



2013- 2014 V4 Custom Verification Form

The Department of Education has selected your FAFSA for a review process called *verification*. In this process, the Office of Financial Aid will be comparing information from your FAFSA with this worksheet and your IRS Data. Federal regulations require colleges to ask for this information before disbursing federal aid. If there are differences between your application and the documents you provide, your FAFSA information will need to be corrected by your Financial Aid Administrator. **Please read all instructions carefully before completing this form to avoid delaying your financial aid awards.**

INSTRUCTIONS:

1. Complete all required sections of this worksheet and provide all required documentation and signatures.
2. In order to complete your financial aid file, you may be required to provide additional documentation in addition to this verification worksheet.
3. Please make sure to check your Missing Information Letter for a comprehensive list of required documents necessary to complete your file.

SECTION A: STUDENT INFORMATION

Last Name

First Name

Social Security Number

Address (include apt. no.)

Date of Birth

_____(____)_____

City

State

Zip

Phone Number (include area code)

SECTION B: HIGH SCHOOL COMPLETION STATUS

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2013-2014: (Submit to Admissions and Records Office)

- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- For California Homeschool students, a transcript or the equivalent, signed by the parent or guardian of the homeschool student is required.
- A copy of a secondary school completion credential for homeschool (other than a High School Diploma or its recognized equivalent) if state law requires homeschool students to obtain that credential.

If you (the student) are unable to obtain the documentation listed above, you must contact the Office of Financial Aid.

SECTION C: IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (TO BE SIGNED AT THE OFFICE OF FINANCIAL AID)

The student must appear in person at _____ to verify his/her identity by presenting a valid
(Name of Educational Institution)

government-issued photo identification (ID), such as but not limited to a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official collecting the student's ID.

In addition, the student must sign, in the presence of an *Institutional Official, the following:

Statement of Educational Purpose

I certify that I, _____, am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending for 2013-2014.

Student Signature

Date

Student ID Number

***AN INSTITUTIONAL OFFICIAL MUST BE A FINANCIAL AID STAFF MEMBER**

SECTION D: FOOD STAMP (SNAP) VERIFICATION

Check here if someone in the student's household ***received benefits from the Supplemental Nutrition Assistance Program*** (SNAP), formerly known as food stamps, anytime during the 2011 or 2012 calendar years.

SECTION E: CHILD SUPPORT PAID

Check here if someone in the student's household ***paid child support in 2012***. Please complete the section below.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Amount of Child Support Paid in 2012
			\$
			\$
			\$
			\$

SECTION F: SIGN THIS WORKSHEET

By signing this form, I/we certify that all the information reported is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student Signature

Date

Financial Aid Office Use Only:

Financial Aid Staff Signature

Date