# 14.Grant a User Access to "Authorise Payments" on iBusiness Banking (iBB)

Please complete this form in BLOCK CAPITALS.



**Company Name** 

These processes give the User the ability to authorise payments from your own Company accounts.

<u>iBB User</u>			
First Name	Surname	User ID	

### 1.1 What type of Payment Processes do you want the User to have?

Assign the Authorise Payment Processes that you want the above User to have, by ticking the appropriate boxes below:

1. Authorise All Payments	
2. Authorise Bill Payments	

## 1.2 Do you want to limit the Users access to certain accounts?

If you wish this User to be able to authorise payments from certain company accounts **only**, please specify by entering the account information in the boxes below.

**Please Note:** If you do not specify any account information, the User will be able to authorise payments from any account set up on your iBB.

Authorise All Payments		
Account Name	NSC	Account Number
Account Name	NSC	Account Number
Account Name	NSC	Account Number
Authorise Bill Payments		
Account Name	NSC	Account Number
Account Name	NSC	Account Number
Account Name	NSC	Account Number

<u>Authorisation</u>					
We, the Customer, wish to amend the details of our previously signed Application for iBusiness Banking. We acknowledge that this document is subject to the Terms and Conditions of the iBusiness Banking Agreement.					
Signed on behalf of the Company noted	above in accordance with our existing re	esolution for iBusiness Banking.			
AUTHORISED SIGNATORY 1	SIGNATURE	DATE			
AUTHORISED SIGNATORY 2	SIGNATURE	DATE			

#### Check List

- Please ensure all sections (1.1 and 1.2) are complete
- ☑ Please ensure that the correct signatories have signed this Amendment Request
- ☑ Once completed please forward this Amendment Request to your branch/ Relationship Manager

#### What Happens Next?

- > Your Local Administrator can monitor iBB to verify that the amendment has been processed.
- If you wish to query the status of your request you can contact the iBusiness Banking Operations Team on 0818 72 00 00 or +353 1 641 4889 (Outside Rol) Monday - Friday 08:30 - 17:30

# We will be unable to process your request unless it is signed by your branch/ Relationship Manager

#### FOR BANK USE ONLY

**ATTENTION!** The ORIGINAL form must be kept in branch and a COPY should be <u>FAXED</u> to iBusiness Banking Operations for processing. Fax No: (01) 6089454

Authorised Signatory at Branch	
	DATE
SIGNING NUMBER CONTACT NUMBER	$\neg$

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