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**APPENDIX A. REFERENCES AND BIBLIOGRAPHY****Web Sites**

American Red Cross – Horry County Chapter, Program Information: [www.irissoft.com/rchc](http://www.irissoft.com/rchc)

City of Myrtle Beach: [www.cityofmyrtlebeach.com](http://www.cityofmyrtlebeach.com)

City of Myrtle Beach Code of Ordinances, Subdivision Regulations:  
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City of Myrtle Beach Code of Ordinances, Zoning Ordinance: [http://fws.municode.com/CGI-BIN/om\\_isapi.dll?infobase=10726.NFO&softpage=newtestMainFrame2](http://fws.municode.com/CGI-BIN/om_isapi.dll?infobase=10726.NFO&softpage=newtestMainFrame2)

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Coastal Carolina University: [www.coastal.edu/](http://www.coastal.edu/)

Conway Medical Center: [www.conwayhospital.com](http://www.conwayhospital.com)

DataPlace: [http://dataplace.knowledgeplex.org/cds/?rm\\_all=1](http://dataplace.knowledgeplex.org/cds/?rm_all=1)

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Horry County School District: [www.hcs.k12.sc.us/](http://www.hcs.k12.sc.us/)

Horry-Georgetown Technical College: [www.hgtc.edu/](http://www.hgtc.edu/)

Little River Medical Center: [www.littlerivermedcenter.com](http://www.littlerivermedcenter.com)

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North Eastern Strategic Alliance: [www.nesasc.com/default.htm](http://www.nesasc.com/default.htm)

Partners Economic Development Corporation: [www.horry.com](http://www.horry.com)

Shoreline Behavioral Health Services: [www.shorelinebhs.org/main.htm](http://www.shorelinebhs.org/main.htm)

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SC Budget and Control Board, Office of Research and Statistics: [www.orss.state.sc.us](http://www.orss.state.sc.us)

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SC Department of Mental Health: [www.state.sc.us/dmh/](http://www.state.sc.us/dmh/)

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South Carolina Mature Adults Count 2003: [www.scmatureadults.org](http://www.scmatureadults.org)

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## Appendix B. Certifications

### A. General Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

#### 1. *Affirmatively Further Fair Housing*

The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

#### 2. *Anti-Displacement and Relocation Plan*

It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential Anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

#### 3. *Drug Free Workplace*

It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - (a) Abide by the terms of the statement; and

- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
  6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
    - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
  7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

#### **4. Anti-Lobbying**

To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.



**5. Authority of Jurisdiction**

The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**6. Consistency with Plan**

The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**7. Section 3**

It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

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Signature/Authorized Official

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Date

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Title

## **B. Specific CDBG Certifications**

The Entitlement Community certifies that:

### ***1. Citizen Participation***

It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

### ***2. Community Development Plan***

Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

### ***3. Following a Plan***

It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

### ***4. Use of Funds***

It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2005, 2006 and 2007, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds)

financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

### **5. Excessive Force**

It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

### **6. Compliance with Anti-Discrimination Laws**

The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

### **7. Lead-Based Paint**

Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

### **8. Compliance with Laws**

It will comply with applicable laws.

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Signature/Authorized Official

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Date

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Title

## C. Appendix to Certifications

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### 1. *Lobbying Certification*

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### 2. *Drug-Free Workplace Certification*

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:



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## **Appendix C. Myrtle Beach Citizen Participation Plan for Federally Funded HUD Programs 2005-2010**

### **A. Citizen Participation Plan**

#### **Adoption and Legal Basis of the Citizen Participation Plan**

The City of Myrtle Beach (City) and the Myrtle Beach Housing Authority (MBHA) adopted the following citizen participation plan in January 2005. This plan sets forth the City and MBHA policies and procedures to encourage participation by its citizens in the planning and implementation of its consolidated plan for housing and community development and for other HUD funded programs. The legal requirements for citizen participation are set forth in Section 104(a)(3) of Title I of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(A)(3), and Section 91.105 of 24CFR Part 91 Feb 6, 1995, and it is the City's intent to comply with these requirements when Community Development Block Grant (CDBG) and/or other HUD program funds are involved.

#### **Encouragement of Citizen Participation**

This citizen participation plan provides for and encourages all citizens to participate in the development of the consolidated plan for housing and community development, any substantial amendments to the consolidated plan, annual action plan, and the performance report.

These requirements are designed especially to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods.

The City will take reasonable appropriate actions to encourage the participation of all citizens of the city, including minorities and non-English speaking persons, as well as persons with disabilities.

The City will encourage, in conjunction with the MBHA, the participation of residents of public and assisted housing units, in the process of developing and implementing the consolidated plan, along with other low-income residents of targeted revitalization areas in which the developments are located. The City and MBHA will hold joint public hearings and will coordinate and share information about the consolidated plan activities related to its developments and surrounding communities.

#### **Public Review and Comment on the Citizen Participation Plan and Amendments**

The City will provide citizens with a reasonable opportunity to comment on this Citizen Participation Plan and on any future substantial amendments to the Citizen Participation Plan and will make this Citizen Participation Plan public. The Citizen Participation Plan will be in a format accessible to persons with disabilities, upon request. The Citizen Participation Plan will be made available for public review at City Hall in the Community Development Office,

located at 937 Broadway Street and the offices of the Myrtle Beach Housing Authority, located at 605 10th Ave. N., Myrtle Beach, SC, during regular working hours, Monday through Friday, 8:00 AM - 5:00 PM., except holidays. A copy of the citizen participation plan may also be obtained by calling (843) 918-1050, 918-1525, or by accessing the City's web site at <http://www.cityofmyrtlebeach.com>.

## **B. Development of the Housing & Community Development Plan**

This Citizen Participation Plan includes the following features for development of the *Myrtle Beach Housing and Community Development Consolidated Plan 2005-2010* (the Consolidated Plan) by the City, and for development of the 5-Year Public Housing Agency Plan by the MBHA.

### **Access to Information about the Consolidated Plan and Public Housing Agency Plan**

Citizens, public agencies, and other interested parties, including those most affected, shall have the opportunity to receive information, review and submit comments on any proposed plan submission to HUD. Such information may concern the proposed activities, including the amount of assistance the City and MBHA expect to receive (including grant funds and program income), and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

The City is entitled by a HUD formula, according to the current HUD Community Development Block Grant (CDBG) program guidelines, to an annual CDBG of \$228,000. This amount varies each year depending upon the annual appropriation from Congress to HUD for this program. A total of \$1,140,000 is projected to become available to the City from the CDBG program over the five year period of this plan. No other formula entitlement funds are received annually by the City of Myrtle Beach from HUD.

The City of Myrtle Beach, in conjunction with the Waccamaw Council of Governments and other area jurisdictions, is exploring the possibility of creating a regional HOME consortium. Through the consortium, funds would be available for activities such as new affordable housing, housing rehabilitation and emergency repairs for residents within the region. At present such assistance for area residents must come from the statewide HOME funding pool. If a HOME consortium is formed, the program could be initiated during the 5-year consolidated plan project period. If so, the consortium will adhere to all HUD regulations related to HOME funds.

The MBHA is funded each year by HUD from four different grant sources. The primary funding program is the Section 8 Rental Assistance Program. This program provides funds for client housing assistance and administrative fees. In 2004, MBHA has 750 Section 8 vouchers/certificates and expects that HUD will automatically renew these for the upcoming 2005 FY. The second HUD funding source for MBHA is the Public Housing Operating Funds program. This is a formula based annual payment to MBHA for rental assistance and operating cost support for the 10 public housing units owned by MBHA. The third HUD funding source for MBHA is the Community Improvement Assistance Program (CIAP). This program is basically a capital improvement program (i.e. building maintenance) for the 10

public housing units and administrative offices owned by MBHA. The fourth HUD funding source is the Homeless Continuum of Care Program. MBHA receives funds for 32 rental assistance vouchers from this program designed to help homeless disabled persons.

### **Overall Goals of the Community Planning and Development Programs of HUD**

The overall goal of HUD's community planning and development programs is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons. The primary means towards this end is to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations, in the production and operation of affordable housing. More specifically:

1. Decent housing includes assisting homeless persons to obtain appropriate housing and assisting persons at risk of becoming homeless; retention of the affordable housing stock; and increasing the availability of permanent housing in standard condition and affordable cost to low-income and moderate-income families, particularly to members of disadvantaged minorities, without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability. Decent housing also includes increasing the supply of supportive housing, which combines structural features and services needed to enable persons with special needs, including persons with HIV/AIDS and their families, to live with dignity and independence; and providing housing affordable to low-income persons accessible to job opportunities.
2. A suitable living environment includes improving the safety and livability of neighborhoods; increasing access to quality public and private facilities and services; reducing the isolation of income groups within a community or geographical area through the spatial de-concentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods; restoring and preserving properties of special historic, architectural, or aesthetic value; and conservation of energy resources.
3. Expanded economic opportunities includes job creation and retention; establishment, stabilization and expansion of small businesses; the provision of public services concerned with employment; the provision of jobs involved in carrying out activities under programs covered by this plan to low-income persons living in areas affected by those programs and activities; availability of mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices; access to capital and credit for development activities that promote the long-term economic and social viability of the community; and empowerment and self-sufficiency opportunities for low-income persons to reduce generational poverty in federally assisted and public housing.

### **Applicability of HUD Formula Grant Programs to the Myrtle Beach Consolidated Plan**

Only HUD's Community Development Block Grant (CDBG) formula entitlement program is applicable to the City of Myrtle Beach. Myrtle Beach is not entitled to participate in the



formula grant programs for the Emergency Shelter Grants (ESG) program, the HOME Investment Partnerships (HOME) program, or the Housing Opportunities for Persons with AIDS (HOPWA) program because of the relatively small size of the community. These programs may be accessed through the State of South Carolina's statewide competitive grant programs which are administered by the South Carolina State Housing Finance & Development Authority. As a result of the City of Myrtle Beach's limited eligibility for formula entitlement programs, the Myrtle Beach Housing and Community Development Plan will concentrate primarily on HUD's CDBG program and on HUD's various housing programs utilized by the MBHA. Other funding programs that may be used by the City, MBHA, and/or various local non-profit organizations will be referenced in the consolidated plan and/or public housing agency plan.

### **Access to Information about the Consolidated Plan, Community Development Block Grant Program, Housing Programs, and Other HUD Funds Availability**

Citizens, public agencies, and other interested parties, including those most affected, will have the opportunity to receive information, review and submit comments on any proposed submission concerning the proposed activities, including the amount of assistance the City and MBHA expect to receive, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

In addition to notices in The Sun News newspaper and Myrtle Beach Herald, one or more of the following methods will be used to encourage the participation by residents of predominately low and moderate-income neighborhoods, public and assisted housing developments, and of targeted revitalization areas in which funds are to be used:

1. Press releases to news media serving the Myrtle Beach area;
2. Notification to City Council Members and MBHA Commissioners to be passed on to their constituents;
3. Notification to local community service groups, MBHA residents, neighborhood churches, businesses, citizen groups, and other organizations that express interest;
4. Posting information on the City's web site; and
5. City cable television access channel # 15.

Information will be made available to the MBHA about consolidated plan activities related to its developments and surrounding communities so that it can provide meaningful input to the consolidated planning process and meet all of the requirements for its public housing plan. The City and MBHA will hold a joint public hearing in order to help the public understand the connectivity of all HUD funded programs to the goals of the consolidated plan.

### **Anti-displacement Contingency Plan**

Neither the City nor MBHA expect any displacement of persons from residences due to CDBG or other HUD funded activities. In the event that displacement does occur as a result of a HUD funded activity, the City and/or MBHA will make assistance available to displaced

persons in keeping with the guidelines of the federal Uniform Relocation and Property Acquisition Act. The types and level of such assistance will be determined at such time as the displacement occurs and will be appropriate to the situation to safeguard the person displaced from personal financial loss due to actions of a HUD funded activity.

### **Required Plan and Program Information**

The City and MBHA will make available to citizens, public agencies, and other interested parties sufficient plan and program information to enable them to understand the proposed consolidated plan and public housing agency plan. Such information shall include the amount of assistance the City and MBHA expect to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income. The City and MBHA plan to minimize displacement of persons and to assist any persons displaced according to the anti-displacement contingency plan stated above.

### **Publishing of the Consolidated Plan and Public Housing Agency Plan**

The City and MBHA will publish a summary of the proposed *Myrtle Beach Housing & Community Development Consolidated Plan 2005-2010* submission and Public Housing Agency Plan submission so that affected citizens have sufficient opportunity to review it and provide comments. The plan summary will be published by advertising the summary in The Sun News and the Myrtle Beach Herald and making copies of the proposed consolidated plan and public housing authority plan available at libraries, government offices, and other appropriate public places. The summary will describe the contents and purpose of each plan, and will include a list of the locations where copies of the entire plans may be examined. A reasonable number of free copies of each plan will be available upon request.

### **Public Hearings on the Consolidated Plan and Public Housing Agency Plan**

The City's Community Development Office staff will hold an initial public hearing prior to development of the consolidated plan to obtain comments on community needs for housing and non-housing community development activities (See also section E of this document).

A second public hearing will be held jointly with the MBHA's staff following publication of the proposed consolidated plan and public housing agency plan to obtain comments concerning the results of the planning process and the proposed content of the two plans.

### **Comments on the Consolidated Plan and Public Housing Agency Plan**

The City and MBHA encourage citizens to comment on the proposed consolidated plan and public housing agency plan. Comments about the consolidated plan may be submitted to the City's Community Development office at City Hall, 937 Broadway Street. Comments may be mailed to P.O. Box 2468, Myrtle Beach, S.C. 29578. A period of not less than 30 days prior to the submission deadline of May 15, 2005 (comments must be received by May 6, 2005) will be reserved for receipt of written comments about the proposed consolidated plan.

Comments about the MBHA Public Housing Agency Plan may be submitted to the Myrtle

Beach Housing Authority at 605 10th Avenue North. Comments may be mailed to P.O. Box 2468, Myrtle Beach, S.C. 29578. A period of not less than 30 days prior to the submission deadline of April 14, 2005 (comments must be received by April 7, 2005) will be reserved for receipt of written comments about the proposed public housing agency plan.

The City and MBHA will consider any comments or views of citizens received in writing, or orally at the public hearings, in preparing the final consolidated plan and public housing agency plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, will be attached to the final plans submitted to HUD.

### **C. Amendments to City or MBHA Plans**

The City and/or the MBHA shall undertake the citizen participation process described herein, including the 30 day comment period provision described above, for any substantial amendment to any of the plans covered by this citizen participation plan. Any proposed expenditure amendment shall be considered a “substantial amendment” that is:

1. A housing expenditure that is not a HUD approved housing activity (not part of a HUD housing program); or
2. A non-housing community development expenditure that is not located within the Booker T. Washington neighborhood revitalization strategy area boundary; and
3. A change in the use of CDBG funds from one eligible activity to another.

### **D. Performance Reports**

The City will provide citizens with reasonable notice and an opportunity to comment in writing on the “performance reports” prepared by the Community Development staff for submission to HUD. The annual performance report will be presented to the public in August for public review and comment using the same notice techniques described under the section titled “public notice of hearings.” After public notice the City will provide a 15 calendar day period to receive comments on the performance report prior to its submission to HUD. A summary of all comments received on the performance report whether orally at public hearings or in writing, will be attached to the performance report submitted to HUD.

### **E. Public Hearings**

The City and MBHA will provide at least two (2) public hearings per year to obtain citizens’ views and to respond to proposals and questions. Hearings will be conducted at a minimum of two different stages of the program year. Together, the hearings will address housing and community development needs, development of proposed activities, and review of program performance.

In order to obtain the views of citizens on housing and community development needs, including priority non-housing community development needs, one of these hearings will be

held before the proposed consolidated plan is published for comment. These public hearings will be held at times and locations convenient to potential and actual beneficiaries and with accommodation for persons with disabilities. It is not anticipated that large numbers of non-English speaking residents will attend the public hearings because of the relatively small population of such persons in Myrtle Beach. In the event that hearing impaired or non-English speaking potential or actual beneficiaries of a HUD funded program request assistance, provisions will be made at the appropriate public hearings. Any citizen needing this type of assistance may contact the City's Human Resources office at (843) 918-1222 and arrangements for assistance will be made.

### **Public Notice of Hearings**

All notices of public hearings will be published in The Sun News (the daily newspaper of general circulation) and the Myrtle Beach Herald at least 14 calendar days prior to the public hearing. Such notice(s) will be prominently displayed in a non-legal section of the newspaper. In addition to notices in the local newspaper, one or more of the following methods will be used to encourage the participation by residents of predominately low and moderate-income neighborhoods, public and assisted housing developments, and of targeted revitalization areas in which funds are to be used:

1. Press releases to news media serving the Myrtle Beach area;
2. Notification to City Council Members and MBHA Commissioners to be passed on to their constituents;
3. Notification to local community service groups, MBHA residents, neighborhood churches, businesses, citizen groups, and other organizations that express interest;
4. Posting information on the City's web site; or
5. City's cable television access channel # 15.

## **F. Meetings**

### **Access to and Time and Place of Meetings Generally**

Citizens will be provided reasonable and timely access to public hearings and other program meetings. All public meetings will be held in the City Hall first floor conference room or some other appropriate location convenient to the neighborhood revitalization area. Public meetings will be held no earlier than 6:00 PM on weekdays nor 2:00 PM on Saturday and Sunday, and will begin no later than 7:30 PM.

## **G. Information Availability to the Public**

The Myrtle Beach Housing and Community Development Plan (consolidated plan) and the MBHA's Public Housing Agency Plan and all adopted amendments and performance reports will be available to the public.

These documents will be made available to persons with disabilities in a form usable to such disabled person upon written request. The written request must specify the desired form in

which such documents are to be made available. The cost to produce the documents in the desired form must be reasonable. The City or MBHA may select a more cost-effective format for the document if appropriate to all parties. The City and MBHA shall have a reasonable period of time to create the documents in the appropriate form for use by the requester.

## **H. Access to Public Information and Records**

The City will provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to the *Myrtle Beach Housing and Community Development Consolidated Plan 2005-2010* and the City's use of HUD financial assistance during the previous grant years. Written requests for such programmatic information may be addressed to the Community Development Administrator at P.O. Box 2468, Myrtle Beach, SC 29578, call (843) 918-1050.

The MBHA will provide citizens, public agencies, and other interested parties with reasonable and timely access to public information (client records are confidential) relating to the Public Housing Agency Plan and the MBHA's use of HUD financial assistance derived from the plan. Written requests for such information may be addressed to the Executive Director at P.O. Box 2468, Myrtle Beach, SC 29578, call (843) 918-1525.

## **I. Technical Assistance**

Technical assistance will be provided to groups representative of persons of low- and moderate-income that request such assistance in developing proposals for funding assistance under any of the programs covered by the consolidated plan, with the level and type of assistance determined by the City and/or MBHA. The activities to be addressed in a proposal must be consistent with:

1. The overall HUD program goals stated in this Citizens Participation Plan; and
2. HUD program guidelines for eligible activities; and
3. CDBG or other funds availability for funding such technical assistance activities.

## **J. Complaints**

The City and/or MBHA will provide a timely, substantive written response to every written citizen complaint, within fifteen (15) working days, if practicable, after receipt of the written complaint relating to the consolidated plan or any program or activity funded by the City's CDBG program or any project or program funded by HUD.

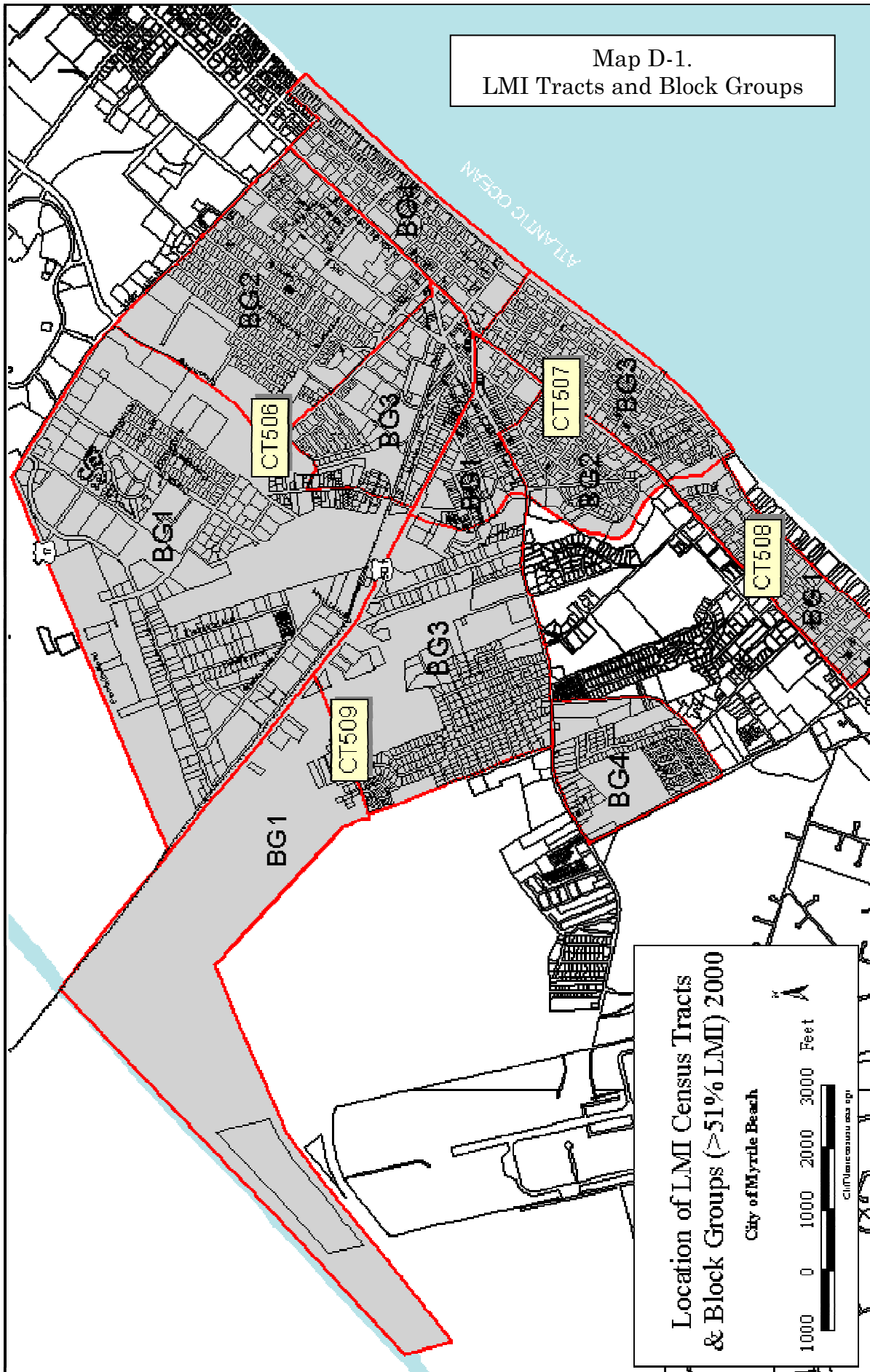
Complaints should be delivered to the Community Development Administrator by calling (843) 918-1050 or the MBHA Executive Director by calling (843) 918-1525 who will then investigate the complaint and attempt to resolve the reason(s) for the complaint. If the complaint is related to housing discrimination practices the Myrtle Beach Human Rights Commission may be contacted by calling the Housing Hotline at (843) 918-1130.

If the complaint is not resolved to the satisfaction of the aggrieved party, an appeal is appropriate to the City Manager or, if housing related, the MBHA Board of Commissioners. Complaints involving local laws or program polices will be resolved at the municipal level if possible. Complaints involving State law or policy, or Federal program guidelines or regulations governing the CDBG or other HUD program, will be directed to the Columbia, S.C. Office of the Department of Housing and Urban Development for resolution.

## **K. Use of Citizen Participation Plan**

The City of Myrtle Beach and the Myrtle Beach Housing Authority have jointly developed this Citizen Participation Plan for use with any HUD funded grants or loan programs and intend to follow the policies and procedures in the plan. The requirements for citizen participation are not intended to restrict the City of Myrtle Beach or the Myrtle Beach Housing Authority in its role or authority to develop and implement the consolidated plan or public housing agency plan.

Map D-1.  
LMI Tracts and Block Groups



Location of LMI Census Tracts  
& Block Groups (>51% LMI) 2000

City of Myrtle Beach

1000 0 1000 2000 3000 Feet



City of Myrtle Beach

## Appendix E. Community Survey

### Telephone Questionnaire Affordable Housing and Homelessness Needs/Issues

Please indicate the relative importance to the Myrtle Beach community of each of these housing and/or homelessness needs or issues by ranking each by circling one number from 1 to 5, with 1 being the lowest importance and 5 being the highest priority or greatest need.

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1. Affordable Housing for Lower-Income Working Families/Persons   | 1 | 2 | 3 | 4 | 5 |
| 2. Expanding Housing Development Resources to Build More Housing  | 1 | 2 | 3 | 4 | 5 |
| 3. Rental Housing for Elderly Persons/Families  | 1 | 2 | 3 | 4 | 5 |
| 4. Rental Housing for Single Working Persons  | 1 | 2 | 3 | 4 | 5 |
| 5. Rental Housing for Special Needs Groups (mentally ill or disabled)   | 1 | 2 | 3 | 4 | 5 |
| 6. Rental Housing for Working Families  | 1 | 2 | 3 | 4 | 5 |
| 7. Rental Housing for Large Families  | 1 | 2 | 3 | 4 | 5 |
| 8. Housing for Purchase by First-time Homebuyers  | 1 | 2 | 3 | 4 | 5 |
| 9. Housing for Purchase by First-time Homebuyers with Children  | 1 | 2 | 3 | 4 | 5 |
| 10. Special Training Programs for First-time Homebuyers   | 1 | 2 | 3 | 4 | 5 |
| 11. Housing Rehabilitation Assistance for Needy Homeowners  | 1 | 2 | 3 | 4 | 5 |
| 12. Emergency Repair Program for Needy Homeowners   | 1 | 2 | 3 | 4 | 5 |
| 13. Housing with Supportive Services for Homeless Families/Persons  | 1 | 2 | 3 | 4 | 5 |
| 14. New Supportive Services Programs to Assist Chronically Homeless Persons                                       | 1 | 2 | 3 | 4 | 5 |
| 15. New Facilities to House and Train Homeless for Local Service Jobs   | 1 | 2 | 3 | 4 | 5 |
| 16. New Regional Prison & Rehabilitation Facility for Homeless Law-Breakers                                       | 1 | 2 | 3 | 4 | 5 |
| 17. Do you care to elaborate on any issue or priority that we have just covered?                                  |   |   |   |   |   |
| 18. Can you think of any other needs for local low-income families/persons that we should include in this survey? |   |   |   |   |   |



**Table D-1. Community Survey Results, 2005**

NEED/ISSUE	Responses by Rating						Total Response	Average Response
	1 - Low		2 - Moderate		3 - High			
	#	%	#	%	#	%		
1. Affordable Housing for Lower-Income Working Families/Persons	1	0.8%	11	4.68%	28	7.89%	40	2.68
2. Expanding Housing Development Resources to Build More Housing	5	4.1%	5	2.13%	31	8.73%	41	2.63
3. Rental Housing for Elderly Persons/Families	11	9.0%	15	6.38%	9	2.54%	35	1.94
4. Rental Housing for Single Working Persons	4	3.3%	19	8.09%	18	5.07%	41	2.34
5. Rental Housing for Special Needs Groups (mentally ill or disabled)	2	1.6%	18	7.66%	18	5.07%	38	2.42
6. Rental Housing for Working Families	4	3.3%	16	6.81%	20	5.63%	40	2.40
7. Rental Housing for Large Families	9	7.4%	22	9.36%	10	2.82%	41	2.02
8. Housing for Purchase by First-time Homebuyers	15	12.3%	12	5.11%	12	3.38%	39	1.92
9. Housing for Purchase by First-time Homebuyers with Children	10	8.2%	16	6.81%	13	3.66%	39	2.08
10. Special Training Programs for First-time Homebuyers	11	9.0%	12	5.11%	17	4.79%	40	2.15
11. Housing Rehabilitation Assistance for Needy Homeowners	11	9.0%	14	5.96%	15	4.23%	40	2.10
12. Emergency Repair Programs Needy Homeowners	2	1.6%	15	6.38%	23	6.48%	40	2.53
13. Housing with Supportive Services for Homeless Families/Persons	4	3.3%	9	3.83%	27	7.61%	40	2.58
14. New Supportive Service Programs to Assist Chronically Homeless Persons	6	4.9%	8	3.40%	26	7.32%	40	2.50
15. New Facilities to House and Train Homeless for Local Service Jobs	7	5.7%	13	5.53%	20	5.63%	40	2.33
16. New Regional Prison and Rehabilitation Facility for Homeless Law-Breakers	15	12.3%	9	3.83%	12	3.38%	36	1.92
17. Opportunities for residents to seek higher paying jobs through economic development efforts and job training	3	2.5%	14	5.96%	24	6.76%	41	2.51
18. Improved and/or expanded public transportation to provide low income persons access to essential services such as employment assistance, social services, health care, etc.	2	1.6%	7	2.98%	32	9.01%	41	2.73
<b>TOTALS:</b>	<b>122</b>		<b>235</b>		<b>355</b>		<b>712</b>	<b>2.33</b>

**Table D-1. Community Survey Results, 2005, Continued...**

<b>ADDITIONAL RESPONSES</b>	
<b>Elaboration on Issues and Priorities</b>	<b>Additional Needs for Local Low-Income Persons/Families</b>
Need a more integrated transportation system that went with the growth and development of the area	Medical care and better health insurance
Public transportation evening service is lacking	Affordable and available housing for those on disability that have no credit/poor credit and are unable to work that want to own a home
Need more transportation in the right area and times - many outlying areas do not have the transportation without going long distance to get it- need more efficient system	Address more people in the hard to reach areas with better transportation so they can be helped in the health, fitness and wellness fields with Christian Emphasis Principals
Need to better provide for the homeless	Emergency assistance for child care Things to make sure parents can continue working - a safety net
Need to get children in a better environment to be raised	Transitional housing for single mothers leaving CASA or other such places
Badly need better housing for homeless	Need for substance abuse services - detox and rehab for people without funds that need it
Transportation is very limited and not reliable - no accessible service for disabled and handicap	Things to make sure parents can continue working - a safety net
Do more for our people, many are veterans (mental health patients)	People just released from drug rehab, service, jail.....need more help
Transportation not dependable and routes are limited, rural areas especially difficult to get transportation	Lack of medical treatment - chronic disabilities without treatment get worse...
Assist special needs - chronic homeless brain disorder and MR mentally retarded 65 under or mild retarded 75 under	Transportation for children
Need group homes for special needs individuals	1 BR apartments for singles or couples- some handicapped ready
Need group facilities for 2 or more non-related persons each with vouchers to help defray costs - those that cannot manage alone but could live independently with others	Special needs group homes
Economic development, job training - urgent need	Dental, vision, & specialty health care (eg. surgeon, dermatologist, etc)
Need for (could not read word) and intergovernmental efforts between the city and county	Affordable day care for working families with children
Many homeless apparently want to work but have no transportation	Affordable health care including eye and dental
Need better education for persons trying to purchase	Living skills, job training & placement, budgeting
Better availability of FREE transportation for senior citizens to medical appointments	Housing with services for special needs (MR) adults
Needs for Hispanic Community very high	Support services for low income children & children of homeless
Transportation is a major issue!	Affordable and available housing for those on disability that have no credit/poor credit and are unable to work that want to own a home
Big need for affordable rental housing	

RESOLUTION TO ADOPT THE MYRTLE BEACH HOUSING AND COMMUNITY DEVELOPMENT CONSOLIDATED PLAN AND ANNUAL ACTION PLAN AND BUDGET FOR 2005

WHEREAS, City Council has participated in the U.S. Dept. of Housing and Urban Development's Community Development Block Grant (CDBG) program as an entitlement city and desires to continue its participation in order to provide federal funding for eligible CDBG and other HUD housing grants including the Booker T. Washington Neighborhood Revitalization Strategy (BTWNRS) area project; and

WHEREAS, the City of Myrtle Beach has conducted two public hearings on the Consolidated Plan and 2005 Annual Action Plan to receive input from citizens on the needs of the community and to explain the City's proposed uses for the CDBG program funds. The Citizen Participation Plan has been the guide to the citizen participation and planning process.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby adopts the *Myrtle Beach Housing and Community Development Consolidated Plan for 2005 – 2010* including the Annual Action Plan and Budget for 2005 listed below prepared by the City Planning Department staff for submission to HUD as an application for Community Development Block Grant entitlement program funds for FY 2005/06.

<u>Budget Category</u>	<u>Amount</u>
1. BTW Neighborhood Streets and Storm Drainage Improvements Project Annual Bond Payment	\$168,800
2. Public Market District Project	\$ 44,437
3. CDBG Planning and Administration	<u>\$ 15,000</u>
Total CDBG funds	\$228,237

SIGNED, SEALED AND DATED THIS 10th day of May, 2005.

\_\_\_\_\_  
MARK STRUTHERS MCBRIDE, MAYOR

ATTEST:

\_\_\_\_\_  
JOAN GROVE, CITY CLERK

X:\...\CONPLAN2005\2005ConPlanCover&Resolution123004