

Yale Divinity School  
Office of Supervised Ministries

**Site Application for a Part-time Intern**

Internship Date      Academic Year 2012-13

*The information below will be placed on our web site and distributed to potential students.*

**CONTACT INFORMATION:**

Name of Site: Tony Blair Faith Foundation US – New Haven

Name of Supervisor: Scott McDonald

Title: Director of Partnerships and Philanthropy

Mailing Address for Supervisor (ordinarily institutional address):

Street: 409 Prospect Street, Room S159

City: New Haven State: CT Zip: 06511

If your physical address is different from your mailing address, please indicate that here:

Telephone Number: +1 203 432 3186

Email Address: scott.mcdonald@tonyblairfaithfoundation.org

Will others be instructing and supervising the intern? If so, please list and explain:

<u>Name</u>	<u>Position</u>	<u>Estimated % of time</u>
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**SITE INFORMATION:**

1. Approximate size of congregation or number of constituents typically served: \_\_\_\_\_

2. Is it possible to get to your site without a car? (i.e., walking distance, public bus, metro-north train, etc.) If so, describe what means are available.

**Yes, Yale shuttle**

3. The site bears no financial responsibility for the student's stipend. Sites that are able to assist the student with mileage reimbursement or public transit reimbursement/local housing are encouraged to do so, if possible. If you are able to assist the student with transportation costs, please indicate the arrangements here:

**We are on the same site as the Divinity school**

4. If your site is fully or partially handicapped accessible, please indicate that here:

Fully

5. Have you obtained any necessary approvals from a governing body or supervisor in order to host an intern?

**Yes**

6. Have you had YDS interns in the past? No Most recent: \_\_\_\_\_

6. Do you anticipate other interns at this site next year (from other seminaries, unofficial internships from YDS students, from judicatories, undergraduate interns, etc.)? If so, please describe.

**No – we will be using interns in our UK office**

7. Describe any ways, other than internships, that you currently interact with YDS students:

**We have a Faith and Globalization program at Yale**

<http://www.fqi-tbff.org/university/yale-university>

8. If several students are interested in your site, how many are you willing to interview?

**Up to five**

9. If you are hoping to host more than one YDS intern, how many? **N/A**  
What are the arrangements to provide sufficient attention to each?

We would only like to host one intern.

10. Please briefly list some of the salient characteristics of your congregation or constituents. You are welcome to attach additional information.

## **INTERNSHIP DESCRIPTION**

*Please describe the internship you are offering. Be as specific as you can about your expectations or, if these are negotiable, the opportunities you can make available. A final, mutually agreed-upon set of responsibilities will be included in the Learning Agreement.*

We can make the following opportunities available as part of an internship:

- Organizing and participating in grassroots interfaith gatherings aimed at raising awareness about malaria as part of our Faiths Act work. <http://www.faithsact.org/>
- Developing global interfaith social media campaigns.
- Organizing large public facing events to introduce the foundation to new audiences and encourage different communities to engage in interfaith work.
- Researching sources exploring the role of religion in the modern world and preparing materials and briefings for professors in our Faith and Globalization Initiative. <http://www.fgi-tbff.org/>
- Editing video footage, researching media outlets and helping to raise awareness about the foundation's various projects in the press.
- Researching funding sources and candidates for strategic partnerships.

11. Please indicate any of the following that could be included in the internship, if they were to be included in the Learning Agreement:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Fundraising, grant-writing | <input type="checkbox"/> Pastoral care - visitation         |
| <input checked="" type="checkbox"/> Program planning           | <input type="checkbox"/> Pastoral care – counseling         |
| <input checked="" type="checkbox"/> Administrative leadership  | <input type="checkbox"/> Preaching                          |
| <input checked="" type="checkbox"/> Shadowing” professionals   | <input checked="" type="checkbox"/> Social justice advocacy |
| <input checked="" type="checkbox"/> Community organizing       | <input type="checkbox"/> Worship planning                   |
| <input checked="" type="checkbox"/> Education                  | <input type="checkbox"/> Mission trip                       |
| <input checked="" type="checkbox"/> Adult                      | <input type="checkbox"/> Outreach ministry                  |
| <input checked="" type="checkbox"/> Youth                      | <input type="checkbox"/> Music leadership                   |
| <input checked="" type="checkbox"/> Children                   | <input type="checkbox"/> Weddings or funerals               |

## **SUPERVISOR INFORMATION**

12. Years in current position? 2 years 9 months Years in this type of ministry? N/A

13. If this is not your first position in this field, please indicate the last three related positions held (no position description needed—just titles, locations and years).

a) International Development Director, The Climate Group, London & New York, 1 yr 4 mths

b) Director of Sponsorship, The William J. Clinton Foundation, New York, 1 yr 1 mth

c) Senior Manager, Sponsorship & Development, Mayor of London's Office, London, 3 yrs 11 mths

14. Have you attended any type of supervisor training in the past?  Yes  Please describe:

Various courses on people management, individual and team coaching; giving effective appraisals

15. Previous supervision experience:

10 years supervisory experience. Extensive experience of building effective fundraising teams – from establishing organizational needs, through to recruitment, structure, management and effective team delivery. International experience also. At The Climate Group I managed a global Development team of 10 people based out of offices in London, New York, San Francisco and Hong Kong, as well as ad-hoc consultants in India and Australia.

16. Briefly describe some key characteristics of your philosophy of mentoring and supervision.

Structure based on my oversight leadership, and on-going monitoring of objectives but with flexibility for staff members to establish relevant and appropriate solutions. On the whole collaborative, with an interest in professional and personal development as an intrinsic part of workplace activity and learning.

17. What interests you about mentoring a YDS student?

The foundation is interested in the unique perspective and input divinity students can have given their academic and theological background. TBFF's work is at the intersection of theology and action, which is quite similar to the YDS program that combines academia and practical work experience. We are looking to not only benefit from this fitting experience but also to expand the intern's understanding of what faith in action means and their possible employment or volunteer opportunities for after graduation.

*[If the weekly theological reflection meeting will be conducted by someone other than the Site Supervisor, please have that Theological Mentor rather than the Supervisor answer items 13-14. Both should sign the Supervisor Agreement.]*

18. Are you ordained? N/A Tradition \_\_\_\_\_ Year \_\_\_\_\_

19. Please list any formal or informal theological education you've completed (*OR attach resume*).