

APPLICATION FOR EMPLOYMENT

REX Lumber - Bristol
 PO Box 610
 18601 NW County Rd 12
 Bristol, FL 32321

Phone: 850-643-2238
 Fax: 850-643-5930



Rex Lumber - Graceville
 PO Box 7
 5299 Alabama St
 Graceville, FL 32440

Phone: 850-263-2056
 Fax: 850-263-2059

PERSONAL

(Please Print)

DATE _____

NAME _____
Last First Middle Initial

SOCIAL SECURITY # XXX - XX - _____

PRESENT ADDRESS _____
Number Street City State Zip

MAILING ADDRESS (if different than above) _____

HOME PHONE (____) _____ WORK (____) _____ MESSAGE PHONE (____) _____

Are you **under** the age of 18? ____Yes ____No If yes, state your date of birth _____*

*If under 18, Sawmill operations are rated as hazardous occupations by the U.S. Department of Labor's Bureau of Labor Standards. No one under 18 years of age may be employed or allowed to work on or near any phase of a sawmill operation. Employment or use of minors on or near a sawmill operation is a violation of the Fair Labor Standards Act and Federal Child Labor Laws. Rex Lumber will maintain your application for employment for a period of one year.

Are you lawfully employable in the United States? ____Yes ____No

*Authorization for Employment or Proof of Identity required upon employment

HAVE YOU EVER BEEN CHARGED / CONVICTED OF A FELONY? ____ YES ____ NO

IN CASE OF ACCIDENT OR EMERGENCY

Name of person you wish the Company to notify: _____

Home Phone (____) _____ Work (____) _____ Message (____) _____

POSITION / TYPE OF EMPLOYMENT DESIRED

Management	Operations		Administration
Supervisor _____	Heavy Equipment _____	Kiln Operator _____	Office _____
	Shipping/Receiving _____	Maintenance _____	Human Resources _____
	Forklift Operator _____	Mechanic _____	Bookkeeping _____
	Sawmill Operator _____	Mill Yard _____	
	Planer Mill Operator _____	General Labor _____	

**Rex Lumber is a drug and alcohol free workplace.
 Applicants must submit to drug screening prior to employment.**

AVAILABILITY FOR WORK

Wage Desired: _____ Location Desired: _____

Type of schedule desired or available for: _____ Part Time _____ Full Time _____ Temporary / Seasonal

How soon after accepting an offer of employment would you be available to start working? _____

What hours are you available for work? (Please be specific regarding times on the chart below)

TIME:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

EDUCATION

Type and Location of School	Major Subject	Circle Last Year Attended				Graduated (give degree)
Elementary		5	6	7	8	
High School		1	2	3	4	
College		1	2	3	4	
Graduate School		1	2	3	4	
Business, Trade, Other		1	2	3	4	

Do you plan further education? _____ Yes _____ No

Starting Date _____ Type of Course: _____

List any other specialty training seminars, conferences, or courses attended that you feel would be relative to employment with our company: _____

SPECIAL SKILLS AND QUALIFICATIONS

Please list any and all languages you speak: _____

Please indicate **Forest Industry** specific areas and number of years, for which you are experienced or skilled: _____

Please summarize special job-related skills and qualifications acquired from employment, military, or other experience that you feel would be relative to employment with our company: _____

Please indicate any safety training courses, certifications, etc that you have participated in over the last two years: _____

PRIOR WORK HISTORY

(Please begin with your present or most recent job. Job related military service assignments and volunteer activities might also be included)

Have you ever been employed by Rex Lumber? Yes No

Please list anyone you know that is currently employed at North Florida Lumber / Rex Lumber? _____

DATES		NAME, LOCATION AND PHONE NUMBER OF EMPLOYER	RATE OF PAY		SUPERVISOR'S NAME AND TITLE	REASON FOR LEAVING
From	To		Start	Finish		
Describe the work you did:						

DATES		NAME, LOCATION AND PHONE NUMBER OF EMPLOYER	RATE OF PAY		SUPERVISOR'S NAME AND TITLE	REASON FOR LEAVING
From	To		Start	Finish		
Describe the work you did:						

DATES		NAME, LOCATION AND PHONE NUMBER OF EMPLOYER	RATE OF PAY		SUPERVISOR'S NAME AND TITLE	REASON FOR LEAVING
From	To		Start	Finish		
Describe the work you did:						

If needed, please list and insert additional Prior Work History on a separate sheet or on your resume.

May we contact the employers listed above? Yes No

If not, indicate which one (s) you do not wish us to contact:

Thank you for completing this application form and for your interest in employment with Rex Lumber. Your opportunity for employment with our company will be based upon qualifications and merit. It is the policy of this company that persons are employed without unlawful discrimination on the basis of race, color, creed, national origin, age, sex, marital and veteran status, disability or pregnancy, and other factors in accordance with the law.

PLEASE DO NOT WRITE BELOW THIS LINE – FOR PERSONNEL DEPARTMENT USE ONLY

Interview Arranged Yes No Date of Interview: _____

Reference Checks Completed Yes No Date of Checks: _____

Drug and Alcohol Testing: Yes No Date of Test: _____

Job Offer Made: Yes No

Job Title: _____ Location: _____ Wage: _____

PLEASE READ CAREFULLY
APPLICANT'S CERTIFICATION AND AGREEMENTS

I certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, any facts found to be untrue or intentionally left out of this application shall be considered cause for dismissal.

_____ (please initial acknowledgement here)

I authorize Rex Lumber to check the information on this application and to obtain additional information or make any investigation relating to my background. I authorize all persons, schools, companies, credit bureaus and law enforcement agencies to supply any information concerning my background or past employment history.

_____ (please initial acknowledgement here)

I understand that this application for employment shall be considered active for a period of 1 year from the date of this application.

_____ (please initial acknowledgement here)

I understand that Rex Lumber has a commitment to maintain a drug and alcohol free workplace and that the company requires a pre-employment drug and alcohol screening test as part of its selection and hiring process. Any applicant who has a confirmed positive or dilute test for the presence of alcohol or any illegal or unauthorized substance will have the offer of employment withdrawn and my not reapply for employment consideration for at least one year. I further understand and agree that if employed, I may be required to submit to drug / alcohol testing under certain circumstances during my employment. I will abide by all company policies and agreements relating to a drug and alcohol free workplace.

_____ (please initial acknowledgement here)

In consideration of my employment, I agree to comply with the policies and procedures of the company and I understand that the policies, procedures, and the terms and conditions of my employment may change from time to time with our without notice. I understand that neither this application, my employment offer letter, or Rex/North Florida Lumbers' policies and procedures constitute an express or implied contract of employment or make promises of specific performance in certain circumstances upon which I may rely. I further understand that, if hired, my employment with Rex Lumber is "at will" and can be terminated at anytime, with or without cause and with or without notice.

_____ (please initial acknowledgement here)

Signature of Applicant: _____ **Date:** _____

THIS APPLICATION FOR EMPLOYMENT WILL NOT BE CONSIDERED UNLESS FULLY COMPLETED AND SIGNED

WE ARE AN EQUAL OPPORTUNITY EMPLOYER