

STUDENT ADMINISTRATIVE SERVICES

VETERAN'S CERTIFICATION FORM

NORTH PARK UNIVERSITY • 3225 FOSTER AVE, BOX 9 • CHICAGO • ILLINOIS • 60625

PHONE: 773-244-5560; EMAIL: records@northpark.edu; FAX: 773-634-4051

Please complete this form for each semester that you are enrolled at NPU and using Federal VA Benefits

Name: _____ Social Security Number: _____

Address: _____ City, State, Zip: _____

Are you (or will you be) on Active Duty during the semester? ☐ Yes ☐ No

If Yes, approximate date of call-up: _____

Are you a visiting student? ☐ Yes ☐ No

If Yes, Primary School: _____

VA Benefit Type

- ☐ Post-9/11 GI Bill (Chapter 33) _____ %
☐ Montgomery GI Bill (Chapter 30) _____
☐ MGIB Selected Reserve (Chapter 1606) _____
☐ Reserve Educational Assistance (Chapter 1607) _____
☐ Survivors and Dependents (Chapter 35) _____
☐ File #: _____
☐ Vocational Rehab (Chapter 31) _____
☐ Other: _____

Enrollment Information

- | | |
|--|---|
| <input type="checkbox"/> Continuing (Last VA payment at NPU) | No Additional Forms Required |
| <input type="checkbox"/> Transfer (Last VA payment at another school) | Complete VONAPP (or VA Form 22-1995) and submit copy of "Certificate of Eligibility" |
| <input type="checkbox"/> Visiting (VA benefits based at another school) | Must submit "Primary School" letter from home school's VA certifier |
| <input type="checkbox"/> New (Have not yet used VA benefits) | Complete VONAPP (or VA Form 22-1990) and submit copy of "Certificate of Eligibility" |

Certifying Semester

☐ Fall Semester ☐ Spring Semester ☐ Summer Semester Year: _____

By signing this form, I understand and accept the following terms of this certification:

I understand that if accepting Chapter 31 benefits that a completed VA 28-1905 form from my counselor must be submitted to the School Certifying Official stating what educational costs the VA will cover. **Additionally, I understand that I will be responsible for all charges that the VA does not cover through this program.**

I understand that **I must submit a copy of my DD-214, Certificate of Eligibility and**, if applicable, official transcripts from all my previous colleges (or for military experience credit) to NPU to be evaluated for transfer credit. If two semesters pass and I have not provided previous official transcripts to NPU, I understand that I can no longer be certified for educational benefits with the VA until prior credits have been evaluated and posted to my academic record.

I understand that by receiving Veteran's Benefits, I must maintain satisfactory academic progress. I understand that each semester my academic record will be evaluated according to federal regulations. The first semester that I do not meet satisfactory academic progress, I will receive a warning. If my academic standing is unsatisfactory the following semester, I understand that my VA benefits will be suspended, but that I will have the right to appeal to the Director of Financial Aid.

I understand it is **my responsibility as the student** to notify NPU's VA Certifying Official of any changes I make at any time, including address, intended major, dropped or added classes, or complete withdrawals (including withdrawal due to Active Duty call-up).

I understand that dropping a class, receiving a grade of W, or repeating a class may result in reduced payment from the VA and the VA will hold the **student responsible for any overpayment of benefits and/or outstanding charges/balances to NPU.**

I am aware that if I withdraw from my course(s) and receive a non-punitive (W) grade, I may be required to make partial or complete repayment of my GI Bill educational benefits for the semester. If I withdraw from the University or receive F's due to non-attendance, I may be required to repay a portion or all of my educational benefits.

The VA will **only approve benefits for courses that are required to complete my VA approved program of study** as listed in the NPU University Catalog. The VA will not approve benefits for audited courses, remedial courses, or for me to retake courses that I have already successfully completed.

(See reverse side)

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I understand that the VA calculates my Basic Housing Allowance (BAH) using the enrollment reported by the School Certifying Official. The VA considers **accelerated terms (INCLUDING QUAD CLASSES)**, online courses, and the number of enrolled credits each term when determining my eligibility for the housing allowance.

I understand that in addition to my VA Educational Benefits, I can also apply for Federal and State financial aid at www.fafsa.ed.gov. I understand that **some types of financial aid (including Illinois MAP grant) may affect the amount of my VA benefit.**

I understand that I may be financially liable for all the charges related to my registration and understand that I am responsible for payment of all tuition and fees not covered by veteran's educational benefits. I understand that if my student account is past-due it will result in a Business Office hold being placed on my account, which will prevent me from registering for future semesters, requesting transcripts, or if graduating, receiving my diploma. I also acknowledge that if my account remains delinquent, debts may be referred to collection agencies if they remain unpaid.

If there are any problems with my request or benefits, I will **ONLY** be notified via my NPU e-mail account.

By signing below, I understand and acknowledge my potential financial and academic responsibilities when using Veteran Educational Benefits.

SIGNATURE: _____ DATE: _____

If you have any questions or need assistance with Financial Aid, please contact Student Administrative Services at (773) 244-5560 or records@northpark.edu