

Erin Holmes, Project Leader for the Tualatin River National Wildlife Refuge. Erin distributed a map of the National Wapato Lake Wildlife Refuge. She mentioned last year out of the whole United States there was only one national refuge established and that was Wapato Lake. She explained the reason why the Oregon Fish and Wildlife wanted to create Wapato Lake as a wildlife refuge. Erin also had a power point presentation to explain problems, conservation plans, and costs.

Reports from Hillsboro Office Staff

NRCS – Dean Moberg’s report was distributed.

- NRCS has hired a new Washington County District Conservation, Santiago Misquez. He will start October 6.
- Lacey Townsend put together a Regional Conservation Partnership Program proposal to expand the riparian planting portion of EQIP. The proposal was submitted but was not selected for funding.
- Dean mentioned the Organic, High Tunnel and Energy EQIP is being funded at a lower level than before.
- In October, we should hear if the Hutchinson WRE project will be funded.
- Dean received a complaint from a farmer about noxious weeds in road ditches. The farmer is frustrated with the County because they don’t feel it is a priority. **Action Item:** The District will compile a list of landowners who have an issue with noxious weeds in road ditches.
- NRCS and the Oregon Department of Forestry are continuing their partnership that NRCS funds projects and ODF provides staff to do planning and certification.
- Dean has been doing a few soil health presentations for Jennifer.
- Kris Homma is still the acting Washington County NRCS District Conservationist until Oct. 6.

District Manager – Lacey Townsend’s report was mailed.

- Lacey Townsend has reviewed other District’s easement policies. She has assembled a draft of what should be in an easement policy and sent it to Jerry Ward for review. **Action Item:** Lacey will have information about easement policy at the October 14 Board Meeting.

Restoration Program Manager – Nicole Ahr’s report was mailed.

- Nothing to add to her staff report

Restoration Program Technician – Jill Bonanno’s report was mailed.

- Nothing to add to her staff report.

Restoration Program Technician – Briita Orwick’s report was mailed.

- Nothing to add to her staff report.

Outreach, Volunteer and Education (OVE) Program Manager – Jennifer Nelson’s report was mailed.

- Nothing to add to her staff report.

Office Coordinator – Judy Marsh’s report was mailed.

- Judy Marsh asked the Directors to pick a new recipient for the Max M. Reeher Award. James Love said thank you, but he had already received the award in 1994. Jerry Ward moved to

accept Avis Newell as recipient for the Max M. Reeher Award. Judy Olsen seconded. **Passed.** Steve VanGrunsven abstained.

- Judy Marsh mentioned the time she would like all Directors to arrive on Saturday to help finish setting up for the Ninth Annual Conservation Tour and BBQ.
- Judy reviewed with the Board, who is running for the Board positions that are up for reelection.

Respite Break at 7:46pm.

Resumed at 7:56pm.

Standing Committee Reports:

Personnel Committee: The Personnel Committee has two items to recommend to the Board for action. The Personnel Committee moves that the Outreach, Volunteer and Education (OVE) Program Manager position status be changed from hourly to salary. **Passed unanimously.** The second motion the Personnel Committee made was Outreach, Volunteer and Education Program Manager salary be listed as \$45,000 annually. **Passed unanimously.**

New Business

Associate Director Job Description: John McDonald distributed the Associate Director Job Description to the Board to review. Discussion followed. Jerry Ward moved to adopt the Associate Director Job Description as amended. Judy Olsen seconded. **Passed unanimously.** **Action Item:** John McDonald will make the correction on the electric version and email the final draft to Judy Marsh.

Restoration Program Application: Nicole Ahr distributed the Streamside Restoration Frequently Asked Questions pamphlet, Restoration Program Application, ECREP Prioritization Rating Criteria and the TSWCD Restoration Program Ranking Form. Nicole informed the Directors that the Staff need a better way to assess potential restoration sites. She explained the information she distributed the Board. Nicole would like the Directors to review the documents and if they have any edits to get back to her by September 23, 2014. John McDonald moved to approve the packet of Restoration Program Application information documents with the assumption that it will be official as of September 23, 2014 incorporating any edits that the Staff would like to incorporate from the Directors. Jerry Ward seconded. **Passed unanimously.** **Action Item:** Judy Marsh will mail the information that was distributed at this September Board Meeting to all Directors that were not in attendance. Judy Marsh will also send out a reminder email to all Directors to call or email edits to Nicole Ahr by September 23, 2014.

Discussion Items

Mini Training Session: John McDonald distributed two checklists, one was for Executive Sessions and the other was SWCD Minutes. John McDonald reviewed both checklists with the Board and Staff.

Announcements:

The office will be closed October 13 for Columbus Day.

Directors Reports

Judy Olsen mentioned farmers are starting to pick hazelnuts.

Jerry Ward said he will be attending the September 15 Easement Meeting at East Multnomah SWCD. Also on September 18 from 3-6 pm there is an open house at Marion SWCD's new office building.

John McDonald said he will be attending the National Association of Conservation Districts Pacific NW Joint Region and Forestry RPG Meeting on Sept 15-18.

Action Item Log: Items were reviewed and removed.

The meeting was adjourned at 8:40 pm.

Respectfully submitted by Judy Marsh, Office Coordinator.

Attested by: Jerry Ward

Date