

PROJECT PROPOSAL FORM

Flagstaff Model Railroad Club

(Attach any amendments, artwork, or other graphics to this form.)

1. **TITLE:** Write a short, basic statement of the project on the line provided here.

2. **DATE OF SUBMISSION** _____.

_____.

3. **PROJECT LEADER** _____.

4. **FISCAL YEAR?** _____.

5. **IMPACT ON LAYOUT:** Which of the following aspects of the layout will be changed as a result of this project? (Check all that apply).

Track ___ Scenery ___ Structures ___ Wiring ___ Rolling Stock ___ Facility ___

6. **LAYOUT SCALES AFFECTED:**

Which layout scale(s) will be affected?

HO ___ N ___ HOn3 ___

7. **IMPACT ON HO MAIN LINE?** YES ___ NO ___

If yes, for how long? _____.

8. **PURPOSE AND GOALS:** Describe in as much detail possible the purpose and goals of this project and how the project will improve the *Mountain Pacific Lines* and/or the Club as a whole. Attach extra pages if necessary. (Discuss the entire project, regardless of how much time it will require.)

9. **ESTIMATED TIMEFRAME:** When will this project begin, and when will it likely be concluded?

Is this project likely to require more time than the stated fiscal year? YES ___ NO ___

10. **BILL OF MATERIALS AND MONETARY COSTS:** List the entire bill of materials and itemized costs: 1) For the project in its entirety, and/or 2) For the stated fiscal year *only*. Attach extra pages if necessary.

11. **TOTAL FUNDING REQUEST** for stated fiscal year: \$_____.

(For use by Board of Directors Only)

APPROVED ____. BOD initial _____.

TOTAL FUNDS APPROVED: \$_____.

APPROVED CONDITIONALLY ____. BOD initial _____.

REJECTED ____. BOD initial _____.

CLUB VOTE: Approved ____. **Rejected** _____.

Signature of Board Member *after* Club vote: _____ DATE _____.

DATE OF PROJECT COMPLETION: _____ Signature of Board member _____.