



Office of Student Financial Aid • 121 Alfred B. Rollins, Jr. Hall • Norfolk, VA 23529-0052 • Phone 757-683-3683 • Fax 757-683-5920

Aid Year: _____

To the Parent of:

University I. D # (UIN): _____

Date: _____

Dear Parent:

We have received your request for a Federal Direct PLUS Loan (for Parent borrowers). In order to process your request, the data sheet provided below must be completed and signed. Please complete all applicable items listed and return the form to the financial aid office, or fax to the number listed above.

NOTE: ONLY THE PARENT WHOSE INFORMATION APPEARS ON THE FAFSA IS ELIGIBLE TO COMPLETE THE PLUS DATA SHEET. IF THE NON-CUSTODIAL PARENT IS THE BORROWER, IN ADDITION TO COMPLETING THE PLUS DATA SHEET, A COPY OF THE STUDENT'S BIRTH CERTIFICATE OR A NOTARIZED STATEMENT CONFIRMING PARENTAGE MUST ALSO BE ATTACHED TO THE PLUS DATA SHEET. PLEASE CONTACT YOUR FINANCIAL AID COUNSELOR IF YOU HAVE QUESTIONS.

PLEASE BASE YOUR LOAN REQUEST ON FUNDS NEEDED FOR THE ACADEMIC AID YEAR. Please note that a 4% loan origination fee will be deducted from the requested loan amount. If this parent PLUS loan is approved, you will be notified by postcard mailing that a parental PLUS Electronic Master Promissory Note (EMPN) will need to be completed at studentloans.gov.

Thank you for your cooperation,
Office of Student Financial Aid
Student Loans Department

Parent PLUS Data Sheet

Social Security No: _____ - _____ - _____

State: _____

Last Name: _____

Local Address: _____

First Name: _____

Address: _____

Local City: _____

City: _____

State: _____ Zip: _____

State: _____ Zip: _____

Date of Birth: ____/____/____

Are you in Default on a Federal Loan: _____
(N= Not in Default Y= In Default)

Phone No: _____ - _____ - _____

Request Loan Amount \$ _____

US Citizen: _____ (Choose one: 1= US Citizen 2= Eligible Non-citizen 3= None)

Parent Signature _____

Alien ID Number: A _____

Parent's Email _____

Driver's License No: _____