

Student Council Class Officer Application Form

Dear Student,

This is an application form to run for a class officer position in Student Council for the 2014-2015 school year. Please be aware that this is a very large commitment, and it is far more than a popularity contest. If you are elected by your classmates to “speak for” RJWC 5th graders in Student Council, you will have a year of responsibilities that need to be taken seriously.

Your *written* application speech should be no longer than two minutes. Please discuss with your parent(s) and write a short explanation on the lines provided about the ways in which you are qualified for the position. Please emphasize your strengths as a leader and team player (no negative campaigning will be allowed). ***All candidates must prepare a written speech to be considered and a parent signature is required on this form.*** The written speech must be submitted to Mrs. Kerr by **Wednesday, September 10th**. Please note that no promises should be made in your speeches that will be unable to be fulfilled by the candidate (such as no homework or extended recess, etc.).

Important Dates:

Wednesday, September 10th—speeches due to Mrs. Kerr

Thursday, September 11th—7:30 am meeting to practice speeches (Room CC5)

Friday, September 15th—Student Council Officer Posters due

Friday, September 19th—Student Council Officer Elections

Friday, October 3rd—Student Council Homeroom Representatives and Alternatives Elected

Tuesday October 7th—First Student Council Meeting

Please contact Mrs. Kerr via email or phone with questions (sabralkerr@katyisd.org or 281-234-1791).

Thank you! ☺

By signing below, you and your parent(s) agree to ALL requirements of Student Council, including attendance.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Office: _____

Speech: _____



RJWE Student Council Notice

Dear Parents,

My name is Mrs. Kerr, and I am happy to be the Student Council Sponsor. Student Council is offered only to 5th grade students. The purpose of Student Council is to promote leadership and civic responsibilities. This year students will be running for officer positions for RJWE Student Council. In order to be considered for an officer position, students must complete a written speech no longer than 2 minutes, and have the speech signed by a parent. This is due by Wednesday, September 10th. On Thursday, September 11th, candidates will meet at 7:30 am practice speeches. Only those students who qualify and attend the speech practice will be selected to run for office.

Students will be allowed to display a **homemade** poster (no larger than 1/2 of a poster board). The poster may have the student's picture and a catchy slogan. Posters must be turned in to Mrs. Kerr for approval by Thursday, September 15th. Please note that any other campaign materials such as banners, flyers, buttons, stickers, candy, pencils, T-shirts, etc. are **PROHIBITED**.

The requirements for Student Council Officer are as follows:

- Students must maintain subject averages of 80 or better.
- Students must have an C or S in all work habits, citizenship, and specials on their report card.
- Students must be dependable and reliable.
- Students receiving an "N" on a report card or a grade of 75-79 will be placed on probation.
- Students receiving an "N" on a report card or a grade of 75-79 a second time will be removed from office.
- Students receiving a "U" or a grade below a 75 will be removed from office without a probationary period.

Students will be giving their speeches on September 19th on announcements. The fifth grade student body will vote for one fifth grade students. Officers will be selected using the following criteria: Most votes will be elected president, second most votes will be elected vice president, third most will be elected secretary, and fourth most will be elected historian.

Please understand that students need to commit to participate in meetings and council activities. Meetings will be held on Tuesdays once a month at 7:30 am. If a meeting is cancelled or rescheduled, a note will be sent home with the student. Thank you and I am looking forward to an outstanding year of service! ☺

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Nuts and Bolts of Being a Student Council Officer/Class Representative

The President

As the leader of the Student Council, the president is responsible for announcing meetings, preparing the meeting room, having the necessary papers and supplies at each meeting, and conducting each meeting. To this end, he or she must: prepare an agenda, call the meeting to order and follow the agenda, lead the discussion, refrain from taking part in discussion, be able to explain and summarize the discussion for others, vote only when there is a tie, count votes, and announce vote results to the Council. (Student Council Sponsor will work very closely with this student.)

The Vice President

The vice president serves as the president's chief assistant and therefore must know the president's job thoroughly. The vice president must be able to replace the president in case of the president's absence. The vice president also coordinates all Council duties. (Student Council Sponsor will assist.)

The Secretary

The secretary is responsible for keeping a record of each meeting, including the wording of each motion and the number of votes for and against each motion. The secretary must read the minutes from previous meetings, write and respond to any letters pertaining to Council business, and publicize the meetings. (Student Council Sponsor will assist.)

The Historian

The historian has the responsibility of recording all Council events and activities for the entire year. This is done by completing a scrapbook. The historian must have a digital camera that he or she can use at meetings and other Student Council events. (Printing will be done by sponsor.) Scrapbook and scrapbook materials will be purchased with Student Council budget money and/or donations.

Class Representatives

The class representatives are responsible to attend all student council meetings, report back to classmates, and provide class feedback to the council. Representatives will also participate in Student Council sponsored events, including the recycling drive.