

PERSONAL HISTORY QUESTIONNAIRE

APPLICANT'S NAME:	
SOCIAL SECURITY #:	
DATE OF BIRTH:	
POSITION APPLIED FOR:	
DATE COMPLETED:	

Read Carefully

The Henderson Police Department has established Hiring Standards that are applied to all applicants in a fair and equitable manner. The information you provide in this Personal History Questionnaire will be used in the investigation into your background to assist in determining your suitability for a position with the Henderson Police Department.

The Henderson Police Department Hiring Standards are confidential and they are not to be communicated with anyone outside the Background Investigations Division.

It is to your advantage to answer questions openly and honestly. Any negative factor in your background will be evaluated in terms of circumstances and facts surrounding its occurrence, as well as the degree of relevance to the job you are applying for. Many more people are not accepted because of omission and concealment than because of previous behavior. While indiscretions or other situations in your life history may or may not be condoned, deception will not be tolerated.

This Investigation depends upon information that you supply. It is mutually beneficial to complete the questionnaire by giving complete addresses, including zip codes, telephone numbers, and area codes, where applicable.

Please fill out the following questionnaire completely and accurately. Keep in mind that:

- 1. The completion of this questionnaire is mandatory.
- 2. The listed attachments are required—where applicable.
- 3. All statements are subject to verification through investigation and polygraph.
- 4. Deliberate inaccuracies or omissions may bar you or remove you from future testing.
- 5. All time periods in your background must be accounted for.
- 6. All information will be reviewed with you during your Background Investigation Interview.

If you are having problems completing this questionnaire, please contact the Background Investigations Unit (702) 267-4530.

If there is not enough room to complete any section of the Personal History Questionnaire, additional pages may be attached. Intentionally omitting information will result in disqualification.

PLEASE TYPE OR PRINT LEGIBLY IN BLACK INK.

The following items must be attached to your questionnaire:

Copy of Driver's Lice Copy of Social Section Copy of Driving His Copy of Marriage at Copy of High School Sealed Transcripts training schools, co Copy of DD214, if personnel agencies where em Names, addresses, cohabitant (current If subject to a Court If you have declared Copy of Selective Section	urity Card tory/Abstract from each state that nd/or Divorce Decrees from each of Diploma, GED and College Ce (Closed/Sealed Envelope from lleges and universities. prior military File, Internal Affairs File, and all aployed, if applicable. phone numbers, social security applicable and persons that you have conducted to Corder requiring Child Support, per described Bankruptcy, provide copies of contents described Registration Card.	t you were licensed to drive. n marriage. rtificates. n academic institution) of all high school, Evaluations from previous law enforcement
	DO NOT SEPARATE THI	S BOOKLET
ATTACH ALL CON	TINUATION PAGES TO TH	IE BACK OF QUESTIONNNAIRE
ALL COPIES OF DOO BACKGROUND INVE		PRIOR TO MEETING WITH YOUR
POLICE OFFICER A	APPLICANTS – *** Bring the s, when you meet with you	is Completed Questionnaire and ir Background Investigator*** ANTS - ***Bring This Completed
		of your Selection Interview***
Sincerely,		
James White Interim Chief of Police		
Dane Mattoon, Lieutenant Professional Standards	Mary Jo Jaques, Investigator Background Investigations	Ken Kerby, Investigator Background Investigations

APPLICANT BACKGROUND QUESTIONNAIRE

POSITION APPLIED FOR	DATE	DATE					
GENERAL INSTRUCTIONS: Print or type an answer to e blank space. If there is insufficient space for your answers, a numbers. Failure to state all facts or the omission of mater Henderson Police Department. All responses made by you	attach additional sheets with appropriate referrial information will disqualify you for an	erences to the question					
GENERAL INFORMATION							
1. Last Name First Name	Middle Name	2. Male Female					
3. Alias (es), Nicknames, Maiden Name, other changes in name	4. Social Security Number	5. Telephone Number					
6. Current Residence Address (Street, City, State)	1	7. Zip Code					
8. Date of Birth (Month-Day-Yr.) 9. Age 10. Place of Birth ((City, County, State)	1					
11. Height 12. Weight 13. Color of Eyes 14. Color of H	Hair 15. Scars, Distinguishing Marks, Tattoos						
16. U.S.Citizen 17. Native Citizen 18. Naturalized Ce	rtificate Number 19. Date, Place, and Court						
20. EDUCATION							
High School/ Address, Zip Code Dates Attended	Did you graduate? YES NO Proficiency Cert YES YES YES	a GED of High School tificate? NO 🗌					
Names of Colleges/ Universities Attended Address, Zip Codes Dates Attended	Course of Study/ Major Semester Quarter	Type of Date Degree					
	1 1						
Have you ever received any disciplinary action, suspension If "YES," list the name of the school/training and explain		r training? YES NO NO					

21. FOREIGN LANGUAGE: Enter foreign language and indicate your knowledge of each by placing an "X" in the proper column.

LANGUAGE		READING		SPEAKING		UNDERSTANDING		WRITING				
	Exc.	Good	Fair	Exc.	Good	Fair	Exc.	Good	Fair	Exc.	Good	Fair

22. SPEC	IAL QUALIFICATION	S AND SKILLS					
	of special license such as pilot, ept vehicle operator's license)	radio operator, etc., showi	ng licensing authority, v	where the license w	as first issue	d, and date curre	nt license
List all specia	l skills you possess						
Are you a C	ertified Peace Officer?	YES □ NO □	(If yes, ple	ase complete the	following)		
Issuing Stat	e	Certificate No		Date of Issue			
23. MAR	ITAL STATUS						
SINGLE	ENGAGED	MARRIED	DIVORCED [VORCED ☐ SEPARATED ☐		WIDOWED	
	NAME OF SPOUSE	ADDRE (Street, City, S PHON	State, Zip)	SOCIAL SECURITY NUMBER	DATE OF BIRTH	DATE OF MARRIAGE	DATE OF DIVORCE
Current Marriage							
Previous Marriage							
Previous Marriage							
SPOU	SE'S EMPLOYER						
Name of Com	pany	J	ob Title		Nam	e of Supervisor	
Address (Stre	eet, City, State, Zip Code)	•			Telephone	Number	

24. CHILDREN AND DEPENDENTS

List ALL natural, step and adopted children, as well as, any person(s) who are legally dependent upon you for support, EXCEPT your husband or wife.

	BII	RTH	RESIDENCE		
NAME	DATE	PLACE	ADDRESS	WITH WHOM	SUPPORTED BY WHOM

25. CREDIT AND INCOME

Do you or your spouse have any other source(s) of income? If "YES", give total amount and sources.	☐ YES	□ NO	
Have you ever had any credit problems?	☐ YES	□ NO	
(i.e. bankruptcy, delinquent accounts, liens, charge-offs, reposses: If "YES", list dates and details.	sions, foreclosures, o	etc.)	
Have you ever had your wages garnished? If yes, explain.	☐ YES	□ NO	
Have you ever been evicted from a residence? If yes, explain.	☐ YES	□ NO	
Have you ever had a check returned for non-sufficient funds? If yes, explain.	☐ YES	□ NO	
Are you able to pay all of your monthly bills on time? If no, explain.	☐ YES	□ NO	
Have you ever had a civil judgment or tax lien filed against you? If yes, explain.	☐ YES	□ NO	
Are you presently required to pay spousal or child support? If yes, list to whom and if payments are current.	☐ YES	□ NO	

26. FAMILY REFERENCES (List ALL immediate relatives: Parents, guardians, step-parents, foster parents, brothers, sisters, "in-laws")

Relationship	Name	Age	Street Address, City, State, Zip	Home Telephone	Occupation
Do you have If yes, list na	e any relatives currently (ame(s).	employe	ed by the City of Henderson? YES	□ NO	

27. RESIDENCES (List ALL residences since the age of 16, beginning with your current address. Please include military.)

Month and Year		Street Address, City, State, Zip	County	Military	Police		
From	To	Street Address, City, State, Zip	County	Installation	Contact		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		
					□Yes □No		

28. MILITA	ARY RECORI	O (Please attach	copy of DD-21	4)					
Branch of Service	Date Entered	Date Separated	Kind of Discha ☐ Honorable	rge □ BCD	☐ Undesirable	☐ Dishonorable	☐General ☐ Other		
Are you currer Guard? YES		he U.S. Reserve or	the National		e any other type of n C., Inactive Reserve		NO 🗆		
Have you ever received any disciplinary actions while in the military (such as a Letter of Counseling, Letter of Reprimand, Admonishment, Court-Martial, Article 15, or Captain's Mast)?									
	•	e you ever Abse	ent Without L	eave (AWO	L, missed format	ion, etc)?	S NO		
If yes, expla	in.								
While in the If yes, expla		e you ever inca	rcerated?			☐ YES	S 🗌 NO		
While in the If yes, expla		e you ever redu	iced in rank a	s a punishn	nent?	☐ YES	S NO		
	NAL HISTOR						The second column to the secon		
YES	NO _					ce contact (excluding adult occurrences	ng Traffic Citations)? s).		
Date	Locatio	n Ari	resting Agency	Ori	ginal Charge	Charge Reduced	To Disposition		
			·····s -s····,		B g-	s 8.			
		plainant, victir nforcement ag			erime? If so, des	scribe case details i			
I									

Have you ever had a warrant for your arrest, Failure to Appear, or Summons for anything including tra If yes, explain	iffic? YES		NO	
Haranas and filed on beautiful and a subject of a material and on the material and an atallian and atallian and atallian and atallian and atallian atallian and atallian ata	MEG		NO	_
Have you ever filed or been the subject of a protective order (i.e. restraining order, stalking order, etc)? If yes, explain.	YES	Ш	NO	
Have the police ever responded to your residence in regards to a report of a disturbance?				
If yes, list when and where; give details.	YES		NO	□
Have you been convicted of a felony crime or any crime which requires registration? If yes, explain.	YES		NO	•
Have you ever used a fraudulent document to obtain money? If yes, explain.	YES		NO	
Have you ever filed a false claim to receive money or gratuity? If yes, explain.	YES		NO	,
Have you ever written a check using another person's name? If yes, explain.	YES		NO	•
Have you ever filed a false police report? If yes, explain.	YES		NO	• <u> </u>

Have you ever <u>intentionally</u> damaged property of another person? If yes, explain.	YES		NO	
Have you ever been accused of any misconduct? If yes, explain.	YES		NO	
Have you ever been involved in a physical altercation in which any kind of weapon was used?	VEC	<u> </u>	NO	
If yes, explain.	YES	Ш ——	NO	<u></u>
Have you ever tampered with or damaged public or private property? If yes, explain.	YES		NO	
				—
Have you ever injured or caused the death of another person? If yes, explain.	YES		NO	
As an adult, have you ever had any sexual involvement with a person under the age of eighteen (18)?				
If yes, explain.	YES		NO	
Have you ever sexually assaulted another person? If yes, explain.	YES		NO	_
				<u> </u>
Have you ever paid for sex? If yes, explain.	YES		NO	

Have you ever engaged in prostitution? If yes, explain.	YES		NO	
Have you ever slapped, punched, kicked, pushed, or otherwise injured a romantic partner? If yes, explain.	YES		NO	
Have you ever slapped, punched, kicked, pushed, or otherwise injured a cohabitant? If yes, explain.	YES		NO	
Have you ever attempted or threatened to physically harm another person? If yes, explain.	YES		NO	
Have you participated in a riot or civil disturbance? If yes, explain.	YES		NO	
Have you, your spouse, or any members of your family including in-laws, ever been a member or an assegang, organized crime group, militant group, racial supremacist group, or any other subversive group?				
If yes, explain.	YES	<u> </u>	NO	_
Have any of your immediate family members ever been in a correctional facility for any reason?				
If yes, explain.	YES		NO	

Have you ever stolen anything? If yes, explain. Include the most expensive thing you have taken & value.	YES NO
Have you ever assisted anyone in stealing merchandise or money? If yes, explain.	YES NO
Have you ever been placed on probation for any charge or violation? If yes, explain.	YES NO
When was the last time you were involved in ANY activity that could be perceived by police as Explain and give dates:	an illegal act?
Have you ever been <u>arrested</u> on a charge of Domestic Battery/Domestic Violence? If yes, explain.	YES NO
Have you ever been <u>convicted</u> on a charge of Domestic Battery/Domestic Violence? If yes, explain.	YES NO
Have you ever been the <u>victim</u> of Domestic Battery/Domestic Violence? If yes, explain.	YES □ NO □

30. ILLEGAL DRUG USE

TYPE OF DRUG	PRIOR USE	TOTAL TIMES USED	DATE LAST USED	SOLD	TOTAL TIMES SOLD
Cannabis Substances (Marijuana, Hashish, Hashish Oil, THC, etc.)	☐ YES ☐ NO			☐ YES ☐ NO	
Hallucinogens (LSD, PCP, Peyote, Mushrooms, Mescaline, Ecstasy, etc.)	☐ YES ☐ NO			☐ YES ☐ NO	
Stimulants (Cocaine, Rock, Crank, Crack, Crystal, Angel Dust, Speed, Amphetamines, Methamphetamines, etc.)	□ YES □ NO			☐ YES ☐ NO	
Depressants (Tranquilizers, Barbiturates, Valium, Methaqualone, etc.)	☐ YES ☐ NO			☐ YES ☐ NO	
Narcotics (Codeine, Morphine, Heroin, etc.)	☐ YES ☐ NO			☐ YES ☐ NO	
Inhalants (Glue, Gasoline, Spray paint, Acetone, Nitrous Oxide, etc.)	☐ YES ☐ NO			☐ YES ☐ NO	
Anabolic Steroids	☐ YES ☐ NO			☐ YES ☐ NO	
Explanation:					
Have you ever used someone If yes, explain.	e else's prescription (drug (Lortab, \	Vicodin, antibio	otics, allergy medicati	ion, etc)? YES NO
Have you ever knowingly all If yes, explain.	lowed anyone to poss	sess or use illeg	al drugs in you	r home or vehicle?	YES NO

Drug Use Continued

What is the total amount of money you have spent on illegal drugs? If yes, explain.	YES NO
Have you ever used drugs or alcohol to take advantage of someone? If yes, explain.	YES NO
Have you ever operated a motor vehicle under the influence of drugs? If yes, explain & provide dates.	YES NO
When was the last time you were present when others were using illegal drugs? Explain & provide dates.	
Have you ever manufactured, grown, or produced a drug or controlled substance?	
If yes, explain & provide dates.	YES NO
Have you ever bought, sold, or delivered a drug or controlled substance?	
If yes, explain & provide dates.	YES NO
31.GAMBLING	
Do you gamble? If yes, to what degree & how often	YES NO
What is the most you have won overall?	

Gambling Continued

What is the m	nost you have lost overall?				
<u> </u>					
Have you ever If yes, explain.	r had to borrow money to cover	r a gambling debt?		Y	ES NO
	INFORMATION iving violations and traffic acci	idents, excluding par	·king tickets, since yo	ou started driving.))
Date	Location & Agency	Cited?	Violation Charged	Collision Related	Court Disposition
		Yes			
		Yes No C			
		Yes No C			
		Yes No C			
Current Driver's I		Previous Driver's	License (list all states/c	countries in which yo	ou were licensed)
Expiration date Number	on date				
Has your Driver's	s License, or your privilege to oper If "YES", explain in detail on sepa		rer been suspended or re YES [evoked, or have you NO	_
List your complete time frames includ	MENT HISTORY te work history starting with curre ding unemployment, and/or when eeded, attach additional sheets and	attending school, volum			ely. Account for all
Do you have any If "YES", why?	y objections to our contacting y	our current employe	er? YES	NO 🗆	
Mo./Yr. Mo./Yr	r. Employer (Business/ Agency nam		Title	Nama	employed under
TO	. Employer (Business/ Agency name	e)	Title	Name	empioyeu unuci
Hours per Week	Address (Street, City, State, Zip)		Telephone Nun	nber Name	of Supervisor
Salary \$ PER	Names of 3 Co-workers			I	
Reason for leaving:					

Mo./Yr. Mo./Yr.	Employer (Business/ Agency name)	Title	Name employed under
Hours per Week	Address (Street, City, State, Zip)	Telephone Number	Name of Supervisor
Salary \$ PER	Names of 3 Co-workers		
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Hours per Week	Address (Street, City, State, Zip)	Telephone Number	Name of Supervisor
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Salary \$ PER	Names of 3 Co-workers		
Reason for leaving:			
Mo./Yr. Mo./Yr. TO	Employer (Business/ Agency name)	Title	Name employed under
Hours per Week	Address (Street, City, State, Zip)	Telephone Number	Name of Supervisor
Salary \$ PER	Names of 3 Co-workers		
Reason for leaving:			

Mo./Yr. Mo./Yr. TO	Employer (Business/ Agency name)	Title	Name employed under
Hours per Week	Address (Street, City, State, Zip)	Telephone Number	Name of Supervisor
Salary \$ PER	Names of 3 Co-workers		
Reason for leaving:			
D:1			
If yes, explain.	a job to avoid being fired?		YES \(\square\) NO \(\square\)
Were you ever dis	charged, terminated, or forced to resign from any job	?	
If yes, explain.			YES NO
Have you ever tak If yes, explain & p	en anything from any employer without their permiss rovide dates.	sion (office supplies, cash, to	ools, food, property, etc)? YES NO
-			_
Have you ever bee If yes, explain & p	n accused of stealing from an employer (office supplic	es, cash, tools, food, proper	ty, etc)? YES \(\begin{array}{c c} NO \(\begin{array}{c c} \end{array}\)
Have you ever mis If yes, explain.	used your employee privileges?		YES NO
Have you ever nur	posely damaged company merchandise/property?		
If yes, explain.	, , , , , , , , , , , , , , , , , , ,		YES NO

Have you ever filed for or received Worker's Compensation for an on-the-job injury? If yes, explain.	YES		NO	
Have you ever filed for or received unemployment compensation? If yes, explain.	YES		NO	
Have you ever been investigated by your supervisor or employer for improper conduct (illegal activities	s. sexu	al hai	rassm	ent.
etc)? If yes, explain.	YES		NO	
List any employer that will give a different version as to why you separated from employment.				
Have you ever received a written/oral reprimand, suspension, or warning at any place of employment? If yes, explain.	YES		NO	
Have you ever committed or threatened to commit physical harm against a co-worker or supervisor? If yes, explain.	YES		NO	
Have you ever been involved in an argument where you raised your voice or used insulting language to supervisor? If yes, explain.	YES		NO	_
Have you worked without reporting it, while collecting unemployment benefits? If yes, explain.	YES		NO	

Would your current employer rate your work as satisfactory? If no, explain.	YES NO
How often are you late to work?	
34. LAW ENFORCEMENT EXPERIENCE—IF APPLICABLE (Current & former Police Officers and Corrections Officers must answer all the ques	stions listed below)
Are there any ongoing Internal Affairs complaints against you?	,
If yes, explain.	YES NO
Have you ever been the subject of an Internal Affairs Investigation? If yes, explain & indicate disposition.	YES NO
Have you ever had a grievance filed against you? If yes, explain.	YES NO
Have you ever received a reprimand or counseling? If yes, explain.	YES □ NO □
Have you committed perjury or lied under oath? If yes, explain.	YES NO

Law Enforcement History Continued

Have you ever kept any evidence for your own use? If yes, explain.	YES	NO 🗌
Have you ever taken a bribe? If yes, explain.	YES	NO 🗆
Have you ever engaged in any sexual activity while on duty? If yes, explain.	YES	NO 🗌
Have you ever used excessive force? If yes, explain.	YES	NO 🗌
Have you ever falsified a report? If yes, explain.	YES	NO 🗌
Have you ever been involved in a deadly force situation? If yes, explain.	YES	NO 🗌

35. PERSONAL REFERENCES (List at least five persons NOT RELATED to you and NOT FORMER EMPLOYERS) Work Name Address Home Occupation Years Phone Known (Street, City, State, Zip) Phone 36. Are there any other factors in your background which you feel may be discovered in our investigation that may impact your suitability for employment? YES \square NO \square If "YES", please explain: 37. LIST ALL LAW ENFORCEMENT OR GOVERNMENTAL AGENCIES TO WHICH YOU HAVE APPLIED. (Include full mailing address. Attach additional sheets if necessary) DATE OF POSITION **AGENCY & ADDRESS STATUS** APPLICATION ☐ SUBMITTED APPLICATION ☐ TOOK WRITTEN TEST ☐ HIRED/JOB OFFER MADE ☐ BACKGROUND INV. DONE ☐ DISQUALIFIED ☐ OTHER \square SUBMITTED APPLICATION \square TOOK WRITTEN TEST ☐ HIRED/JOB OFFER MADE ☐ BACKGROUND INV. DONE ☐ DISQUALIFIED ☐ OTHER_ \square SUBMITTED APPLICATION \square TOOK WRITTEN TEST ☐ HIRED/JOB OFFER MADE ☐ BACKGROUND INV. DONE ☐ DISOUALIFIED ☐ OTHER \square SUBMITTED APPLICATION \square TOOK WRITTEN TEST ☐ BACKGROUND INV. DONE ☐ HIRED/JOB OFFER MADE ☐ DISQUALIFIED ☐ OTHER I swear that all information provided is complete and accurate. I further recognize that any intentional deceptions or omissions are grounds for disqualification.

Signature ______ Date _____