



*The Woman's Auxiliary to the American Institute of Mining,
Metallurgical, and Petroleum Engineers, Inc.
12999 E. Adam Aircraft Circle
Englewood, CO 80112*

Dear WAAIME Scholarship Applicant:

Thank you for your interest in WAAIME Scholarships! On an annual basis, the Women's Auxiliary to AIME (WAAIME) Scholarship fund provides scholarships to students pursuing degrees in the earth sciences as related to the minerals field. Complete WAAIME Scholarship Guidelines and criteria are included on the next page.

The purpose of this letter is to provide you with needed information to assist you with completing your application and submitting your completed packet properly and on-time. **Incomplete and/or late applications will not be considered.**

Included in this packet are the following documents:

- 1) WAAIME Scholarship Guidelines and Criteria
- 2) Directions for submitting your application
- 3) WAAIME Scholarship Application Form
- 4) Student Financial Form

As you complete your application, please be sure to provide all requested information, including:

- 1) Your personal information - address, phones (cell and alternate phone if available), e-mail, GPA, etc.
- 2) Information about your school/university - program of study, expected graduation date, department chair contact information, etc.
- 3) Short answers to the questions provided.
- 4) Financial information – estimate to the best of your ability your income and expenses for the PREVIOUS school year and for the NEXT school year.

The deadline for submitting your completed scholarship application and all required attachments is December 31. Any questions regarding the WAAIME Scholarship Application form, criteria, or procedures may be directed to Tessa Baxter at 303-948-4208 or via e-mail to baxter@smenet.org. **DO NOT** submit completed applications to Tessa; follow the submission procedures outlined on page 3 to submit your application to the appropriate WAAIME Executive Committee representative.

I wish you the best of luck!

Susan Harwood
2011 WAAIME Executive Committee Chair



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SCHOLARSHIP GUIDELINES & CRITERIA

On an annual basis, the Women's Auxiliary to AIME (WAAIME) Scholarship fund provides scholarships to students pursuing degrees in the earth sciences as related to the minerals field. Fields recognized by WAAIME may include mining, geological sciences, metallurgy, petroleum, mineral sciences, materials science and engineering, mining economics, chemical engineering, and other related studies. The number and amount of scholarships awarded yearly shall be dictated by the funds available and by the financial needs of the applicants.

Students are eligible to receive a maximum of two years of funding from WAAIME. The two years may be two undergraduate years, two graduate years, or one undergraduate year and one graduate year. Should extenuating circumstances occur, the student's sponsoring section's scholarship chair may recommend that the WAAIME Executive Committee approve a third year of funding for a student. Students wishing to receive funding must reapply annually.

WAAIME Scholarship applicants must be attending accredited colleges or universities within the United States. The list of schools accredited by ABET, the Accreditation Board for Engineering and Technology, shall be used as a general guideline. There are no requirements regarding age, sex, citizenship, race or religion.

Candidates may first apply in their second year of study. Preference will be given first to those needing aid for their final year and secondly to those requiring aid for their junior year. Undergraduate assistance will have priority over graduate work.

All candidates must be full-time students and must maintain full-time status to receive WAAIME assistance. All candidates must be members or student members in good standing with an appropriate AIME member society, which consist of the following:

- SME (Society for Mining, Metallurgy, and Exploration), website at <http://www.smenet.org/>
- SPE (Society of Petroleum Engineers)- website at http://www.spe.org/spe-app/spe/membership/joinspe/student_membership.htm
- TMS (The Minerals, Metals & Materials Society), website at: <http://www.tms.org/TMSHome.html>
- AIST (Association for Iron & Steel Technology), website at: <http://www.aist.org/>

Each website above provides information on student membership. If you are not currently a student member of one of the societies listed above, please contact the appropriate society for more information. Student membership ID number must be included on the WAAIME Scholarship application and membership will be verified.



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HOW TO SUBMIT YOUR APPLICATION

Applications must be e-mailed. Completed application packets will include the following attachments, in this order:

- 1) Completed application.
- 2) Student financial form.
- 3) Letter(s) of recommendation. If necessary, individuals who are providing your letters of recommendation may submit their letters *DIRECTLY* to the appropriate WAAIME Executive Committee representative. If this is the case, please attach a note to your application so the WAAIME representative knows that the letter will be coming and who will be sending it. Letters *MUST BE RECEIVED* by the December 31 deadline.
- 4) Current transcript - through fall semester 2011. (*required – UNOFFICIAL TRANSCRIPTS ARE ACCEPTED*)
- 5) Brief biography (no longer than one page) detailing your background, studies, and reason(s) for selecting this career path. (*required*)
- 6) Résumé detailing education, work experience, and accomplishments. (*required*)

If possible, please combine or scan all of your documents into one PDF file.

<u>If your university is located in:</u>	<u>Submit your completed application to:</u>
Eastern U.S. (east of Mississippi River)	Susan Harwood soharwood@yahoo.com
Western U.S. (west of Mississippi River)	Elisabeth M. Price aaejprice@att.net

COMPLETED APPLICATIONS, INCLUDING ALL ATTACHMENTS, MUST BE RECEIVED BY DECEMBER 31.



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WAAIME SCHOLARSHIP FUND APPLICATION

Note that this is a fillable form. Hit TAB to move between the form fields.

APPLICANT INFORMATION									
Student's Full Name:							Date of Birth:		
Place of Birth:					Social Security #:				
Marital Status:				# of Dependents:					
Date/amount of previous WAAIME scholarships:									
Student's Present School Address:									
City:				State:			ZIP Code:		
E-mail:					Phone:				
Student's Permanent Address: <i>(all mail will be sent to this address)</i>							Alternate Phone:		
City:				State:			ZIP Code:		
I am a member of:	_____ SME	_____ TMS	_____ SPE	_____ AIST	Member #:				
SCHOOL/UNIVERSITY INFORMATION									
School/University Name:									
Major:			Degree Sought:				Expected Graduation Date:		
Cumulative GPA:					Major GPA:				
Department Chair Name:					Dept Chair E-mail:				
Mailing Address:						Phone:			
City:				State:			ZIP Code:		
Describe your involvement with any professional organization associations:									
Relevant employment (employer name and address) and job description:									

Extra-curricular activities:

Reasons for need of scholarship:

List cumulative amount of academic loans to be repaid:

List all 2011-2012 academic year scholarships and amounts awarded:

Other scholarships applied for (2012 – 2013 academic year):

ATTACHMENTS

Attach the following documents to your application:

- 1) Student Financial Form. *(required)*
- 2) Letter of recommendation from Department Chair or Professor. *(required)*
- 3) Letter of recommendation from previous employer. *(optional)*
- 4) Current transcript - through fall semester 2011. *(required – UNOFFICIAL TRANSCRIPTS ARE ACCEPTED)*
- 5) Brief biography (no longer than one page) detailing your background, studies, and reason(s) for selecting this career path. *(required)*
- 6) Résumé detailing education, work experience, and accomplishments. *(required)*

Application interview is required. Please indicate the start date of your spring semester:

Submission of this application certifies that the information provided on this application and all attachments is true to the best of my knowledge, and I authorize the WAAIME Scholarship Committee to obtain any necessary information regarding my academic record.

Type your name below to indicate your agreement with the statement above.

Type name:

Date:

HOW TO SUBMIT? REFER TO INSTRUCTIONS ON PAGE THREE!



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**WAAIME SCHOLARSHIP FUND APPLICATION
STUDENT FINANCIAL FORM**

Note that this is a fillable form. Hit TAB to move between the form fields.

Student's Name		School Attending	
Social Security Number		Employer Name	
Expected Graduation Date		Employer Address	
SEPTEMBER 2010 TO AUGUST 2011 INCOME		SEPTEMBER 2012 TO AUGUST 2013 INCOME <i>(anticipated)</i>	
Scholarships <i>(already awarded)</i>		Scholarships <i>(already awarded)</i>	
Loans <i>(awarded)</i>		Loans <i>(awarded)</i>	
Earnings during school year		Earnings during school year	
Net Summer earnings		Net Summer earnings	
Parental support		Parental support	
Support from spouse		Support from spouse	
Cash and savings		Cash and savings	
Other		Other	
TOTAL INCOME		TOTAL INCOME	
SEPTEMBER 2010 TO AUGUST 2011 EXPENSES		SEPTEMBER 2012 TO AUGUST 2013 EXPENSES <i>(anticipated)</i>	
Tuition and fees		Tuition and fees	
Housing and food		Housing and food	
Books and supplies		Books and supplies	
Car		Car	
Utilities		Utilities	
Medical		Medical	
Loan interest		Loan interest	
Credit card debt		Credit card debt	
Other		Other	
(please explain)		(please explain)	
TOTAL EXPENSES		TOTAL EXPENSES	
DIFFERENCE		DIFFERENCE	