

1330 North Lincoln Avenue  
Lakeland, Florida 33805  
863.499.2955

As an innovative 21<sup>st</sup> Century focused learning school, we strive to prepare today's learners for the world of tomorrow by offering each student an opportunity to excel through relevant, rigorous curriculum that focuses on:

- Development of higher level thinking skills
- Global collaboration
- Use of up-to-date technology

By emphasizing a project based and hands-on approach, we foster a love of learning, curiosity, self esteem and strengths of each individual child in a nurturing, respectful academic environment.

How to get home: \_\_\_\_\_ Rainy Days: \_\_\_\_\_

**Emergency Phone Numbers:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Homework Buddies:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Helpful Telephone Numbers:**

Office Fax	863.499.2959
Kid Care	863.499.2748
Lunchroom	863.499.2949
Media Center	863.499.2958
District Office	863.534.0500
Transportation	863.534.7300
Magnet School Office	863.534.0631
Risse Brothers Uniforms	863.940.9913

**Helpful E-mail Addresses:**

Lincoln Academy	<a href="http://laajaquars.weebly.com/">http://laajaquars.weebly.com/</a>
Parent Portal	<a href="https://parent.mypolkschools.net/">https://parent.mypolkschools.net/</a>
Polk County School Board	<a href="http://www.polk-fl.net/">http://www.polk-fl.net/</a>
My Lunch Account	<a href="https://www.mylunchmoney.com/">https://www.mylunchmoney.com/</a>
Lincoln Avenue Academy PTA Facebook	
Teachers' Email Addresses:	

Due to Lincoln Avenue Academy's green initiative, many of our communications will be delivered to our families via email, and Connect-Ed or posted on the Lincoln web page or our PTA Facebook page. Please ensure that your contact information remains current in our office so that you do not miss out on important communications. To view information on the Lincoln Avenue Academy PTA Facebook you do not need to have a Facebook account. At the search engine, type in *Lincoln Avenue Academy PTA Facebook*.

***The mission of the Polk County Public Schools is to ensure rigorous, relevant learning experiences that result in high achievement for our students.***

The School Board shall maintain a learning environment free from harassment based on race, color, national origin or language spoken, religion, gender, marital status, age, handicap, or homelessness. Students shall not be excluded from participating in any educational program or activity provided in the schools in Polk County based on race, color, national origin or language spoken, religion, gender, marital status, age, handicap, or homelessness.

**This agenda belongs to:**

Name: \_\_\_\_\_ Teacher: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Student Number: \_\_\_\_\_

Dear Lincoln Avenue Academy Families,

Welcome to another exciting year of academic excellence at Lincoln Avenue Academy! All of you have chosen to participate in the wonderful math, science, and technology magnet program offered at our school. By reading this handbook **twice**; once on your own and a second time with your child, your family will be prepared to meet the academic and behavior expectations. Your signature on page 6 of the agenda means that you and your child understand the guidelines. It also confirms that your child is responsible for his/her attitude and behavior and that you support the teachers and administration. In addition, Lincoln Avenue Academy will adhere to the Polk County School Board Code of Conduct issued to each student at the beginning of each school year and signed by all families. Your support allows us to continue providing high quality academic experiences while maintaining a safe and orderly learning environment.

**Excellence is Just the Beginning!**

*Mrs. Hollen*

Principal

### LAA Student Handbook

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### THE LINCOLN ACADEMY CONTRACT

By choosing to enroll a child at Lincoln Avenue Academy, parents provide their child with an exciting educational opportunity. Registration of a student indicates that parents or guardians have accepted the responsibility to provide the proper interest, encouragement, guidance and home environment to foster the best possible learning situation. Lincoln Avenue Academy expects parents and students to comply with the requirements of the school. Please read the following expectations carefully.

#### **I understand that:**

1. *My child is expected to attend school every day, **to arrive before the tardy bell (8:00 a.m.) and to stay throughout the scheduled hours.** I agree to schedule medical appointments outside school hours.*
2. *It is my responsibility to notify the school, in writing, if my child is to be released in the custody of another adult in order to leave the school grounds.*
3. *My child is to adhere to the uniform and dress code, as well as, the discipline policies of the school. **Failure to follow school rules could result in dismissal from Lincoln Avenue Academy.***
4. *As a parent, I must be supportive of my child and his/her school and that I (or an adult representative) am required to attend all parent conferences, school meetings, and other activities sponsored by the school.*
5. ***My child is participating in a rigorous academic program and will maintain continuous academic progress and develop work habits necessary for success in learning.***
6. ***It is my responsibility to review, sign and return all homework and communications when requested.***
7. *I (or my designee) must review my child's school work portfolio at least three times during the school year with his/her teacher or team of teachers. If a parent cancels or does not show for a portfolio review, the teacher will try to reschedule the review. After that, the parent has one week to reschedule. All non-attendees will be referred to the Attendance Assistant for the Polk County Schools.*

### IB Learner Profiles

The aim of all IB programmes is to develop internationally-minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world. IB Learners strive to be: Inquirers, Knowledgeable, Thinkers, Communicators, Principled, Open-minded, Caring, Risk-takers, Balanced, and Reflective.

### STAFF EXPECTATIONS

You can count on our staff to:

- Communicate and support the mission and goals of Lincoln Avenue Academy.
- Provide a caring and nurturing environment.
- Help students identify and reach their potential.
- Contact parents when necessary.
- Promote students' abilities to inquire, reason, and think logically and critically.
- Promote and support a feeling of respect for and between our students, faculty and staff.
- Plan instructional activities, which will accelerate and infuse math, science, and technology into the traditional elementary curriculum.
- Seek ways to maintain and develop professional excellence.

school attendance is directly related to school achievement. Lincoln Avenue Academy parents have the responsibility to make sure that students **attend school every day, arrive promptly, and remain throughout the scheduled day.** Please do not schedule early pick-ups for dance, tae kwon do, sports, etc.

All absences are classified as excused or unexcused. Excused absences include: illness, family funeral, religious holiday, and family emergency as described in the Code of Conduct. Absences for other reasons must be submitted to the principal for prior approval. All unapproved absences are defined as unexcused. Five parent/guardian notes will be accepted as excused; after which a doctor's note is required for the absence to be classified excused. Refer to the LAA Attendance/Tardy Policy for further details.

If a student is absent due to illness for at least 2 consecutive days, the parent may call the school office to request make-up work. **The teachers must be given 24 hours notice to prepare make-up work.** Please remember that hands on labs and class discussions as well as other work that may be assigned cannot be made up.

#### **Lincoln Avenue Academy parents will:**

- Make every effort to schedule medical and dental appointments after school hours or during holidays.
- Send a *LAA green note* to school following a student absence. The note must include the date, reason for the absence, signature of parent/guardian, and phone number.
- **Send a written request to school in advance if a student needs to leave during the school day.** A parent/legal guardian or those authorized on the student's emergency card must sign the student out from the office.
- Not check their student out after 2:30 p.m.
- Make prior arrangements for a student taking an extended trip during regular school time and should:
  - Receive prior approval from administration.
  - Give ample written notice to the classroom teacher & office.
  - Give the teacher (or teachers) involved in determining grades, a minimum of one week's notice for requested make-up work.
  - Complete all make-up work within the same number of days that the student was absent, or risk reduction in grades.
  - Complete provided educational packet for the trip to be excused.

**Please understand that although some assignments can be made up, valuable classroom instruction time cannot be made up and may affect your child's success.**

**Tardy Policy:** All students must be in class at 7:50 a.m., so instruction can begin promptly at 8:00 a.m. When a student arrives after the tardy bell (which rings at 8:00 a.m.), **the student must be signed in through the office before the child will be admitted to class.** Poor attendance or persistent tardiness may result in poor academic performance. On the fourth unexcused tardy and/or unexcused early dismissal, students will receive a responsibility infraction for every consecutive unexcused tardy and/or unexcused early dismissal. Three unexcused tardies and/or unexcused early dismissals will be recorded as one unexcused absence as per the Code of Conduct. Refer to the LAA Attendance/Tardy Policy for further details.

**Late Pick Up Policy:** All students must be picked up by 3:20 p.m. Students picked up after 3:20 p.m. must be signed out through the office. Late pick up is considered part of the tardy policy. Please refer to the tardy policy above. Excessive absences, tardies, or late pickups will require a parent conference

## **TRANSPORTATION**

**Bus Riders:** Please refer to the PCSB Bus Guidelines. Students violating these rules will be reported by the bus driver to the principal, who has the authority to suspend the student from bus privileges. All students must have a bus badge to ride a bus.

**Walkers:** All walkers must cross the street at the designated Polk County Sheriff's crossing guard locations.

**Car Riders:** The following loading and unloading procedures must be followed to **ensure the safety of all students. Do not use the bus area or staff parking area to deliver or pick up students.** Students should be delivered and picked up **ONLY** in the car rider area. An infraction will be given to students who are dropped off or picked up in an incorrect area. Students are not allowed to cross the car rider line or through the bus loop. The car rider line closes at 7:50 a.m. for morning drop-off and 3:20 p.m. for afternoon pick-up.

**Park and Ride:** Any parents may park across the street and **MUST** escort their child to the media gate in the **morning.** Parents who have children at two elementary schools may be preapproved for afternoon Park and Ride. Park across the street and come to the designated area. In the afternoon, all children approved for Park and Ride must be retrieved promptly at 3:00 p.m. **In the morning or afternoon, children may NOT cross Lincoln Avenue without an adult escort.**

**Temporary Change in Transportation:** In order for a student to make a change in their normal transportation home (for example: changing from bus to car rider or going home with a friend), the **LAA green note must be completed and turned in that morning.** For security reasons, no transportation changes will be accepted over the phone or throughout the day. A guest bus rider **must** get approval 2 days prior from the PCSB transportation department through school administration to be allowed on the bus.

**Arrival:** All students are expected to have a book in their backpack for silent reading before the 7:50 a.m. bell.

**Arrival and Dismissal:** **There will be no supervision on the school grounds before 7:30 a.m. or after 3:30 p.m.** (except for early/late buses). Upon dismissal, all students should leave the school grounds in a safe and timely manner.

## **FIELD TRIPS**

During the school year, classroom experiences will be extended with trips in the community. All trips will be related to the grade level course of study. Please remember that field trips are a privilege and are dependent on appropriate behavior. No siblings/children will be allowed to attend the LAA field trip. Younger/older siblings/children must be left at home. A parent must be an approved volunteer to attend a field trip with students. **Permission forms signed by a parent/guardian and money will be due at least 4 weeks before a scheduled trip.** We will not allow telephone calls on field trip days for students who do not have the signed permission slip. The field trips are planned far enough in advance to allow plenty of time for forms and money to be returned by the deadline. All field trips are non-refundable. **If a student does not attend a field trip, they will be provided with similar educational content that meets the academic standards presented to those who attend.**

pride and unity. It reduces distractions during the school day and keeps the students focused on academics. In order to retain and enhance the integrity of the dress code, the following expectations have been established:

- **Risse Brothers is the only authorized vendor.**
- Uniforms can also be purchased from the LAA Repeat Shop.
- Uniforms are required every day. Parents of younger students may want to put an extra uniform in their backpack.
- **Dress uniforms are required every Monday** from September through May. Dress uniform days may also be announced at other times throughout the year.
  - **Girls in grades K-2:** White Peter Pan collar blouse with green x-tie and a plaid jumper with gym shorts under the jumper.
  - **Girls in grades 3-5:** May choose to wear the K-2 attire described above or a plaid skort, with a white LAA oxford cloth shirt.
  - **Boys:** White LAA oxford cloth shirt and long navy uniform pants.
- **On Tuesday through Friday** children may choose to wear their dress uniform as described above or:
  - **Girls:** Plaid shorts, navy shorts, plaid skort (grades 3-5) or navy pants with green or white LAA knit shirt.
  - **Boys:** Navy shorts or pants with green or white LAA knit shirt.
  - Shirts are to be tucked in at all times.
    - Shorts/skort length must meet the tips of the student's fingers when arms are extended.
    - A plain white undershirt may be worn under the white knit shirt, oxford shirt or Peter Pan blouse and a dark green or black undershirt may be worn under the dark green knit shirt.
    - Belts (blue or black are recommended) must be worn with shorts or pants.
  - Socks or tights must be plain white, dark green, navy blue or black. Small logos are acceptable if not distracting.
  - Tennis shoes or rubber-soled shoes must be worn with the uniform (Platform shoes, wheelie shoes or boots are not permitted). Any shoes that are above the ankle are considered boots.
  - On the last Friday of every month, as well as announced days throughout the year, students are allowed to wear a Lincoln T-Shirt or Lincoln spirit shirt with uniform bottoms.
  - **Students will follow the regular dress code outlined in the Polk County Code of Student Conduct for a "No Uniform Today" Pass (N.U.T. Pass).**
  - Please label student's name in **ALL** Lincoln apparel, preferably in several places.
  - **No rolling backpacks, duffle bags or suitcases on campus.** One strap backpacks (sling bags) are permitted. All other backpacks must have 2 straps.

**Neatness:** All students should have a neat and clean appearance. Students should come to school with clean bodies, clean and combed hair, and brushed teeth. No make-up, colored nail polish, tattoos, or fake fingernails may be worn at school.

**Hair:** Boy's hair length may not exceed the top edge of the shirt collar. Bangs may not cover the eyebrows. Sweatbands, curlers, picks, or other headgear are inappropriate. **No colored hair such as green, blue, etc. No numbers, writing or designs may be shaved into the hair.** Mohawks are not acceptable. Hair must be natural looking and not distract from the educational process.

**Jewelry:** Boys are not permitted to wear earrings. Girls' earrings must be small (no bigger than the lobe) and compliment uniform attire. For safety reasons, if hoop earrings are worn, they must not be lower than the bottom of the ear lobe. Jewelry must be modest and should not distract from the educational focus.

**STUDENTS FAILING TO WEAR THE LAA UNIFORM WILL GO TO THE OFFICE FOR A**

- You may verify the temperature at 7 a.m. by calling 688.8118. LAA uses this method throughout the day. PE will be held outdoors once the temperature is above 50°.
  - **On cool days**, when the temperature is below 60°, students may wear a plain, solid white or dark green turtleneck under their LAA uniform shirt or blouse. A white turtleneck may be worn under the white knit shirt, oxford shirt or Peter Pan blouse and a dark green turtleneck may be worn under the dark green knit shirt.
  - **Generic blue or green sweaters or sweatshirts are not acceptable.** LAA sweatshirts will be ordered in the fall through the PTA.
  - **All outer garments-** (example: cardigan sweater, pullover sweatshirts, zip-up sweatshirts, and light jackets) **must be purchased through Risse Brothers, LAA PTA or the LAA Repeat Shop.**
  - Heavy jackets (i.e. - down-filled) for days when the temperature is below 60° may be purchased elsewhere. It is recommended that they be a dark solid color (green, navy, black, etc) with no commercial insignia.
- Layering is a great option to wearing a heavy jacket. For example: corresponding-colored turtleneck, LAA knit shirt, LAA sweatshirt, and LAA zip sweatshirt.
- Girls may wear tights or leggings in black, navy blue, hunter green or white under their skorts, shorts or jumpers.
  - When the temperature is below 60°, students will be allowed to wear boots. For safety reasons, these boots must have absolutely NO HEEL.
  - **For extreme cold Mondays** (temperature below 39°), girls may wear navy UNIFORM pants with their WHITE DRESS UNIFORM shirt.

## **PARENT AND VISITOR EXPECTATIONS**

In order to help us set a proper example for our students, we expect all parents and visitors to dress appropriately when visiting or volunteering at Lincoln Avenue Academy. **ALL visitors, including parents, must check in at the office.** This includes times before, during and after school. Your questions and concerns are important to the teachers, so please schedule conferences in advance (with at least 24 hours notice). For "just a quick" question or concern, e-mail the teacher, write in the agenda or use the *LAA green note*. The teacher will contact you as soon as possible outside of instructional time. If you have a scheduled conference with a teacher, please remember that you must let the office know so that they can notify the teacher that you are here. In training students to have responsibility, we ask that all supplies needed for the day be brought to school by the student and not delivered to the office throughout the day. We are unable to interrupt instruction to deliver items.

Parents are welcome to join their children for lunch at school. When dining with us, please respect the following policies:

- Parents must check in at the office to receive a security badge to go to any campus location. You must be an approved Polk County Volunteer for your child to select a guest to join them for lunch.
- Students who are dining with their parents may choose ONE guest from their grade level to eat outside with them.
- Check in with the lunchroom assistant inside the dining room before taking your child outside to eat.
- Parents joining their child for lunch must eat at the picnic tables in the courtyard. Please do not bring lunch on days with inclement weather.
- Students who choose not to have appropriate behavior will lose the privilege to choose a friend to join them for lunch.
- **Parents are responsible for the behavior of the students and siblings eating outside with them.**

Students are to **remain seated** until their class lines up, and then they may return to the class with their teacher. There is no running on campus.

Lincoln Avenue Academy is proud to have a very active and supportive PTO. They sponsor academic assemblies, holiday activities, the school store, field trips, and student awards, along with many other worthwhile projects.

### VOLUNTEER HOURS

Parents are required to complete a minimum of 20 volunteer hours per family each school year. Opportunities to volunteer are available during school hours, before and after school, at-home projects, and special one-time a year events. Please refer to the volunteer form available in the office for detailed opportunities. Volunteer hours should be logged throughout the year on the office computer.

### SCHOOL WIDE BEHAVIOR MANAGEMENT PLAN

Our school wide plan deals with two individual categories.

- Behavior
- Responsibility

Teachers keep records of behavior and responsibility in accordance with the report card standards.

#### **Personal Development Expectations and Study Habits:**

(As listed on the Elementary Report Card)

1. Takes pride in work
2. Works well on his/her own
3. Listens and follows directions
4. Participates in activities
5. Respects rights of others
6. Gets along with classmates
7. Respects authority
8. Behaves in school
9. Completes class assignments
10. Completes homework assignments
11. Brings proper materials daily
12. Returns books/forms on time

Each grade level has its own behavior management plan that determines infractions and consequences each week. Refer to your child's grade level specific behavior management plan.

#### **Behavior and Responsibility Infractions:**

1<sup>st</sup> Parent signature

2<sup>nd</sup> Parent contact through note or phone call & student consequence

3<sup>rd</sup> Parent/Teacher conference & student consequence

4<sup>th</sup> Office Referral with parent conference & student consequence

### ACADEMIC EXPECTATIONS

Lincoln Avenue Academy students are expected to:

- Master the Florida Standards in each grade level.
- Participate and put forth their best effort.
- Make progress toward the goal of becoming self-disciplined, self-directed learners and problem solvers.
- Bring necessary materials to class.
- Complete and turn in assignments on time.
- **Promptly return weekly reports and/or agendas, signed by parents.**

### BEHAVIOR EXPECTATIONS

**The Study Habits/Personal Development portion of the report card is the basis of our school wide behavior management program.** All grade levels use the daily page for homework and comments, as well as, the weekly Lincoln Report (located in the front of the agenda) to record both positive and inappropriate behaviors. The daily agenda pages must be checked each **day** and **signed**. **The weekly contract in the front of the agenda**

**infractions must be signed on the day they are received.**

Students are expected to behave in a manner conducive to academic progress for themselves and others. Students are expected to show respect for teachers, school personnel and fellow students **at all times**. **Our school-wide behavior program is positive and focuses on the following expectations: Responsibility, Respect, Courtesy, Honesty and Generosity.**

**Lincoln Avenue Academy expectations for students are:**

- **Be Respectful**
- **Be Responsible**
- **Be an IB star**

**Actions and attitudes will be:**

- **Appreciation**
- **Commitment**
- **Confidence**
- **Cooperation**
- **Creativity**
- **Curiosity**
- **Empathy**
- **Enthusiasm**
- **Independence**
- **Integrity**
- **Respect**
- **Tolerance**

### REPEATED OFFENSES

If a child exhibits consistent disregard for behavioral or academic expectations, they will be subject to review by the administration, with possible dismissal from Lincoln and may return to the child's zoned school. Violations of the Student Code of Conduct or Florida law will be dealt with as explained in the Polk County Student Code of Conduct Handbook.

### BIRTHDAY GUIDELINES

Birthday parties are not permitted during school hours. **ONLY** kindergarten students may have commercially prepared cookies, cupcakes, brownies, or birthday cake delivered to the office for their class. Balloons, flowers, stuffed animals, etc. are not to be delivered during the school day, as they are disruptive to classroom instruction. These items are also not permitted on the bus. Please remember that this policy applies to **ALL** holidays. Please work together with your child's teacher to schedule a time for items to be delivered.

### MEDICATION

Students requiring medication must have on file in the clinic, a copy of the Polk County Authorization for Medication form signed by their physician. NO medicine will be administered without this form. Medicine must be in the original labeled container. All medicine will be kept and given in the clinic. No medicine may be kept by the student, including cough drops or medicated lip balm. Medication must be transported to and from school by a parent.

The Lincoln Avenue Academy Media Center maintains an open-door policy with students, parents, and community members. Students are encouraged to check out books during their designated media time each week. Students in grades K - 3 may check out two books at a time. Kindergarten students will need their book bag to check out books. Students in grades 4 - 5 may check out three books at a time. Students are responsible for paying for lost and damaged books. The Media Center is open for specified times. For the safety of all students, please pick up your child at their normal dismissal location before coming to the Media Center. Students in grades K-5 will be participating in the Accelerated Reading (AR) Computer program.

### **HOMEWORK POLICY**

The primary purpose of homework, in addition to skills reinforcement, is the experience it gives students in working on their own. It does not help your child when others complete the child's homework. Homework is the way the teachers evaluate your child's level of understanding. Homework is assigned at all grade levels. Teachers will make an effort to coordinate long term projects in order to avoid excessive homework.

#### **Homework at Lincoln Avenue Academy:**

- Will be meaningful and may be written or unwritten.
- Is an extension of class work.
- Should be reviewed by parents.
- Should be neat and completed on time according to teacher directions.
- Is the student's responsibility.

#### **Parents are expected to:**

- Provide a suitable amount of time and a routine place for homework.
- Model and encourage reading on a daily basis.
- Monitor homework quality and completion.

Since reading is an integral part of your child's educational development, we encourage you to read **with** your child for the required **30 minutes every day**. In addition to the time for reading, students and parents should budget the following amount of time for homework each day:

- **Kindergarten – Second Grade: 30 minutes**
- **Third – Fifth Grade: 45 minutes.**

**Listed below are some questions to ask your young reader about their reading material. The simplest comprehension questions are knowledge based. They include:**

- Name the characters in the story.
- What is the setting of the story?
- When does the story take place?
- Tell the ending of the story.

#### **More difficult comprehension questions involve retelling:**

- Summarize what the story was about.
- Who was the most important character?
- What was the most important event in the story?
- What happened before and after the main event?

- If you were the main character, what would you have done?
- If you found yourself in the story alongside this character, what would you do?
- If you invited the main character to your house for a sleepover, what kinds of activities would you do together?
- Who have you read about or known that has been through a similar problem?

#### **Some samples of analysis questions include:**

- What part of the story did you find the funniest? The saddest?
- If you were to divide the story into parts, how would you do it?
- What were some things that could have happened in any place in the world?
- Tell an opinion of someone in the story.

#### **The next kind of question involves synthesis. Ask your child to:**

- Tell the story from another character's point of view.
- Think of an alternative ending to the story.
- Pretend you are the main character and write about a typical day in your life.
- What if the story happened in China? What would change?

#### **Evaluation questions that involve higher thinking levels include:**

- Would you recommend this book to someone? Why/why not?
- Which character do you think showed the greatest amount of integrity? Why?
- Who was your favorite/least favorite character? Support your answer with details and reasons.
- What was the author's purpose in writing this story? In your opinion, did the author achieve their purpose?

**IB Learner Profiles:** **Inquires:** Nurture curiosity, developing skills for inquiry & research. Learn independently & with others. Learn with enthusiasm & sustain our love of learning throughout life. **Knowledgeable:** Develop & use conceptual understanding, exploring knowledge across a range of disciplines. **Thinkers:** Use critical & creative thinking skills to analyze & take responsible action on complex problems. **Communicators:** Collaborate effectively, listening carefully to the perspectives of other individuals & groups. **Principled:** Act with integrity & honesty, with a strong sense of justice. **Open-minded:** Critically appreciate our own cultures & personal histories, as well as the values & traditions of others. **Caring:** Show empathy, compassion & respect. **Risk-takers:** Approach uncertainty with forethought & determination. **Balanced:** Understand the importance of balancing different aspect of our lives-intellectual, physical, emotional to achieve well-being for ourselves & others. **Reflective:** Thoughtfully consider the world & our own ideas & experiences.

I have read and discussed the LAA handbook including the LAA contract with my child. We understand that parents and students must follow the stated guidelines in order to promote a healthy learning environment. Our signatures below indicate that we agree to abide by these rules and expectations.

Parent signature \_\_\_\_\_ Student signature \_\_\_\_\_  
Date \_\_\_\_\_