## RESIDENTIAL RENTAL APPLICATION

Why are you vacating your present place of residence?

RW 11-5 (REV 9/2005)

## PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual has the right upon request and proper identification, to inspect all personal information in any record maintained on the individual by an identifying particular. Direct any inquiries on information maintenance to your IPA Officer.

THE LAW PROHIBITS DISCRIMINATION IN HOUSING - DISCRIMINATION BASED ON RACE, COLOR, RELIGION, SEX, MARITAL STATUS, NATIONAL ORIGIN OR ANCESTRY IN THE SALE, RENTAL, OR LEASING OF HOUSING, ACCOMMODATIONS IS PROHIBITED BY THE CALIFORNIA FAIR HOUSING ACT, HEALTH AND SAFETY CODE, SECTION 35700 AND TITLE VI OF THE 1964 CIVIL RIGHTS ACT (42 U.S.C. 2000d, et seq.). If you believe that you have experienced discrimination in the rental of State housing, please contact the Department of Fair Employment and Housing.

the rental of State housing, p			Fair Employment a	and Hou	using.	, .		•		
Proposed Occupants			Birthdate		Prop	Birthdate				
(1)					(3)					
(2)					(4)					
			PROPOSED	000	CUPANT (1)					
Name:					Social Secur	ity:				
Home Phone:					Driver's Licer	nse No.:				
Address-Number and Street, City, Zip					Landlord Name	Phone From			То	
Present:										
Previous:										
Next Previous:										
	PRESENT EMPLOYN					PRIOR EMPLOYMENT				
Employer:										
Business Address:										
Business Phone:										
Name/Title of Supervisor:										
How Long?										
Current Salary: Weekly \$		Monthly :	\$		Or Annual \$					
NAME OF AD		ADDRE	DRESS:			Chk. Acct. No.:				
NAME OF		40000	2250			Savgs Acct. No.:				
NAME OF ADI			DRESS:			Chk. Acct. No.:				
			FINANCIA	AL OE	BLIGATIONS	Savys Acci. No				
Payments To:			ddress:			Amount:				
Vehicle: Make:		М	Model:		Year:	License No.: S		State:	State:	
Will you have any waterbeds	s?									

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		Р	ROPOSED OCC	CUPAN	IT (1) - Conti	nued						
Father's Name:				Moth Nam	her's ne:							
In Case of Emergency,			Address: Number / Street/ City/, State /, Zip Code Pho					Relationship				
(1)	Notify.			Otato 7, 2	ip oodc	THORE						
Personal Refe	erence:		Address				Phone Oc		ccupation Length of			
(1)			Number / Street/ City/, State/, Zip Code						Acquaintan			
(2)												
			PROPOSE	D OCC	CUPANT (2)		l					
Name:					Social	Securit	y:					
Home Phone:					Driver	's Licen	se No.:					
Address-No	unber and Street, City	, Zip	Landlord Name				Phone		From To			
Present:												
Previous:												
Next Previous:												
		MENT			PRIOR EMPLOYMENT							
Employer:	Employer:											
Business Address:												
Business Phone:	Business Phone:											
Name/Title of Supervisor:												
How Long?												
Current Salary: Weekly \$	M	onthly \$										
NAME OF ADDR			ESS:				Chk. Acct. No.:					
BANK: NAME OF	BANK:			RESS:				Savgs Acct. No.				
BANK:			L30.				Chk. Acct. No.:					
DAINIC.	Savgs Acct. No  FINANCIAL OBLIGATIONS											
				IAL OB	LIGATIONS				1			
Payments To:			Address:						Amount:			
Vehicle:	Make:		Model		Year:		License No.		State			
Will you have any waterbed	s?		1				1					
you have any waterbed:												
Why are you vacating your p	present place of reside	ence?										

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	PROPOSED	OCCUPANT (2) - Contin	nued							
Father's Name:		Mother's Name:								
In Case of Emergency, Notify	Number / Stree	Address: et/ City /, State/, Zip Code	Phone		D .: :					
(1)					Rerationship					
Personal Reference:		Address:	Phone	Occ	upation	Length of				
(1)	Number / Stree	t / City /, State /, Zip Code				Acquaintanc				
(2)										
Applicant represents that statements imited to, the obtaining of a credit re receipt of notification of the relevant parties. The undersigned makes application application, agrees to sign a rental or	port and agrees to function or and agrees to function of the Federator to rent State of Calif	rnish additional credit re eral Privacy Act of 1974. fornia, Department of Tra	ferences upon reques ansportation property	t. Appli	icant ack	nowledges				
RENTAL RATES YOU ARE INTERES	STED IN \$	to \$								
NUMBER OF BEDROOMS REQUIR	ED:									
AREA IN WHICH YOU WISH TO BE	LOCATED: COUNT	Y	CITY							
The second secon	200/1123. 000111									
TYPE OF PROPERTY:  Single Family Residence  Apartment		ustrial	Commerci	cial						
Signature	Date	Signature		Date	·					
	INFORMATIO	N COLLECTION AND A	CCESS							
The Information Practices Act of 19 collecting information from individual AGENCY NAME:	77 (Civil Code Section			ion to b	e provide	ed when				
Name, Title, Address, and Telephor	ne Number of Official	Responsible for Informa	tion Maintenance							
Authority for the maintenance of info Streets and Highways Code Sec Caltrans Right of Way Manual, S State Administrative Manual, Se	ormation: tion 104.6 Section			2419.5						
The disclosure of all items of inform of the requested information is not p		andatory in that this Ren	tal Application will not	be prod	cessed if	any portion				
The information provided in this form to rent.	n will be used by the	Department of Transport	tation to determine the	suitabi	ility of the	applicant				
All applicants have the right of ransportation. Upon request and maintained on them during the regu	proper identification	, applicants may inspec								

## NOTICE TO APPLICANTS DESIRING TO RENT DEPARTMENT OF TRANSPORTATION PROPERTIES

ONLY STATE EMPLOYEES ARE AUTHORIZED TO REPRESENT THE DEPARTMENT OF TRANSPORTATION. COMMISSIONS OR FEES ARE NOT CHARGED. REAL ESTATE BROKERS, SALESMEN, OR NON-STATE EMPLOYEES ARE NOT AUTHORIZED TO REPRESENT THE DEPARTMENT OF TRANSPORTATION IN THE RENTAL OF STATE-OWNED PROPERTIES.

Your attention is directed to the following conditions with which each tenant will be expected to comply:

- All rents pertaining to State-owned properties are due and payable on the first day of the month and, in any event, must be received by the Department of Transportation Accounting Office no later than the tenth day of each month. Failure to comply with this requirement will make it mandatory that the tenant be requested to vacate.
- Any property rented after the first day of the month will necessitate an advance rental payment prorated on a 30-day month. 2. A deposit equivalent to one month's rent may be required.
  - NOTE: A deposit is a sum of money that is to be held by the Department of Transportation during the occupancy of the tenant and should not at any time be construed as advance rent. Said deposit is recoverable when tenant vacates the property provided that:
  - Tenant notifies the State of their intention to vacate the property. Said notice shall be in writing and contain tenant's forwarding address.
  - The property is left in a good and livable condition, wear and tear due to normal use and occupancy b) excepted.
  - c) There is no unpaid rent due the State for the use of the property.
  - The State will refund any monies owed to tenant according to California Civil Code Section 1950.05.
- The initial payment at the time of renting the property shall include the deposit, if required, and any pro-rated rents due for the balance of the rental period.
- If the property being rented is a single family residence, the tenant will be required to maintain the yard area, particularly the 4. lawn, in a manner consistent with neighborhood standards or tenant will be asked to vacate said property.

## Section 7(a)(1) and (b) of the Federal Privacy Act of 1974 (Pub.L. 93.5.79) provides:

"It shall be unlawful for any Federal. State or Local Government Agency to deny to any individual any right, benefit, or privilege provided by law because of such individual's refusal to disclose his/her social security account number."

"Any Federal, State, or Local Government Agency which requests an individual to disclose his/her social security account number shall inform that individual whether that disclosure is mandatory or voluntary, by what statutory or other authority such number is solicited, and what uses will be made of it."

The Department of Transportation's authority for requesting disclosure is Streets and Highways Code Section 104.6, which reads:

"The Department is authorized to lease any lands which are held for State Highway purposes and are not presently needed therefore on such terms and conditions as the Director may fix and to maintain and care for such property in order to secure rent therefrom."

The Social Security Number will be used to (1) trace delinquent tenants who have vacated without leaving a forwarding address. and (2) enable the State Controller to collect delinquent rent by the offset procedure required by State Administrative Manual Sections 8072.3, 8790.7 and 10510, as authorized by Government Code Section 12419.5.

The following guidelines for selecting a tenant will include but not be limited to the following:

- The intent and ability of applicant to pay rent.
- The willingness of applicant to maintain the property and improvements.
- The applicant's gross income should equal or exceed four times the rental rate.
- The obtaining of a successful credit report on applicant(s).
- The ability to verify the information contained in this rental application.

NOTICE: This property may be demolished by the Department for highway purposes. The Department will provide you with a sixty-day (60-day) notice prior to demolition.