/or Title (MV-82B):

- ☐ 123 - The name of the registrant does not match the name of the owner on the bill of sale

The form is incomplete. **On the front of the form**, please provide:

- ☐ a legal address
☐ 124F - the use
☐ 124G - the county of primary use
☐ 124J - the registration number/document number
☐ 124K - the dealer name
☐ 124M - a facility number
☐ 124L - the lienholder information

☐ OTHER: _____

☐ OTHER: _____

☐ OTHER: _____

The form is incomplete. **On the back of the form:**

- ☐ 125B - registrant must sign the Registrant Certification
☐ 125A - dealer must sign the Dealer Certification
☐ 124I - dealer must complete the Dealer Transfer Information section

- ☐ 208 **Fund Discrepancy:** _____

- ☐ \$50 - title fee*
☐ \$ 5 - lien fee*

*This only applies to boats 1987 and newer that are 14 feet or longer.

OTHER:

☐ _____

☐ _____

Bill of Sale:

- ☐ 111 - It was not attached to the application.

The bill of sale was incomplete. Please provide:

- ☐ 114A - a facility number
☐ 114G - a consecutive bill of sale number
☐ 114I - a reference to whether the boat is "NEW" or "USED"
☐ 114J - the name and address of the dealership
☐ the name and legal address of the buyer (purchaser)
☐ 114B - the hull identification number/hull material
☐ 114K - the year the boat was built/make of the boat
☐ 114L - the length of the boat
☐ 114E - the type of propulsion
☐ 114D - the boat registration number/document number
☐ 114F - the cost of the boat/amount of sales tax paid/no sales tax number
☐ 114M - a statement that "All applicable sales tax has been collected"

Miscellaneous:

Please provide:

- ☐ 136 - certificate of title
☐ 132 - a copy of a Certificate of Documentation (form CG-1270)
☐ 134 - US Coast Guard Bill of Sale (form CG-1340)
☐ 133 - bill of sale from _____ to _____
☐ 041D - a manufacturer's statement of origin or certificate of origin
☐ 135 - transferable registration showing a proper transfer
☐ 133 - "Statement of Ownership" (MV-51B) with a bill of sale, showing transfer to a dealer (for non-titled boats only)
☐ 043A - proof of identity-6 points required
☐ 042A - proof of incorporation not submitted/unacceptable
☐ 137 - a listing of owners or assignees of the boat from the manufacturer to the current dealer (form MV-51B is attached for your use)
☐ 146 - a pencil tracing of a hull identification number
☐ 141 - Boat already on file - Application held in office
☐ 143 - Registration record sold - Application held in office
☐ 144 - No match on registration number in HIN File - Application held in office
☐ 146 HIN Discrepancy - Pencil tracing required



Section C APPENDIX C - SUPPLEMENTAL INFORMATION

C.1 TELEPHONE DIRECTORY

Please use this list of telephone numbers when contacting the Central Dealer Unit or the Division of Vehicle Safety Services:

CENTRAL DEALER UNIT

- Application for Dealer Plate Issuance Program
- Ordering Dealer-issued plates and permits
- Emergency orders
- Information about registration and In-transit.
- Permits for vehicles in the Plate Issuance Program (518) 473-8889
- Problem Applications. -OR-
- Dealer rejects or rejected paperwork. Fax (518) 402-2661
- 2nd temporary registrations

DIVISION OF VEHICLE SAFETY SERVICES - CENTRAL OFFICE

Dealer and Transporter Business Applications

- Originals, Renewals and Amendments (518) 474-0919
- Hearings (518) 474-1102
- Suspensions (518) 474-1510

Sticker Issuance (518) 474-2398

Sticker Refunds/Credits (518) 474-5913

Ordering MV-50/MV-TCR (518) 474-2398

Information about Dealer and Transporter

- Procedure (518) 474-5282
- Supplies (518) 474-3375

Dealer Demo/Transporter Plates

- Contact the Vehicle Safety Services office for your region (see next page)

DIVISION OF VEHICLE SAFETY SERVICES REGIONAL OFFICES

Region 1 Office [Temporary Address]

Division of Vehicle Safety Services
NYS Department of Motor Vehicles
50 Clinton Street, Room 605
Hempstead, NY 11550

Voice: (516) 481-1419

Fax: (516) 481-1590

Region 2 Office

Division of Vehicle Safety Services
NYS Department of Motor Vehicles
1 Larkin Plaza
Yonkers, NY 10701

Voice: (914) 965-7766

Fax: (914) 965-8591

Region 3 Office

Division of Vehicle Safety Services
NYS Department of Motor Vehicles
175 Sparrowbush Road
Latham, NY 12110

Voice (518) 783-7062

Fax: (518) 783-7906

Region 4 Office

Division of Vehicle Safety Services
NYS Department of Motor Vehicles
5801 East Taft Road
North Syracuse, NY 13212

Voice: (315) 458-6683

Fax: (315) 458-8468

Region 5 Office

Division of Vehicle Safety Services
NYS Department of Motor Vehicles
334 Dingens Street
Buffalo, NY 14206

Voice: (716) 826-3187

Fax: (716) 826-3193

Region 6 Office

Division of Vehicle Safety Services
NYS Department of Motor Vehicles
92-11 179th Place
Jamaica, NY 11433

Voice: (718) 526-8546

Fax: (718) 526-1934

C.2 GLOSSARY OF TERMS

CERTIFICATE OF TITLE (MV-999) - Proof of ownership for 1973 or newer titled vehicles.

CHANGE OF CLASS - A vehicle registered in one class, and because of a change in vehicle usage, is required to be registered in a different class.

DEALER - A person or business engaged in buying, selling or dealing in motor vehicles, motorcycles or trailers, other than mobile home trailers, at retail or wholesale.

FINANCIAL SECURITY (INSURANCE) - Financial security is the ability to respond to claims for damages arising out of the ownership, maintenance or use of a motor vehicle.

INTERSTATE IN-TRANSIT PERMIT (MV-639ITP) - A document issued by a registered New York State dealer (or by a Motor Vehicles office) which authorizes transport of the vehicle from the point of purchase to a destination outside of New York State. It is valid for 30 days, or until the vehicle is registered outside of New York State, whichever comes first. It is not valid for casual transportation within New York State.

INTERSTATE IN-TRANSIT PERMIT APPLICATION (MV-82ITP) - The application used in New York State to apply for an In-transit Permit for any motor vehicle or trailer.

LIENHOLDER - A person, bank or other lending institution holding a security interest in a vehicle.

MCO - MANUFACTURER'S CERTIFICATE OF ORIGIN - Proof of ownership for a new motor vehicle.

PROCEDURE - Various guidelines and requirements developed by the Department of Motor Vehicles.

PROOF OF OWNERSHIP - Various types of documents which establish ownership of a vehicle, such as an MCO, title or transferable registration.

REGISTRANT - A person, corporation or partnership registering a motor vehicle.

REGISTRATION - The document that proves a customer has paid for registration plates; in some cases, it is also proof of ownership for a vehicle.

REREGISTRATION - The transfer of plates and/or credit from one vehicle to another in the same name, or the transfer of registration credit from one vehicle to another in a different registration class, with the issuance of new plates.

RETAIL CERTIFICATE OF SALE (MV-50) - Issued as the Bill of Sale, to the purchaser of a vehicle, by a registered New York State dealer. The entire MV-50 must be complete and must be signed by the purchaser and the dealer.

TEMPORARY CERTIFICATE OF REGISTRATION (MV-TCR) - A temporary registration is valid for 45 days for an original transaction, or until an existing registration expires for a reregistration transaction (if less than 45 days) .

VEHICLE REGISTRATION/TITLE APPLICATION (MV-82) - The application used to register and/or title any motor vehicle or trailer in New York State.

C.3. DIAL-IN INQUIRY SYSTEM

You **may** be able to obtain registration, title and license information directly from the Department of Motor Vehicles computer system. More stringent restrictions have been placed on obtaining data from state motor vehicle records because of the Driver's Privacy Protection Act (DPPA). The DPPA will allow release of **personal information** from our records only in circumstances defined as **permissible uses**.

You may write to the address below, or call (518) 473-2151, for an application package.

NYS Department of Motor Vehicles
Revenue Accounting
PO Box 2409
Albany NY 12220-0409

If your application is accepted, you will be charged \$7 for each search. A monthly statement will include a record of your account transactions.

C.4 VEHICLE INFORMATION CODES

Use the following codes when entering vehicle information on the MV-82, MV-82ITP and MV-639ITP:

C.4.1 MAKE

- If there are five or more letters in the name - enter the first five letters. Cadillac is edited as CADIL.
- If there are four or fewer letters in the name - enter the complete name. Ford is edited as FORD.
- For two-word names - enter the first 2 letters of the first name, followed by a slash (/), followed by the first 2 letters of the second name.

Example: Alfa Romeo is edited as AL/RO.

- For initials or initials and words - enter the first 5 letters.

Example: G.M.C. is edited as GMC.

N.S.U. Prinz is edited as NSUPR.

- If the vehicle is either custom built or homemade, edit as CUSTO.
- A moped or limited use automobile that is self-certified and approved by DMV's Vehicle Safety Technical Services, is edited as SE/CE.

C.4.2 BODY TYPE CODES

<u>Body Type</u>	<u>Code</u>	<u>Body Type</u>	<u>Code</u>
All-terrain Vehicle	ATV	Moped	MOPD
Ambulance	AMBU	Motorcycle	MCY
Amphibious	CONV	Multi-purpose Vehicle	SUBN
Auto Trailer	SEMI	Package Truck	DELV
Backhoe	P/SH*	Panel Truck	DELV
Boat Trailer	BOAT	Parcel Truck	DELV
Box (Semi-trailer)	SEMI	Pick-up Truck	PICK
Box Trailer	TRLR	Platform (Semi-trailer)	SEMI
Box Truck	VAN	Platform (Trailer)	TRLR
Bus	SUBN	Platform Truck	FLAT
Bus (Omnibus)	BUS	Pole Trailer	POLE
Camper	SUBN	Power Shovel	P/SH/*
Cargo (Semi-trailer)	SEMI	Raceabout	SEDN
Cargo Trailer	TRLR	Radio Bus	SEDN
Carrier (Semi-trailer)	SEMI	Rack Truck	STAK
Carrier Trailer	TRLR	Refrigerator Trailer	REFG
Carryall	SUBN	Refrigerator Truck	REFG
Cement Mixer	CMIX	Replica	RPLC
Closed Truck	DELV	Road Bldg Machine	RBM*
Coach	DELV	Road Roller	R/RD*
Conversion Van	SUBN	Road Sweeper	RD/S*
Convertible	CONV	Roadster	CONV
Coupe	2DSD	Saloon	SEDN
Curbside Truck	DELV	Sand/Agr. Spreader	S/SP*
Custom/Homemade Veh.	CUST	Sedan	SEDN
Delivery Truck	DELV	Sedan (2 door)	2DSD
Disabled Commercial	CDOM	Sedan (4 door)	4DSD
Dump Truck	DUMP	Semitrailer	SEMI
Earth Mover	EMVR*	Snow Plow	SN/P*
Express Truck	DELV	Snow Traveler	TRAV
Farm Trailer	TRLR	Stake Truck	STAK
Feed Processing Machine	FPM*	Sport Utility	SUBN
Fertilizer Spreader	S/SP*	Station Bus	SUBN
Fire Truck	FIRE	Station Wagon	SUBN
Flatbed Truck	FLAT	Step-in Truck	DELV
Flat (Semi-trailer)	SEMI	Street Truck	DELV
Flat Trailer	TRLR	Suburban	SUBN
Freight (Semi-trailer)	SEMI	Sunroof	SEDN
Freight Trailer	TRLR	Tank Trailer	TANK
Fuel Trailer	TANK	Tank Truck	TANK
Fuel Truck	TANK	Taxi	TAXI
Hardtop	SEDN	Telephone Truck	UTIL
Hardtop (Convertible)	SEDN	Touring Car	CONV
Hauling (Semi-trailer)	SEMI	Tow Truck	TOW
Hearse (Ambulance)	HRSE	Traction Engine	TR/E
Hearse - Invalid	H/IN	Tractor Crane	T/CR*
House on Wheels	H/WH	Tractor	TRAC
House Trailer	H/TR	Trailer	TRLR
Jeep	SUBN	Travelall	SUBN
Light Trailer	LTRL	Truck Crane	TR/C*
Limousine	SEDN	Truck w/small wheels	SWT*
Limousine (Omnibus)	LIM	Tudor	2DSD
Locomotive	LOCO	Utility Trailer	UTIL
Metro Truck	DELV	Utility Truck	UTIL
Micro Bus	SUBN	Van Truck	VAN
Mixer Truck	TANK	Wagon	SUBN
Mobile Car Crusher	MCC *	Walk-in Truck	DELV
		Wrecker	TOW
		Well Servicing Rig	WSR*
		Well Driller	W/DR*

* Special Purpose Commercial Vehicle

C.4.3 REGISTRATION CLASS

<u>Registration Type</u>	<u>Class Codes</u>	<u>Weight Requirements</u>
Agricultural	AGR (72)	Max. Gr. Weight
Agricultural Commercial	AGC (79)	Max. Gr. Weight (over 5,400 lbs.)
Air National Guard	ARG (40)	Unladen Weight
Ambulance*	AMB(S1)	Unladen Weight
Army National Guard	AYG (41)	Unladen Weight
Birthplace of Baseball	BOB (47)	Unladen Weight
Commercial	COM (76)	Max. Gr. Weight
Comm. Ham Radio Operator	HAC (71)	Max. Gr. Weight
Comm. Household Carrier	CHC (78)	Max. Gr. Weight
Commercial Organizational	ORC (75)	Max. Gr. Weight
Commercial Regional	RGC (73)	Max. Gr. Weight
Commercial Sports	CSP (74)	Max. Gr. Weight
Congress. Medal/Honor*	CMH (32)	Unladen Weight
County Board of Supervisors	CBS (06)	Unladen Weight
County Clerk	CCK (34)	Unladen Weight
County Legislator	CLG (05)	Unladen Weight
Medical Examiner/Coroner	CME (60)	Unladen Weight
Dealer	DLR (62)	Blank
Educator	EDU (08)	Unladen Weight
Farm	FAR (46)	Unladen Weight
Foreign Consul/Diplomat*	FCD (09)	Unladen Weight
Former Prisoners of War	FPW (44)	Unladen Weight
Gold Star Mother	GSM (59)	Unladen Weight
Governor Additional Car*	GAC (31)	Unladen Weight
Governor Second Car*	GSC (13)	Unladen Weight
Ham Radio Operator	HAM (45)	Unladen Weight
Hearse or Hearse Invalid	HIR (20)	Unladen Weight
Hearse Special Plate	HIF (22)	Unladen Weight
Historical Motorcycle	HSM (23)	Unladen Weight
Historical Vehicle	HIS (21)	Unladen Weight
House/Coach Trailer	HOU (87)	Unladen Weight
In-Transit Permit**	ITP(61)	Weight or Pass.
International Reg. Plan	IRP (70)	Max. Gr. Weight
Jewish War Vet. of America	JWV (03)	Unladen Weight
Justice Court of Appeals*	JCA (25)	Unladen Weight
Justice Court of Claims*	JCL (30)	Unladen Weight
Justice Supreme Court*	SUP (33)	Unladen Weight
Justice Appellate Division*	JSC (28)	Unladen Weight
Light Trailer	LTR (84)	Max. Gr. Weight
Limited Use Auto	LUA (24)	Unladen Weight
Limit. Use Motorcycle/A	LMA (37)	Unladen Weight
Limit. Use Motorcycle/B	LMB (38)	Unladen Weight
Limit. Use Motorcycle/C	LMC (39)	Unladen Weight
Locomotive House/Wheels	LOC(10)	Unladen Weight
Marine Corps League	MCL (04)	Unladen Weight
Medical Doctor	MED (29)	Unladen Weight
Motorboats	BOT (90)	Blank
Motorcycle	MOT (36)	Unladen Weight

Motorcycle Dealer	MCD (64)	Blank
Naval Militia	NLM (42)	Unladen Weight
New York City Council	NYC (27)	Unladen Weight
New York State Assembly	NYA (15)	Unladen Weight
New York State Senate	NYS (14)	Unladen Weight
Omnibus (Public Service)	OMF (53)	Weight or Pass.
Omnibus Livery	OML(55)	Passengers
Omnibus Out-of-State	OMO (50)	Passengers
Omnibus Regular	OMR (56)	Passengers
Omnibus Special Rental	OMS (52)	Passengers
Omnibus Vanity Rental	OMV(57)	Passengers
Omnibus Taxi	OMT (54)	Passengers
Organizational	ORG (69)	Unladen Weight
Motorcycle (Organizational)	ORM (83)	Blank
Passenger*	PAS (16)	Unladen Weight
Pearl Harbor Survivor	PHS (58)	Unladen Weight
Political Subdiv. (muni/Thruway)	PSD (88)	Unladen Weight
Purple Heart Recipient	PPH (07)	Unladen Weight
Regional	RGL (67)	Unladen Weight
School Car	SCL (19)	Weight or Pass.
Semi-Trailer	SEM (85)	Unladen Weight
Snowmobile	SNO (93)	Blank
Special Purpose Commercial	SPC (26)	Unladen Weight
Special Passenger (fee)	SRF (11)	Unladen Weight
Special Passenger (no fee)	SRN (12)	Unladen Weight
Sport	SPO (68)	Unladen Weight
State National Guard	STG (43)	Unladen Weight
State-owned Vehicle	STA (77)	Unladen Weight
Survivors of the Shield	SOS (49)	Unladen Weight
Tow Truck	TOW (80)	Max. Gr. Weight
Tractor Household Carrier	THC (82)	Max. Gr. Weight
Tractor (Regular)	TRC (81)	Max. Gr. Weight
Trailer (Regular)	TRL (86)	Max. Gr. Weight
Transporter	TRA (66)	Blank
United States Senate*	USS (18)	Unladen Weight
United States Congress*	USC (17)	Unladen Weight
Van Pool	VPL (01)	Unladen Weight
Volunteer Ambulance Svcs.	VAS (48)	Unladen Weight
World University Games	WUG (02)	Unladen Weight

* Unlimited weight if body type is house-on-wheels

** Pre-printed on the application (MV-82ITP)

C.4.4 COLOR

Only the colors listed below are acceptable. Please convert any manufacturer color names into the standard color closest to the actual color of the vehicle. If there is no color, enter NOCL. If a vehicle is two shades of the same color, use the predominant color.

<u>Standard Color</u>	<u>Code</u>	<u>Standard Color</u>	<u>Code</u>	<u>Standard Color</u>	<u>Code</u>
Black	BK	Green	GR	Red	RD
Blue	BL	Maroon	MR	Tan	TN
Brown	BR	Orange	OR	White	WH
Gold	GL	Pink	PK	Yellow	YW
Gray	GY	Purple	PR	Light	LT
				Dark	DK

C.5 ACCEPTABLE PROOFS

All proofs of name/date of birth, proof of inspection and insurance documents must have the same name as the name on the registration application.

C.5.1 OWNERSHIP

The following documents are examples of acceptable proofs of ownership:

- an Out-of-state Title
- Manufacturer's Certificate of Origin
- Manufacturer's Statement of Origin (for vehicles that are not titled)
- Transferable Registration
- New York State Certificate of Title
- Garageman's Lien*
- Affidavit of Repossession

*Effective 4/1/98, all 1973 and newer model year vehicles purchased at a public auction with a garageman's lien (MV-901A and MV-901B) as proof of ownership, must be titled before they can be registered.

C.5.2 REQUIRED PROOFS FOR IDENTIFICATION

See form ID-82, Proofs of Identity for Registration and Title, on the following two pages. This information is also available to the public on the DMV web site, www.nysdmv.com.

ID-82 (1/11)



New York State Department of Motor Vehicles

PAGE 1 OF 2

PROOFS OF IDENTITY FOR REGISTRATION AND TITLE

This form is also available to download from the DMV web site www.dmv.ny.gov

GENERAL REQUIREMENTS* To obtain a registration or title, you must provide:

- ◆ **Proof of date of birth, and....**
 - ◆ **6 points of proof of name**
- A NYS Photo Driver License, Learner Permit, or Non-Driver ID Card that is current, or not expired for more than 2 years, meets both of these requirements. Other acceptable documents for proof of identity, and their related point value, are listed in the table below and on Page 2.*

In Addition:

- ◆ At least one proof **must** have your signature on it.
- ◆ You must provide **original** documents, or documents **certified** by the agency that issued them.
- ◆ If someone other than you gives DMV your registration or title application, that person **must** provide a photocopy of your NYS photo license, permit or ID card, **and** his or her own original NYS photo license, permit or ID card.
- ◆ We will **not** accept more than one document of the same type proof. For example, 3 major credit cards count as only one credit card.
- ◆ We will **not** accept documents with any alterations or erasures. We will confiscate all fraudulent documents and send them to DMV's Investigations Unit. This could result in criminal prosecution.

IMPORTANT: Making a false statement in an application, or in any proof or statement in conjunction with the application, or deceiving or substituting, or causing another person to deceive or substitute in connection with such application, is punishable as a misdemeanor under Section 392 of the Vehicle and Traffic Law for vehicle registration applicants, and may result in the revocation or suspension of your license or registration.

* These requirements **do not apply** to INTERSTATE IN-TRANSIT PERMITS or SNOWMOBILES registered IN ANOTHER STATE that are being registered for use in NY. For INTERSTATE IN-TRANSIT PERMITS a current out-of-state driver license is the only proof of identity needed. For SNOWMOBILES registered IN ANOTHER STATE that are being registered for use in NY, the out-of-state snowmobile registration is the only proof of identity needed.

ACCEPTABLE DOCUMENTS FOR PROOF OF IDENTITY FOR REGISTRATION AND TITLE		POINT VALUE FOR PROOF OF NAME	ACCEPTABLE AS PROOF OF DATE OF BIRTH?
Expired documents are NOT acceptable, unless specifically noted in the table below.			
NYS Photo Driver License/Learner Permit/Non-Driver ID Card. Must be current, or not expired for more than 2 years.		6	YES
EDL NYS Photo Driver License/Learner Permit/Non-Driver ID Card. Must be current, or not expired for more than 2 years.		6	YES
DMV form MV-45 Statement of Identity and/or Residence - IF UNDER 21. Affidavit by parent or legal guardian, signed in the presence of a DMV representative. See MV-45 for more information.		6	NO
DMV form MV-45A Statement of Identity and/or Residence - For Applicants Represented by Government or Government- Approved Facilities. See the MV-45A for more information.		6	NO
US Passport or Passport Card. Must be current.		4	YES
US Military Photo ID Card (issued to Active, Reserve, and Retired military personnel only)		3	YES
Certificate of Citizenship (N-560, N-561 or N-645)		3	YES
Certificate of Naturalization (N-550, N-570 or N-578)		3	YES
Employment Authorization Card (I-688B or I-766) with photo		3	YES
Permanent Resident Card (I-551)		3	YES
Reentry Permit (I-327)		3	YES
Refugee Travel Document (I-571)		3	YES
Foreign Passport with a valid I-551 stamp or with a statement on the Visa. Passport must be in English, or translated by an embassy.		3	YES
Foreign Passport with a US Visa and current I-94 attached.		3	YES
Welfare/Medicaid/NY Food Stamp Card WITH Photo		3	NO

<div>ACCEPTABLE DOCUMENTS FOR PROOF OF IDENTITY FOR REGISTRATION AND TITLE</div> <p>Expired documents are NOT acceptable, unless specifically noted in the table below.</p>	POINT VALUE FOR PROOF OF NAME	ACCEPTABLE AS PROOF OF DATE OF BIRTH?
Welfare/Medicaid/NY Food Stamp Card WITHOUT Photo	2	NO
NYS Interim License/Permit, WITHOUT Photo	2	NO
NYS or NYC Pistol Permit	2	NO
NYS Professional License	2	NO
NYS Registration Document (Vehicle or Boat only)	2	NO
NYS Certificate of Title	2	NO
Photo Driver License issued by another US State, jurisdiction or possession, or Canadian Province or territory. <i>(This license must be current, or not expired for more than 1 year.)</i>	2	YES
St. Regis Mohawk Tribal Photo ID Card	2	NO
Canadian Birth Certificate with St. Regis Mohawk Tribal Photo ID Card	2	YES
US Military Dependent ID Card	2	NO
US College ID Card With Photo and Transcript	2	NO
US High School ID with Report Card	2	NO
US Marriage or Divorce Record OR Court Issued Name Change Decree	2	NO
US Social Security Card (must have signature)	2	NO
Computer-Printed Pay Stub (must have your name)	1	NO
Employee ID Card	1	NO
High School Diploma OR GED (General Equivalency Diploma)	1	NO
Supermarket Check Cashing Card (must have your signature and pre-printed name)	1	NO
Union Card	1	NO
US Health Insurance Card/Prescription Card	1	NO
US Life Insurance Policy (in effect at least 2 years)	1	NO
Utility Bill (must include your name and address)	1	NO
Veterans Universal Access Photo ID Card	1	NO
W-2 Form (must include Social Security number)	1	NO
Only one of the following items, if issued by the same financial institution, can be submitted: <ul style="list-style-type: none"> • Bank Statement • Cancelled Check (with your pre-printed name) • Cash Card (ATM) (must have your pre-printed name and your signature) • Valid Major US Credit Card 	1	NO
US DOS Consular Report of Birth Abroad (FS-240, DS-1350, F-545)	0	YES
US Birth Certificate or US Territory Birth Certificate issued by a Board of Health, Bureau of Vital Statistics, or US State Department. <i>(US Territories are: American Samoa, Guam, Mariana Islands, Marshall Islands, Puerto Rico, Virgin Islands and Wake Island.)</i>	0	YES
Canadian Birth Certificate with a Canadian DMV learner permit or non-driver ID card	0	YES
Valid Canadian Passport (without INS documentation)	0	YES

C.5.3 PROOF OF INCORPORATION

- The following documents are acceptable as proof of identification for a corporation:
 - ♦ a New York State vehicle registration or title in the same corporate name, or
 - ♦ a certified copy of the New York State certificate of incorporation, or
 - ♦ for New York State corporations only:
 - a certificate of good standing or subsisting or foreign bid issued by the New York State Department of State, or
 - a filing receipt issued by the New York State Department of State
 - ♦ for out-of-state corporations only:
 - a certificate of subsisting or foreign bid issued by the New York State Department of State or
 - a certified copy of the certificate of incorporation from the company's home state
 - ♦ DBAs (Doing Business As):
 - when registering in the name of a DBA, the registrant must use the entire name on the document:
Example: John Smith/DBA Smith Trucking.
 - when submitting paperwork for registrations, the registrant must submit:
 - ♦ all appropriate proofs of ownership for the transaction being processed;
 - ♦ insurance in both the name of the registrant and the name of the DBA;
 - ♦ proof of identity for the individual; and
 - ♦ a copy of the filing DBA receipt issued by the county clerk
 - the name should appear on the MV-82 application, for entry on the computer, as follows: Smith;John;DBA;Smith;Trucking

Note: If a previous New York State registration is submitted as proof of incorporation, write "PROOF" and photocopy to avoid confusion with a plate transfer.

- The following are examples of **unacceptable** proofs of identification for a corporation:
 - ♦ preprinted checks
 - ♦ corporation letterhead or stationery
 - ♦ corporation calling cards
 - ♦ corporation seal, or papers embossed with a seal imprint

C.5.4 PROOF OF INSURANCE: NEW YORK STATE IN-TRANSIT PERMITS

- I. New York State Residents Registering Out of State
Resident status is determined by the address on the proof of name presented by the buyer.

Proof of insurance provided by NYS residents must be issued by an insurance company licensed by the NYS Department of Insurance and authorized by the NYS Department of Motor Vehicles to conduct business in NYS. The buyer must present one of the proofs of insurance described below:

A. Coverage provided by an authorized New York State insurance company:

- ♦ a 2D bar-coded insurance ID Card; FS-20 or FS-21
- ♦ the preparation date must be within sixty days (including the preparation date) before the date of the In-transit permit application. See Section C.5.5 for examples of acceptable insurance ID cards.

B. Coverage provided by the New York State Automobile Plan:

- ♦ a 2D bar-coded FS-75 Temporary Identification Card.
- ♦ the "In-Transit Permit" box must be checked.
- ♦ the card must be presented to DMV within 7 days of the card's preparation date (including the preparation date).
- ♦ one copy of the In-Transit Cancellation Authorization Form, issued by the agent/broker who prepared the FS-75. A sample of the form is shown on page 90.

II. Out-of-State Residents

Resident status is determined by the address on the proof of name presented by the buyer.

- A. If coverage has been purchased from an authorized NYS Insurance company, refer to I-A, B, or C.
- B. If coverage has been purchased from an out-of-state insurance company, the buyer must provide a letter or binder from an out-of-state agent/broker or insurance company, on letterhead, with the following information:
 - name and address of the agent or broker.
 - name and address of the insurance company.
 - effective date and expiration date of the policy.
 - name and address of the insured.
 - vehicle information - VIN, year and make
- C. A facsimile copy of an insurance binder (usually 8 1/2" x 11") is also acceptable as proof of insurance. This form must have:
 - "Insurance Binder" printed at the top.
 - name and address of the agent or broker.
 - name and address of the insurance company.
 - effective date and expiration date of the policy.
 - name and address of the insured.
 - vehicle information - VIN, year and make

C.5.5 PROOF OF INSURANCE: REGISTRATION

The registrant must provide proof of insurance in the form of a valid 2D bar-coded New York State Insurance Identification Card (FS-20, FS-21 or FS-75) for the vehicle being purchased. (See examples on the following pages.)

- The effective date on the insurance card must be before, or the same as, the date you issue the Temporary Certificate of Registration (MV-TCR). If the effective date of the insurance is after the date the MV-TCR was issued, DMV will reject the paperwork and the customer must obtain a new insurance card.
- The registrant's name must be exactly the same as the name on the MV-82 and the proof of identification sent with the application. If there is a discrepancy in the name on the insurance card, the entire application will be returned to the dealer. DMV will not issue a second temporary registration if there are any problems with the insurance card.
- If the motor vehicle is a replacement vehicle, the ID card must have the notation "REPLACEMENT VEHICLE". A replacement vehicle is a motor vehicle that replaces a vehicle insured on an in force policy on the same day that the replaced vehicle is deleted from the policy. A re-registration (vehicle change) transaction using the replaced vehicle's current registration must be processed. DO NOT process an original registration transaction.

NEW YORK STATE INSURANCE IDENTIFICATION CARD

888 NYS DMV TEST MUTUAL

Name & Address of Issuer **DMV All Lines Agency**
6 Empire State Plaza
Albany NY 12228

An authorized NEW YORK insurer has issued an Owner's Policy of Liability Insurance complying with Article 6 (Motor Vehicle Financial Security Act) of the NEW YORK Vehicle and Traffic Law to:

MOTORIST, MICHAEL, M
123 SWAN STREET
ALBANY NY 12228

Policy Number
NYPOLICY12345

Effective Date	Expiration Date
12/11/2000	12/11/2001
12:01 a.m.	12:01 a.m.

(Not acceptable to obtain registration after 45 days from effective date.)

Applicable with respect to the following Motor Vehicle:

2001	FERRA
Year	Make

NYDMVVIN123456789
 Vehicle Identification Number

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.



FS-20

NEW YORK STATE INSURANCE IDENTIFICATION CARD

888 NYS DMV TEST MUTUAL

Name & Address of Issuer **DMV All Lines Agency**
6 Empire State Plaza
Albany NY 12228

An authorized NEW YORK insurer has issued an Owner's Policy of Liability Insurance complying with Article 6 (Motor Vehicle Financial Security Act) of the NEW YORK Vehicle and Traffic Law to:

MOTORIST, MICHAEL, M
123 SWAN STREET
ALBANY NY 12228

Policy Number
NYPOLICY12345

Effective Date	Expiration Date
12/11/2000	12/11/2001
12:01 a.m.	12:01 a.m.

(Not acceptable to obtain registration after 45 days from effective date.)

Applicable with respect to the following Motor Vehicle:

2001	FERRA
Year	Make

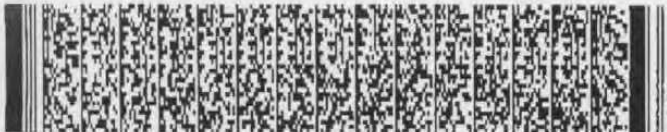
NYDMVVIN123456789
 Vehicle Identification Number

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

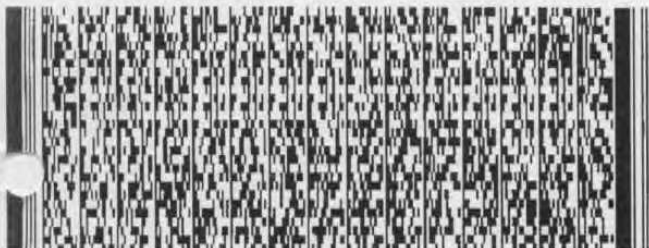
The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.



FS-20

FAX: Scanable Bar Code



FAX INSTRUCTIONS:

1. The entire page must be faxed.
2. If submitted to DMV, either the entire page or the second ID card and large scanable bar code will be retained.
3. A faxed ID card must be replaced with a scanable ID card within 14 days of the effective date.
4. DMV will not accept a faxed ID card without a scanable barcode.

TEMPORARY NEW YORK STATE INSURANCE IDENTIFICATION CARD

888 NYS DMV TEST MUTUAL

Name & Address of Issuer **DMV All Lines Agency**
6 Empire State Plaza
Albany NY 12228

An authorized NEW YORK insurer has issued an Owner's Policy of Liability Insurance complying with Article 6 (Motor Vehicle Financial Security Act) of the NEW YORK Vehicle and Traffic Law to:

MOTORIST,M,M,JR
MOTORIST,CONSTANCE,C
123 SWAN STREET
ALBANY NY 12228

Binder/Policy Number
NYPOLICY12345

Effective Date Expiration Date
12/11/2000 **02/09/2001**
 12:01 a.m. 12:01 a.m.

(Not acceptable to obtain registration after 45 days from effective date.)

Applicable with respect to the following Motor Vehicle:

1934 **FORD**
 Year Make

NYDMVVIN123456789

Vehicle Identification Number

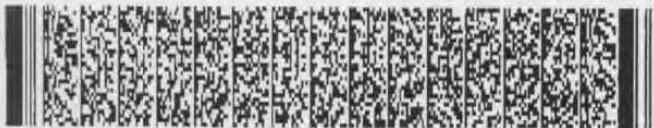
THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

HISTORICAL



FS-21

TEMPORARY NEW YORK STATE INSURANCE IDENTIFICATION CARD

888 NYS DMV TEST MUTUAL

Name & Address of Issuer **DMV All Lines Agency**
6 Empire State Plaza
Albany NY 12228

An authorized NEW YORK insurer has issued an Owner's Policy of Liability Insurance complying with Article 6 (Motor Vehicle Financial Security Act) of the NEW YORK Vehicle and Traffic Law to:

MOTORIST,M,M,JR
MOTORIST,CONSTANCE,C
123 SWAN STREET
ALBANY NY 12228

Binder/Policy Number
NYPOLICY12345

Effective Date Expiration Date
12/11/2000 **02/09/2001**
 12:01 a.m. 12:01 a.m.

(Not acceptable to obtain registration after 45 days from effective date.)

Applicable with respect to the following Motor Vehicle:

1934 **FORD**
 Year Make

NYDMVVIN123456789

Vehicle Identification Number

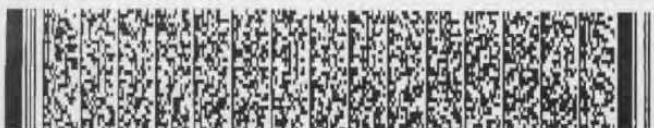
THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

HISTORICAL



FS-21

FAX: Scanable Bar Code



FAX INSTRUCTIONS:

1. The entire page must be faxed.
2. If submitted to DMV, either the entire page or the second ID card and large scanable bar code will be retained
3. A faxed ID card must be replaced with a scanable ID card within 14 days of the effective date.
4. DMV will not accept a faxed ID card without a scanable barcode

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES

INSURANCE CERTIFICATE -- FOR HIRE PASSENGER VEHICLE

888 NYS DMV TEST MUTUAL

Name & Address of Issuer **DMV All Lines Agency**
6 Empire State Plaza
Albany NY 12228

An authorized NEW YORK insurer certifies that it has issued a liability policy complying with Section 370 of the NEW YORK Vehicle and Traffic Law to:

FLYING;ACES;LIVERY
SERVICE;INC
123 SWAN STREET
ALBANY NY 12228

Policy Number
NYPOLICY12345

Effective Date Expiration Date
03/01/2001 **03/01/2002**

(Not acceptable to obtain registration after 45 days from effective date.)

Applicable with respect to the following Motor Vehicle:

All Owned Vehicles

REPLACEMENT VEHICLE



FH-1

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES

INSURANCE CERTIFICATE -- FOR HIRE PASSENGER VEHICLE

888 NYS DMV TEST MUTUAL

Name & Address of Issuer **DMV All Lines Agency**
6 Empire State Plaza
Albany NY 12228

An authorized NEW YORK insurer certifies that it has issued a liability policy complying with Section 370 of the NEW YORK Vehicle and Traffic Law to:

FLYING;ACES;LIVERY
SERVICE;INC
123 SWAN STREET
ALBANY NY 12228

Policy Number
NYPOLICY12345

Effective Date Expiration Date
03/01/2001 **03/01/2002**

(Not acceptable to obtain registration after 45 days from effective date.)

Applicable with respect to the following Motor Vehicle:

All Owned Vehicles

REPLACEMENT VEHICLE



FH-1

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

FAX: Scanable Bar Code



FAX INSTRUCTIONS:

1. The entire page must be faxed.
2. If submitted to DMV, either the entire page or the second ID card and large scanable bar code will be retained
3. A faxed ID card must be replaced with a scanable ID card within 14 days of the effective date.
4. DMV will not accept a faxed ID card without a scanable barcode

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES CORPORATE SURETY BOND CERTIFICATE -- FOR HIRE PASSENGER VEHICLE											
888 NYS DMV TEST MUTUAL		Bond Number NYBOND12345									
Name & Address of Issuer DMV All Lines Agency 6 Empire State Plaza Albany NY 12228		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Effective Date</td> <td style="width: 50%;">Expiration Date</td> </tr> <tr> <td>03/01/2001</td> <td>03/01/2002</td> </tr> <tr> <td>12:01 a.m.</td> <td>12:01 a.m.</td> </tr> <tr> <td colspan="2" style="font-size: small;">(Not acceptable to obtain registration after 45 days from effective date.)</td> </tr> </table>		Effective Date	Expiration Date	03/01/2001	03/01/2002	12:01 a.m.	12:01 a.m.	(Not acceptable to obtain registration after 45 days from effective date.)	
Effective Date	Expiration Date										
03/01/2001	03/01/2002										
12:01 a.m.	12:01 a.m.										
(Not acceptable to obtain registration after 45 days from effective date.)											
An authorized NEW YORK insurer certifies that it has issued a bond complying with Section 370 of the NEW YORK Vehicle and Traffic Law to:		Applicable with respect to the following Motor Vehicle:									
FLYING;ACES;LIVERY SERVICE;INC 123 SWAN STREET ALBANY NY 12228		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">2001</td> <td style="width: 50%;">FORD</td> </tr> <tr> <td style="font-size: small;">Year</td> <td style="font-size: small;">Make</td> </tr> <tr> <td>NYDMVVIN123456789</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="font-size: small;">Vehicle Identification Number</td> <td style="font-size: small;">Seats</td> </tr> </table>		2001	FORD	Year	Make	NYDMVVIN123456789	5	Vehicle Identification Number	Seats
2001	FORD										
Year	Make										
NYDMVVIN123456789	5										
Vehicle Identification Number	Seats										
REPLACEMENT VEHICLE											
<small>FH-1B</small>											

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES CORPORATE SURETY BOND CERTIFICATE -- FOR HIRE PASSENGER VEHICLE											
888 NYS DMV TEST MUTUAL		Bond Number NYBOND12345									
Name & Address of Issuer DMV All Lines Agency 6 Empire State Plaza Albany NY 12228		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Effective Date</td> <td style="width: 50%;">Expiration Date</td> </tr> <tr> <td>03/01/2001</td> <td>03/01/2002</td> </tr> <tr> <td>12:01 a.m.</td> <td>12:01 a.m.</td> </tr> <tr> <td colspan="2" style="font-size: small;">(Not acceptable to obtain registration after 45 days from effective date.)</td> </tr> </table>		Effective Date	Expiration Date	03/01/2001	03/01/2002	12:01 a.m.	12:01 a.m.	(Not acceptable to obtain registration after 45 days from effective date.)	
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2001	FORD										
Year	Make										
NYDMVVIN123456789	5										
Vehicle Identification Number	Seats										
REPLACEMENT VEHICLE											
<small>FH-1B</small>											

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if insurance is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

FAX: Scanable Bar Code



FAX INSTRUCTIONS:

1. The entire page must be faxed.
2. If submitted to DMV, either the entire page or the second ID card and large scanable bar code will be retained
3. A faxed ID card must be replaced with a scanable ID card within 14 days of the effective date.
4. DMV will not accept a faxed ID card without a scanable barcode

TEMPORARY NEW YORK STATE INSURANCE IDENTIFICATION CARD

☒ NEW APPLICATION Co. Code 999 NEW YORK AUTOMOBILE INSURANCE PLAN ON BEHALF OF AN INSURER TO BE DESIGNATED BY THE PLAN

An authorized New York insurer will issue an owner's policy of liability insurance in accordance with the provisions of the New York Automobile Insurance Plan, complying with article 48 (Motor Vehicle Financial Security Act) of the New York Vehicle and Traffic Law.

- If vehicle is to be registered - The coverage becomes effective when the card is presented to a New York Motor Vehicle Issuing Office and a registration is issued for the motor vehicle or motorcycle described on this card, or at such earlier date as designated by the Plan.

☐ EXISTING POLICY Co. Code Name of Company Policy Number

- If vehicle is already registered - The coverage becomes effective in accordance with the rules of the New York Automobile Insurance Plan. Such effective date to be indicated on the Notice of Assignment to be mailed to the Applicant by the Plan. If in force, the coverage is effective in accordance with provisions of the policy.

Name & Address of Issuer 000924776A

TEST AGENCY
100 ELM STREET
NEW YORK CITY, NY 10038

Applicant's name & address (last name first) - Name and VIN must be exactly as it is on the application under the existing NYIS registration document

DOE, JANE, J
125 MAIDEN LANE
NEW YORK, NY 10038

Applicable with respect to the following motor vehicle:

1985 BMW
Year Make

12456JY26R456

Vehicle Identification Number

☐ Tow Truck ☐ In Transit Permit



This card expires 60 days after the preparation date shown below. (Not acceptable to obtain registration after 45 days from the preparation date shown below)

ID.# 00540874

PREPARATION DATE 08/07/2001

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of Insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if financial security is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) TRANSACTION USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

NEW YORK AUTOMOBILE INSURANCE PLAN

FS-75

TEMPORARY NEW YORK STATE INSURANCE IDENTIFICATION CARD

☒ NEW APPLICATION Co. Code 999 NEW YORK AUTOMOBILE INSURANCE PLAN ON BEHALF OF AN INSURER TO BE DESIGNATED BY THE PLAN

An authorized New York insurer will issue an owner's policy of liability insurance in accordance with the provisions of the New York Automobile Insurance Plan, complying with article 48 (Motor Vehicle Financial Security Act) of the New York Vehicle and Traffic Law.

- If vehicle is to be registered - The coverage becomes effective when the card is presented to a New York Motor Vehicle Issuing Office and a registration is issued for the motor vehicle or motorcycle described on this card, or at such earlier date as designated by the Plan.

☐ EXISTING POLICY Co. Code Name of Company Policy Number

- If vehicle is already registered - The coverage becomes effective in accordance with the rules of the New York Automobile Insurance Plan. Such effective date to be indicated on the Notice of Assignment to be mailed to the Applicant by the Plan. If in force, the coverage is effective in accordance with provisions of the policy.

Name & Address of Issuer 000924776A

TEST AGENCY
100 ELM STREET
NEW YORK CITY, NY 10038

Applicant's name & address (last name first) - Name and VIN must be exactly as it is on the application under the existing NYIS registration document

DOE, JANE, J
125 MAIDEN LANE
NEW YORK, NY 10038

Applicable with respect to the following motor vehicle:

1985 BMW
Year Make

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Vehicle Identification Number

☐ Tow Truck ☐ In Transit Permit



This card expires 60 days after the preparation date shown below. (Not acceptable to obtain registration after 45 days from the preparation date shown below)

ID.# 00540874

PREPARATION DATE 08/07/2001

THIS ID CARD MUST BE CARRIED IN THE INSURED VEHICLE FOR PRODUCTION UPON DEMAND

WARNING: Any person who issues or produces an ID card knowing that an Owner's Policy of Insurance is not in effect may be committing a misdemeanor. In addition, a person who presents an ID card if financial security is not in effect may be committing a misdemeanor.

The name of the registrant and the name of the insured must coincide.

REPLACEMENT VEHICLE NOTATION: DMV WILL ONLY PROCESS A VEHICLE CHANGE (RE-REGISTRATION) TRANSACTION USING THE REPLACED VEHICLE'S CURRENT REGISTRATION.

NEW YORK AUTOMOBILE INSURANCE PLAN

FS-75

DMV WILL FORWARD THIS CARD TO THE NYAIP FOR VERIFICATION.

IMPORTANT: PLEASE EXAMINE EACH CARD. IF ANY INFORMATION DOES NOT AGREE WITH THAT GIVEN ON YOUR REGISTRATION, CONTACT YOUR AGENT OR BROKER. The original must be carried in the vehicle at all times, the copy is required when you register the vehicle (if within 45 days of issuance of temporary card) and will be retained by the Department of Motor Vehicles. This temporary card will be replaced by a permanent identification card provided by the designated insurance company within 60 days. If card is lost please contact broker/agent.

FAX: Scannable Bar Code



FAX INSTRUCTIONS:

1. The entire page must be faxed.
2. If submitted to DMV, either the entire page or the second card and large bar code will be retained.
3. A faxed ID card must be replaced with a scannable ID card within 14 days of the effective date.
4. DMV will not accept a faxed ID card without a scannable barcode.

C.5.6 LIEN RELEASE

When a customer presents a lien release, review it for acceptability as follows:

- A Notice of Recorded Lien (MV-901) must contain:
 - ♦ an original signature of an officer of the lending institution
 - ♦ the date the lien was released
 - ♦ the box that reads, "our security interest in the vehicle described in this notice has been satisfied" must be checked.

- A "letter of lien satisfaction", in lieu of an MV-901, **must** be on the lender's preprinted letterhead and contain:
 - ♦ the borrower's name
 - ♦ the vehicle description (VIN, year and make)
 - ♦ the date of release
 - ♦ a statement that the security interest has been satisfied
 - ♦ the **original** signature of an officer of the lending institution

C.6 LIST OF APPLICATION ERROR CODES

Registration and inter-state In-transit Permit applications that are rejected by the Central Dealer Unit, will be returned to the dealer with Registration/In-Transit Permit Application Form (MV-465) and Vehicle Registration Rejection Notice (MV-17D). Reason(s) for rejection will be noted by an error code in the "DMV OFFICE USE ONLY" column of the transmittal form, and further clarified on the rejection notice form. A description of the error codes are as follows:

Rejection code categories:

- | | |
|---|--|
| A | MV-82 |
| B | MV-50 |
| C | Proof of Ownership |
| D | Proof of Insurance |
| E | Proof of Identity/Proof of Incorporation |
| F | Plate Number |
| G | In-Transit Permit |
| H | Boats (Bill of Sale) |
| I | Boats (MV-82B Incomplete/Proof of Ownership) |
| J | Lien Release |
| K | Miscellaneous Rejects |

Dealer Error Codes By Category

A MV-82 INCOMPLETE/MV-82 DISCREPANCY

011	MV-82 Not Submitted
012A	MV-82 Discrepancy - No White Out or Cross Outs in Lien Info
012B	MV-82 Discrepancy - Name of Registrant
012E	MV-82 Discrepancy - Pass Plates on Comm Vehicle
012F	MV-82 Discrepancy - Comm Plates on Pass Vehicle
013D	MV-82 Incomplete - Different Owner Section
013E	MV-82 Incomplete - Axles and Distance - Need MV-3W.3
013F	MV-82 Incomplete - Lienholder Information
013G	MV-82 Incomplete - Cab/chassis - No Body Type/Unladen Weight
013J	MV-82 Incomplete - Dealer Section
013K	MV-82 Incomplete - Questions 1 & 2 on Back of MV-82
014A	MV-82 Unsigned - By Dealer
014B	MV-82 Unsigned - By Registrant/By Owner

B MV-50 INCOMPLETE/MV-50 DISCREPANCY

031	MV-50 Not Submitted
032	MV-50 Discrepancy - Continuity
032A	MV-50 Discrepancy - Lien Info Doesn't Match Lien Info on MV-82
032B	MV-50 Discrepancy - Owner on MV-50 Does not Match Info on MV-82
032C	MV-50 Discrepancy - VIN # Doesn't Match Ownership Documents
033	MV-50 Altered - New MV-50 Required
034	MV-50 Incomplete
034A	MV-50 Incomplete - Inspection #
034B	MV-50 Incomplete - Mileage/Brand
034C	MV-50 Incomplete - Date of Sale/Purchase
034D	MV-50 Incomplete - Lien Information
035A	MV-50 Unsigned By Dealer
035B	MV-50 Unsigned By Owner
035C	MV-50 Discrepancy With Title Record
035D	MV-50 Mileage Brand Incorrect

C PROOF OF OWNERSHIP

041B	Proof of Ownership - Unacceptable
041C	Proof of Ownership - Transferable Reg Not Submitted
041D	Proof of Ownership - MSO/MCO or Title Not Submitted
041E	Proof of Ownership - Non-complying NYS Emissions Standards
071	Certificate of Title - Incomplete Salvage Disclosure Statement
072	Certificate of Title - Altered - New Title Required
073	Certificate of Title - Incomplete Mileage
074	Certificate of Title - Unsigned by Owner
094	Certificate of Title - Unsigned by Seller
220	Title Only Submitted
221	Title - Later Title Issued

D PROOF OF INSURANCE

- 021A Insurance Card Not Submitted
- 021B Insurance Card Not Submitted - FH-1
- 022A Insurance Card Altered - Effective Date
- 022B Insurance Card Altered - Name
- 022C Insurance Card Altered - VIN/Year/Make
- 023 Insurance Card Discrepancy - Registrant
- 024A Insurance Card Incomplete - Name
- 024B Insurance Card Incomplete - Effective Date/3 Digit Code
- 024C Insurance Card Incomplete - VIN/Year/Make
- 024E Insurance Card Incomplete - Insurance Co. Address
- 025 Insurance Card Unsigned
- 026 Insurance Invalid - Must Be FS-20
- 027 Insurance Not In Effect When Plates Were Issued
- 029 Insurance Proof Unacceptable
- 030 Insurance Card Must Be In Both Names When Registering as DBA

E PROOF OF IDENTITY/PROOF OF CORP

- 042A Proof of Corporation Not Submitted - Refer to MV-82.1
- 042B Proof of Corporation Unacceptable - Refer to MV-82.1
- 043A Proof of Identity Not Submitted For Registrant - 6 Points Required - Refer To ID-82
- 043B Proof of Identity Not Submitted For Owner - 6 Points Required - Refer To ID-82
- 043C Proof of Identity Unacceptable - 6 Points Required - Refer to ID-82
- 043D Proof of DBA Required

F PLATE NUMBER REJECTS

- 028 Insurance Lapse - Unable To Transfer - Contact Ins. Services
- 051 Plate Already Issued - Held In Office
- 052A Plate Reported Destroyed/Lost - Recheck Records
- 052B Plate Reported Destroyed/Lost - Held In Office
- 053A Plate Reported Missing - Recheck Records
- 054 Plates Not Assigned To Facility
- 055 Plate Discrepancy
- 058 Plate Requires Custom Plates Processing
- 063 Registration Stub - Ineligible To Transfer To Add Registrant
- 064 Registration Stub - Not In Registrant's Name
- 213 Scofflaw - Unable To Transfer Plates

G IN-TRANSIT PERMIT

- 301 Original In-transit Permit App (MV-82ITP) Not Submitted
- 302 Photocopy of In-transit Permit (MV-639ITP) Not Submitted
- 303 Original In-transit Pre-numbered Tear Strip Not Submitted
- 304 Need Photocopy of MCO, Title or MV-50
- 305 In-transit Permit Already Issued For This Vehicle
- 306 Proof of Insurance Not Submitted
- 307 Proof of Identity Not Submitted

H BOATS (BILL OF SALE)

111	Bill of Sale Not Submitted
112	Bill of Sale Altered
113	Bill of Sale Discrepancy
114A	Bill of Sale Incomplete - Facility #
114B	Bill of Sale Incomplete - Hull ID#/Hull Material
114D	Bill of Sale Incomplete - Registration #
114E	Bill of Sale Incomplete - Propulsion
114F	Bill of Sale Incomplete - Cost/Sales Tax Info
114G	Bill of Sale Incomplete - Consecutive #
114H	Bill of Sale Incomplete - List of Owners or Assigners
114I	Bill of Sale Incomplete - New or Used
114J	Bill of Sale Incomplete - Dealership Name & Address
114K	Bill of Sale Incomplete - Year/Make
114L	Bill of Sale Incomplete - Length
114M	Bill of Sale Incomplete - Sales Tax Statement "All Applicable Sales Tax Has Been Collected"

I BOATS (MV-82B INCOMPLETE / PROOF OF OWNERSHIP)

121	MV-82B Not Submitted
122	MV-82B Altered
123	MV-82B Discrepancy With Owner on Bill of Sale
124F	MV-82B Incomplete - Use
124G	MV-82B Incomplete - County of Primary Use
124H	MV-82B Incomplete - Date Temporary Registration Issued
124I	MV-82B Incomplete - Dealer Transfer Information (Section F)
124J	MV-82B Incomplete - Registration Number
124K	MV-82B Incomplete - Dealer Name
124L	MV-82B Incomplete - Lienholder Info
124M	MV-82B Incomplete - Facility Number
125A	MV-82B Unsigned - By Dealer (Section G)
125B	MV-82B Unsigned - By Registrant (Section D)
132	Proof of Ownership - Copy of Documentation Required
133	Proof of Ownership - Affidavit of Ownership
134	Proof of Ownership - Coast Guard Bill of Sale Required
135	Proof of Ownership - Transferable Registration Required
136	Proof of Ownership - Title Required
137	Listing Owners/Assignees (MV-51B)
141	Boat Already On File - Application Held In Office
142	Boat Registration Already Issued To Applicant
143	Registration Record Sold - Held In Office
144	No Match On Registration # In HIN File - Held in Office
146	HIN Discrepancy - Pencil Tracing Required

J LIEN RELEASE

- 150 Lien Release Not Submitted
- 151 Lien Release Does Not Match VIN # On Title
- 152 Lien Release Incomplete - Date of Release
- 153 Lien Release Incomplete - Borrower's Name
- 154 Lien Release Incomplete - Signature

K MISCELLANEOUS REJECTS

- 205 Held In Office By Central Dealers
- 206 Vehicle Already On File - Application Held In Office
- 208 Insufficient Funds
- 209 Insufficient Funds In Escrow
- 210 Cancelled Deal
- 211 Priority Processing
- 212A Stolen Vehicle - Alarm Must Be Removed
- 214 Junk Vehicle Title Required - Contact Title Bureau
- 215A Late Dealer Temp Issued - Held In Office
- 215B Late Dealer Temp - Paperwork Not Sent Within 5 Calendar Days
- 216 Title Currently Under Suspension - Contact Title Bureau
- 218 Stop - Investigation Refund - Contact Accts Mgmt./Refund
- 222 Heavy Weight Permit Required
- 225 Application Not Received In Central Dealer Unit
- 226 Cannot Be Processed In Central Office

C.7 COMMON DEALER ERRORS IN ISSUING REGISTRATIONS

Following are the five most common errors resulting in rejection of applications and delays in issuing your customer's permanent registration.

1. **PROOF OF IDENTITY NOT PROVIDED FOR REGISTRANT** - Proof of date of birth and signature must be provided for every registration transaction, including reregistrations. The proof of identity must add up to 6 points, and the registrant's name must exactly match the name on the insurance card (see Sections C.5-C.5.3).
2. **MV-50 INCOMPLETE** - Please double-check your MV-50s to insure that all data is entered correctly. Remember, any change or erasure voids the MV-50, and a new one must be completed. When issuing a replacement MV-50, it must be clearly marked, "Replaces MV-50 # (# of void MV-50)".
3. **INSURANCE NOT IN EFFECT WHEN PLATES WERE ISSUED** - The insurance coverage must be in effect on the same day the MV-50TCR, Temporary Certificate of Registration, and plates were issued, OR before that date. If the effective date of insurance coverage is after the plates and temporary registration were issued, you must get a corrected insurance card. We recommend that you leave the "date issued" blank on the MV-82 until the customer has given you the insurance card.
4. **MV-82 INCOMPLETE - DEALER SECTION** - You must provide the plate number, registration class, date the temporary registration was issued, and the facility identification number for every original registration transaction you send to DMV. You must also provide the "date issued" for every transfer of plate transaction.

C.8 FREQUENT AUDIT ISSUES

- Insufficient control over license plate and In-Transit Permit inventories
- Failure to report lost, stolen, or voided license plates or In-Transit Permits
- Failure to obtain all required information from customers to fully document a registration or In-Transit Permit issuance. DMV must reject incomplete applications. Reasons for rejection include:
 - Altered document
 - Inconsistent names between documents. For example: Mike/Michael, Bob/Robert, or married and maiden name
 - Lien release not valid or not included with documentation submitted
 - Insurance not in effect at the date of sale
 - Inspection date not within 30 days of the date of sale
 - Unsigned document
 - Document not completely filled out
 - Incomplete continuity of ownership
 - Insufficient points of ID
 - Invalid proof of date of birth
 - Inconsistent odometer readings

C.9 REGISTRATION/IN-TRANSIT PERMIT ISSUANCE QUESTIONS AND ANSWERS

- Q) What should I do if I open a box of plates and find one or both plates of a set missing?
- A) The first thing you should do is check the rest of the plates in that box. Sometimes plates are just out of order. If you do not find the missing plate(s), send the remaining plate to the Dealer Plate Issuance Unit, along with a letter on the dealer's letterhead explaining the problem. When we receive the letter and plate, we will send you a replacement set at no charge.
- Q) Should we open the box(es) of plates when we receive them, to inventory them?
- A) No. Check the plate numbers stamped on the outside of the box with the confirmation letter we send you. If the numbers do not match, call the Dealer Plate Issuance Unit to confirm which plates you should have received.
- Q) I just noticed that we are getting low on plates, and don't have any plate order forms. What can we do?
- A) Call the Dealer Plate Issuance Unit (518- 473-3565) and they will mail or fax forms to you. You can photocopy blank forms for future use. Be sure to photocopy and complete both sides of the form(s), if applicable.
- Q) I opened a box of plates, and there are three plates with the same number. What should I do?
- A) Check the rest of the box and make sure there are no other problems. Send the extra plate, along with a letter on the dealer's letterhead, to the Dealer Plate Issuance Unit, stating that you received an extra plate. The other two plates are valid, and can be issued to a customer.
- Q) If I go out of business, what must I do with the remaining plates?
- A) Prepare a letter to the Dealer Plate Issuance Unit, on your company letterhead, stating that you have gone out of business, and list all the remaining plates you have. Send this letter and the remaining plates to the Dealer Plate Issuance Unit. When we receive the plates and letter, we will review your records, send you a receipt for all plates received, and initiate the refund process.

- Q) If I own more than one dealership in the area, and run out of plates at one of the locations, can I transfer plates from one dealership to another?
- A) **Absolutely not!** Plates are assigned by facility number and cannot be exchanged or borrowed from another dealership. If it is an emergency, you can order by phone, arranging for a courier to pick up the plates. The courier must have written permission (on dealer letterhead, signed by the dealer or the dealer's authorized representative), proof of ID (photo ID), an original, signed order form and a check.
- Q) If our facility number changes, what should we do?
- A) You must return all unused plates to the Dealer Plate Issuance Unit, along with a letter of explanation. The plates are not transferable and must be returned. We will check our records to insure that all unused plates are accounted for. If our records agree with the information you provide, you are entitled to a refund. You must then rejoin the program under your new facility number.
- Q) A buyer, to whom my dealership has issued an interstate In-transit Permit, returns and wants to register the vehicle in New York. What should I do?
- A) Refer the buyer to a Motor Vehicles office. Once you have issued an interstate In-transit Permit, you cannot issue registration plates for that buyer and vehicle.
- Q) If a buyer wants an In-transit Permit to register the vehicle elsewhere in New York, can I issue a permit?
- A) No. You may issue a permit (from stock purchased through the Dealer Plate Issuance Program) only to a buyer who intends to register the vehicle outside of New York State. If you want to act as the agent of the buyer in obtaining an intra-state ITP, you must obtain an ITP from a Motor Vehicles office.
- Q) A buyer to whom I've issued an ITP returns 29 days later and requests a second ITP because he has been out of the country because of an emergency. Can I issue another ITP?
- A) No. Refer the buyer to a Motor Vehicles office. Only one ITP is issued to a buyer for a vehicle. Under rare and extenuating circumstances, a Motor Vehicles supervisor may approve a second ITP. Under no circumstances should you issue more than one permit.
- Q) The financing was not approved for a vehicle for which I issued a temporary registration/ITP, but the vehicle has left the premises. Can I cancel the deal?
- A) Contact the Central Dealer Unit for further instructions.

Note: When using an overnight mail service, the overnight delivery will be made to the Motor Vehicles mail room, not directly to the Dealer Plate Issuance Unit. Please allow extra time for your package to reach the Dealer Plate Issuance Unit.

C.10 EXCERPTS FROM THE REGULATIONS OF THE COMMISSIONER OF MOTOR VEHICLES.

The regulations shown here are the ones most often used for Dealer Plate Issuance customers. For the complete set of regulations, see "Regulations of the Commissioner of Motor Vehicles", issued when you obtained your official business certificate. If you did not receive a set of regulations, contact the Division of Vehicle Safety Services at the telephone number shown in Section C.1.

January 5, 1994

TEMPORARY CERTIFICATES AND DEALER PLATES

SECTION 78.20

Issuance of temporary certificates of registration -- Vehicle and Traffic Law Section 420. (a) A retail dealer must issue a temporary certificate of registration, form MV-TCR, to a customer who has another vehicle registered or who had another vehicle previously registered, who purchases a vehicle from the dealer, provided that the registration of such vehicle is eligible for transfer to the purchased vehicle and the number plates are appropriate. Form MV-TCR is valid for a period of forty-five days from date of issuance, or until the last day on which the registration may be used, whichever occurs first. A wholesale dealer may not issue or obtain from the Department a temporary certificate of registration. (Added 4/1/93)

- (b) A retail dealer must enter on the temporary certificate the registration number of the plate to be transferred, a description of the newly acquired vehicle, and the certificate must be appropriately completed by the dealer and purchaser. The original certificate shall be affixed to the windshield in the position designated for the windshield sticker if the motor vehicle has a windshield; if not, the certificate shall be delivered to the registrant who must carry it while operating the vehicle. Such temporary certificate must be issued at the time of the delivery of the vehicle. (Amended 4/1/93)
- (c) Under no circumstances may dealers issue temporary certificates:
 - (1) when lending a dealer plate to a customer;
 - (2) where the customer has plates of another state;
 - (3) when a vehicle is required to be inspected before it can be operated on the public highway and the vehicle does not bear a valid inspection sticker;
 - (4) if a bona fide sale has not been made; or
 - (5) where the certificate of sale has been checked "salvage." (Amended 4/1/93)
- (d) A dealer may not issue more than one temporary certificate of registration (form MV-TCR) to the same person for the same vehicle. If it becomes necessary to issue a duplicate MV-50, a new MV-TCR may be issued with the same expiration date as the original. (Amended 4/1/93)
- (e) No dealer shall transfer a temporary certificate of registration (form MV-TCR) to another dealer or in blank to any person, except that unused certificates still attached to their MV-50 forms must be returned to the Department of Motor Vehicles. (Amended 4/1/93)

SECTION 78.23

Dealer-issued temporary registration -- Vehicle and Traffic Law Section 420-a. (a) Eligibility of dealers. Any dealer who has been a registered retail dealer for at least one year may make application to the Commissioner on a form provided by the Commissioner for authorization to issue temporary registrations pursuant to Section 420-a of the Vehicle and Traffic Law. The Commissioner may waive the one year waiting period for a dealer adding another dealership or for a new dealer if the person or persons operating the business have a history of satisfactory participation in the dealer issued plate program within the last five years. (Amended 4/1/93)

(b) Distribution of registration number plates to authorized dealers.

- (1) Upon approval of an application submitted pursuant to subdivision (a) of this section, a dealer may request a supply of registration number plates on a form provided by the Commissioner. Such requests must be addressed to the Commissioner at the location designated on the request form and each such request must be accompanied by a fee of \$2.00 for each set of registration number plates requested. (Added 4/1/84)
 - (2) The Commissioner will prescribe the minimum and maximum number of registration number plates which can be requested by a dealer at any one time and the time at which a dealer may submit a request for additional supplies of registration number plates. The number of registration number plates which will be issued to a dealer will be based upon the number of such plates which can reasonably be anticipated to be issued by the dealer during a specified period of time. Number plates will only be issued to a dealer by boxes of plates. (Added 4/1/84)
 - (3) Registration number plates will be delivered by the department to the place of business of the dealer. Upon delivery, the dealer must immediately forward to the Commissioner a receipt for the plates delivered. (Added 4/1/84)
 - (4) Boxes of registration number plates should not be opened until the box is to be used. At that time the dealer must examine all registration number plates in the box being opened. The dealer must immediately notify the Commissioner of any missing or mutilated plates or sets of plates in that box. Notification should be on the letterhead of the dealer and should be sent to the Commissioner at the location given on the request form for such plates. Mutilated plates and the remaining plate of an incomplete set must be returned to the Commissioner with the letter. (Added 4/1/84)
- (c) Temporary certificates of registration. (1) A retail dealer shall issue a form MV-TCR as the temporary certificate of registration issued pursuant to Section 420-a of the Vehicle and Traffic Law and this section. (Amended 4/1/93)
- (2) The MV-TCR shall be completed in the same manner as it would be for issuance pursuant to Section 420 of the Vehicle and Traffic Law and Section 78.20 of these regulations. (Amended 4/1/93)
- (d) Issuance of temporary registrations by dealers. (1) A dealer may only issue a temporary registration pursuant to this section: (i) to a retail customer to whom a properly inspected new or certified used vehicle has been sold or transferred by such dealer, (ii) for a vehicle which is eligible for registration with a standard series plate (passenger vehicle), a motorcycle plate, a commercial series plate or a trailer plate (tractor plates and special purpose commercial plates are not included), and (iii) when a certificate of sale (form MV-50) with a matching serial number has been completed. (Amended 4/1/93)
- (2) Before issuing such a registration, the dealer must have physical possession of all documents which are necessary in order to have a registration and certificate of title issued by the department for the vehicle. (Added 4/1/84)
 - (3) The dealer shall exhaust the supply of plates in a series previously issued to him before issuing plates from a supply of plates in that series delivered later. He shall also issue plates within a series within any one delivery made to him in alphanumeric order. (Amended 3/1/85)

- (4) The dealer shall place the appropriate registration number plates on the vehicle in accordance with Section 402 or Section 411 of the Vehicle and Traffic Law. He shall place the temporary certificate of registration on the inside of the windshield in the lower left-hand corner with the front of the certificate facing out if the motor vehicle has a windshield and if it does not have a windshield, he shall delivery it to the registrant so that it may be produced to a police officer upon request. (Amended 3/1/85)
- (e) Submission of registration and title application. (1) Within 5 calendar days of the date of issuance of the temporary registration, the issuing dealer must submit the completed application for registration and title (including the number of the registration plate issued by the dealer), together with all necessary documents and fees to an issuing office to the department or to a county clerk acting as agent of the Commissioner. If submitted to a department issuing office, the completed application must be sent by mail. (Added 4/1/84)
- (2) The application (form MV-82) and the certificate of sale (form MV-50) shall be completed in the normal manner except that on the MV-50 the dealer shall put the notation "D.T." and the number of the registration plate he has issued in the space titled "plate number of purchaser" and on the application for registration (form MV-82) the dealer shall enter all information called for in section entitled "Only To Be Completed by a Licensed New York State Dealer or DMV Staff" and sign the certification. (Amended 10/1/89)
- (3) If there are any errors in the application for registration, documents or fees submitted, the submitting dealer will be notified and the dealer shall submit corrected material without unnecessary delay. (Added 4/1/84)
- (f) Issuance of registration. Upon receipt of proper application documentation and fee the department issuing office will mail, or the county clerk will mail or deliver the registration certificate to the registrant. (Added 4/1/84)
- (g) Records. (1) A dealer who issues a temporary registration pursuant to this section must keep, at the dealer's place of business, a record of all such registrations issued by him both by plate number and by name of registrant. Such record must contain all of the information with respect to the registrant and the vehicle which is contained on the application for registration, as well as the date the temporary registration was issued. Such records must be recorded on a daily basis and such information must be available to police enforcement agencies at all times, and to agents of the Commissioner during normal business hours. (Added 4/1/84)
- (2) The dealer shall also keep a record of the date the application for registration was submitted to the Commissioner. Such record must be entered by the close of the succeeding business day and must be available to police enforcement agencies and to agents of the Commissioner during reasonable business hours. (Added 4/1/84)
- (3) If any registration number plates are stolen or lost by the dealer, the dealer shall notify the local police agency and the Commissioner of such theft or loss. Notification to the Commissioner shall be on the letterhead of the dealer and shall be sent to the location on the request form for such plates. (Added 4/1/84)
- (h) Miscellaneous. (1) A dealer may not make any charge for the issuance of a temporary registration pursuant to this section in addition to the charge permitted by subdivision (c) of Section 78.19 of these regulations. (Added 4/1/84)

- (2) A dealer may not issue a temporary registration pursuant to this section for any vehicle which is eligible for issuance of a temporary certificate of registration pursuant to Section 420 of the Vehicle and Traffic Law and Section 78.20 of these regulations. (Added 4/1/84)
- (3) Registration number plates issued to a dealer must be kept in a secure location with limited access, which when not being used, must be locked up. (Added 4/1/84)
- (4) Any violation of Section 420-a of the Vehicle and Traffic Law and of this section may result in a denial of approval to issue temporary registrations pursuant to such section and many also result in action being taken against the dealer registration. (Added 4/1/84)
- (5) No dealer shall transfer, lend or permit the use of registration number plates issued under this section to another dealer or any other person except as specifically permitted by this section. (Added 10/1/89)