

GO-FOR-IT CONSIGNMENT PROGRAM



Add some sparkle and shine to your next meet or event.

The-it-factor is now offering consignment packages of our eye-catching gymnastics apparel and accessories. Each package is unique, and features a great mix of our most popular items, which will *make people say WOW!* at your next event.

To place your order, please review the program details below and fill out the necessary forms. Our friendly CREW is always available to help you with any questions.

- Your order must be received at least **3 weeks** prior to your event to ensure on-time delivery. We offer free ground shipping from our warehouse to your location. If you need a rush order or expedited shipping, please call us for information and pricing.
- We require that a credit card be submitted and held on file prior to the shipment of your order (See ***Credit Card Authorization Form***). Your card will not be charged until we receive your unsold merchandise and ***Inventory Return Form*** or you have surpassed the allotted timeframe for product returns. *New York State gyms can provide a Resale Certificate for tax purposes.*
- Each kit contains an assortment of specialty items in a variety of colors, sizes and styles. We offer numerous different items such as; t-shirts, tank tops, mesh jerseys, burn out shirts, bitty boxers, pajama pants, yoga pants, drinkware, bags, and rhinestone car decals, just to name a few!
- Your shipment will include a copy of your ***Inventory Return Form***, which will list all of the items that have been shipped to you. Please review this carefully and make sure that you have received all of the items listed. Any discrepancies or damages must be brought to our attention immediately upon receipt of goods.
- The items and quantities included in your kit are based on the number of competitors at your event. This information must be provided on your ***Credit Card Authorization Form***.
- After your event, please count all remaining inventory and fill out the Inventory Return Form. You will need to return all unsold goods and the ***Inventory Return Form*** to our warehouse. All returns must be received in our warehouse within **10 days** of your event. You are responsible for the shipping fees for returning the goods.

Need custom designs?

We can create awesome custom designs and products for your gym and events.

Call or email us today!

CREDIT CARD AUTHORIZATION FORM



Please complete the information and authorization form below and fax back to **631-232-0313**.

Your credit card information must be received prior to us shipping your consignment package. This information will be kept on file and your card will be charged once we received and reviewed your returned merchandise, or if you do not return any inventory by the return deadline date listed on your **Inventory Return Form**.

EVENT INFORMATION			SHIP TO ADDRESS	
Gym Owner(s)			Club Name	
Contact Person			Address	
Event Name			City, State, Zip	
Event Date		# of Competitors	Email	
Level(s)		<input type="checkbox"/> Check if supplying a ST-120 NYS Resale Certificate	Phone	

I, _____, authorize the-it-factor to bill and ship consignment packages to the location listed above. I understand that I am responsible to return any unsold merchandise to be received at the BjM warehouse within **TEN Business Days** of my event date listed above. I am also responsible to pay for any merchandise that is returned, damaged, and/or stolen. I authorize BjM to charge my card for all merchandise listed on the Inventory Return Form that are not returned by the required deadline. Merchandise received after the deadline date will be charged a non-refundable 3% late fee. If merchandise is not received within **TWENTY Business Days**, NO returns will be accepted. I agree that a facsimile copy of this form is a legal and binding contract with the-it-factor.

Authorized Signature: _____ Date: _____

CREDIT CARD INFORMATION			
Name on Card			
Billing Address		City, State, Zip	
Account #		CID#	
Exp. Date		Card Type	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> Discover
Authorized Signature			
<i>I authorize charges to be applied to my credit card as outlined in the-it-factor consignment terms.</i>			
Authorized Signature:			

GO-FOR-IT CONSIGNMENT PRICE LIST



Add some sparkle and shine to your next meet or event.

Each Go-For-It Consignment Kit contains a variety of the items listed below. Each item comes in a variety of sizes, colors and designs. We have provided a price range for all of the products, since the designs vary in materials and costs. Your kit will be created based on the total number of competitors you have listed on your **Credit Card Authorization Form**. We will provide various sizes of each apparel product within the available size range.

Description	Available Sizes	Design	Consignment Price Range	Sugg. Retail Price Range
Clear Acrylic Cups		Leap Girl	\$4.50-\$5.50	\$10.00
Cinch Bag		Assorted	\$14.00-\$15.00	\$25.00
Cinch Bag		Assorted	\$10.75-\$13.00	\$20.00
Rhinestone Car Decals		Love Gymnastics	\$11.00	\$15.00
Regular T-Shirt	Youth/Adult	Assorted Gymnastics Bling Designs	\$10.00-\$12.00	\$18.00
Tank	Youth/Adult	Assorted Gymnastics Bling Designs	\$11.00-\$14.50	\$22.00
Mesh Jerseys	Youth/Adult	Assorted Gymnastics Bling Designs	\$15.00-\$18.00	\$25.00
Burnout Rainbow Shirt	Adult Only	Assorted Gymnastics Bling Designs	\$15.00-\$18.00	\$15.00-\$18.00
Burnout Zebra Shirt	Youth/Adult	Assorted Gymnastics Bling Designs	\$15.00-\$18.00	\$15.00-\$18.00
Yoga Pant	Youth/Adult	Assorted Gymnastics Bling Designs	\$22.25	\$30.00
Pajama Pant	Youth/Adult	Assorted Gymnastics Bling Designs	\$22.25	\$30.00
Bitty Boxers - Shorts	Youth/Adult	Assorted Gymnastics Bling Designs	\$23.25	\$30.00
Burnout Football Shirt	Adult Only	Assorted Gymnastics Bling Designs	\$21.00-\$25.00	\$30.00
Fitted T-Shirt	Youth/Adult	Assorted Gymnastics Bling Designs	\$12.00-\$14.00	\$20.00
"V" Neck T-Shirt	Adult Only	Gymnastics Mom Design	\$10.00-\$12.00	\$20.00
Fitted Burnout Tee	Youth/Adult	Assorted Gymnastics Bling Designs	\$15.00-\$18.00	\$25.00

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We can create awesome custom designs and products for your gym and events.

Call or email us today!



Resale Certificate

Single-use certificate **Blanket certificate** Date issued _____

Temporary vendors must issue a single-use certificate.

Seller information - please type or print

Seller's name		
Address		
City	State	ZIP code

Purchaser information - please type or print

I am engaged in the business of _____ and principally sell _____
(Contractors may not use this certificate to purchase materials and supplies.)

Part 1 - To be completed by registered New York State sales tax vendors

I certify that I am:

- a New York State vendor (including a hotel operator or a dues or admissions recipient), show vendor or entertainment vendor. My valid Certificate of Authority Number is _____
- a New York State temporary vendor. My valid Certificate of Authority Number is _____ and expires on _____

I am purchasing:

- A** Tangible personal property (other than motor fuel or diesel motor fuel)
- for resale in its present form or for resale as a physical component part of tangible personal property;
 - for use in performing taxable services where the property will become a physical component part of the property upon which the services will be performed, or the property will actually be transferred to the purchaser of the taxable service in conjunction with the performance of the service, or
- B** A service for resale, including the servicing of tangible personal property held for sale.

Part 2 - To be completed by non-New York State purchasers

I certify that I am not registered nor am I required to be registered as a New York State sales tax vendor. I am registered to collect sales tax or value added tax (VAT) in the following state/jurisdiction _____ and have been issued the following registration number _____. (If sales tax or VAT registration is not required and a registration number is not issued by your home jurisdiction, indicate the location of your business and write **not applicable** on the line requesting the registration number.)

I am purchasing:

- C** Tangible personal property (other than motor fuel or diesel motor fuel) for resale, and it is being delivered directly by the seller to my customer or to an unaffiliated fulfillment services provider in New York State.
- D** Tangible personal property for resale that will be resold from a business located outside New York State.

Part 3 - Certification

I, the purchaser, understand that:

- I may not use this certificate to purchase items or services that are not for resale.
- If I purchase tangible personal property or services for resale, but I use or consume the tangible personal property or services myself in New York State, I must report and pay the unpaid tax directly to New York State.
- I will incur tax liabilities, in addition to penalty and interest, for any misuse of this certificate.

Please type or print

Purchaser's name as it appears on the sales tax registration		Name of owner, partner, or officer of corporation, authorizing the purchase	
Street address		Purchaser's signature	
City	State	ZIP code	Title

Substantial penalties will result from misuse of this certificate.

Instructions For Use of Resale Certificates

Form ST-120, *Resale Certificate*, is a sales tax exemption certificate. **This certificate is only for use by a purchaser who:**

- A** - is registered as a New York State sales tax vendor and has a valid Certificate of Authority issued by the Tax Department and is making purchases of tangible personal property (other than motor fuel or diesel motor fuel) or services that will be resold or transferred to the purchaser's customers, **or**
- B** - is not required to be registered with the New York State Tax Department;
- is registered with another state, the District of Columbia, a province of Canada, or other country, or is located in a state, province, or country which does not require sellers to register for sales tax or VAT purposes; and
 - is purchasing items for resale that will be either:
 - 1) delivered by the seller to the purchaser's customer or to an unaffiliated fulfillment service provider located in New York State, or
 - 2) delivered to the purchaser in New York State, but resold from a business located outside the state.

Note: For purposes of 1) above, delivery by the seller includes delivery in the seller's own vehicle or by common carrier, regardless of who arranges for the transportation.

If, among other things, a purchaser has any place of business or salespeople in New York State, or owns or leases tangible personal property in the State, the purchaser is required to be registered in New York State. If you need help determining if you are required to register because you engage in some other activity in the State, contact the Department (see the **Need Help** section). However, a purchaser who is not otherwise required to be registered in New York may purchase fulfillment services from an unaffiliated New York fulfillment service provider and have its tangible personal property located on the premises of the provider without being required to be registered in New York State.

If you meet the registration requirements and engage in business activities in New York State without possessing a valid Certificate of Authority, you will be subject to penalty of up to \$500 for the first day on which you make a sale or purchase, and up to \$200 for each additional day, up to a maximum of \$10,000.

Limitations on use

Contractors cannot use this certificate. They must either:

- issue Form ST-120.1, *Contractors Exempt Purchase Certificate*, if the tangible personal property being purchased qualifies for exemption as specified by the certificate, or
- issue Form AU-297, *Direct Payment Permit*, or
- pay sales tax at the time of purchase.

Contractors are entitled to a refund or credit of sales tax paid on materials used in repairing, servicing or maintaining real property, if the materials are transferred to the purchaser of the taxable service in conjunction with the performance of the service. For additional information, see Publication 862, *Sales and Use Tax Classifications of Capital Improvements and Repairs to Real Property*.

To the Purchaser

Enter all the information requested on the front of this form.

You may check the *Blanket certificate* box to cover all purchases of the same general type of property or service purchased for resale. If you do not check the *Blanket certificate* box, the certificate will be deemed a *Single-use certificate*. Temporary

vendors may not issue a blanket certificate. A temporary vendor is a vendor (other than a show or entertainment vendor), who, in no more than two consecutive quarters in any 12-month period, makes sales of tangible personal property or services that are subject to tax.

This certificate does not exempt prepaid sales tax on cigarettes. This certificate may not be used to purchase motor fuel or diesel motor fuel.

If you intentionally issue a fraudulent exemption certificate, you will become liable for penalties and interest, in addition to the sales tax initially due. Some penalties that may apply:

- 100% of the tax due
- \$50 for each fraudulent exemption certificate issued
- a misdemeanor penalty consisting of fines not to exceed \$10,000 for an individual or \$20,000 for a corporation
- loss of your Certificate of Authority

To the Seller

If you are a New York State registered vendor and accept an exemption document, you will be protected from liability for the tax, if the certificate is valid.

The certificate will be considered valid if it was:

- accepted in good faith,
- in the vendor's possession within 90 days of the transaction, and
- properly completed (all required entries were made).

A certificate is accepted in good faith when a seller has no knowledge that the exemption certificate is false or is fraudulently given, and reasonable ordinary due care is exercised in the acceptance of the certificate.

You must get a properly completed exemption certificate from your customer no later than 90 days after the delivery of the property or the performance of the service. When you receive a certificate after the 90 days, both you and the purchaser are subject to the burden of proving that the sale was exempt, and additional documentation may be required. An exemption certificate received on time that is not properly completed will be considered satisfactory if the deficiency is corrected within a reasonable period. You must also maintain a method of associating an invoice (or other source document) for an exempt sale made to a customer with the exemption certificate you have on file from that customer.

Invalid exemption certificates - Sales transactions which are not supported by valid exemption certificates are deemed to be taxable retail sales. The burden of proof that the tax was not required to be collected is upon the seller.

Retention of exemption certificates - You must keep this certificate for at least three years after the due date of the return to which it relates, or the date the return was filed, if later.



Need Help?

Tax information: 1 800 972-1233
 Forms and publications: 1 800 462-8100
 From outside the U.S. and outside Canada: (518) 485-6800
 Fax-on-demand forms: 1 800 748-3676
 Internet access: <http://www.tax.state.ny.us>
 Hearing and speech impaired: 1 800 634-2110