

## **As an Accredited Business, you may now add photos/images to your report!**

*Enhance your BBB Business Report by uploading your company pictures/photos today. Showcase your work, introduce your team, promote your brand and more.*

It is simple! Go to your Accredited Business Only page at [www.bbb.org](http://www.bbb.org) & enter your zip code. Click on “Login” at the top-left corner and enter your ID, email and password (directions for this is below.)

Click on “Upload Photos/Images” in the left bar and it will walk you right through it! We suggest uploading pictures that are no larger than 540 pixels wide and 400 pixels in height.

### **GET YOUR LOGIN INFORMATION:**

#### **Business ID:**

Your business ID number can be found by pulling up your BBB Company Report at [www.bbb.org](http://www.bbb.org). Look at the URL at the top and the group of numbers at the end of your URL is your Business ID number.

#### **Company Email:**

The email on file can also be found in your BBB Company Report at [www.bbb.org](http://www.bbb.org) by looking in the Business Contact & Profile section. If there is not an email listed, contact us to give us your preferred email address.

#### **Password:**

To obtain a password, click “I wish to obtain a password” and enter the email address we have on file for your company. A password will be sent to you immediately.

(If you experience issues logging in, please email us at [aadams@roanoke.bbb.org](mailto:aadams@roanoke.bbb.org) or call us on your Unlisted Accredited Business Line.)