



PROGRAMS FOR YOUNG CHILDREN

Registration Form - page 1

2012-2013

Today's Date: _____

Child's Full Name: _____ Date of Birth: _____ Sex: M / F (circle one)

Address: _____ Home Phone: _____

_____ Cell Phone: _____

_____ Mother's Name: _____

Email: _____ Father's Name: _____

(Please refer to the PREP Class Schedule Chart)

I would like to enroll my child in: _____ Day: _____

Time: _____ Teacher: _____

Class Rate: _____ Deposit amount: _____ Check # _____

I will wait to receive confirmation from the school before I bring my child to class _____ (Please initial)

Tuition charges are per semester. Students receive 15 classes per semester and 30 per year. The school requires a \$100 deposit against tuition plus a non-refundable \$30 registration fee (one check for \$130) due at this time. Hoff Barthelson accepts checks and cash only. Tuition is payable at the beginning of each semester. Past due payments are charged a monthly late fee of 1%. The school offers a payment plan option at an interest rate of 1% monthly.

Please check one: _____ FULL payment upon Registration _____ Payment Plan

Person responsible for payment: _____

Statements reflecting fall semester tuition will be mailed on September 1st and payment is due, in full, at that time. Spring semester tuition will be billed on January 1st, payment due, in full, upon receipt. Please note that no student will be enrolled or scheduled for classes and lessons until the prior semester's tuition has been paid in full.

Failure to meet financial obligations will result in class attendance suspension or termination, without removing financial liability for monies due.

Payments which are 30 days overdue will be considered delinquent, and a 1% interest rate will be added for each month of additional billing. If you are unable to meet the financial obligations within a semester, please notify the Bursar's office immediately. There is a \$50 fee for returned checks.

CANCELLATIONS/MISSED CLASSES

No class is made up except:

- a) For classes missed when the School is closed due to weather conditions. Please listen to radio station WFAS (1230 AM) for announcements, or call 723-1169 for a recorded message.
- b) For classes cancelled by the teacher.

WITHDRAWAL AND REFUNDS

Withdrawal from Prep Classes and request for tuition refund must be submitted in writing to the Executive Director. Tuition is fully refunded if the School receives notification of student withdrawal before the first class. Notification after the first week (before second class) will result in charges for the first class and a 50% refund of the deposit. For withdrawal prior to the sixth class, the student receives a refund for the remaining classes of the semester minus a two-class surcharge. There are no refunds for withdrawal after six classes, and the student is responsible for the balance of the semester's tuition.

In the case of moving or prolonged illness, refunds are pro-rated on an individual basis, minus the two-class surcharge.

I have read the conditions of enrollment and enclose the deposit and registration fee (\$130) subject to those conditions.

Signature

Date

Hoff-Barthelson Music School
25 School Lane, Scarsdale, New York 10583
(914) 723-1169 ext. 103

Jocelyn Kenner, Coordinator of PREP Classes and Preschool
jkenner@hbms.org www.hbms.org

Hoff-Barthelson Music School

25 School Lane, Scarsdale, New York, 10583
Phone: 914-723-1169

www.hbms.org



2012-2013

Student(s) Name(s) 1. _____ 2. _____

Birth date 1. _____ 2. _____

Address _____

Home Phone _____

(Pre)School 1. _____ 2. _____

Camp 1. _____ 2. _____

Cell Phone 1. _____ 2. _____

E-mail 1. _____ 2. _____

Student's Ethnicity (not mandatory)

Do your children have any allergies? _____

Please explain _____

Mother's Name _____

Cell/ Beeper _____

E-Mail _____

Employer _____

Address _____

Business Phone _____

Position/Title _____

Home Address (if different) _____

Father's Name _____

Cell/ Beeper _____

Home Address (if different) _____

E-Mail _____

Employer _____

Business Phone _____

Address _____

Position/Title _____

I authorize the School to take photographs of my children for use in school publicity

Signature of Parent/Guardian

Primary phone number and email address for important school communications:

PHONE

EMAIL

Please complete the information below if you wish grandparents to receive mailings from the School.

Paternal Grandparents

Name/s _____

Address _____

City, State, Zip _____

Phone _____

Maternal Grandparents

Name/s _____

Address _____

City, State, Zip _____

Phone _____

Emergency Contact

Name _____ Address _____ Phone _____

Physician

Name _____ Address _____ Phone _____

Kindly return this form with your registration form, deposit, and tuition.

Signature of Parent/Guardian _____ Date: _____

HOFF-BARTHELSON MUSIC SCHOOL

PREP CLASS SCHEDULE 2012-2013

Dalcroze Music & Movement Classes for Young Children

DAY	CLASS	AGE	TIME	TEACHER	TUITION ♦
Mon	Learning in the Lap P/C	4-12 mths	9:30-10:00	L. Barnet	\$845
Wed	Guppies P/C	born '11 & 1 yr 9/1/12	10:15-10:45	R. Alperson	\$845
Thurs	Guppies P/C	born '11 & 1 yr 9/1/12	10:15-10:45	L. Barnet	\$845
Mon	Prep 2 P/C	born in 2010	10:05-10:45	L. Barnet	\$1,025
Mon	Prep 2 P/C	born in 2010	11:55-12:35	L. Barnet	\$1,025
Wed	Prep 2 P/C	born in 2010	9:30-10:10	R. Alperson	\$1,025
Thurs	Prep 2 P/C	born in 2010	9:30-10:10	L. Barnet	\$1,025
Mon	Prep 3 P/C	born in 2009	1:15-1:55	L. Barnet	\$1,025
Mon	**Prep 3 Transitional	born in 2009	2:00-2:40	L. Barnet	\$1,025
Thurs	Prep 3 P/C	born in 2009	1:15-1:55	L. Barnet	\$1,025
Tues	***Getting To Know You (4's) child only	born in 2008	2:45-3:25	Y. Hiruma	\$1,025
Thurs	Prep 4 child only	born in 2008	2:00-2:40	L. Barnet	\$1,025
Sat	***Getting To Know You (4's) child only	born in 2008	8:45 -9:25	D. Miller	\$1,025
Fri	***Getting To Know You (5's) child only	born in 2007 & in K	4:15-4:55	K. Jones	\$1,025
Sat	***Getting To Know You (5's) child only	born in 2007 & in K	9:30-10:10	D. Miller	\$1,025

Recorder Classes

DAY	CLASS	AGE	TIME	TEACHER	TUITION ♦
Mon	Recorder 1	born in 2007 & in K	4:30-5:00	D. Elaine	\$1,154
Thurs	Recorder 2 Intermediate	born in 2006 & in Gr 1	4:00-4:40	J. Piscitelli	\$1,290

♦ *Tuition is based on a 30 week school year, September-May*

PC = Parent /Child Class

*** Parent/child class that transitions to a drop-off class*

**** Meet the Instruments*

revised 9-15-12

The Friends of Hoff-Barthelson Volunteer Information

The Friends of Hoff-Barthelson, the Parent Organization of the Music School, hosts events throughout the year to help support the educational and fund-raising goals of the School. We need your help, and we are grateful for any amount of volunteer participation.

Parent's Name _____ Student's Name _____

Phone _____ Email _____

Please help us with the following events. Camaraderie guaranteed!

Opening Week Welcome, September 10-15: students and their families are welcomed with snacks and drinks, and HB merchandise is available for purchase.

___ man a table

Faculty and Staff Dinner, September 9: a festive dinner to welcome faculty and staff at the opening of the school year.

___ cook/provide food or drink

___ serve, set-up, or clean-up

Holiday Music Festival, November 30--December 2: a three-day celebration and fund-raiser featuring international cuisine, silent auction, raffle, boutiques, and student performances.

___ international cuisine/ provide food or drink

___ solicit donation

___ man a table

Philharmonic Dinner, TBD: dinner for members of the NY Philharmonic and participating HB chamber students following afternoon master classes; dessert reception following the evening chamber concert.

___ cook/provide food or drink

___ serve, set-up, or clean-up

Please let us know if you would like to be involved on a committee or in any facet of planning Friends events:

___ **Design and Publicity Committee**

___ **Volunteer Committee**

___ **Merchandise Committee**

Services or goods you would like to offer for our annual auctions: _____

Additional services you would like to offer: _____

For your convenience, this form is also available in an on-line version on our website, www.hbms.org. Please feel free to contact Terry Joshi, Friends Liaison, at 723-1169 or at tjoshi@hbms.org with any questions or comments. Our website also includes a full listing of Friends events and more information about the Friends. Thank you for your support! We will contact you soon.