

THIRD PARTY EVENT PROPOSAL FORM

Amnesty International must approve this proposal form prior to holding or publicizing event.

1.	
	Date Submitted:
	Name:
	Mailing Address:
	Street: City/Province: Postal Code:
	Telephone: Fax: Email:
	Event Name:
	Event Date: Event location and address: Name of venue: Street: City/Province: Postal Code:
2.	Please rank in order of importance to your event: 1. Most Important 2. Important 3. Least Important Fundraising Public Awareness Amnesty Member Recruitment
3.	Please provide a brief description of the event and how the event will raise funds/awareness: pledges, ticket sales,
pr	roduct sales, sponsorship, auctions, etc. (please use separate sheet)
4.	Do you require an Amnesty Representative to assist or speak at your event/action? (please mark) YES NO
5.	What is the expected attendance/reach of your event?
6.	Do you require Tax Receipts (please mark): YES NO
	is necessary to discuss receipting issues with Amnesty International in order to determine whether issuing a tax receipt in ossible under the Canada Revenue Agency regulations.
7.	Where do you hope to acquire support for your event?
8.	Please tell us what you will require from Amnesty International:
	ewsletter Stickers General Brochures
	osters Petitions/Actions Tattoos/Magnets
V	ideo _none available_ Amnesty Logo Other

9. BUDGET

SOURCE

I agree Amnesty International Canada's name and I to publicizing or holding the event/action an Amname or logo. By publicly naming Amnesty International agreement at any time should the activities of respect for human rights or for Amnesty International Canada's name and I agreement at Amname and I agree and I agreement at Amname and I agree and I agree and I agreement at Amname and I agree an	logo are important symbols which should not be misrepresented. Prior esty International Representative must approve this proposal and use of ational Canada as the beneficiary of my event, I agree to donate the full following the event. Amnesty International reserves the right to cancel undermine onal's work and/or reputation. Date:
I agree Amnesty International Canada's name and I to publicizing or holding the event/action an Amname or logo. By publicly naming Amnesty International agreement at any time should the activities of respect for human rights or for Amnesty International Canada's name and I agreement at Amname and I agree and I agreement at Amname and I agree and I agree and I agreement at Amname and I agree an	logo are important symbols which should not be misrepresented. Prior esty International Representative must approve this proposal and use of ational Canada as the beneficiary of my event, I agree to donate the full collowing the event. Amnesty International reserves the right to cancel undermine onal's work and/or reputation.
I agree Amnesty International Canada's name and I to publicizing or holding the event/action an Amname or logo. By publicly naming Amnesty Internamount of the net proceeds raised within 30 days for	logo are important symbols which should not be misrepresented. Prior esty International Representative must approve this proposal and use of ational Canada as the beneficiary of my event, I agree to donate the full following the event. Amnesty International reserves the right to cancel
I agree Amnesty International Canada's name and I to publicizing or holding the event/action an Amname or logo. By publicly naming Amnesty Internamount of the net proceeds raised within 30 days for	logo are important symbols which should not be misrepresented. Prior esty International Representative must approve this proposal and use of ational Canada as the beneficiary of my event, I agree to donate the full following the event. Amnesty International reserves the right to cancel
I agree Amnesty International Canada's name and I to publicizing or holding the event/action an Amne	logo are important symbols which should not be misrepresented. Prior esty International Representative must approve this proposal and use of
I agree Amnesty International Canada's name and l	logo are important symbols which should not be misrepresented. Prior
Please Print Name of Personal Reference:	
Please Print Name of Personal Reference:	
	Date:
TVallic 110	ic i none ivamper. ()
-	le: Phone Number: ()
	a professional contact or previous fundraising recipient organization and
10. Please list a personal reference below if this is	your first time conducting a fundraiser for Amnesty. A personal
Net Revenue to Amnesty (Subtotal 1 - Subtotal 2)=	π
	\$
Other	Subtotal 2: \$
Postage	\$
Prizes Advertising	
Printing (pamphlets, tickets, posters) Food/Beverage	
Location/Venue	\$
2. Expenses	\$
Other	
bar) Sponsorship	
7	
Supplementary Fundraising (auction, cash	
Ticket Sales/Product Sales/Admission Items Donated (Gifts-In-Kind) Supplementary Fundraising (auction, cash	

312 Laurier Avenue E. Ottawa, ON K1N 1H9 Fax: 613.746.2411

Email: ja@amnesty.ca

14 Dundonald Street Toronto, Ontario M4Y 1K2 Fax: 416.363.3103

Email: cr@amnesty.ca ** Please allow at least 10-12 business days for final approval of your proposal**

Pacific Regional Office

AMOUNT

490-319 W. Pender. St. Vancouver, BC V6B 1T4 Fax: 604.294.5130

Email: dw@amnesty.ca

THANK YOU FOR SUPPORTING

HUMAN RIGHTS!

Amnesty International use: Date Approved: _____ Approved by: _



Page 2 of 3



Amnesty International

Third Party Events

Terms and Conditions

*	Please read the following guidelines and sign below:	
	This is a third party fundraiser letter of agreement between Amnesty International Canada and	
I.	Amnesty International Canada will not pay any expenses incurred by the Third Party Special Event held be	
II.	Amnesty International Canada reserves the right to cancel this agreement at any time should the activities of, in the view of Amnesty, undermine respect for human rights of for Amnesty International's work.	
III.	Any questions about tax receipting guidelines will be directed to Amnesty International.	
IV.	Net funds raised from the third party event must be submitted to Amnesty International no later than 30 days after the event.	
V.	Third party event organizers must take the proper precautions with regards to insurance and coverage. Amnesty International will not be responsible for any damages or injuries as a result of the third party event.	
VI.	I. Amnesty International is not responsible for financial loss and may withdraw support of the third party event should any activity be discovered that undermines Amnesty International and human rights. This includes the approved use of the Amnesty logo. (use of Amnesty logo must be approved beforehand)	
VII.	I have read and understand the above terms and conditions.	
	Name of Third Party Event contact:	
	Date Submitted: Signature:	
	Name of Event :	
	Approved by (for Amnesty International use):	
	Complete form and return to: Amnesty International Canada, Attn: 3 rd Party Event:	

National Office

312 Laurier Avenue E. Ottawa, ON K1N 1H9 Tel: 613.744.7667 Fax: 613.746.2411

Email: ja@amnesty.ca

Toronto Office

4 Dundonald Street Toronto ON, M4Y 1K2 Tel: 416.363.9933

Fax: 416.363.3103
Email: cr@amnesty.ca

Pacific Regional Office

490-319 W. Pender St. Vancouver BC V6B 1T4 Tel: 604.294.5160

Fax: 604.294.5130 Email: dw@amnesty.ca by