

Division of Consumer Affairs

New Jersey State Board of Dentistry

124 Halsey Street, 6th Floor, P.O. Box 45005

Newark, New Jersey 07101

(973) 504-6405

Application Instructions/Checklist

Use this checklist to determine whether you have complied with all of the requirements. Once your application has been received, a file will be established and you will be notified if any documents are missing. The Jurisprudence Examination can be taken at any time during this process. Please refer to the Jurisprudence Examination information enclosed with this packet.

Upon approval of your application, you will be notified by letter and requested to provide your initial license fees. ☐ Application Fee: There are two ways to obtain a license in New Jersey: 1. If you have taken the N.E.R.B. clinical examination, please enclose a check or money order for \$125. 2. If you are applying by means of reciprocity (a licensee who has not taken the N.E.R.B. exam but who is currently licensed and has worked five years immediately preceding the application to the Board in a state with which New Jersey has reciprocity), please enclose a check or money order for \$250. Please check with the Board office to verify that New **Jersey has reciprocity with your state.** All checks and money orders should be made payable to "State of New Jersey" and sent with this application to: New Jersey State Board of Dentistry, P.O. Box 45005, 124 Halsey Street, 6th Floor, Newark, NJ 07101. Answer all of the questions on the application form. Staple one passport-style photograph of your head and shoulders to the front page of the application. Please sign and print your name along with the date on the back of the photo. ☐ Enter your Social Security number. Have your dental school(s) provide an official school transcript in a sealed envelope. Do not open the envelope. Attach each sealed transcript(s) to the application, or arrange to have the school(s) forward the transcript(s) directly to the Board office. Make photocopies of the Verification of State License and mail it to each state in which you hold (or have held) a license. The board in each state where you are or have been licensed must fill out the form, stamp it with the board's official seal and mail it directly to: New Jersey State Board of Dentistry, P.O. Box 45005, 124 Halsey Street, 6th Floor, Newark, New Jersey 07101. List the date that each exam was taken in the Examination History section. Please have your official National Board, or other clinical examinations scores sent directly to the Board office at: New Jersey State Board of Dentistry, P.O. Box 45005, 124 Halsey Street, 6th Floor, Newark, New Jersey 07101. Please use additional paper if you cannot fit all of your information in the space provided on this form. Make a notation by each question that more information has been attached. Please mark your attached answers with the same number corresponding to the question that you are answering. If you answered "Yes," to any of the child support questions, please attach to this application an explanation written on a separate sheet of paper. Fill out the Medical Conditions section on this application. Once the **entire application** has been completed, have it signed and stamped by a Notary Public.

Notice: Any applicant filing an application **after** November 22, 2003, will be subject to a criminal history background check pursuant to <u>P.L.</u> 2002, Chapter 104. Information will be provided to applicants under separate cover.

Staple a clear, full-face passportstyle photograph (2"x 2") of your head and shoulders, taken within the past six months.

A photo is required with each application.



New Jersey Office of the Attorney General

Division of Consumer Affairs

New Jersey State Board of Dentistry
124 Halsey Street, 6th Floor, P.O. Box 45005

Newark, New Jersey 07101

(973) 504-6405

For office use only	
Application number:	
Check or money order:	
Date processed:	
License number:	

Application for a Dental License

Date:			

A nonrefundable application filing fee of \$125 (or \$250 if you are applying by reciprocity) in the form of a check or money order made out to the State of New Jersey, must be submitted with this application. (Applicants should understand that if the fees are paid with a personal check, and the check is returned by the bank due to insufficient funds, the next step in the licensure process will be delayed until the fees are paid.)

The Board maintains, as part of its responsibilities, a record of your home address, business address and mailing address. You may choose which of these addresses will be considered as your "address of record." If you do not indicate (by putting a check in the appropriate box) which address should be used as your address of record, your mailing address will be considered to be your address of record. A post office box may be used as your address of record, but only if you provide another address which includes a street, city, state and ZIP code.

Information that you provide on this application may be subject to public disclosure as required by the Open Public Records Act (OPRA).

Please print clearly. You must answer all of the questions on this application.

Personal Information					Date of birth:				
1.	Name	Mr. Mrs Ms.	Last name	First name	Middle initial	(Maiden name		
2.	Address	1715.							
	Home	»:							
		Street or P.C		City	State	ZIP code	County		
			Telephone number (include area code)				E-mail address		
	Busin	ess:							
			Name of company			Telephone	number (include area code)		
		Street		City	State	ZIP code	County		
	Mailir	ng:							
		Street or P.C). Box	City	State	ZIP code	County		

	You must provide your Social Security licensure or certification.	y number to the Board or Comm	nittee. Fail	ure to do so w	ill result in denial/ı	nonrenewal of
	*Social Security Number:					
	*Pursuant to N.J.S.A. 54:50-24 et. seq Enforcement Law, Section 1128E(b)(2 obtain your Social Security number. number to:	2)A of the Social Security Act as	nd 45 <u>C.F.I</u>	R. 60.7,60.8 ar	nd 60.9, the Board	is required to
	a. the Director of Taxation to assist in compliance with State tax law and			tax law, includ	ling for the purpose	e of reviewing
	b. the Probation Division or any other	r agency responsible for child su	pport enfor	cement, upon r	equest, and	
	c. the National Practitioner Data E professionals.	Bank and the HIP Data Bank,	when repo	orting adverse	actions relating t	o health care
4.	Citizenship / Immigration Status					
	Federal law limits the issuance or renew To comply with this federal law, check to a U.S. citizen, attach a copy of your a Citizenship and Immigration Services (he appropriate box below which it lien registration card (front and	ndicates yo	our citizenship/	immigration status.	If you are not
	 □ U.S. citizen □ Alien lawfully admitted for perman □ Other immigration status 	nent residence in U.S.				
	Questions about your immigration stat USCIS at: 1-800-375-5283.	us and whether or not it is a qu	alifying sta	tus under fede	ral law should be o	lirected to the
Ed	lucation					
5.	Undergraduate education	Year grace grace or university	luated	D	egree obtained	
6.	Please list each dental school attended. Attach a sealed official dental school					
	Months and Years	Dental School		City,	State, County	
	/ to/					
	/ to/					
	/ to/					
	I received the degree of	on tl	ne	day of	Month	Year

3. Social Security

7.	List in chronological order any employ graduation from dental school. (Please a sheets of paper if necessary.)			
8.	Have you ever taken a state board or reg	gional board examination	and failed?	☐ Yes ☐ No
9.	Please list below the date each test was	taken and passed.		
	a. N.E.R.B.			
	b. National Boards			
	c. N.J. Law and Jurisprudence Exam	(If taken)		
	d. If you are applying for reciprocal date(s) you passed the exam. Exam (indicate state or jurisdiction)	licensure, list the other	state(s) and/or regional clin	nical exam(s) you have taken, and the
				Date
	Exam (indicate state or jurisdiction)			Date
10.	Have you previously applied for a lice jurisdiction? If "Yes," when and where?	☐ Yes ☐	No	e District of Columbia or in any other
11.	Do you currently hold, or have you ex Columbia or in any other jurisdiction? If "Yes," for each license held, provide	\Box Yes \Box the date(s) held and the n	No number(s). If the license wa	
	provide that name		First name	Middle initial
	State or jurisdiction that issued the license or certificate	Type of license or certificate	Number	Date issued/expired
	State or jurisdiction that issued the license or certificate	Type of license or certificate	Number	Date issued/expired
	State or jurisdiction that issued the license or certificate	Type of license or certificate	Number	Date issued/expired
	State or jurisdiction that issued the license or certificate	Type of license or certificate	Number	Date issued/expired
	State or jurisdiction that issued the license or certificate	Type of license or certificate	Number	Date issued/expired

12.	. Have you ever been summoned; arrested; taken into custody; indicted; tried; charged (P.T.I.); pled guilty to any violation of law, ordinance, felony, misdemeanor or disorderly or in a foreign country? (Parking or speeding violations need not be disclosed, but motor impaired or intoxicated must be.)	persons vehic <u>le</u>	offense,	in thi	s or any n as driv	other state
13.	. Have you ever been convicted of any crime or offense under any circumstances such as, be noto contendere, no contest, etc., or a finding of guilt by a judge or jury?		nited to, a Yes	a plea		y, non vult,
14.	. Have you ever been disciplined or denied a dental license or any other professional lic District of Columbia or in any other jurisdiction?		New Jer Yes	sey, a	•	er state, the
15.	. Have you ever had a professional license or certificate of any type suspended, revoked state, the District of Columbia or in any other jurisdiction?		endered in Yes		v Jersey No	, any other
16.	. Do you hold a current D.E.A. registration? If "Yes," has this registration ever been suspended or revoked?		Yes Yes		No No	
17.	. Has any action (including the assessment of fines or other penalties) ever been taken a agency or certification board in New Jersey, any other state, the District of Columbia or in	n any otl			n?	tice by any
18.	. Have you ever been named as a defendant in any litigation related to the practice of d New Jersey, any other state, the District of Columbia or in any other jurisdiction?		or other Yes		essional No	practice in
19.	. Are you aware of any investigation pending against a professional license issued to you any other state, the District of Columbia or in any other jurisdiction?	1	rofession Yes		ard in N No	New Jersey,
20.	. Are there any criminal charges now pending against you in New Jersey, any other state, jurisdiction?		trict of C Yes	olum		n any other
21.	. Have you ever been sanctioned by or is any action pending before any employer, associat related to the practice of dentistry or other professional practice in New Jersey, any other other jurisdiction?	state, th				
	If the answer to any of the above questions, numbers 12 through 20, is "Yes," pricircumstances leading to the action, and any supporting documentation, on separate sheet			ete e	xplanat	ion of the
22.	. Student Loan					
	Are you in default in regard to any student loan obligation(s)? If "Yes," you must obtain documentary evidence that you have reached an arrangement w your student loan, for the eventual payment of the loan. You will not be able to obtain a lice required documents concerning the plan for payment of your student loan.	ith the b			e entity	
23.	. Child Support					
	Please certify, under penalty of perjury, the following:					
	a. Do you currently have a child-support obligation?			Yes		No
	(1) If "Yes," are you in arrears in payment of said obligation?			Yes		No
	(2) If "Yes," does the arrearage match or exceed the total amount payable for the pas	t six mo	nths?	Yes		No
	b. Have you failed to provide any court-ordered health insurance coverage during the pas	t six mo	nths?	Yes		No
	c. Have you failed to respond to a subpoena relating to either a paternity or child-support	proceed	ling?	Yes		No
	d. Are you the subject of a child-support-related arrest warrant?			Yes		No
	In accordance with <u>N.J.S.A</u> . 2A:17-56.44d, an answer of "Yes" to any of the questions licensure or certification. Furthermore, any false certification of the above may subject yeto, immediate revocation or suspension of licensure or certification.					
	Applicant's name (please print) Applicant's signature				Date	

Name of applicant (Please print)
Medical Conditions Questions
Questions 24 through 29 pertain to medical conditions and use of chemical substances. Please read the definitions carefully. Your responses will be treated confidentially and retained separately. Please be aware that you have the right to elect not to answer those portions of the following questions which inquire as to the illegal use of controlled dangerous substances or activity if you have reasonable cause to believe that answering may expose you to the possibility of criminal prosecution. In that event, you may assert the Fifth Amendment privilege against self-incrimination. Any claim of Fifth Amendment privilege must be made in good faith. If you choose to assert the Fifth Amendment, you must do so in writing. You must fully respond to all other questions on the application. Your application for licensure will be processed if you claim the Fifth Amendment privilege against self-incrimination. You should be aware, however, that you may later be directed by the Attorney General to answer a question that you have refused to answer on the basis of the Fifth Amendment, provided that the Attorney General first grants you immunity afforded by statutory law. (N.J.S.A. 45:1-20.)
"Ability to practice dentistry" is to be construed to include all of the following:
a. The cognitive capacity to exercise reasonable dental judgments and to learn and keep abreast of professional developments; and
b. The ability to communicate those judgments and related information to patients and other interested parties, with or without the use of aids or devices, such as voice amplifiers; and
c. The physical capability to perform the duties of a dentist, with or without the use of aids or devices, such as corrective lenses or hearing aids.
"Medical Condition" includes physiological, mental or psychological conditions or disorders, such as, but not limited to orthopedic, visual, speech and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, mental retardation, emotional or mental illness, specific learning disabilities, H.I.V. disease, tuberculosis, drug addiction and alcoholism.
"Chemical substance" is to be construed to include alcohol, drugs or medications, including those taken pursuant to a valid prescription for legitimate medical purposes and in accordance with the prescriberÕs direction, as well as those used illegally.
"Currently" does not mean on the day of, or even in the weeks or months preceding the completion of this application. Rather, it dedemeans recently enough so that the use of drugs may have an ongoing impact on oneÕs functioning as a licensee, or within the previous two years.
"Illegal use of controlled dangerous substance" means the use of a controlled dangerous substance obtained illegally (e.g. heroin or cocaine) as well as the use of controlled dangerous substances which are not obtained pursuant to a valid prescription or not taken in accordance with the directions of a licensed health care practitioner.
24. Do you have a medical condition which in any way impairs or limits your ability to practice your profession with reasonable skill and safety?
25. Are the limitations or impairments caused by your medical condition reduced or ameliorated because you receive ongoing treatment (with or without medications) or participate in a monitoring program**? Yes No Not applicable
Yes □ No □ Not applicable 26. Are the limitations or impairments caused by your medical condition reduced or ameliorated because of the field of practice, the setting or manner in which you have chosen to practice? □ Yes □ No □ Not applicable
27. Does your use of chemical substance(s) in any way impair or limit your ability to practice your profession with reasonable skill and safety?
28. Have you ever been diagnosed as having or have you ever been treated for pedophilia, exhibitionism or voyeurism? \[\subseteq \text{Yes} \subseteq \text{No} \]
29. Are you currently engaged in the illegal use of controlled dangerous substances? (Recall that "currently" is defined as "within the last two years.")

** If you receive such ongoing treatment or participate in such a monitoring program, the Board will make an individualized assessment of the nature, the severity and the duration of the risks associated with an ongoing medical condition so as to determine whether an unrestricted license or certificate should be issued, whether conditions should be imposed or whether you are not eligible for licensure or certification.

If you answered "Yes" to question 29, are you currently participating in a supervised rehabilitation program or professional assistance program which monitors you in order to assure that you are not engaging in the illegal use of controlled dangerous

☐ Yes

☐ No

substances?

AFFIDAVIT

This affidavit is to be executed by the applicant	before a notary public:	
State of:		
County of:	} ss.	
I,	, in making this application to the	New Jersev State Board of Dentistry for
licensure under the provisions of Title 45 of the General swear (or affirm) that I am the applicant and that all in knowledge and belief. I understand that any omissions, licensure or to withhold renewal of or suspend or revok	Statutes of New Jersey and the Rules of the cormation provided in connection with the naccuracies or failure to make full disclosure.	he New Jersey State Board of Dentistry nis application is true to the best of my
I further swear (or affirm) that I have read <u>N.J.S.A</u> . 45:6 of Dentistry, <u>N.J.A.C</u> . 13:30-1.1 <u>et seq.</u> , and fully unde by them.		•
Furthermore, I voluntarily consent to a thorough if the purpose of verifying my qualifications for lie governmental agencies and instrumentalities (local, statthe Board.	ensure. I further authorize all institu	utions, employers, agencies and all
Signature of applicant		
Sworn and subscribed to before me this		
day of,,		Affix Seal Here
Name of Notary Public (please print)		
Signature of Notary Public		
D	o not write in this space	
		N.E.R.B. scores
Date received	W.R.T	C.N
License number	M.M.I	K.N
National Board	REST	OR
Certification date N.E.R.B. Certification date		0



New Jersey Office of the Attorney General Division of Consumer Affairs

New Jersey State Board of Dentistry 124 Halsey Street, 6th Floor, P.O. Box 45005 Newark, New Jersey 07101 (973) 504-6405

Verification of State License

A separate form must be used for each state. (This form may be reproduced.)

Name of applicant:	Last name	First name		Middle initial		
The above-named applicant is	s a licensee of the State of				and was issued	
license number						
neense number		Month	Day	Year	·	
The applicant was licensed	by:					
	Date passed				Date passed	
State examination		_ Based o	on Parts I & II			
N.E.R.B.		_ of the I	National Boar	d		
W.R.E.B.		_ Endorse	ement/Recipro	ocity		
S.R.T.A.		_ from the	e State of			
C.R.D.T.S.		_				
Other						
The license status is:						
Current and in good	status expiring on		Rev	voked or suspe	ended	
Current and in good status expiring on Inactive/expired on		Date	Date Other (please attach explanation)			
macu ve expired on		Date	_	ier (preuse und	on explanation)	
	Examin	ation History (if app	<u>licable)</u>			
Date of examinat	ion	Subj	ect		Grade	
						
The licensee does does no	ot have a record of discipli	nary history with this ag	gency. (Attach	additional inf	formation if applicable.)	
I hereby certify that to the bes	t of my knowledge and bel	ief, the foregoing is a tru	ue statement o	f the record of	the individual on this form	
Name of I	Board					
Name of person comp	pleting this form		(Board Se	eal)		
Title						
Signati	ure				Form SV	



Division of Consumer Affairs New Jersey State Board of Dentistry 124 Halsey Street, 6th Floor, P.O. Box 45005 Newark, New Jersey 07101 (973) 504-6405

Jurisprudence Examination

If you are a New Jersey resident:

All New Jersey residents are required to take the Jurisprudence Examination at the New Jersey State Board of Dentistry's administrative offices in Newark, New Jersey. If you are a New Jersey resident, or an out-of-state resident who will be in the area, please use the attached form to schedule a time to take the exam.

If you live outside of New Jersey:

You may have the Jurisprudence Exam proctored if you live out of state. Proctored tests can be handled in the following ways:

- a. Individuals requesting the Jurisprudence Exam may have their exam proctored by a licensed dentist.
- b. Students requesting the Jurisprudence Exam may have their exam proctored by a faculty member from their school.
- c. Individuals working in a hospital-based internship, residency, or other post-graduate training program in dentistry may have their exam proctored by a licensed dentist or faculty member from the dental department.

Anyone requesting to proctor the jurisprudence examination may write a letter to the Board. The letter should include the following information:

- 1. Number of exams requested.
- 2. Date of examination.
- 3. Type of examination: dental, R.D.H. or R.D.A.
- 4. Name, address, institution and title of proctor.
- 5 Contact name and phone number.
- 6. Address where the exam(s) should be mailed.

This letter may be faxed to: (973) 273-8075, or sent by mail to:

New Jersey State Board of Dentistry 124 Halsey Street, 6th Floor P.O. Box 45005 Newark, NJ 07101



Division of Consumer Affairs New Jersey State Board of Dentistry 124 Halsey Street, 6th Floor, P.O. Box 45005 Newark, New Jersey 07101 (973) 504-6405

Jurisprudence Examination Registration Form

If you are a New Jersey resident (or an out-of-state resident wishing to take the Jurisprudence Exam at the Board's administrative offices), please check off which date and time you would like to take the test. On each of the dates listed below, the test is given at 10:00 a.m. and 1:00 p.m. Please send this form via fax or mail it to the address below. You will have one hour to complete this closed book examination. If the session is full, you will be contacted to reschedule. Please include your daytime telephone number.

The following is a schedule of the Exam dates for 2014

	January 8 th January 22 nd		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	February 5 th February 19 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	March 5 th March 19 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	April 2 rd April 16 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	May 7 th May 21 st		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	June 4 th June 18 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	July 2 nd July 16 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	August 6 th		10:00 a.m.	1:00 p.m.
	September 3 rd September 17 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	October 1st October 15th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	November 5 th November 19 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
	December 3 rd December 17 th		10:00 a.m. 10:00 a.m.	1:00 p.m. 1:00 p.m.
Applicant's nam	e (please print)			
Daytime telephor	ne number (include area code)			
Please put a chec	k in one box:		R.D.H. \square R.D.A.	
Return this form		24 Ha	ey State Board of Dentistry alsey Street, 6th Floor P.O. Box 45005	

Newark, NJ 07101

Fax number: (973) 273-8075

Official Use Only Dual License License Type 1
Applicant's Number
License Type 2
Applicant's Number

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Division of Consumer Affairs

New Jersey State Board of Dentistry
P.O. Box 45005

Newark, New Jersey 07101

(973) 504-6405

Official Use Only
Resubmit
Board or Committee

CERTIFICATION AND AUTHORIZATION FORM OR A CRIMINAL HISTORY BACKGROUND CHECK

	FOR A CRIMINAL HISTORY BACKGROUND CHECK		
Di	rections: Answer all of the questions on this form.		
1.	Name Mr. Mrs. Last First Middle ()		
2.	Ms. Address Street or P.O. Box City State ZIP code		
3.	Date of birth / / Sex: Male Female		
4.	Social Security number//		
5. Have you completed the fingerprinting process for any Board or Committee of the New Jersey Division of Consum Affairs since November 2003?			
	Board or committee requiring the fingerprinting Month and year you were fingerprinted If you were fingerprinted after November 2003 as part of the criminal history background process for licensure or certification by any other Board or Committee of the New Jersey Division of Consumer Affairs (a background check conducted for the Department of Education, another state agency or another state does not apply) you will not be required to be fingerprinted a second time. However, the Division must perform a criminal history background check each time you apply for licensure or certification. The fee for this service is \$22.00. Payment should be made in the form of a check or money order payable to the State of New Jersey and should accompany your application packet.		
6.	Have you ever been arrested and/or convicted of a crime or offense? (Minor traffic offenses such as a parking or speeding violations need not be listed.) Yes No		
	Every such conviction on record must be disclosed. A true copy of every police report, judgment of conviction, sentencing order and termination of probation order, if applicable, must be submitted with this form. Any documents (including employer		

Note: Copies of judgments, sentencing and termination of probation orders may be obtained from the clerk of the county where those orders, disposing of the conviction, were issued and filed.

or supervisor letters of reference, if applicable) which present clear and convincing evidence of rehabilitation must be submitted

with this form. Failure to follow these instructions may result in the denial of an initial application.

Your continuing responsibility to disclose convictions of crimes or offenses: You must notify the Board or Committee within five (5) business days if you are convicted of any crimes or offenses after this form has been completed.

CERTIFICATION

Signature of applicant	
I certify that the foregoing statements made by me are true. I am aware that if a willfully false, I am subject to punishment.	any of the foregoing statements made by me are
I voluntarily consent to a thorough investigation of my present and past emportarily my qualifications for certification or licensure. I further authorize governmental agencies and instrumentalities (local, state, federal or foreign) requested by the Board or Committee.	ze all institutions, employers, agencies and all
I,	omissions, inaccuracies or failure to make full