



Alabama Outdoor Classroom Program Example Solicitation Letter



Date

Company Name

Attn: Contact Person

Address

City, AL Zip Code

Dear Mr. /Mrs. _____:

The faculty, students, parents, and community volunteers at _____ School are working together to develop an outdoor classroom and schoolyard wildlife habitat on the school campus. Our goals are to develop a fun and safe outdoor learning environment where children can learn about Alabama's natural resources including wildlife and their habitats as well as the importance of conservation, through a cross-curricular approach that incorporates hands-on, inquiry-based activities that meet the Alabama Course of Study objectives.

Studies have proven that students who are actively engaged in hands-on, minds-on activities in an outdoor environment are more excited about learning and retain the information longer. Upon completion of our outdoor classroom, it will include a variety of learning stations and components including an aquatic study area, a song bird sanctuary, and butterfly gardens. *(Insert projects based on your school's Outdoor Classroom Master Plan.)*

We would like to include your company as one of our outdoor classroom supporters. You can support our outdoor classroom project which will be greatly appreciated, by making a monetary or an in-kind donation of materials and/or labor. In acknowledgement of your support, we will erect a sign at the entrance of the outdoor classroom listing our business supporters and other sponsors as well as list their names on our school's Outdoor Classroom webpage. *(Insert ways that you will publicize your sponsors.)* The following attachment will provide you with a list of items that are needed at this time for us to move forward with our outdoor classroom and to be able to use it for hands-on, outdoor learning opportunities.

We appreciate your support and look forward to working with you in the future. Please call me at _____ if you have any questions.

Sincerely,

Signature

Name

_____ School Outdoor Classroom Planning Committee

The Alabama Outdoor Classroom Program is a partnership between:



**Alabama Cooperative
Extension System**



Alabama Wildlife Federation
www.alabamawildlife.org/classrooms/



**Outdoor
ALABAMA**
SHARE THE WONDER.
**Alabama Department of
Conservation & Natural Resources**