

**DECLARATION OF NON-OWNERSHIP (OR) LEASE/RENTAL**  
**40209 / 40210**

**INSTRUCTIONS:** You are charged with a parking violation. Under California Vehicle Code Section 40200, the registered owner and driver, rentee, or lessee are jointly liable for parking penalties. If you did not own the vehicle on that date, complete the declaration below and return it to the Parking Management Bureau.

(CHECK ONE):

Sold or Transferred prior to violation date

Was not the owner of the vehicle described and did not commit the violation

Leased/Rented to someone else under a written agreement

**Name and Address of Responsible Party:**

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date, sale, purchase or lease/rental was executed \_\_\_\_\_

*I declare under penalty of perjury that the foregoing is true and correct*

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Ticket Number** \_\_\_\_\_

**License Plate Number** \_\_\_\_\_

**NOTE:** Proof of written lease or rental agreement which includes the name and address to whom the vehicle is leased or rented must be submitted within 30 days of the signing of the declaration of non-ownership.

All information must be completed or declaration of non-ownership will be disregarded.