

APPLICATION FOR EMPLOYMENT

Please attach a copy of your Social Security Card & Valid Driver's License

Lewis Petro Properties considers applications for all positions without regard to race, color, religion, sex, national origin, age, disability, or veteran status, or any other legally protected status.

Position(s) Applied For:

Date of Application

How did you learn of us? Check your answer.

Advertisement Friend Walk-in Employment Agency Relative:

Please provide source (name)

Last Name

First Name

Middle Name

Current Address

City, State

Zip

Telephone numbers:

Home:

Cell:

Other:

Social Security #

If you are under the age of 18, can you provide required proof of your eligibility to work? YES NO

Are you currently related to any employee of Lewis Petro Properties, Inc., its parent or affiliate companies? If so, please provide information:

Name:

Relationship:

Have you ever been employed with us before? YES NO

If "YES", give reason for leaving:

Are you currently employed? YES NO

May we contact your present employer? YES NO

On what date would you be available to work?

Are you available to work? Full-time Part-time Shift Work Temporary

Are you currently on "lay off" status and subject for recall? YES NO

Can you travel if your job requires it? YES NO

Are you physically and mentally able to perform the essential functions of the job for which you are applying?

YES NO

Have you ever been convicted of, pled guilty or nolo contendere to, or received deferred adjudication for any crime?

YES NO

If yes, please describe in detail:

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

EDUCATION

	Elementary / Jr. High School	High School	Undergraduate College / Univ.	Graduate / Professional
School Name and Location				
Select Years Completed				
Diploma / Degree				
Describe Course of Study				
Describe any specialized training, apprenticeship, skills and extra-curricular activities				
Describe any honors you have received				
State any additional information you feel might be helpful to us in considering your application:				

FOREIGN LANGUAGE

Indicate any language other than English you can read, speak, and/or write.			
	Read	Write	Speak
Language:			
Language:			

MILITARY SERVICE

Have you ever served in the armed forces?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If "YES", what branch?:	Specialization:	
Tours of Duty: _____ to _____	Rank at discharge:	

EMPLOYMENT HISTORY

If you need additional space, please continue on a separate sheet of paper. Resumes may be attached, if desired. Begin with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations, which indicate race, color, religion, gender, national origin, disability or other legally protected status.

Employer	Dates Employed		Describe your duties in detail
	From	To	
Address			
Telephone Numbers	Hourly Rate/Salary		
Your Title	Supervisor's Name	Starting \$	
Reason for leaving			

Employer	Dates Employed		Describe your duties in detail
	From	To	
Address			
Telephone Numbers	Hourly Rate/Salary		
Your Title	Supervisor's Name	Starting \$	
Reason for leaving			

Employer	Dates Employed		Describe your duties in detail
	From	To	
Address			
Telephone Numbers	Hourly Rate/Salary		
Your Title	Supervisor's Name	Starting \$	
Reason for leaving			

Employer	Dates Employed		Describe your duties in detail
	From	To	
Address			
Telephone Numbers	Hourly Rate/Salary		
Your Title	Supervisor's Name	Starting \$	
Reason for leaving			

SPECIALIZED SKILLS AND QUALIFICATIONS

Summarize specific job-related skills and qualifications acquired from employment or other experience.

Applicant's Statement

I certify that all of the information I have given herein is true and correct to the best of my knowledge and I authorize Lewis Petro Properties, Inc. to investigate any and all statements contained in this application for employment as may be necessary to arrive at an employment decision. I further authorize Lewis Petro Properties to conduct a general background investigation of my employment, educational history, military record, financial status, credit history, criminal record, and general reputation, if applicable.

I understand that normally, this application for employment shall be considered active for a period of time not to exceed 90 days and that if I wish to be considered for employment beyond this time period, I will need to inquire as to whether applications are being accepted at that time.

I understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Lewis Petro Properties is of an "at will" employment relationship, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause and without notice. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless, such change is specifically acknowledged in writing by an authorized executive of Lewis Petro Properties.

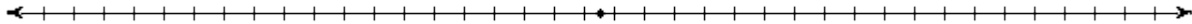
In the event I am offered a position by Lewis Petro Properties, I agree to submit a drug and alcohol screening test as required by Lewis Petro Properties and I understand that such offer will be rescinded if I fail to do so, or if I test positive for drugs or alcohol.

Further, I also understand that false or misleading information in my application or interview(s) may result in termination. I also understand that if hired, I am required to abide by all federal, state, and local laws, rules and regulations, which are applicable to Lewis Petro Properties' employees.

Printed Name of Applicant:

Signature of Applicant

Date



**Disclosure to Employment Applicant
Regarding Procurement of A Consumer Report**

In connection with your application for employment, we may procure a consumer report on you as part of the process of considering your candidacy as an employee. In the event that information from the report is utilized in whole or in part in making an adverse decision with regard to your potential employment, before making the adverse decision, we will provide you with a copy of the consumer report and a description in writing of your rights under the law.

Please be advised that we may also obtain an investigative report including information as to your character, general reputation, personal characteristics, and mode of living. This information may be obtained by contacting your previous employers or references supplied by you. Please be advised that you have the right to request, in writing, within a reasonable time, that we make a complete and accurate disclosure of the nature and scope of the information requested. Such disclosure will be made to you within 5 days of the date on which we receive the request from you or within 5 days of the time the report was first requested.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You will be given a summary of these rights together with this document.

By your signature below, you hereby authorize us to obtain a consumer report and/or an investigative report about you in order to consider you for employment.

PLEASE PRINT OR TYPE

Employee/Applicant:		
Social Security #:	Date of Birth:	
Home Address:		
City:	State:	Zip:
Driver's License & State:		

Applicant's Signature

Today's Date

**A Summary of Your Rights
Under the Fair Credit Reporting Act**

The federal Fair Credit Reporting Act (FCRA) is designed to promote accuracy, fairness, and privacy of information in the files of every “consumer reporting agency” (CRA). Most CRAs are credit bureaus that gather and sell information about you – such as if you pay your bills on time or have filed bankruptcy – to creditors, employers, landlords, and other businesses. You can find the complete text of the FCRA, 15 U.S.C. 1681-1681u, at the Federal Trade Commission’s web site (<http://www.ftc.gov>). The FCRA gives you specific rights, as outlined below. You may have additional rights under state law. You may contact a state or local consumer protection agency or a state attorney general to learn those rights.

* You must be told if information in your file has been used against you. Anyone who uses information from a CRA to take action against you – such as denying an application for credit, insurance, or employment – must tell you, and give you the name, address, and phone number of the CRA that provided the consumer report

* You can find out what is in your file. At your request, a CRA must give you the information in your file, and a list of everyone who has requested it recently. There is no charge for the report if a person has taken action against you because of information supplied by the CRA, if you request the report within 60 days of receiving notice of the action. You also are entitled to one free report every twelve months upon request if you certify that (1) you are unemployed and plan to seek employment within 60 days, (2) you are on welfare, or (3) your report is inaccurate due to fraud. Otherwise, a CRA may charge you up to eight dollars.

* You can dispute inaccurate information with the CRA. If you tell a CRA that your file contains inaccurate information, the CRA must investigate the items (usually within 30 days) by presenting to its information source all relevant evidence you submit, unless your dispute is frivolous. The source must review your evidence and report its findings to the CRA. (The source also must advise national CRAs – to which it has provided the data – of any error.) The CRA must give you a written report of the investigation, and a copy of your report if the investigation results in any change. If the CRA’s investigation does not resolve the dispute, you may add a brief statement to your file. The CRA must normally include a summary of your statement in future reports. If an item is deleted or a dispute statement is filed, you may ask that anyone who has recently received your report be notified of the change.

* Inaccurate information must be corrected or deleted. A CRA must remove or correct inaccurate or unverified information from its files, usually within 30 days after you dispute it. However, the CRA is not required to remove accurate data from your file unless it is outdated (as described below) or cannot be verified. If your dispute results in any change to your report, the CRA cannot reinsert into your file a disputed item unless the information source verifies its accuracy and completeness. In addition, the CRA must give you a written notice telling you it has reinserted the item. The notice must include the name, address and phone number of the information source.

* You can dispute inaccurate items with the source of the information. If you tell anyone-such as a creditor who reports to a CRA-that you dispute an item, they may not then report the information to a CRA without including a notice of your dispute. In addition, once you’ve notified the source of the error in writing, it may not continue to report the information if it is, in fact, an error.

* Outdated information may not be reported. In most cases, a CRA may not report negative information that is more than seven years old; ten years for bankruptcies.

* Access to your file is limited. A CRA may provide information about you only to people with a need recognized by the FCRA — usually to consider an application with a creditor, insurer, employer, landlord, or other business.

* Your consent is required for reports that are provided to employers, or reports that contain medical information. A CRA may not give out information about you to your employer, or prospective employer, without your written consent. A CRA may not report medical information about you to creditors, insurers, or employers without your permission.

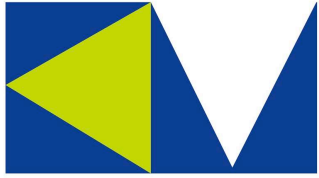
* You may choose to exclude your name from CRA lists for unsolicited credit and insurance offers. Creditors and insurers may use file information as the basis for sending you unsolicited offers of credit or insurance. Such offers must include a toll-free phone number for you to call if you want your name and address removed from future lists. If you call, you must be kept off the lists for two years. If you request, complete, and return the CRA form provided for this purpose, you must be taken off the lists indefinitely.

* You may choose to exclude your name from CRA lists for unsolicited credit and insurance offers. Creditors and insurers may use file information as the basis for sending you unsolicited offers of credit or insurance. Such offers must include a toll-free phone number for you to call if you want your name and address removed from future lists. If you call, you must be kept off the lists for two years. If you request, complete, and return the CRA form provided for this purpose, you must be taken off the lists indefinitely.

* You may seek damages from violators. If a CRA, a user or (in some cases) a provider of CRA data, violates the FCRA, you may sue them in state or federal court.

The FCRA gives several different federal agencies authority to enforce the FCRA:

<u>For Questions or Concerns Regarding:</u>	<u>Please Contact:</u>
CRA’s, creditors and others not listed below	Federal Trade Commission Bureau of Consumer Protection FCRA Washington, DC 20580 202-326 3761
National banks, federal branches/agencies of foreign banks (word “National” or initials “N.A.” appear in or after bank’s name)	Office of the Comptroller of the Currency Compliance Management, MS 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Board Consumer & Community Affairs Washington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word “Federal” or initials “F.S.B.” appear in federal institution’s name)	Office of Thrift Supervision Consumer Programs Washington, DC 20552 800-842-6929
Federal credit unions (words “Federal Credit Union” appear in institution’s name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-518-6360
Banks that are state-chartered or are not Federal Reserve System members	Federal Deposit Insurance Corporation Compliance & Consumer Affairs Washington, DC 20429 800-934-FDIC
Air, surface or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator-GIPSA Washington, DC 20205 202-720-7051



KELMAR
ASSOCIATES

Kelmar and Associates/Record Pros
2553 Jackson Keller Suite 200 San Antonio, TX 78230
Phone: 210-342-0509
License #: C-05785
e-mail: kelmar2@kelmarpi.com
website: kelmarpi.com & recordpros.net

BACKGROUND INQUIRY RELEASE

In connection with my application for employment/residency, I understand that an investigative background inquiry is to made on myself, including, but not limited to, identity and prior address(es) verification, criminal history, driving record, consumer credit history, education verification, prior employment verification and other references, as well as other information.

I, further understand that for the purposes of this background inquiry, various sources will be contacted to provide information, including but not limited to various Federal, State, County, municipal, corporate, private and other agencies, which may maintain records concerning my past activities relating to my criminal conduct, civil court litigation, driving record, and credit performance, as well as various other experiences.

I, hereby authorize without reservation any company, agency, party or other source contacted to furnish the above information as requested. I do hereby release, discharge and indemnify the prospective employer/landlord, it's agents and associates to the full extent permitted by law from any claims, damages, losses, liabilities, cost and expenses arising from the retrieving and reporting of the requested information.

I am willing and acknowledge that a photocopy of this authorization be accepted with the same authority as the original and this signed release expires one (1) year after the date of origination. **PLEASE PRINT CLEARLY & USE YOUR FULL LEGAL NAME.**

Company Name:

Company Address:

Applicant Full Legal Name:

Last Name:

First Name:

MI:

Social Security Number:

Date of Birth:

Present Address:

City:

State:

Zip:

Driver's License/ID:

State:

In connection with this request, I _____ hereby release the aforesaid parties from any liability and responsibility for obtaining my credit report.

Sign: _____ Date: _____

Relentless Pursuit of Excellence