

# COLLEGE CONNECTION

*Concurrent Enrollment Program*  
2011–2012

**For Enrollment in Skyline College, College of San  
Mateo or Cañada College  
Landmarks of Civil Rights Course**

## Course Enrollment Packet

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*College Connection is an enrichment program that  
provides an opportunity for high school students to  
benefit from advanced scholastic or vocational work.*

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[smccd.edu/collegeconnection](http://smccd.edu/collegeconnection)



College of San Mateo



## General Information – Landmarks of Civil Rights Course

Thank you for your interest in the San Mateo Community College District “Landmarks of Civil Rights” course, offered in conjunction with Sojourn to the Past. This information sheet is only for high school students interested in registering for this course as a Concurrent Enrollment student (taking both high school and community college classes). This 3 unit course is being offered at Skyline College, the College of San Mateo and Cañada College in the Spring 2012 semester. Course location, reference numbers and meeting times are as follows:

Skyline College	CRN# 43477, SOSC 680SA JA Landmarks of Civil Rights	Monday, 6:30 – 9:45pm
College of San Mateo	CRN# 43496, SOSC 680MB JA Landmarks of Civil Rights	Tuesday, 6:30 – 9:30pm
Cañada College	CRN# 43497, SOSC 680CA JA Landmarks of Civil Rights	Thursday, 6:30 – 9:30pm

High school students are encouraged to take the course located closest to their home or high school, but may register at any of the three campuses.

### **How to Get Started**

1. **APPLY:** All students must apply online for admission to the Community Colleges at: [www.CCCapply.org](http://www.CCCapply.org) For Skyline College you can also link directly to CCC apply through: [http://www.cccapply.org/applications/CCCApply/apply/Skyline\\_College.html](http://www.cccapply.org/applications/CCCApply/apply/Skyline_College.html)  
(It is important to note that you are not required to provide a Social Security number on the application or the Course Request Form)
2. **SUBMIT COURSE REQUEST FORM:** Complete the Course Request Form, using the course information listed above. It is important that your parent or guardian sign this form, giving you permission to take a college course and that you meet with your high school guidance counselor. If you are a San Mateo County High School student, the college will have Principle approval letters on file – you will not need to have this signature.

All Course Request Forms must be submitted prior to January 11, 2012. Please submit to:

Sojourn to the Past  
300 Piedmont Avenue #222  
San Bruno CA. 94066

(Please do not send directly to the Colleges.)

### **Other Important Information**

**Enrollment Fee:** High school students enrolled in 11 units or fewer are not required to pay the Enrollment Fee and Health Fee. Students are expected to purchase their own textbooks as recommended or required for their college courses.

**Parking Fee:** To park a motor vehicle (excluding motorcycles) on campus Monday-Friday, students are required to pay a parking fee. Students may purchase semester-length or two-term (fall/spring) parking permits online via WebSMART at [websmart@smccd.edu](mailto:websmart@smccd.edu). Daily permits are also available at permit dispensers on campus. See class schedule or the College website for types of parking fees, dispenser locations and designated student parking.

**College Records:** All college coursework for which a grade is issued becomes part of the permanent, academic college record of the student. Once enrolled in college, all rights to access student education records belong to the student. Students must provide written authorization for others to access their education records.

**Withdrawals:** Official withdrawal is the responsibility of the student. A student who does not officially withdraw may receive a penalty grade. Details on these policies are in the class schedule. Note: Grades earned and withdrawals processed at the college become part of your permanent college record.

**Using Community College Coursework for University Credit or H.S. Graduation:** Most universities will accept transferable or baccalaureate level courses taken at community colleges to count toward the student’s baccalaureate degree. Private universities may not accept college work if used for high school credit (check with the particular private university for further information). Depending on the high schools, community college coursework may be accepted and applied towards high school graduation requirements and calculated into the students GPA.

**Transcripts/Grades:** Grades are not mailed upon completion of the semester. It is the responsibility of the student to provide transcripts to requesting institutions, including high schools. Students may request official college transcripts online via WebSMART. Grades and unofficial records can be accessed online through WebSMART at [websmart.smccd.edu](http://websmart.smccd.edu).

## College Connection Course Request Form

<b>Term</b> <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Spring _____ Year	<b>College you plan to attend</b> <input type="checkbox"/> Cañada College <input type="checkbox"/> College of San Mateo <input type="checkbox"/> Skyline College	<b>Enrollment Status</b> <input type="checkbox"/> New <input type="checkbox"/> Returning <input type="checkbox"/> Continuing	<b>Grade Level</b> <i>(At time of entering course)</i> <input type="checkbox"/> 12th Grade <input type="checkbox"/> 11th Grade <input type="checkbox"/> 10th Grade <input type="checkbox"/> 9th Grade
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College Student ID # or Social Security #	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date of Birth	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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Student Name (Last)	(First)	(M.I.)
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Legal Address	Home Phone
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City	State	Zip Code	Cell Phone
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E-Mail Address
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High school you attend: \_\_\_\_\_ Expected graduation date: \_\_\_\_\_

Will you work during the semester?  No  Yes # of hours/week: \_\_\_\_\_

If applying for fall or spring, list the courses you will be taking at your high school or other college(s) during that semester:

### Requested College Courses

Placement tests are required for English and Mathematics courses, and many other courses with Math and English prerequisites.

	CRN	Subject	No.	Sec.	Title	Days/Hours	Units
<i>Example:</i>	81632	ACTG	121	AB	Financial Accounting	TTh 7-9:30	5.0

Alternate Course(s)							

Any changes to the selection(s) above must be approved, in writing, by the high school principal/designee and parent/guardian

### Parent or Guardian

The signature below indicates parental or guardian's permission for the student to enroll in the college course(s) listed above.

Print Name of Parent or Guardian \_\_\_\_\_ Phone # \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

### Principal or Designee

I have reviewed the academic record of the student named above and recommend this student for admission to the Concurrent Enrollment Program for the expressed purpose of enrolling in the course(s) listed above. I certify that this student can benefit from this advanced scholastic or vocational course work. I understand for any grade level in my school I may not recommend for community college summer session attendance more than five percent of the total number of pupils who completed that grade prior to this recommendation, excluding Middle College High School students.

Print Name of Principal or Designee \_\_\_\_\_ Phone # \_\_\_\_\_

Signature and Title of Above \_\_\_\_\_ Date \_\_\_\_\_