

# GARDEN STATE MLS

COM

COMMERCIAL/INDUSTRIAL/  
INVESTMENT/OFFICE

## MULTIPLE LISTING SYSTEM PROPERTY PROFILE SHEET

Page 1

ML# (System Assigned) \_\_\_\_\_

®=A REQUIRED ENTRY

**1) ® County #**

\_\_\_\_\_  
Cnty# County Name

**2) ® Town #**

\_\_\_\_\_  
Town# Town Name

**3) ® For Sale or Lease**

For Sale  For Lease  
FSOL (Must Choose Only 1)

**4) ® Street #**

\_\_\_\_\_  
Street#

**5) ® Street Name**

\_\_\_\_\_  
Street

**6) ® Zip**

\_\_\_\_\_  
Zip +4

**7) ® List Price**

\_\_\_\_\_  
LP

**8) Section/Subdiv/Development**

\_\_\_\_\_  
Sec

**9) Realtor.ComZip**

\_\_\_\_\_  
R.ComZip

**10) ® Price Per Sq Ft**

\_\_\_\_\_  
PricSqFt

**11) ® Zoning**

\_\_\_\_\_  
Zone

**12) Zoning Compliance**

Yes  No  
ZonComp (Choose Only 1)

**13) Permitted Use**

\_\_\_\_\_  
PerUse

**14) Prior Use**

\_\_\_\_\_  
PriUse

**15) Building #**

\_\_\_\_\_  
Bld#

**16) ® Suite Number**

\_\_\_\_\_  
Suite#

**17) ® Block Identifier**

\_\_\_\_\_  
Blk

**18) ® Lot Identifier**

\_\_\_\_\_  
Lot

**19) Out of County**

\_\_\_\_\_  
OC

**20) Color of Building**

\_\_\_\_\_  
Color

**21) Seller Disclosure Avail.**

Yes  No  
SDA (Choose Only 1)

**22) ® GSMLS.COM**

Yes  No  
GS.Com (Must Choose Only 1)

### GENERAL INFORMATION

**23) ® Building Sq Ft**

\_\_\_\_\_  
SqFtBldg

**24) ® Available Sq Ft**

\_\_\_\_\_  
SqFtAvail

**25) ® Office Sq Ft**

\_\_\_\_\_  
OffSqFt

**26) Number of Stories**

\_\_\_\_\_  
#Story

**27) ® Number of Lavatories**

\_\_\_\_\_  
#Lav

**28) Number of Units**

\_\_\_\_\_  
#Units

**29) # Parking Spaces**

\_\_\_\_\_  
#PrkSp

**30) Available Parking Spaces**

\_\_\_\_\_  
#AvPrkSp

**31) ® Number of Bays**

\_\_\_\_\_  
#Bays

**32) ® Number of Docks**

\_\_\_\_\_  
#Docks

**33) ® Number of OH Doors**

\_\_\_\_\_  
#Doors

**34) ® Max Door Height**

\_\_\_\_\_  
MaxDrHt

**35) ® Max Ceiling Height**

\_\_\_\_\_  
CeilHt

**36) Column Space**

\_\_\_\_\_  
ColSpace

**37) Floor Load**

\_\_\_\_\_  
FlrLoad

**38) Number of Amps**

\_\_\_\_\_  
#Amps

**39) Number of Volts**

\_\_\_\_\_  
#Volts

**40) Total Acres**

\_\_\_\_\_  
Acre

**41) Approximate Lot Size**

\_\_\_\_\_  
LotSiz (Either Lot Size or Acres is required)

**42) ® Basement**

Yes  No  
Bas (Must Choose Only 1)

**43) Basement Description**

Bilco Style Door  Finished-Partially  Partial  Walkout  
 Crawl Space  French Drain  Slab  
 Finished  Full  Unfinished  
BasDes (1 Required if Bas = Yes; Choose up to 4)

**44) ® Construction Date/Year Built**

\_\_\_\_\_  
YB/CD

**45) Construction Date/Year Built Desc**

Approximate  Renovated  To Be Built  Unknown  
 Historical  Standing  Under Construction  
YB/CDDes (1 Required if YB/CD = 0, Choose up to 2)

**46) Renovated Year**

\_\_\_\_\_  
YrRen (Required if YB/CDDes = Renovated)

**47) ® Property Type**

Apartment Complex  
 Condo Complex  
 Free Standing Office  
 Gas Station/Garage  
 Hotel/Motel  
 Industrial Complex - Heavy  
 Industrial Complex - Light  
PropType (1 Required; choose up to 3)

Manufacturing  Retail Complex  
 Mixed Use  See Remarks  
 Office Building Complex  Store With Apartment  
 Office/Apartments  Store With Office  
 Office/Retail  Strip/Shopping Center  
 Restaurant  Restaurant/Bar

**48) ® Primary Property Type**

+NOTE: Field 47) PROPERTY TYPE: only one property type selection will fit on some reports. Therefore, if the primary property type shown above is not the the one you want to appear on these reports, you must change it.

**49) ® Ownership Type**

Condominium  
 Cooperative  
 Fee Simple  
OwnType (Must Choose Only 1)

**50) Num of Apartments**

\_\_\_\_\_  
#ofApart

**51) Num 1 Bdrm Units**

\_\_\_\_\_  
#1BrUn

**52) Num 2 Bdrm Units**

\_\_\_\_\_  
#2BrUn

**53) Num 3 Bdrm Units**

\_\_\_\_\_  
#3BrUn

**54) Num 4 Bdrm Units**

\_\_\_\_\_  
#4BrUn

**55) Num Units w/Full Bath**

\_\_\_\_\_  
#U/FB

**56) Num Units w/Half Bath**

\_\_\_\_\_  
#U/HB

**57) ® Construction**

Brick/Block  
 Formed Concrete  
 Metal Frame  
 See Remarks  
 Wood  
Constr (1 Required; choose up to 3)

**58) Flooring**

Carpeting  Stone  
 Concrete  Tile  
 Laminate  Vinyl-Linoleum  
 Parquet  Wood  
 See Remarks  
Floor (Choose up to 5)

**59) ® Roof Description**

Asphalt Shingle  Metal  
 Built-Up  Rubberized  
 Composition Shingle  See Remarks  
 Fiberglass  Slate  
 Flat  Tile  
 Imitation Slate  Wood Shingle  
Roof (1 Required; choose up to 2)

**60) ® Equipment Available**

Appliances  Floor Drains  Handicapped Equipment  
 Burglar Alarm  Freight Elevator(s)  Intercom  
 Exhaust System  Fuel Pump  Kitchen Area  
 Fire Alarm  Furniture  Lifts  
 Fixtures  Handicapped Access  Machinery  
Equip (1 Required; choose up to 8)

Office Equipment  Security System  Smoke Detector  
 Passenger Elevator(s)  See Remarks  Sprinkler System  
 Refrigeration Unit  Sign - Building  Storage Area(s)  
 Restrooms - Private  Sign - Freestanding  Storage Tank  
 Restrooms - Public  Sign - Roof

Owner(s) Initials \_\_\_\_\_

CONTINUED ON PAGE 2

61) ® Parking/Driveway Description

- 1 Car Width
- 2 Car Width
- Additional Parking
- Assigned
- Blacktop
- Circular
- Common
- Concrete
- Concrete Strip
- Crushed Stone
- Dirt
- Driveway-Exclusive
- Driveway-Shared
- Fencing

Prk/DrvDes (1 Required; choose up to 4)

62) ® Location

- Business District
- Corner
- Freestanding
- Highway Location
- Industrial Park
- Office Park
- Residential Area
- Rural Area
- See Remarks
- Shopping Mall
- Strip Mall

Loc (1 Required; choose up to 3)

63) ® Exterior Description

- Brick/Block
- Composition Shingle
- Composition Siding
- Concrete
- Glass
- Metal
- See Remarks
- Vinyl Siding
- Wood

ExtDes (1 Required; choose up to 4)

64) Lot Description

- Backs to Golf Course
- Backs to Park Land
- Corner
- Cul-De-Sac
- Flag Lot
- Irregular Lot
- Lake Front
- Lake on Lot
- Lake/Water View
- Level Lot
- Mountain View
- Open Lot
- Pond on Lot
- Possible Subdivision
- Private Road
- Skyline View
- Stream on Lot
- Waterfront
- Wooded Lot

LotDes (Choose up to 3)

65) Loading Information

- Drive-In Doors
- Enclosed Docks
- None
- Overhead Crane
- Rail Sidings
- See Remarks
- Truck Docks
- Water Dockage

Loading (Choose up to 6)

66) ® Documents Available

- Building Plans
- ECRA Clearance
- Financial Statement
- Financing
- Income & Expenses
- Leases
- No Documents Available
- Pro Forma
- See Remarks
- Site Plan
- Standard Industrial Class.
- Survey

Docs (1 Required; choose up to 6)

67) DEP Status

- ISRA Compliance
- NFA
- See Remarks
- Unknown

DEP (Choose up to 4)

68) ® Directions

Dir

Grid for directions input.

69) Client Remarks

CRem

PLEASE NOTE: Do not include any agent or contact information

Grid for client remarks input.

70) Additional Client Remarks

AddCRem

PLEASE NOTE: These remarks will only appear in the CLIENT FULL REPORT, AGENT COMPLETE REPORT or a CUSTOM REPORT (if included). Do not include any agent or contact information.

Grid for additional client remarks input.

71) Agent Remarks

ARem

Grid for Agent Remarks

72) Heating

- 1 Unit, 2 Units, 3 Units, 4 Units, Auxiliary Electric Heat, Baseboard - Cast Iron, Baseboard - Electric, Baseboard - Hot Water, Cent Register Heat, Electric Filter, Floor/Wall Heater, Forced Hot Air, Geothermal, Heat Pump, Multi-Zone, No Heat, Radiant - Electric, Radiant - Hot Water, Radiators - Hot Water, Radiators - Steam, See Remarks, Space Heater

Heat (1 Required; choose up to 4)

73) Fuel Type

- Coal, Electric, Gas-Natural, Gas-Propane - Leased, Gas-Propane - Owned, Kerosene, Oil Tank Above Ground - Inside, Oil Tank Above Ground - Outside, None, Oil Tank Below Ground, See Remarks, Solar, Wood

Fuel (1 Required; choose up to 3)

74) Cooling

- 1 Unit, 2 Units, 3 Units, 4 Units, Built-In, Central Air, Ductless Split AC, Elec Air Filter, Geothermal, Heat Pump, Multi-Zone Cooling, No Cool, See Remarks, Wall A/C Unit(s), Window A/C(s)

Cool (1 Required; choose up to 6)

75) Utilities

- All Underground, Electric, Gas-Natural, Gas-Propane, See Remarks

Util (1 Required; choose up to 3)

76) Utilities Paid By

- Landlord, Other, Tenant

UtilPdBy (Choose Only 1)

77) Water

- Association, Private, Public Water, See Remarks, Shared Well, Water Charge Extra, Well

Water (1 Required; choose up to 3)

78) Sewer

- Association, Cesspool, Dry Well, Private, Public Available, Public Sewer, See Remarks, Septic, Sewer Charge Extra, Shared Sewer

Sewer (1 Required; choose up to 3)

79) Services

- Cable TV, Cable TV Available, Fiber Optic, Fiber Optic Available, Garbage Extra Charge, Garbage Included, Internet Available, Prewired for Internet, Prewired for Phone

Serv (Choose up to 3)

FINANCIAL INFORMATION

80) Sale Includes

- Building & Business, Building & Land, Building Only, Equipment, Inventory, Lease Only, Operating Licenses, See Remarks

SaleIncl (choose up to 6)

81) Expenses Include

- Accounting/Legal, Advertising, Electricity, Gas/Oil, Insurance, Maintenance - Exterior, Maintenance - Interior, Payroll, Property Management, See Remarks, Snow Removal, Taxes, Trash Removal, Water/Sewer

Explnc (Choose up to 8)

82) Farm Assessment

- Yes, No

FrmAsm (Choose Only 1)

83) Assessment Land

Assessment Land grid

LndAsm

84) Assessment Bldg

Assessment Bldg grid

BldAsm

85) Assessment Total

Assessment Total grid

TotAsm

86) Tax Year

Tax Year grid

TaxYr

87) Tax Amount

Tax Amount grid

Tax

88) Tax Rate Amount

Tax Rate Amount grid

TaxRate

89) Tax Rate Year

Tax Rate Year grid

TaxRateYr

90) Easement

- Yes, Unknown, No

Eas (Must Choose Only 1)

91) Easement Desc

Easement Desc grid

EasDes (Required If Easement = Yes)

92) Monthly Maintenance Fee

Monthly Maintenance Fee grid

MoMaintFee

93) Gross Operating Income

Gross Operating Income grid

GrOpIncl

94) Total Operating Expense

Total Operating Expense grid

TotOpExp

95) Net Operating Income

Net Operating Income grid

NetOpIncl

96) Common Area Maintenance

Common Area Maintenance grid

CAM

97) Capitalization Rate

Capitalization Rate grid

CapRate

98) Possession

Possession grid

Poss

LEASE INFORMATION - All are required for Lease Listings

99) Landlords Work

Landlords Work grid

LandWork

100) Pre-Rental Requirements

Pre-Rental Requirements grid

PreRentReq

101) Free Rent

- Yes, See Remarks, No

FreeRnt (Must Choose Only 1)

102) Lease Type

- Gross, Mixed, Modified, Net, Other, Primary, Sublease

LeaseType (Must Choose Only 1)

103) Lease Information

- 1 Year Minimum, 2 Year Minimum, 3-5 Year Minimum, 5 Or More Years, CAM Charges, Escalation Clause, Month-To-Month, Negotiable, Options Available, Percent Lease, Security Deposit Req, See Remarks, Sub-Lease

LeaseInfo (1 Required; choose up to 2)

104) Available

- Immediately, Negotiable, See Remarks, Vacant

Avail (1 Required; choose up to 2)

105) Tenant/Landlord Pays Commission

- Landlord Pays, Tenant/Landlord Pays, Tenant Pays

Ten/LICom (Must Choose Only 1)

106) Lease Includes

- Building Insurance, Building Maintenance, Common Area Maint, Cooling, Electric, Gas, Heat, Janitor Services, See Remarks, Sewer, Taxes, Trash Removal, Water

LeaseIncl (1 Required; choose up to 12)

Owner(s) Initials

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