

2012–2013 Verification Worksheet

Dependent Student

Your 2012–2013 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at Georgia College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at Georgia College. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

| | | | |
|---|----------------------|----------------|----------------------------------|
| | | | Georgia College ID Number (GCID) |
| Student's Last Name | Student's First Name | Student's M.I. | Student's Social Security Number |
| Student's Street Address (include apt. no.) | | | Student's Date of Birth |
| City | State | Zip Code | Student's Home Phone Number |

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2012, through June 30, 2013, or if the other children would be required to provide parental information if they were completing a FAFSA for 2012–2013. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2013.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2012, and June 30, 2013. *If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

| Full Name | Age | Relationship | College | Will be Enrolled at Least Half Time |
|------------------------------|-----------|---------------|---------------------------|-------------------------------------|
| <i>Missy Jones (example)</i> | <i>18</i> | <i>Sister</i> | <i>Central University</i> | <i>Yes</i> |
| | | <i>Self</i> | | |
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Notice: The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2011 IRS income tax information into the student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.

C. Tax and Income Information

| |
|--|
| Indicate below your 2011 federal tax return status: |
| Student: <input type="checkbox"/> filed <input type="checkbox"/> will not file <input type="checkbox"/> extension filed |
| Father/Stepfather: <input type="checkbox"/> filed <input type="checkbox"/> will not file <input type="checkbox"/> extension filed |
| Mother/Stepmother: <input type="checkbox"/> filed <input type="checkbox"/> will not file <input type="checkbox"/> extension filed |

2011 Tax Return Filers

- If you answered “filed” above and did not use the IRS Data Retrieval Tool, you must submit **2011 IRS tax return transcripts** for yourself and parents. (We cannot accept a copy of the tax return.)

To obtain an IRS tax return transcript go to <http://www.irs.gov> and click on the “Order a Return or Account Transcript” link, or call 1-800-908-9946. Make sure you order the “IRS tax return transcript” and not the “IRS tax account transcript.” The student and parent will need their Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2011 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper tax return filers. If the parents are married, and separate 2011 tax returns were filed, 2011 IRS tax return transcripts must be submitted for each parent. Please make sure that your name, social security number, or GCID is written on the tax transcript before submitting it to our office.

2011 Tax Extension

- If you answered “extension filed” above, you must submit 2011 IRS Form 4868 and all W-2s. **Self-employed** individuals must also send signed statement with amount of Adjusted Gross Income and US income tax paid for 2011. **If aid is awarded and disbursed for Fall based on tax extension data submitted, actual tax transcripts or submission of IRS Data Retrieval (on the FAFSA) must be supplied to the Financial Aid Office by December 1, 2012 to avoid potential requirement to return funds that have been released.**

2011 Nonfilers

- If you or your parents answered “will not file” above, you must complete the following and attach all W2s.
List every employer even if they did not issue an IRS W2 form. If more space is needed, attach a separate page with the student’s name and social security number at the top.

| | Income Earned (Yes/ No) | Employer’s Name | 2011 Income Earned |
|-------------------|-------------------------|-----------------|--------------------|
| Student | | | \$ |
| Mother/Stepmother | | | \$ |
| Father/Stepfather | | | \$ |

D. Did your parents receive any of the following during the 2010 or 2011 calendar years? Check all that apply.

- SNAP benefits (food stamps)
 Supplemental Security Income (SSI)
 Free or reduce Priced Lunch
 Temporary Assistance for Needy Families (TANF)
 Special Supplemental Nutrition Program for Women, Infants and Children (WIC)

- If you received SNAP benefits, you will need to request a letter from your provider confirming that you received food stamps in 2011 and send it to the Financial Aid Office.

E. Did your parents pay child support in 2011? If YES, complete the information below for each child.

| Name of Person Who Paid Child Support | Name of Person to Whom Child Support Was Paid | Name of Child for Whom Support Was Paid | Annual Amount of Child Support Paid in 2011 |
|---------------------------------------|---|---|---|
| | | | \$ |
| | | | \$ |
| | | | \$ |
| | | | \$ |

F. Certification and Signatures

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

Student’s Signature

Date

Parent’s Signature

Date

Submit this Verification Worksheet to
 Georgia College
 Office of Financial Aid
 Campus Box 30
 Milledgeville, Georgia 31061
 478-445-0729 Fax