



Application for Certificate Candidacy

All applications must be filed by the start of the fourth course in each program, together with the nonrefundable fee of \$100. All certificate program course requirements and electives must be completed with an overall average of "B" or above unless otherwise noted in the specific certificate description. Certificates will not be issued unless the candidacy fee has been paid. For any questions regarding this process, please call 212-998-7200. For a full list of benefits and to review the certificate requirements, visit our website at:

<http://www.scps.nyu.edu/certificate>

Please provide the information required on this form and submit it via:

Mail: SCPS Certificate Candidacy
7 E. 12th Street, Suite 923
New York, NY 10003

Fax: (212) 995-3060

Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Day Phone: _____

Evening Phone: _____

E-mail: _____

NYU Student ID: _____

Signature: _____

Title of Certificate Program: _____

Anticipated Date of Completion: _____

Payment:

Check Enclosed (**Made payable to New York University**)

Charge to: Visa MasterCard American Express Discover

Account Number: _____

Exp Date: _____

Cardholder Name: _____

Billing Address: _____

Authorizing Signature: _____

Total Enclosed: _____

Once all grades post, students must request their certificate online: <http://web.scps.nyu.edu/cert.request/index.html>