



**Wisconsin State
Laboratory of Hygiene**
 http://www.slh.wisc.edu/ehd
 Environmental Health Division
 2601 Agriculture Drive
 P.O. Box 7996
 Madison, WI 53707-7996
 (608)224-6202 (800)442-4618

HOMEOWNER DRINKING WATER QUALITY PACKAGE

MUST BE RECEIVED ON ICE & BEFORE 2 PM ON A FRIDAY

Total Coliform, Nitrate, Nitrate+Nitrite, Nitrite, Fluoride,
Metals Screen, VOCs, and Atrazine Screen

DO NOT send payment. You will be billed.

Report/Bill to:

(Please print clearly or use your address label)

Name: _____

PO Box: _____

Address _____

City: _____

State: _____ Zip _____

Phone: _____

Check *one* report option:

- E-mail Address _____
- Dedicated FAX Number _____
- US Mail: the P.O. Box or Address line from above will be used.

If none of the options above are selected, a printed report will be sent by US mail.

Customer ID : _____

Reason for test:

- Annual Test (A) New Well (N)
- Pump Work/Maint (K) Real Estate (E)
- Investigation (I) Other (O)

Well Information:

Complete this section ONLY if you have a well

Unique Well # _____ Example : AB123

Well Construction Date: _____

- Drilled (D) Jetted (J)
- Driven Point (W) Dug (G)
- Other (X) _____
- (Check if same as **Report/Bill** name and address)

Owner Name: _____

Owner Address: _____

Owner City: _____

Owner State: _____ ZIP: _____

Owner Phone: _____

(check one)

Collection Date ____/____/____ Time ____:____ AM PM

Collected By: _____

County: _____

Professional License #: _____

Address Sampled: (Check if same as **Report/Bill** name and address)

- Private Well
(If private well, also complete **Well Information** section)

Sample Source:

- Kitchen Tap (PK)
- Bathroom Tap (PT)
- Other (PO) _____

Attention: Important Shipping Information

Be sure to ask when your package will arrive at the lab.

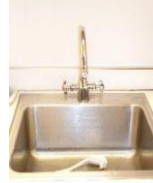
Use the Red and White label for commercial delivery service.
 United Parcel Service 800-742-5877 FedEx 800-463-3339
 Dunhams 800-236-7127 Spee-Dee 715-341-4960

Use the Orange label for US Postal Service. Included in your kit is a priority mail sticker. Some Wisconsin regions are standard 2-day delivery to the lab, for other areas the priority only guarantees it will arrive within 3 days, most arrive in 1-2 days.
 US Postal Service 608-246-1220

Collecting Samples for the Drinking Water Quality Package



Step 1. This kit contains: 5 sample bottles (4 plastic, 1 glass), 1 test request form, 1 quart Ziploc® bag, 1- gallon Ziploc® bag for test form, 1-large bag to line shipper, 1 cable-tie, and return address label.



Step 2. Locate a sampling tap near your well. The pressure tank tap or kitchen faucets are good locations. **DO NOT** use an outside tap or laundry tub faucet.



Step 3. Remove faucet screen or aerator if sampling from household faucet. Sterilize the opening of the metal faucet or tap with a flame (butane lighter, propane torch, etc.). Heat until tap opening is hot. **DO NOT FLAME** chrome, plastic taps or taps with plastic internal parts.



Step 4. Obtain 4 plastic bottles from kit. Write your name on the side of each bottle with a water proof pen. Turn on cold water tap and let the water run at a slow, steady flow for about 5 minutes. **DO NOT** change the flow, shut off the tap, wipe end of tap, bump the neck of swing faucets or touch the handle. Fill the 4 plastic bottles to the neck and cap securely.

Step 5. Obtain glass bottle from kit. **CAUTION:** The glass VOC vial contains a couple of drops of hydrochloric acid to preserve your sample. Completely fill the vial but **DO NOT overflow or flush out the acid preservative.** Cap securely, turn upside down and look for air bubbles. If you notice any larger than a pea, remove cap and add a little more water. Place vial in bubble wrap bag and then in other smaller Zip-loc bag with remainder of bottles and seal.



Step 6. Complete the lab test request form with a ballpoint or waterproof pen. Remember to fill in the collection date and time. Put the form in a zip lock bag.



Line shipper with larger bag. Place bagged bottles inside larger plastic bag and fill with ice cubes. Seal bag with cable or zip-tie and replace foam lid. Place the zip lock bag with the request form in it on top foam lid, close box so the return address label shows and secure with tape. Mail the shipper back to the State Lab of Hygiene. Use a carrier that will guarantee 48 hour delivery.