



**MINNEAPOLIS JEWISH  
FILM FESTIVAL**

*Celebrating 20 years!*

## VOLUNTEER APPLICATION FORM

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Best way to contact you: \_\_\_\_\_

Have you worked for the MJFF or other Festivals in the past?

If so, when and which festivals and in what capacity:

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### AVAILIBLTY:

During the festival (February 28-March 7)

Days: \_\_\_\_\_ Times: \_\_\_\_\_

Evenings/Weekends: \_\_\_\_\_ Times: \_\_\_\_\_

All-Year Round:

Days: \_\_\_\_\_ Times: \_\_\_\_\_

Evenings/Weekends: \_\_\_\_\_ Times: \_\_\_\_\_

### AREAS OF INTEREST:

- Reaching out to community organizations to partner and/or sponsor
- Promoting films to potential audiences via email and phone
- Assisting with fundraising and maintaining donor relationships
- Distributing marketing materials to various locations throughout the Twin Cities
- Ushering during screenings
- Volunteer Coordinator and House Manager during screening
- Helping with receptions and special events logistics
- Assisting Film Festival staff with administrative tasks. I.e. tracking films, maintaining film data base and archive, special projects, mailings etc.
- Assisting with Marketing and Publicity

### PLEASE CHECK ALL SKILLS:

- Computer:
  - PC
  - MAC
- Microsoft Word
- Excel
- Access
- Powerpoint
- InDesign

- Social Media
- Internet Research
- Marketing & Publicity
- Community Outreach
- Administrative
- Event Planning
- Donor Relations
- Volunteer Coordination
- House and/or Stage Management
- Technical
- Box Office
- Concessions

Please explain in more detail if needed:

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**Other Skills:**

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**PHOTO RELEASE:**

- Yes, it is ok to have my photo taken and for it to be used for marketing & promotional materials
- No, I would prefer not have my photo taken nor used for marketing & promotional materials

**EMERGENCY CONTACT INFORMATION:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**RELEASE**

I, the undersigned, understand that the MJFF is in no way responsible for any injury or theft that may occur during the course of my duties as a volunteer. I release the MJFF of responsibility for any and all damage to vehicles I use during the course of my volunteer services.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please fill out the volunteer application form above and fax it to 952.381.3401 or email it to [film@sabesjcc.org](mailto:film@sabesjcc.org) or mail it to our offices and please address it to: Minneapolis Jewish Film Festival, Sabes Jewish Community Center, 4330 S. Cedar Lake Road, Minneapolis, MN 55416