



ENGLISH TEACHER RECOMMENDATION FORM

PART II

Please complete the items below and return by January 31.

Student Name _____ Present Grade _____ Date _____

School Name _____ Teacher _____

PLEASE NOTE: The student above is applying for admission. All information is confidential, is not available to parents or students, and is used only in the admission process. If you teach both English and math to this student, then please complete only one recommendation form.

How long have you known the student? _____

In what capacity? _____

Please check the box that best describes the student compared with other students you have taught.

ACADEMIC QUALITIES	Truly Outstanding	Excellent	Above Average	Average	Below Average
Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Study Habits:					
· Ability to Work Independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
· Ability to Work in a Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
· Ability to Organize	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
· Class Participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
· Thoroughness of Assignments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
· Timeliness of Assignments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
· Willingness to Seek Help When Needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and Originality of Thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Express Ideas Verbally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Express Ideas in Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reading Interest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please comment on this student's academic strengths and weaknesses. For example, what might you tell a colleague to expect from this student in terms of persistence, motivation, initiative, etc.? _____

Please compare this student's academic achievement to her ability. _____

Please comment on this student's attendance if notable (frequent absences, tardies, etc.). _____

Please check the box that best describes the student compared with other students you have taught.

② PERSONAL QUALITIES	Truly Outstanding	Excellent	Above Average	Average	Below Average
Honesty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline/Personal Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persistence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaction to Criticism/Setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect of/Relationship with Peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect of/Relationship with Adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please comment on the student as a person; consider character and emotional stability as well as social development. _____

Please comment on parent involvement and/or any particular needs of this student to be met by the school.

Consider the parent's educational support, cooperation, expectations, and any special needs of the student.

Has the student ever been suspended, denied re-enrollment, asked to withdraw, or received disciplinary censure?

If yes, please explain. _____

SUMMARY

Harpeth Hall offers a rigorous college preparatory program for girls in an environment designed to develop in each young woman the ability to think critically, to lead confidently, and to live honorably. Admission is selective. Knowing that, please choose one of the following statements:

- I highly recommend this student for admission to Harpeth Hall.
- I recommend this student for admission to Harpeth Hall.
- I recommend this student for admission to Harpeth Hall with reservations.
- I do not recommend this student for admission to Harpeth Hall.
- I would be **willing** to further discuss this student by phone. Please call me at _____.
The best time to call is _____.
- I would **like** to further discuss this student by phone. Please call me at _____.
The best time to call is _____.

We truly appreciate the time you have invested in this student's application. Your comments are valued.

Name (please print) _____ Signature _____