

REGISTRATION FORM/TAX INVOICE

13th Biennial Conference and Exhibition
8–10 February 2006
Crown Towers, Melbourne, Australia

Registration

Your registration and payment may be sent by:

- Internet registration:** simply visit the **VALA2006 website:** www.vala.org.au/conf2006.htm click onto the registration page, complete your details and submit.
- Complete the registration form and forward by mail or fax to the address as noted, with your payment.**

Note: For your records please retain a copy of your form prior to forwarding.

Each registrant must complete a separate form (photocopies are acceptable).

On receipt of your confirmation letter, it is advisable to check all items listed. Any changes or alterations must be made in writing to the Conference Office, Waldron Smith Management.

Section A: Delegate Details

Shared registration: Please note that with a shared registration, your organisation name **only** will appear on the Conference name badge. Now please complete all details below to confirm the primary contact.

Prof Dr Mr Mrs Ms Miss Given name: _____

Surname: _____

Preferred name for badge: _____

Position/Title: _____

Organisation: _____

Department: _____

Address: _____

State: _____ Postcode: _____ Country: _____

Telephone: () _____ Fax: () _____

E-mail: _____

Confidentiality: Please do not publish my registration details (please tick if required)

Special requirements: Special diet: _____

Disability assistance: _____

Section B: Concurrent Sessions

Please tick your preference below:

Wednesday 8 February 2006

- Concurrent Session 1 – New Technology
- Concurrent Session 2 – Digital Repositories
- Concurrent Session 3 – Teaching and Learning Environments
- Concurrent Session 4 – New Technology
- Concurrent Session 5 – Digital Repositories
- Concurrent Session 6 – Usability

Thursday 9 February 2006

- Concurrent Session 7 – Delivering Online Content
- Concurrent Session 8 – Digital and e-publishing
- Concurrent Session 9 – Metadata
- Concurrent Session 10 – Resource Capture and Access

Friday 10 February 2006 – 1400 – 1540

- Concurrent Session 11 – Information Management and Knowledge Sharing
- Concurrent Session 12 – Collaboration and Consortia
- Concurrent Session 13 – Information Literacy and the Digital Divide
- Concurrent Session 14 – Digitisation and Managing Digital Objects
- Concurrent Session 15 – Application Customisation and Open Source
- Concurrent Session 16 – Managing Internal and External Stakeholders

Section C: Accommodation

I would like to share with, or will be accompanied by: _____

Type of room: Single Double Twin

Other _____

Smoking Non smoking

Arrival date: ____ / ____ / ____

Departure date: ____ / ____ / ____

All accommodation prices quoted on this page are inclusive of GST.

Please remember to indicate first, second and third (1, 2 & 3) preferences in appropriate box and forward deposit for first preference.

Hotel	Room type	Rate	Preference	Deposit
Crown Towers Hotel	Deluxe King/Twin room	\$317.00	<input type="checkbox"/>	\$317.00
Crown Promenade Hotel	Deluxe King/Twin room	\$210.00	<input type="checkbox"/>	\$210.00
Duxton Hotel	Deluxe room	\$180.00	<input type="checkbox"/>	\$180.00
Travelodge Southbank	Standard room	\$139.00	<input type="checkbox"/>	\$139.00
Melbourne Shortstay Apartments	1 bedroom apartment	\$139.00	<input type="checkbox"/>	\$139.00
	2 bedroom apartment	\$169.00	<input type="checkbox"/>	\$169.00

Total Payment: Section C:



Section D: Registration Fees and Functions

Purchase of one full registration includes: entry to all sessions, morning teas, afternoon teas and lunches daily, Welcome Reception, Farewell Refreshments and a copy of the proceedings. Conference Dinner tickets can be purchased separately. VALA2006 is an integrated event where all participants are required to officially register. The following fees apply.

	Per person	Payment
Full Registration – Member		
VALA membership <input type="checkbox"/> Personal VALA membership number: <input type="text"/>		
<input type="checkbox"/> Institutional VALA membership number: <input type="text"/>		
<i>(Please note: Institutions are limited to two delegates only per membership)</i>		
Registration fee payment received up to 30 November 2005	\$770.00 + \$77.00 GST = \$847.00	\$ _____
Registration fee payment received after 30 November 2005	\$910.00 + \$91.00 GST = \$1001.00	\$ _____
Full Registration – Non Member		
Registration fee payment received up to 30 November 2005	\$945.00 + \$94.50 GST = \$1039.50	\$ _____
Registration fee payment received after 30 November 2005	\$1085.00 + \$108.50 GST = \$1193.50	\$ _____
Speaker Registration Discount (one per paper only) Paper number: <input type="text"/> deduct	\$245.00 + \$24.50 GST = \$269.50	\$ _____
Full Time Student (a copy of student identification must be provided)	\$250.00 + \$25.00 GST = \$275.00	\$ _____
Day Registration Please indicate (tick) day of attendance: <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday		
Registration fee payment received up to 30 November 2005	\$410.00 + \$41.00 GST = \$451.00	\$ _____
Registration fee payment received after 30 November 2005	\$490.00 + \$49.00 GST = \$539.00	\$ _____
Conference Dinner Thursday 9 February 2006	\$90.00 + \$9.00 GST = \$99.00	\$ _____

Function tickets for additional people wishing to attend the social events can be purchased by completing this section.

Welcome Reception Wednesday 8 February 2006	Number of tickets: <input type="text"/>	\$55.00 + \$5.50 GST = \$60.50	\$ _____
Conference Dinner Thursday 9 February 2006	Number of tickets: <input type="text"/>	\$90.00 + \$9.00 GST = \$99.00	\$ _____

One copy of the Conference proceedings on CD-ROM is included in the satchel of a full registration paying delegate. Additional copies can be purchased by completing this section.

Additional Conference Proceedings Number of copies: <input type="text"/>	\$45.00 + \$4.50 GST = \$49.50	\$ _____
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Total Payment: Section D:

Section E: Payment of Fees

Total Payment: Section C:

Total Payment: Section D:

Total Payment Due:

All cheques to be made payable to **Victorian Association for Library Automation Inc.** International delegates are required to pay by international bank cheque in Australian dollars only, which must be drawn on any major Australian bank. Bankcard, MasterCard or Visa are also accepted. Cheques not made out as requested may be returned by our bank.

Date: _____ / _____ / _____

Upon payment of the amounts detailed above, this document will be a Tax Invoice.

Credit Card Payment

Please tick: Bankcard MasterCard Visa

Card number:

Expiry date: _____ / _____ Amount authorised: AUD\$ _____

Cardholder's name: _____
(PLEASE PRINT)

Cardholder's signature: _____ Date: _____ / _____ / _____

FURTHER INFORMATION

For further enquiries regarding the VALA2006 Conference, please contact the Conference Office:
VALA2006 Conference Office
Waldron Smith Management
61 Danks Street West, Port Melbourne VIC 3207
Telephone: +61 3 9645 6311 Facsimile: +61 3 9645 6322 Email: info@wsm.com.au

All prices quoted within this brochure are in Australian dollars.