



# CERTIFIED RADIOLOGY ADMINISTRATOR (CRA) CONTINUING EDUCATION TRACKING FORM

Full Name: Chris Smith, CRA      CRA ID#: 999999      Examination Date: 4/27/07      Renewal Date: 4/30/10  
 Address: 1 Main St      City/State/Zip: Sudbury MA 01776

| Description   | Date Credits Earned | Management Domain<br>(Please list credits used in each domain) |                                     |                                     |                                     |                                     | # CE Credits Earned   | # CE Credits Applied Toward CRA Renewal |           |
|---|---------------------|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------|---|-----------|
|   |                     | Asset Resource   | Communication and Information       | Fiscal                              | Human Resource                      | Operations                          |                       |   |           |
| <b>Passed CRA Examination (Valid For First Triennium <u>Only</u>)</b>   |                     | <input checked="" type="checkbox"/>                            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <b>12</b>             | <b>12</b>                               |           |
| LEC5508: Communicating with staff and customers   | 7/07/08             |  | 2                                   |                                     |                                     | 2                                   | 4                     | 4                                       |           |
| CodingExperts Seminar: Billing best practices   | 8/28/09             |  |                                     | 3                                   |                                     |                                     | 3                     | 3                                       |           |
| LEC5509: Performance Reviews  | 10/6/09             |  |                                     |                                     | 10                                  |                                     | 10                    | 10                                      |           |
| LEC5520: Employee Expectations for Imaging  | 10/6/09             |  |                                     |                                     | 6                                   |                                     | 10                    | 6                                       |           |
| LEC5530: Choosing the right PACS system   | 10/6/09             | 1  |                                     |                                     |                                     |                                     | 5                     | 1                                       |           |
| EXAMPLE   |                     |  |                                     |                                     |                                     |                                     |                       |   |           |
| Credit Requirement: 36 per triennium - No more than 18 credits can be earned in any one domain.<br><br>Documentation is optional, however, if your renewal is chosen for audit, you will be required to produce satisfactory documentation for <i>all</i> credits listed. |                     |  |                                     |                                     |                                     |                                     | <b>TOTAL CREDITS:</b> | <b>44</b>                               | <b>36</b> |

Submit form and renewal fee of \$150 to: CRA Renewal, c/o AHRA, 490-B Boston Post Rd, Suite 200, Sudbury, MA 01776  
 Fax: (978) 443-8046 Phone (978) 443-7591 (Updated 10/06/08)

|  |
|--|
| Payment: <input checked="" type="checkbox"/> Check enclosed <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> AmEx    In the amount of \$ _____ |
| Account number _____      Expiration Date _____      Billing Zip Code _____  |
| Cardholder Name _____      Signature _____   |



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| LEC5508: Communicating with staff and customers                       | 7/07/08             |  | 2                                   |                                     | 2                                   |                                     | 4                   | 4                                       |
| CodingExperts Seminar: Billing best practices                         | 8/28/09             |  |                                     | 3                                   |                                     |                                     | 3                   | 3                                       |
| LEC5509: Performance Reviews  | 10/6/09             |  |                                     |                                     | 10                                  |                                     | 10                  | 10                                      |
| LEC5520: Employee Expectations for Imaging                            | 10/6/09             |  |                                     |                                     | 6                                   |                                     | 10                  | 6                                       |
| LEC5530: Choosing the right PACS system                               | 10/6/09             | 1  |                                     |                                     |                                     |                                     | 5                   | 1                                       |
| <b>TOTAL CREDITS:</b>   |                     |  |                                     |                                     |                                     |                                     | <b>44</b>           | <b>36</b>                               |

Credits used were earned between the 1st day of the test month or prior renewal month (in this case 4/1/07) and the last day of the month before this renewal deadline (in this case 3/31/10)

In the first renewal period only, 12 CEU are granted for passing the exam.

Course covered both domains so this CRA chose to split the credits' the CRA could also have used the full 4 in either domain or split the 4 credits as desired between the two domains.

1 credit out of the 5 earned for this course was used to reach the total 36 CEU needed for renewal.

Course was worth 10 credits, but only 6 were used to avoid going over the 18 credit maximum in this domain.

**Credit Requirement: 36 per triennium - No more than 18 credits can be earned in any one domain.**

Documentation is optional, however, if your renewal is chosen for audit, you will be required to produce satisfactory documentation for *all* credits listed.

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