

# BRANDMAN UNIVERSITY TUITION AND FEE MASTER PAYMENT CONTRACT

<b>Student Information Section</b>		<i>Please print neatly or type.</i>	
1. Last Name <span style="float: right;">First Name <span style="float: right;">MI</span></span>	2. Brandman SID#		
3. Permanent Street Address (not a P.O. Box)		4. Preferred Telephone Number (include area code)	
5. City <span style="float: right;">State <span style="float: right;">Zip Code</span></span>	6. Driver's License State and Number <span style="float: right;">State <span style="float: right;">#</span></span>		
7. I hereby authorize the university to hold any credit balance that may appear on my student account for future billing charges, unless I request in writing that the credit balance be refunded to me. Yes (BCCBY) _____ No (BCCBN) _____			
8. Employer (Name, Address, City, State, Zip)		9. Employer Telephone Number	
<b>Third Party Information Section</b>		<i>(if other than student)</i>	
10. Last Name <span style="float: right;">First Name <span style="float: right;">MI</span></span>	11. Home Area Code/Telephone Number		
12. Permanent Street Address (not a P.O. Box)		13. Driver's License State and Number <span style="float: right;">State <span style="float: right;">#</span></span>	
14. City <span style="float: right;">State <span style="float: right;">Zip Code</span></span>	15. Relationship to Student		
<b>General Information</b>			
<p><b>Agreement</b> - The Brandman University Tuition and Fee Master Payment Contract and the Interest Disclosure Statement, the terms of which are incorporated herein, serve as both the application and the promissory note for all tuition and fee payments due the University and is valid until all charges due are paid in full. Brandman University requires that all students who enroll in classes complete, sign and return the Tuition and Fee Master Payment Contract and Interest Disclosure Statement.</p> <p><b>University Records</b> - Absent manifest error, the University's records shall be conclusive evidence of all amounts payable by the student hereunder.</p> <p><b>Interest Charges</b> - Interest is calculated and payable on the average daily balance at a current annual rate of 10.75% per annum, commencing on the applicable due date and continuing through the payment date, provided that applicable university policies may reduce or defer interest charges. Interest is charged on all payment arrangements with the university. Interest is not charged on a session that has not begun. The interest rate may be adjusted annually each June 1.</p> <p><b>Tuition Refund Policy</b> - If the student withdraws from any classes (officially or unofficially), the student will be liable for tuition and fees according to the refund schedule listed in the university catalog and posted on the Brandman University website. Financial Aid revisions may result based on Federal regulations.</p> <p><b>University Email Address</b> - All students enrolled at Brandman University will receive a university issued email address. The university will use this email address to communicate all official university business.</p> <p><b>Change of Status</b> - The student and/or responsible party will inform the University of any change in name, address, telephone number, financial aid status or method of payment. A new responsible party may be authorized by submitting a new Brandman University Tuition and Fee Master Payment Contract.</p> <p><b>Account Statement</b> - The student/third party must make payment of their tuition and fees even if they do not receive a statement. Statement information is sent as a convenience and the responsible party is obligated to make payment even if no notice is received.</p>			
<b>Payment Arrangements</b>			
<p>Please initial below how your tuition and fees will be paid. The University reserves the right to withhold services and/or dismiss any student whose account becomes past due. Please refer to the interest calculation method attached in the Interest Disclosure Statement, the terms of which are incorporated herein.</p> <p><input type="checkbox"/> <b>PAYMENT IN FULL (BCSPF)</b> - Payment in full for any session is due no later than start of the applicable session.</p> <p><input type="checkbox"/> <b>PAYMENT PLAN (BCSDF)</b> - Payments on the payment plan are due in 4 installments starting at the beginning of each trimester.</p> <p><input type="checkbox"/> <b>EMPLOYER REIMBURSEMENT (BCSEP)</b> - Interest is charged on all employer reimbursement accounts unless payment in full is received by the start of applicable session.</p> <p><input type="checkbox"/> <b>TUITION REMISSION (BCSTRAC)</b> - You must apply for tuition benefits prior to the start of each session and abide by all student policies including the payment of interest.</p> <p><input type="checkbox"/> <b>FINANCIAL AID (BCSFAAC)</b> - Only students who have been admitted to Brandman University and have filed a FAFSA form can use financial aid as a source of payment.</p> <p><input type="checkbox"/> <b>MILITARY TUITION ASSISTANCE (BCSTA)</b> - Student must provide Tuition Assistance authorization at time of registration and pay balance not covered by Tuition Assistance.</p> <p><input type="checkbox"/> <b>VETERANS ASSISTANCE (BCSVA) OR VOC REHAB (BCSVR)</b> - Student must provide all documentation of eligibility at the time of registration.</p>			
<b>Acceptance</b>			
<ul style="list-style-type: none"> <li>Students who have unpaid bills at the University are subject to dismissal and, as long as such bills remain unpaid, may be dropped from classes, may not enroll in further classes, receive any transcripts, University credit or diplomas, and shall pay to the University all costs of collection with respect to such amount, including reasonable collection costs, attorney's fees and court costs.</li> <li>Pursuant to California Code of Civil Procedure § 360.05, the Borrower hereby waives any and all defense afforded by the statute of limitations as a defense to any demand for payment of this note or any part thereof of any sum payable hereunder.</li> <li>Brandman University retains the right to terminate this agreement and enrollment of the student if payments are not kept up to date.</li> <li>I hereby authorize Brandman University to: check my credit history and references, provide credit information for use in connection with review or collection of any accounts during or after my time as a student, and verify my employment and other information on this agreement.</li> <li><b>The undersigned Student and Third Party jointly and severally agree to pay all amounts that become due to the University pursuant to this Tuition and Fee Master Payment Contract. The undersigned represent that they have access to the University's website and will consult such website for fee information. In the event of default, the University may pursue payment from either or both the Student and/or Third Party, in its discretion.</b></li> <li><b>I/we have read, understand and agree to all of the terms of this agreement and disclosure statement. I/we hereby guarantee payment of all amounts due pursuant to this Contract and waive notice of protest and default.</b></li> </ul>			
Student Signature	Date	Third Party Signature	Date