

## Division of Human Resources New Employee Information Sheet

Name (Last, First, MI):		Date of Birth:
Address:		Sex: Male Female
City:	State:	Zip Code:
Home Phone:	Are you Hispanic or Latino:	Yes
Cell Phone*:	If you have identified yourse do not need to select an add	
In case of emergency contact:	Optional Race Category:	American Indian or Alaska Native
Name:		☐ Asian
Phone		Black or African American
Phone:		☐ Native Hawaiian or Other Pacific Islander
Student ID (U#):		☐ White
*By providing this information, you authorize us to input the day via text message. This information will not be used for any other		
my employment, pre-tax benefits for the State Health and/or St register for and attend the Benefits Orientation held by my Hun  FOR ALL EMPLOYEES: I understand that I must sign up for payroll direct deposit within  OTHER STATE OF FLORIDA EMPLOYMENT	nan Resources Office. INITIAL:	
Are you currently employed by another university or State agency?   Yes No Agency:		
Are you transferring from another university or State agency? Yes No Agency:		
Are you receiving State of Florida Retirement benefits? Yes No Date Began Retirement:		
Have you taken any distributions (including rollovers) und Date of Distribution or Rollover:	der the FRS Investment Plan or	Optional Retirement Plan?
STATE OF FLORIDA LOYALTY OATH (Don't sign this oath until you are in the presence of a Notary Public)		
,,	a citizen of the State of	and the county
of, employed by the	e University of South Florida ar	nd a Recipient of public funds as its employee,
do hereby solemnly swear/affirm the I support the Constitu	ution of the USA and the State	of Florida.
mployee Signature		Date
	NOTARY	
he foregoing instrument was acknowledged before me th	nis (date)	, by
vho is personally known to or who has produced		as
dentification and who did (did not) take an oath.		
Notary Signature		NOTARY STAMP